

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
January 17, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of January, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the addition of 8.2 SWCD Approve Vehicle Purchase and 11.1 Accept Resignation from Livestock Council.

Consent Agenda

On motion by Kircher and second by Becker, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for January 3rd, 2017 as presented.

EXCLUDED BINGO PERMIT – TODD COUNTY COUNCIL ON AGING

WHEREAS, the Todd County Board of Commissioners are establishing their approval for an Excluded Bingo Permit for the Todd County Council On Aging through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Excluded Bingo Permit for the Todd County Council On Aging to hold a bingo at The Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on February 12, 2017.

GAMBLING PERMIT FOR ST MARY OF MT. CARMEL SCHOOL

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the St Mary of Mt. Carmel School through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the St Mary of Mt. Carmel School to hold a raffle at the Head of the Lakes Resort in Leslie Township at the address 15080 Gardenia Drive, Osakis, MN on February 4, 2017.

To approve a one-day On Sale 3.2 Malt Liquor License for the Swanville & Sobieski Lions for the Long Lake Fishing Derby to be held on February 25, 2017 on Long Lake located in Burnhamville Township.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 45183 through 45304 in the amount of \$338,745.40.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512093 through 512180 in the amount of \$133,931.25.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Hands of Hope Lease Agreement to be effective January 1 – December 31, 2017.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve acknowledgement of Central Planes Aviation of Sauk Centre, MN for spraying of army worms in Todd County in the calendar year 2017 alongwith the Public shall be notified within 48 hours prior to spraying.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

TODD COUNTY HOUSING AND REDEVELOPMENT AUTHORITY BOARD REAPPOINTMENT

WHEREAS, the Todd County Board of Commissioners held a duly authorized special meeting on the 12th day of September, 1972, and;

WHEREAS, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Authority in Todd County, Minnesota, and;

NOW, THEREFORE BE IT RESOLVED, that pursuant to the provisions of the Municipal Housing and Redevelopment Act of the State of Minnesota, the Todd County Board of Commissioners hereby reappoint Eva Buhl to serve as Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota and to serve for a period of 5 years effective September 19, 2016 through September 18, 2021.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve and implement the Todd County Procurement Standards Policy for Federal Awards.

Minnesota Dept. of Natural Resources – Section of Wildlife

A motion was waived so that discussion could be held between the DNR-Section of Wildlife representative Beau Liddell and associates, County Commissioners and Hartford Township Board members. The concerns discussed included debate over the existence of a township road on the subject parcel and debate over the existence of deeded legal access to the subject parcel.

On motion by Neumann and second by Kircher, the following resolution was introduced and denied by unanimous roll call vote:

REVIEW OF PROPOSED STATE WILDLIFE LAND ACQUISITION

WHEREAS, in accordance with Minnesota Statutes 97A.145, Subd. 2, the Commissioner of the Department of Natural Resources on January 17, 2017 provided the County Board with a description of lands to be acquired by the State of Minnesota for water, forestry, wildlife, and natural plant community conservation purposes.

Lands to be acquired are described as follows:

Commencing at the southeast corner of the SW1/4 NE1/4, thence on a record bearing of South 89 degrees 10 minutes West and along the south line of said SW1/4 NE1/4, a distance of 21.1 feet to the point of beginning, said point also being on the boundary line of Sheets Lake Wildlife Management Area; thence from the point of beginning and continuing along the south line of said SW1/4 NE1/4

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and bearing South 89 degrees 10 minutes West a distance of 468.68 feet; thence leaving the south line of said SW1/4 NE1/4 and bearing North 19 degrees 10 minutes East a distance of 360.77 feet; thence North 42 degrees 57 minutes East 576.71 feet; thence North 19 degrees 57 minutes East 230.00 feet, thence South 78 degrees 46 minutes East 353.36 feet to the intersection with the western boundary line of Sheets Lake Wildlife Management Area; thence following said boundary line, thus South 30 degrees 04 minutes West 230 feet, South 29 degrees 20 minutes west 326.40 feet, South 74 degrees 55 minutes East 140.50 feet, South 41 minutes 19 seconds West 223.00 feet, North 70 degrees 26 minutes West 50.10 feet, South 29 degrees 56 minutes West 268.40 feet to the point of beginning, all being in the SW1/4 NE1/4 and SE1/4 NE1/4 of Section Nine (9), Township One Hundred Thirty (130), Range Thirty-three (33), Township of Hartford, according to the U.S. Government Survey thereof, Todd County, State of Minnesota, containing 9.87 acres.

The above described property will be managed by the State of Minnesota as a Wildlife Management Area (WMA) for public use.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Todd County on January 17, 2017 that the State's proposed acquisition of the above described property be approved.

Reason for disapproval:

After discussion prior to the vote, this resolution was denied via roll call vote 5-yes 0-no.

Public Works

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Cooperative Construction Agreement for 2017 Ward Township Roads.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

APPROVAL TO SELL COUNTY OWNED PARCELS 36-4013300 & 36-4014300 (IMPOUND LOT AND STS WOOD SALE LOT)

WHEREAS, Todd County was approached by Long Prairie Packing Company, LLC to consider selling two County owned parcels that contain the Sherriff's Impound Lot, Veteran's Service Garage, and the Sentence to Serve Wood Sale Lot (Parcel ID 36-4013300 and Parcel ID 36-4014300), and;

WHEREAS, the County compiled a \$277,183.00 cost estimate to provide for full replacement of these lots and publically advertised to accept bids for these parcels with a minimum bid requirement that equaled or exceeded the replacement cost of these parcels, and;

WHEREAS, a sealed bid of \$277,185.00 was received from Henry Street Properties, LLC on January 10th, 2017.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approves of the \$277,185.00 bid received from Henry Street Properties, LLC and grants authority to the Todd County Auditor/Treasurer and the Todd County Board of Commissioners Chairman to act as signatories on behalf of Todd County to transfer ownership of these parcels to Henry Street Properties, LLC.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

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APPROVAL TO CONSTRUCT A COUNTY BUILDING IN THE LONG PRAIRIE INDUSTRIAL PARK

WHEREAS, Todd County has recently sold two County owned parcels (Parcel ID 36-4013300 and Parcel ID 36-4014300) that contain the Sherriff's Impound Lot, Veteran's Service Garage, and the Sentence to Serve Wood Sale Lot to Henry Street Properties, LLC for \$277,185.00, and;

WHEREAS, as a result of the sale of these parcels the County intended to replace the facilities located on these parcels by constructing a new building in the Long Prairie Industrial Park.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners instructs the Todd Wadena Community Corrections Department to relocate the Sentence to Serve Wood Lot to an area located at the County Transfer Station.

BE IT FURTHER RESOLVED, that the construction of this building shall follow Minnesota Statute 373.345 and an effort should be made to ensure that all costs associated with this project not exceed the original project cost estimate of \$277,183.00.

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners appoints the Todd County Engineer to act as the County's Project Manager to administer the purchase of the new lot from the City of Long Prairie and negotiate construction contracts and agreements, on behalf of the County, with purchasing authority up to a \$25,000 threshold.

Planning & Zoning

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the re-appointment of Planning Commission members Jim Pratt and Gene Irsfeld and Board of Adjustment members Steve Gjerstad and Mike Aksamit for four year terms ending in 2020.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve accepting the bid for \$9,908 for the 2010 Ford Escape from Gessell Auto Sales and proceed with purchasing of the vehicle for use in the SWCD division.

Sheriff's Office

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To allow the carryover of Contingency Funds in the amount of \$2,054.00 from the 2016 Budget to the 2017 Budget.

Human Resources

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Personnel and Coordinator Hiring Committees recommendation of the hire of Joseph Hatch for the County Coordinator position with the terms in the Employment Agreement with a start date of February 27, 2017.

Todd County Livestock Council

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Delvin Durheim from the Todd County Livestock Advisory Council effective January 13, 2017.

Auditor-Treasurer's Report

An update of Cash balances at year end 2016 was provided for review.

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Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Adjourn

On motion by Neumann and second by Becker, the meeting was adjourned for the month of January, 2017.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
CENTRAL TODD COUNTY CARE CENTER	\$ 2,557.60
CHARM-TEX	\$ 3,763.50
COMPASS MINERALS AMERICA	\$ 59,820.66
FLEETMATICS USA LLC	\$ 6,216.00
HILLYARD	\$ 2,017.45
IMPACT TECHNOLOGY	\$ 2,000.00
INDEPENDENT EMERGENCY SERVICES	\$ 9,870.82
INFORMATION SYSTEM CORP	\$ 19,818.00
LONG PRAIRIE LEADER	\$ 3,679.80
MCCC, MI33	\$ 23,224.99
MCIT	\$ 18,767.00
MIDSTATES EQUIP AND SUPPLY	\$ 13,463.87
STAPLES WORLD	\$ 8,336.88
TRUCK UTILITIES MFG. CO	\$ 132,722.00
TURNKEY/THREE SQUARE MARKET	\$ 2,371.32
107 Payments less than 2000	\$ 30,115.51
Total:	\$ 338,745.40

HEALTH & HUMAN SERVICES WARRANTS

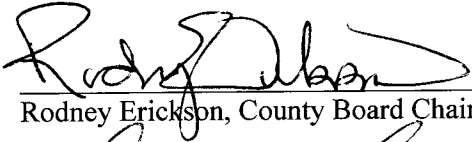
<u>VENDOR NAME</u>	<u>AMOUNT</u>
COMMUNITY AND FAMILY SRVS LLC	\$ 6,967.83
# 4453	\$ 4,420.00
GERARD TREATMENT POROGRAMS	\$ 3,692.72
HEARTLAND GIRLS RANCH	\$ 3,950.05
HOLISTIC FAMILY EDUCATION SRVS	\$ 7,616.12
ISD 191 COMMUNITY EDUCATION	\$ 2,235.00
KINDRED FAMILY FOCUS	\$ 2,570.52
LUEBESMIER/HEATHER	\$ 2,010.00
MEIER/LAUREL	\$ 2,594.82
NORTHERN PINES MENTAL HLTH CTR	\$ 9,090.50
NORTHWOOD CHILDRENS SERVICES	\$ 6,441.49
PETRANGELO MS Ed.D/GEORGE	\$ 2,887.50
PORT OF CROW WING BOYS HOME	\$ 5,518.00
PRODUCTIVE ALTERNATIVES	\$ 2,100.50
STEP	\$ 6,534.16

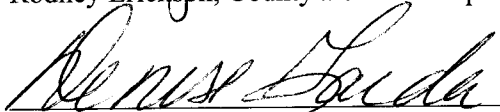
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# 14203	\$ 2,430.40
VILLAGE RANCH INC	\$ 19,833.08
Payments less than 2000	\$ 43,038.56
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Total:	\$ 133,931.25

On a motion by Kircher and second by Neumann, the preceding minutes of the County Board meeting held January 17, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 7, 2017.

Witness my hand and seal:


Rodney Erickson, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer