

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 15, 2016*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of November, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the addition of 7.2 Land Stewardship Award.

Routine Business

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 228214 through 228459 in the amount of \$6,629,184.44.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 44726 through 44831 in the amount of \$77,163.64.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 511851 through 511946 in the amount of \$145,009.87.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To schedule December 29, 2016 at 9:00 a.m. for the final Commissioner's meeting for 2016 business.

On motion by Neumann and second by Erickson the following resolution was adopted by unanimous vote:

GAMBLING PERMIT FOR SAUK CENTRE CHAMBER OF COMMERCE, INC.

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Sauk Centre Chamber of Commerce, Inc. through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for Sauk Centre Chamber of Commerce, Inc. to hold a raffle at the Diamond Point Steakhouse & Lounge in Birchdale Township at the address 12867 Bayview Drive, Sauk Centre, MN on January 16, 2017.

Public Works

The County Board gave acknowledgement of Todd County Public Works Department Employees Linus Koval and Aaron Gabler who placed 2nd and 10th respectively in the Truck Rodeo Competition at the 2016 Minnesota Fall Maintenance Expo in Saint Cloud, Minnesota.

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On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the attached Budget Request Form to purchase a 2016 skid loader from Long Prairie Machinery for \$36,873.37 (State Bid Price).

Planning & Zoning

On motion by Kircher and second by Erickson the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL – “RACHELS GROVE” SUBDIVISION

WHEREAS, Applicant Thomas and Kathleen Detloff applied to subdivide a property (Parcel 06-0041300) that is part of Govt. Lot 5 in Section 29 of Burnhamville Township with the plat to be known as Rachels Grove,

WHEREAS, The Rachels Grove Plat consists of one residential lot of 6 acres, located in the Shoreland Zoned District of Big Swan Lake,

WHEREAS, On October 6, 2016 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-29 TWP-128 RANG-32

That part of Government Lot 5, Section 29, Township 128 North, Range 32 West Todd County, Minnesota, described as follows: Beginning at the southeast corner of Lot 4, Block One, CLAY RIDGE SHORES, according to the recorded plat thereof;

Thence on an assumed bearing of North 18 degrees 16 minutes 31 seconds East along the easterly line of said Lot 4 a distance of 57.49 feet to the outside boundary of the road as dedicated in said CLAY RIDGE SHORES; Thence northeasterly along said outside boundary and along a non-tangential curve, concave to the northwest, radius 60.00 feet, central angle 180 degrees 00 minutes 00 seconds 188.50 feet, the chord of said curve bears North 51 degrees 49 minutes 43 seconds East 120.00 feet;

Thence North 18 degrees 28 minutes 08 seconds East not tangent along said outside boundary 143.90 feet
Thence South 71 degrees 05 minutes 53 seconds East along said outside boundary 393.80 feet the westerly right of way line of County Road No 102;

Thence South 17 degrees 59 minutes 47 seconds West along said westerly right of way line 169.34;

Thence North 72 degrees 00 minutes 13 seconds West along said westerly right of way line 50.00 feet;

Thence South 17 degrees 59 minutes 47 seconds along said westerly right of way line 321.64 feet to the easterly extension of the north line of that land as described in the Document No. 373843 and of record in the office of the Todd County Recorder;

Thence North 81 degrees 48 minutes 31 seconds West along said easterly extension and along said north line 601 feet more or less to the shoreline of Big Swan Lake;

Thence northerly along said shoreline to the intersection of the south line of said Lot 4;

Thence South 89 degrees 55 minutes 46 seconds East along said south line 264 feet to the point of beginning. 6 acres more or less.

WHEREAS, On October 18, 2016 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved Rachels Grove Preliminary Plat (Subdiv_2016-2) with no conditions.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Rachels Grove” subdivision be approved as presented.

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On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve signing the Surveyor's Certificate of Plat Correction for Michaels Subdivision submitted by County Surveyor Mark Jahner.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve signing the Surveyor's Certificate of Plat Correction for Close's First Subdivision submitted by County Surveyor Mark Jahner.

Soil & Water Conservation District

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve hiring Michael Becker for the Wetlands Conservation Coordinator position at Grade 10 Step 1 with an anticipated start date of December 5, 2016.

Todd SWCD Supervisors selected Todd County Parks and Trails Board as the 2016 Land Stewardship Award winner. Plaque was presented to Al Loken, Chair of the Parks and Trails Board.

Solid Waste

Discussions of tipping fees for implementation and discussion of service fees for developing program.

Human Resources

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Kathleen Nauber for the full-time Payroll Specialist position on Grade 7 Step 3 \$20.72 per hour in accordance with Todd County promotional policy with a hire date of November 28, 2016.

Health & Human Services

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Kathleen Nauber as an Eligibility Worker.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to recruit and hire an Eligibility Worker to fill the position left vacant by the resignation of Kathleen Nauber as recommended by the Todd County Personnel Committee.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION REQUESTING THE GOVERNOR HOLD A SPECIAL SESSION

WHEREAS, the Todd County Board of Commissioner requested the Director of Health and Human Services to send a letter to Governor Mark Dayton objecting to the direction MNsure is taking Todd County, and;

WHEREAS, Todd County objects to MNsure passing additional work to the local level, and;

WHEREAS, Todd County feels its citizens are not receiving the quality health services they deserve or not receiving any services at all, and;

WHEREAS, Todd County feels the financial burden of administering MNsure is putting additional strain on the tax payers of Todd County, and;

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WHEREAS, the Todd County Board of Commissioners endorses the letter sent to the Governor by the Todd County Health & Human Services Director and Financial Support Services Unit Manager objecting to the direction MNsure is taking Todd County.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby requests the Governor hold a Special Session prior to the end of 2016 to address our concerns.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire an additional Eligibility Worker as recommended by the Todd County Personnel Committee.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hire of Mikayla Wolbeck to fill the open Social Worker position at Grade 10, Step 1 - \$23.26/hr contingent upon successful completion of required background check and/or employee physical.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Taalyr Egeness to fill the open Social Worker position at Grade 10, Step 1 - \$23.26/hr contingent upon successful completion of required background check and/or employee physical.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Candace Tepfer effective November 28, 2016.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to recruit and hire a Registered Nurse or a Social Worker to fill the position left vacant by the resignation of Candace Tepfer as recommended by the Todd County personnel Committee.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Angela Schleicher to fill an open position as a Registered Nurse at Grade 10, Step 2 - \$23.95/hr contingent upon successful completion of required background check and/or employee physical.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Mental Health Contract for Calendar Years 2017 & 2018 for \$76,418 per year.

Auditor-Treasurer Report

Agricultural Taxes are due today. Finance Committee will be scheduling a workday on the final budget. General Election final statistics were given and a reminder of Canvassing Board meeting date given.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

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Coordinator's Report

Personnel policy proposed changes are in final review. Applications for County Coordinator position are ready to call for interview scheduling. Finalizing the setup of the NeoGov software.

Adjourn

On motion by Neumann and second by Erickson, the meeting was adjourned for the month of November 2016.

AUDITOR WARRANTS VENDOR NAME	AMOUNT
BIG BIRCH LAKE ASSOCIATION	\$ 2,912.75
COMPUTER PROFESSIONALS	\$ 4,732.00
REGENTS OF THE UNIV OF MN	\$ 31,664.46
ROBERT R. SCHROEDER CONST. INC.	\$ 51,060.60
STREAMWORKS	\$ 5,500.00
STRUCTURAL SPECIALTIES INC	\$ 100,112.43
VERIZON	\$ 2,619.70
Payments less than \$2000	\$ 5,221.36
AMERICAN HERITAGE BANK	\$ 49,782.86
FLEET SERVICES/WEX BANK	\$ 4,612.85
GENE-O'S COUNTRYSIDE REST LLC	\$ 7,607.70
LONG PRAIRIE SANITATION INC	\$ 2,183.25
MN DEPT OF FINANCE	\$ 6,620.50
MORRISON COUNTY	\$ 22,090.25
Prairie Lakes Municipal Solid Waste Auth	\$ 64,602.09
STEP	\$ 4,190.75
TODD SOIL & WATER CONS DIST	\$ 36,317.00
Payments less than \$2000	\$ 17,774.75
AINALI/JON	\$ 64,650.20
ALLIANCE BUILDING CORPORATION	\$ 27,930.00
CARD SERVICES COBORNS	\$ 3,181.79
CITY OF LONG PRAIRIE	\$ 211,916.02
GOULD/RHONDA M	\$ 2,412.00
LAFORGE/RICK & JOLENE	\$ 4,266.50
LONG PRAIRIE OIL COMPANY	\$ 15,603.03
MINNESOTA POWER & LIGHT	\$ 11,982.85
PETERS & CHURCHWELL	\$ 6,035.00
SIGNCAD SYSTEMS, INC	\$ 4,800.00
STAPLES ADVANTAGE	\$ 2,633.01
VOYANT COMMUNICATIONS, LLC	\$ 3,430.92
WATERGUARDS, LLC	\$ 5,627.00
Payments less than \$2000	\$ 17,129.89
AMERICAN HERITAGE	\$ 9,963.28
ANOKA CO GOVERNMENT CENTER	\$ 15,159.00
BAUM JR/RICK	\$ 99,570.05
CITY OF LONG PRAIRIE	\$ 117,810.82
GOLDEN SHOVEL AGENCY	\$ 5,700.00

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LITTLE BIRCH LAKE IMPROVEMENT ASSO	\$	7,352.63
MINNESOTA UI	\$	2,379.00
RESOURCE TRAINING AND SOLUTIONS	\$	228,533.00
TODD CO AUD-TREAS	\$	13,478.50
Payments less than \$2000	\$	6,199.43
AMERICAN HERITAGE BANK	\$	512,254.96
BIG SWAN LAKE IMPROVEMENT DIST.	\$	6,069.06
CITY OF BERTHA	\$	90,665.63
CITY OF BROWERVILLE	\$	88,681.45
CITY OF BURTRUM	\$	6,673.52
CITY OF CLARISSA	\$	76,314.91
CITY OF EAGLE BEND	\$	100,396.52
CITY OF GREY EAGLE	\$	46,448.94
CITY OF HEWITT	\$	22,716.66
CITY OF LONG PRAIRIE	\$	336,415.22
CITY OF OSAKIS	\$	83,359.13
CITY OF STAPLES	\$	290,252.11
CITY OF WEST UNION	\$	3,276.88
REGION V DEVELOPMT COMMISSION	\$	8,452.05
SAUK RIVER WATER SHED DISTRICT	\$	31,532.95
SCHOOL DISTRICT 213	\$	255,392.95
SCHOOL DISTRICT 2170	\$	200,767.58
SCHOOL DISTRICT 2753	\$	927,675.58
SCHOOL DISTRICT 2759	\$	83,325.02
SCHOOL DISTRICT 486	\$	137,214.31
SCHOOL DISTRICT 487	\$	2,345.07
SCHOOL DISTRICT 740	\$	40,470.69
SCHOOL DISTRICT 743	\$	225,698.72
SCHOOL DISTRICT 786	\$	129,767.65
SCHOOL DISTRICT 787	\$	163,726.25
SCHOOL DISTRICT 818	\$	9,286.55
TOWN OF BARTLETT	\$	19,031.87
TOWN OF BERTHA	\$	20,255.50
TOWN OF BIRCHDALE	\$	60,287.00
TOWN OF BRUCE	\$	39,595.50
TOWN OF BURLEENE	\$	18,914.75
TOWN OF BURNHAMVILLE	\$	53,589.15
TOWN OF EAGLE VALLEY	\$	21,823.42
TOWN OF FAWN LAKE	\$	37,681.80
TOWN OF GERMANIA	\$	15,015.69
TOWN OF GORDON	\$	91,471.42
TOWN OF GREY EAGLE	\$	92,296.70
TOWN OF HARTFORD	\$	37,062.77
TOWN OF IONA	\$	20,325.83
TOWN OF KANDOTA	\$	38,206.56
TOWN OF LESLIE	\$	67,376.46
TOWN OF LITTLE ELK	\$	26,391.15
TOWN OF LITTLE SAUK	\$	38,648.39

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TOWN OF LONG PRAIRIE	\$	41,392.24
TOWN OF MORAN	\$	24,483.84
TOWN OF REYNOLDS	\$	19,965.67
TOWN OF ROUND PRAIRIE	\$	43,807.31
TOWN OF STAPLES	\$	69,864.54
TOWN OF STOWE PRAIRIE	\$	22,774.15
TOWN OF TURTLE CREEK	\$	26,781.39
TOWN OF VILLARD	\$	54,478.22
TOWN OF WARD	\$	25,148.27
TOWN OF WEST UNION	\$	10,142.53
TOWN OF WYKEHAM	\$	19,084.06
Payments less than \$2000	\$	1,382.15
CITY OF LONG PRAIRIE	\$	9,000.00
ROBERT R. SCHROEDER CONST. INC.	\$	265,069.58
STRUCTURAL SPECIALTIES INC	\$	95,076.20
TODD CO AGRICULTURAL SOC.	\$	6,141.87
VERIZON	\$	2,255.30
Payments less than \$2000	\$	7,833.58
Total:	\$	6,629,184.44

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALL STATE COMMUNICATIONS	\$ 2,690.00
BAUER/BARRY & LARAE	\$ 8,092.50
COMPASS MINERALS AMERICA	\$ 9,505.09
HILLYARD	\$ 2,189.65
M-R SIGN COMPANY INC	\$ 2,113.78
PHOENIX SUPPLY	\$ 2,914.45
STAPLES WORLD	\$ 7,336.99
VIKING GARAGE DOOR CO	\$ 6,750.74
Payments less than 2000	\$ 35,570.44
Total:	\$ 77,163.64

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 14471	\$ 2,074.21
COMMUNITY AND FAMILY SRVS LLC	\$ 9,865.16
# 4453	\$ 5,270.00
HEARTLAND GIRLS RANCH	\$ 9,419.35
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,986.74
# 1911	\$ 3,240.73
KINDRED FAMILY FOCUS	\$ 3,080.13
LUEBESMIER/HEATHER	\$ 2,275.00
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 3,937.31
# 10746	\$ 3,164.79
NORTHWOOD CHILDRENS SERVICES	\$ 3,754.72
PORT OF CROW WING BOYS HOME	\$ 5,518.00
PORT OF CROW WING GIRLS HOME	\$ 5,576.86

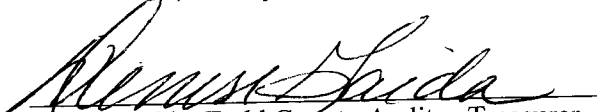
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STEP	\$ 6,905.54
# 14203	\$ 2,690.80
VILLAGE RANCH INC	\$ 17,899.09
WEST CENTRAL REGIONAL JUVENILE CTR	\$ 3,312.50
# 14480	\$ 2,140.55
Payments less than 2000	\$ 48,898.39
Total:	\$ 145,009.87

On a motion by Erickson and second by Kircher, the preceding minutes of the County Board meeting held November 15, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on December 7, 2016.

Witness my hand and seal:


Barb Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer