

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 6, 2016*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of September, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Routine Business

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 227867 through 228065 in the amount of \$1,789,352.33.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 44140 through 44283 in the amount of \$125,282.20.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 69079 through 69252 in the amount of \$137,249.05 and number 511549 through 511590 in the amount of \$65,017.17.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner's Meeting Minutes for April 19, 2016, May 3, 2016, May 17, 2016, May 24, 2016, and May 31, 2016.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale 3.2 Malt Liquor License for Eagle Mountain at the address of 33861 Breezy Drive, Burtrum, MN in Grey Eagle Township effective September 15, 2016 thru September 15, 2017.

Central Minnesota Housing Partnership

Discussion was held concerning the Central Minnesota Housing Partnership's request of the Reichert Place Apartment's Loan Forgiveness. More data will be researched and further action tabled until the September 20, 2016 meeting.

Soil & Water

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve advertising, interviewing, and selection of suitable candidate for the Wetlands Conservation Coordinator position at Grade 10-1B.

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Sheriff's Office

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To hire Shane Carlberg as a Part-time Deputy, with an effective date of September 18th, 2016 pending the passing of a background check, psychological and physical exam.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire Brian Madison as a Part-time Deputy, with an effective date of September 18th, 2016 pending the passing of a background check, psychological and physical exam.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To hire Paul Amell as a Part-time Deputy, with an effective date of September 18th, 2016 pending the passing of a background check, psychological and physical exam.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Brian Lashinski as a Part-time Deputy, with an effective date of September 18th, 2016 pending the passing of a background check, psychological and physical exam.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To hire Dan Lueth as a Part-time Deputy, with an effective date of September 18th, 2016 pending the passing of a background check, psychological and physical exam.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Gene Ziegenhagen as a Part-time Deputy.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Part-Time Jailer/Dispatcher Renee Wenner.

Health & Human Services

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the application for the Initiative Foundation Innovation Grant.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to change the hours of the Office Support Specialist II position (formerly titled Public Health Secretary under Hay) back to a full-time status.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Mari Ludwig to the position of Seasonal Energy Assistance Program worker at \$16.38/hour.

Auditor-Treasurer Report

Working on final budget information for the September 13th budget work session.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

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Coordinator's Report

MCIT Staff will be on site on September 13th for a data practices training. Consensus was taken that the Commissioner's Boardroom will remain locked when not in use. Currently working on policy changes/revisions for future review.

Adjourn

Commissioner Becker recessed the meeting until September 20th, 2016.

AUDITOR WARRANTS	
<u>VENDOR NAME</u>	<u>AMOUNT</u>
ANOKA CO GOVERNMENT CENTER	15,159.00
VERIZON	3,018.39
WONDERLICH/SCOTT A	7,077.00
Payments less than 2000	6,698.15
AMERICAN HERITAGE BANK	44,425.66
COMPUTER PROFESSIONALS	4,417.00
GOULD/RHONDA M	2,727.00
LONG PRAIRIE SANITATION INC	2,294.40
MN DEPT OF FINANCE	7,576.50
MORRISON COUNTY	19,326.45
Prairie Lakes Municipal Solid Waste Auth	60,892.96
STEP	4,429.50
Payments less than 2000	12,632.35
BIG BIRCH LAKE ASSOCIATION	7,804.21
CARD SERVICES COBORNS	3,213.79
FLEET SERVICES/WEX BANK	4,104.66
GENE-O'S COUNTRYSIDE REST LLC	7,843.10
MINNESOTA POWER & LIGHT	13,605.81
MINNESOTA VALLEY TESTING LABS	14,022.50
PETERS & CHURCHWELL	4,275.50
WATERGUARDS, LLC	22,083.00
Payments less than 2000	10,826.44
AMERICAN HERITAGE	6,245.28
CELLBRITE INC	3,299.00
COMMISSIONER OF FINANCE	2,485.00
FAHRNER ASPHALT SEALERS, LLC	5,910.88
HARDRIVES INC	1,128,870.52
KROHNFELDT/DARYL	27,206.40
LONG PRAIRIE OIL COMPANY	3,379.88
MITCH'S FUEL SERVICE	13,125.00
VOYANT COMMUNICATIONS, LLC	3,484.18
Payments less than 2000	8,770.97
ALLIANCE BUILDING CORPORATION	14,345.00
PHEASANTS FOREVER	23,014.32
RESOURCE TRAINING AND SOLUTIONS	231,022.00

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ROGERS/PATRICIA	6,186.15
STAPLES ADVANTAGE	6,120.10
TODD CO AUD-TREAS	13,478.50
VERIZON	2,542.23
Payments less than 2000	11,413.55
Total:	\$ 1,789,352.33

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALL STATE COMMUNICATIONS	\$ 8,497.50
CENTRAL APPLICATORS INC	\$ 2,679.00
CENTRAL SPECIALTIES INC	\$ 8,214.01
COMMISSIONER OF TRANSPORTATION	\$ 3,545.55
DAKOTA WHOLESALE TIRE	\$ 4,973.40
DELL MARKETING L.P.	\$ 4,758.49
ELECTION SYSTEMS & SOFTWARE INC	\$ 3,198.64
MORRISON CO PUBLIC HEALTH SERV	\$ 5,174.30
NO NAME CONSTRUCTION	\$ 4,800.00
TRUENORTH STEEL	\$ 21,066.24
TURNKEY/THREE SQUARE MARKET	\$ 5,398.28
ZUERCHER TECHNOLOGIES LLC	\$ 17,069.00
Payments less than 2000	\$ 35,907.79
Total:	\$ 125,282.20

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
COMMUNITY AND FAMILY SRVS LLC	\$ 4,425.99
KINDER CARE EDUCATION LLC	\$ 2,412.00
KINDRED FAMILY FOCUS	\$ 3,019.41
MERIDIAN SERVICES INC	\$ 2,537.31
MINNESOTA CONSTRUCTION INC	\$ 6,600.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 9,508.44
NORTHERN PINES MENTAL HLTH CTR	\$ 4,202.80
PRODUCTIVE ALTERNATIVES INC - FERG	\$ 2,127.02
VILLAGE RANCH INC	\$ 3,266.74
WEST CENTRAL REG JUVENILE CTR	\$ 4,760.00
Payments Less than 2000	\$ 22,157.46
Total:	\$ 65,017.17

VENDOR NAME	AMOUNT
CENTRAL MN COUNCIL ON AGING	\$ 2,534.00
DANIEL FUNERAL HOME - ST CLOUD, MN	\$ 4,250.00
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 6,882.00
DHS - SWIFT	\$ 46,716.56

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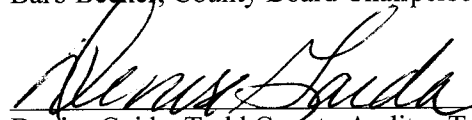
FRESHWATER EDUCATION DISTRICT	\$ 12,382.00
RURAL MN CEP INC	\$ 14,489.39
V#14070 COST EFFECTIVE HEALTH INSURANCE	\$ 4,082.40
167 PAYMENTS LESS THAN 2000	\$ 45,912.70
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Total:	\$ 137,249.05

On a motion by Erickson and second by Kircher, the preceding minutes of the County Board meeting held September 6, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 1, 2016.

Witness my hand and seal:



Barb Becker, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer