

TODD COUNTY BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

Date: July 19, 2016

Time: 9:00 AM

Meeting to be held in the County Board Room, Historic Courthouse, 215 1st Ave S, Long Prairie, MN.

Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings to perform routine business until the Public Comment period begins at 8:45 a.m..

Item #		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Potential Consent Items	9:05
4.1	Approve Commissioner Warrants	
4.2	Approve Health & Human Services Warrants	
4.3	Transfer of Funds from County Ditch Fund to General Revenue Fund Transfer of Funds from General Revenue Fund to Solid Waste	
4.4	Enterprise Fund	
5	Community Corrections	9:10
5.1	Joint Powers Agreement	
6	Public Works	9:25
6.1	Award of Bridge Construction Contract for SAP 077-599-060 (Burnhamville Township Bridge Project)	
7	Sheriff's Office	9:30
7.1	Resignation of Ryan Hanson	
7.2	Post In-House and Advertise for part-time Deputy positions	
8	Planning & Zoning	9:35
8.1	Andersen NC Use Change	
8.2	Richter Rezone	
8.3	Richter CUP	
8.4	Gingerich CUP	
9	Health & Human Services	9:45
9.1	Hilltop Regional Kitchen Update	
9.2	Appoint Social Worker - Child Protection	
9.3	Appoint Registered Nurse (1)	
9.4	Appoint Registered Nurse (2)	
10	Human Resources	10:05
10.1	Advertise for Administrative Assistant	

Standing Reports

Auditor-Treasurer Report

Commissioners' Report

Adjourn

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-01	

Title (for publication with the Agenda): Approve Commissioner Warrants	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Commissioners and Warrants for Publication attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the Commissioner Warrants number 43833 through 43956 in the amount of \$116,593.21.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
--	------

JOLENES

7/12/16 9:06AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Cutoff 2000

Report Sequence: 1 - Vendor Name



WARRANTS FOR PUBLICATION

Warrants Approved On 7/19/2016 For Payment 7/22/2016

<u>Vendor Name</u>	<u>Amount</u>
APPLIED CONCEPTS INC	2,509.40
BROWERVILLE TRUCKWASH/BIG BOYZ	6,280.42
CARD SERVICES COBORNS	3,440.32
DELL MARKETING L.P.	2,984.71
ELECTION SYSTEMS & SOFTWARE INC	4,935.00
HANCOCK CONCRETE PRODUCTS CO	15,198.44
HILLYARD	2,653.12
IMPACT TECHNOLOGY	2,549.00
PHELAN CPA/FRANCIS	2,725.00
RELIANCE TELEPHONE INC	2,500.00
SATELLITE TRACKING OF PEOPLE (STOP)	2,000.00
SPANIER WELDING	25,200.00
WADENA ASPHALT CO	2,320.00
WIDSETH SMITH NOLTING INC	9,255.78
110 Payments less than 2000	32,042.02
Final Total:	116,593.21

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-02	

Title (for publication with the Agenda): Approve Health & Human Services Warrants	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Commissioners and Warrants for Publication attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the Health & Human Services Warrants number 511346 through 511431 in the amount of \$130,559.51.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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Seal	

Warrants for Publication

Payment Date:

7/22/2016

Approval Date:

7/19/2016

Vendor name or #

Amount

# 14471	\$2,007.30	Foster Care provider
# 4453	\$2,550.00	Foster Care provider
GREATER MN FAMILY SRVS INC	\$5,619.00	
# 1911	\$2,593.65	Foster Care provider
LONG PRAIRIE GREY EAGLE SCHOOLS	\$2,295.56	
# 10746	\$3,161.25	Foster Care provider
NEXUS INC-MILLE LACS ACADEMY-SHIP	\$4,794.60	
NORTHERN PINES MENTAL HLTH CTR	\$24,135.00	
# 14051	\$3,358.80	Foster Care provider
PARISH/JON	\$2,796.72	
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$7,404.60	
STEP	\$7,600.72	
# 14203	\$4,208.30	Foster Care provider

	\$58,034.01	Pymts less than \$2000
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Final Total

\$130,559.51

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-03	

Title (for publication with the Agenda): Transfer of Funds from County Ditch Fund to General Revenue Fund	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To approve the attached resolution to transfer \$6,632.50 from the County Ditch Fund to the General Revenue Fund, County Ditch Inspector's Department, which is the time the Ditch Inspector worked on county ditches per the attached list.	
Financial Implications: \$6,632.50	Comments
Funding Source: 40	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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Seal	

TODD COUNTY BOARD OF COMMISSIONERS

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2015 through June 30, 2016 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$6,632.50 from the County Ditch Fund to the General Revenue Fund per the attached list.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-04	

Title (for publication with the Agenda): Transfer of Funds from General Revenue Fund to Solid Waste Enterprise Fund	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the attached resolution to transfer \$240,000 from the General Revenue Fund to the Solid Waste Enterprise Fund.	
Financial Implications: \$240,000	Comments
Funding Source: 01-General Revenue	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

TRANSFER OF FUNDS FROM GENERAL REVENUE FUND TO SOLID WASTE ENTERPRISE FUND

WHEREAS, per County Board Resolution 20121228-07 a loan in the amount of \$300,000 was established from the Solid Waste Enterprise Fund to aid in funding the Health & Human Services Building Project, and;

WHEREAS, the 2014 & 2015 installments have been repaid in the amount of \$60,000 altogether, and;

WHEREAS, the balance as of January 1, 2016 on this loan is \$240,000, and;

WHEREAS, by recommendation of the Finance Committee along with the County Board of Commissioners in planning the 2016 budget has authorized the loan be fully repaid in place of the yearly installment.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$240,000 from the General Revenue Fund to the Solid Waste Enterprise Fund.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-05	

Title (for publication with the Agenda): Todd-Wadena Community Corrections - Joint Powers Agreement	
Date of Meeting: 07/19/16	Total time requested: 15 min
Department Requesting Action: Todd-Wadena Community Corrections	
Presenting Board Action/Discussion at Meeting: Board Action/Resolution	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Since 1976, through the authority vested in MN Statutes Chapter 401, Todd-Wadena Community Corrections has operated as a Joint Powers Entity. While there is extensive documentation dating back to 1975, which references the agreement between Todd and Wadena Counties for Todd-Wadena Community Corrections, and vests authority in the Executive Committee to implement and maintain correctional services for Todd and Wadena Counties, there is not, currently on record, a comprehensive document which establishes the specific terms of the agreement. The attached Joint Powers Agreement establishes the specific terms of agreement between Todd and Wadena Counties.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
It is respectfully recommended that the County Board of Commissioners adopt the resolution executing the terms of the Joint Powers Agreement.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA}	
COUNTY OF TODD}	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

JOINT POWERS AGREEMENT BETWEEN TODD AND WADENA COUNTIES FOR TODD-WADENA COMMUNITY CORRECTIONS

Article 1: Enabling authority

This Joint Powers Agreement is entered into this _____ day of _____, 2016 by and between the Counties of Todd and Wadena as follows:

WHEREAS, the State of Minnesota enacted legislation which encourages the development of community corrections programs and allows counties to cooperate in said programs through a Joint Powers Agreement pursuant to Minnesota Statute 471.59, and

WHEREAS, the Boards of Commissioners of Todd and Wadena Counties, in accordance with the provisions of Minnesota Statutes Chapter 401, established a joint community corrections agency in 1976 to form Todd-Wadena Community Corrections (hereinafter referred to as TWCC), and

WHEREAS, the Boards of Commissioners of Todd and Wadena Counties find that it continues to be necessary, desirable and in the best interests of the citizens of said counties that there be maintained and operated a community-based corrections program in the two counties, jointly, and consistent with the provisions of Minnesota Statutes Chapter 401.

WHEREAS, Todd and Wadena Counties wish to reaffirm their continued commitment to providing community corrections in their respective counties through TWCC.

NOW THEREFORE, the Counties of Todd and Wadena, being governmental subdivisions of the State of Minnesota, agree to exercise their joint and mutual powers as follows:

Article 2: Purpose

General Purpose: The counties shall cooperate for the purpose of administrating, budgeting, staffing and operating community correctional services in Todd and Wadena Counties.

Article 3: Name

Name: The Counties did establish Todd-Wadena Community Corrections (TWCC) in 1976 and hereby reaffirm and maintain TWCC as the entity/agency through which community corrections services will be provided, including the administration of aid/grant funding, in the counties.

TODD COUNTY BOARD OF COMMISSIONERS

Article 4: Governance

- 4.1 Joint Powers Board: The Todd-Wadena Community Corrections Executive Committee shall serve as the Joint Powers Board of Todd-Wadena Community Corrections. Membership of the Executive Committee shall be appointed by the member Counties.
- 4.2 Executive Committee: An Executive Committee shall have the responsibility for overseeing and conducting the operations of Todd-Wadena Community Corrections. Membership shall consist of two County Commissioners from each County as appointed annually by the Board of Commissioners in each respective County; one District Court Judge, chambered in one of the member Counties, appointed by the Chief Judge of the Seventh Judicial District; and the Chair and Vice-Chair of the Advisory Board appointed annually by the Advisory Board. The Executive Committee may select its own officers. The Chair shall rotate between the two Counties on an annual basis. The Executive Committee shall have the direct authority to:
- a. Determine the establishment, continuation, modification and termination of correctional services and programs.
 - b. Develop and recommend budget to each member County.
 - c. Ensure compliance with the annual Comprehensive Plan and budget.
 - d. Enter into grants and contracts.
 - e. Develop and implement policies and procedures.
 - f. Select and direct personnel.
 - g. Obtain liability, property and auto insurance and may obtain such other insurance it deems necessary to indemnify the Joint Powers Board and TWCC's members for actions of the Joint Powers Board and members arising out of this agreement.
- 4.3 Advisory Board: The member counties shall appoint an Advisory Board whose membership, per Minnesota Statutes Chapter 401, shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, social services, and a lay citizen. The primary purpose of the Advisory Board is to actively participate in the formulation of the Comprehensive Plan for the development, implementation and operation of correctional programming and services offered by TWCC. In addition, the Advisory Board serves to advise TWCC of community correctional needs within the two Counties and suggest new programs to enhance correctional services.
- 4.4 By-laws: The Executive Committee may adopt by-laws to govern its operation and the operation of the Advisory Board. Such by-laws shall be consistent with the Agreement and applicable statutes.
- 4.5 Per Diems: Executive Committee members and Advisory Board members may receive per diems and travel expenses as determined by the Executive Committee and consistent with the laws of the State of Minnesota.

TODD COUNTY BOARD OF COMMISSIONERS

- 4.6 Open Meeting Laws: The Executive Committee and Advisory Board shall comply with Minnesota Statutes Chapter 13D (Open Meeting Law.)
- 4.7 Fiscal Host: The member counties shall designate the fiscal host of TWCC. The fiscal host will provide a strict accountability of all funds and report of all receipts and disbursements shall be provided for in accordance with MS 471.59.

Article 5: Withdrawal and Termination

- 5.1 Withdrawal: Either participating County may withdraw from this agreement by serving a copy of a Resolution of Withdrawal of its Board of Commissioners upon the other participating County not less than six (6) months prior to the commencement of the following calendar year, and shall be effective as of the first day of the calendar year following the year in which the Resolution of Withdrawal was served.
- 5.2 Financial Obligations: In the event of the termination of this Agreement, all of the assets of TWCC shall be sold and the proceeds shall be applied towards any outstanding debts and obligations of TWCC at the time of the sale. Any deficiencies owing shall be contributed by the member Counties based upon the percentage of the total County contribution amount which each member County is responsible for at the time of termination of this Agreement.
- 5.3 Property: In the event of the termination of this Agreement, any surplus property/assets shall be shared by the member Counties based upon the percentage of the total county contribution amount which each member County is responsible for at the time of the termination of this agreement.
- 5.4 Records: Upon termination of this Agreement the Fiscal Host at the time of the termination of this Agreement shall have the responsibility for keeping and maintaining such files and records of TWCC for so long as the maintenance of such records is required by law.

Article 6: Indemnification and Hold Harmless

- 6.1 Applicability: Todd-Wadena Community Corrections shall be considered a separate and distinct public entity to which the member Counties have transferred all responsibility and control for actions taken pursuant to this agreement. Todd-Wadena Community Corrections shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protection of Minnesota Statutes, Chapter 466.04.
- 6.2 Indemnification and Hold Harmless: Todd-Wadena Community Corrections shall fully defend, indemnify and hold harmless the member Counties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Executive Committee and/or employees and/or the agents of TWCC. This agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statute 466.04.

TODD COUNTY BOARD OF COMMISSIONERS

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statute 471.59, subdivision 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts of omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

Article 7: Ratification

Ratification: Except as herein expressly amended, modified, or revised, all other prior Joint Powers Agreements are hereby ratified and affirmed.

IN WITNESS WHEREOF, the Parties hereto caused this agreement to be executed by the respective duly authorized officers.

TODD COUNTY

Barb Becker, Chair
Todd County Board of Commissioners

Dated: _____

WADENA COUNTY

James Hofer, Chair
Wadena County Board of Commissioners

Dated: _____

COMMUNITY CORRECTIONS

State of Minnesota
Todd and Wadena Counties

July 7, 2016

Ms. Barb Becker
Chairperson
Todd County Board of Commissioners
215 First Avenue South, Suite 300
Long Prairie, MN 56347

Mr. Jim Hofer
Chairperson
Wadena County Board of Commissioners
415 South Jefferson
Wadena, MN 56482

Re: Joint Powers Agreement for Todd-Wadena Community Corrections

Dear Chairpersons Barb and Jim:

As reviewed and discussed at our recent Community Corrections Executive Committee meetings, I am respectfully requesting that the Todd and Wadena Counties Boards of Commissioners adopt the attached Joint Powers Agreement. Since 1976 Todd-Wadena Community Corrections, through the authority vested in MN Statutes Chapter 401, has operated as a Joint Powers Entity for purposes of providing correctional services in Todd and Wadena Counties. Todd-Wadena Community Corrections is recognized as a separate legal entity, and, as you know, is a member of the Minnesota Counties Insurance Trust (MCIT) separate from either Todd or Wadena County.

The organizational structure of Todd-Wadena Community Corrections consists of the 1) Boards of Commissioners in Todd and Wadena Counties; 2) Executive Committee, which is comprised of two Commissioners from each county, one District Court Judge, and the Chair and Vice-Chair of our Advisory Board; 3) Advisory Board, which is comprised of members representative of the community, and in compliance with MN Statutes Chapter 401; and 4) Staff members.

Every fall/winter at our Annual Joint Powers Board/Advisory Board meeting, the two county boards approve the Comprehensive Plan and Budget for the following year. Then, in January, each County Board appoints membership to the Executive Committee and Advisory Board and vests authority in the Executive Committee to implement and maintain the Comprehensive Community Corrections Plan for Todd and Wadena Counties. Since 1976 the Executive Committee has overseen and conducted the operations of Todd-Wadena Community Corrections. While there is extensive documentation dating back to 1975, which references the agreement between Todd and Wadena Counties for Todd-Wadena Community Corrections, and

- LONG PRAIRIE OFFICE – 221 First Ave S, Suite 200, Long Prairie, MN 56347 (320-732-6165)**
- WADENA OFFICE – 415 S. Jefferson, Courthouse – Lower Level, Wadena, MN 56482 (218-631-7618)**
- STAPLES OFFICE – 200 First Street NE, Suite 1, Staples, MN 56479 (218-894-6300)**

vests authority in the Executive Committee to implement and maintain correctional services for Todd and Wadena Counties, there is not, currently on record, a comprehensive document which establishes the specific terms of the agreement.

Based on joint powers agreements used in other Community Corrections jurisdictions, and using MCIT's model for joint powers agreements, I drafted a joint powers agreement (JPA) which was subsequently reviewed by our Corrections Executive Committee, our risk management representative at MCIT, and our county attorneys. Attached is the Joint Powers Agreement which I am respectfully recommending be adopted by the Todd and Wadena Counties Boards of Commissioners.

Thank you.

Sincerely,

Katherine M. Langer
Director

Enclosures: Joint Powers Agreement

cc: Executive Committee File

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-06	

Title (for publication with the Agenda): Award of Bridge Construction Contract for SAP 077-599-060 (Burnhamville Township Bridge Project)	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Public Works	
Presenting Board Action/Discussion at Meeting: Loren Fellbaum, County Engineer	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Award of construction contract for SAP 077-599-060 (Burnhamville Township Bridge Project)	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
#1 Approve attached resolution. #2 Do not approve attached resolution.	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: Approve attached resolution.	
Financial Implications: \$348,136.00	Comments
Funding Source: Townbridge Funds and Township Funds	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
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TODD COUNTY BOARD OF COMMISSIONERS

AWARD OF BRIDGE CONSTRUCTION CONTRACT FOR

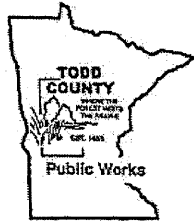
SAP 077-599-060 (BURNHAMVILLE TOWNSHIP BRIDGE PROJECT)

WHEREAS, sealed bids were received on July 12th, 2016 by the Todd County Public Works Director and the Todd County Auditor/Treasurer for SAP 077-599-060, said bridge replacement project on 331st Avenue in Burnhamville Township, and;

WHEREAS, the following sealed bids were received:

Structural Specialties, Inc.	Hutchinson, Minnesota	\$348,136.00
Korby Contracting Co., Inc.	Fergus Falls, Minnesota	\$364,549.09
M-K Bridge Construction, Inc.	Walnut Grove, Minnesota	\$457,832.00

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Structural Specialties, Inc. of Hutchinson, Minnesota based on their low bid of \$348,136.00.



**Todd County Public Works
Project Bid Abstract**

Project Name: Burnhamville Township Bridge (331st Avenue) **Contract No.:** 201602
Client: Todd County Public Works **Project No.:** SAP 077-599-060
Bid Opening: 07/12/2016 10:00 AM **Owner:** Todd County Public Works

Line No.	Item	Units	Quantity	Engineers Estimate		Structural Specialties Inc.		Korby Contracting Co., Inc.		M-K Bridge Const., Inc.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LUMP SUM	1	\$35,000.00	\$35,000.00	\$35,594.00	\$35,594.00	\$32,000.00	\$32,000.00	\$51,466.50	\$51,466.50
2	2101.502 CLEARING	TREE	6	\$500.00	\$3,000.00	\$100.00	\$600.00	\$250.00	\$1,500.00	\$100.00	\$600.00
3	2101.507 GRUBBING	TREE	6	\$500.00	\$3,000.00	\$100.00	\$600.00	\$250.00	\$1,500.00	\$100.00	\$600.00
4	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	45	\$7.50	\$337.50	\$4.00	\$180.00	\$4.20	\$189.00	\$4.00	\$180.00
5	2105.501 COMMON EXCAVATION (P)	CU YD	402	\$6.00	\$2,412.00	\$6.00	\$2,412.00	\$5.00	\$2,010.00	\$6.00	\$2,412.00
6	2105.522 SELECT GRANULAR BORROW MOD 10% (CV)	CU YD	300	\$12.00	\$3,600.00	\$14.00	\$4,200.00	\$16.00	\$4,800.00	\$15.00	\$4,500.00
7	2105.523 COMMON BORROW (LV)	CU YD	326	\$8.00	\$2,608.00	\$12.00	\$3,912.00	\$13.00	\$4,238.00	\$15.00	\$4,890.00
8	2105.533 SALVAGED AGGREGATE (CV)	CU YD	171	\$10.00	\$1,710.00	\$3.50	\$598.50	\$6.00	\$1,026.00	\$20.00	\$3,420.00
9	2123.509 DOZER	HOUR	8	\$150.00	\$1,200.00	\$150.00	\$1,200.00	\$130.00	\$1,040.00	\$140.00	\$1,120.00
10	2211.501 AGGREGATE BASE CLASS 5	TON	472	\$15.00	\$7,080.00	\$17.00	\$8,024.00	\$18.00	\$8,496.00	\$17.00	\$8,024.00
11	2215.501 FULL DEPTH RECLAMATION	SQ YD	1024	\$8.00	\$8,192.00	\$4.00	\$4,096.00	\$4.20	\$4,300.80	\$4.00	\$4,096.00
12	2221.501 SHOULDER BASE AGGREGATE, CLASS 1	TON	46	\$15.00	\$690.00	\$30.00	\$1,380.00	\$31.50	\$1,449.00	\$30.00	\$1,380.00
13	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	218	\$85.00	\$18,530.00	\$70.00	\$15,260.00	\$73.50	\$16,023.00	\$70.00	\$15,260.00
14	2401.501 STRUCTURAL CONCRETE (3Y43)	CU YD	55	\$675.00	\$37,125.00	\$550.00	\$30,250.00	\$575.00	\$31,625.00	\$750.00	\$41,250.00
15	2401.541 REINFORCEMENT BARS (EPOXY COATED)	POUND	16130	\$1.25	\$20,162.50	\$1.25	\$20,162.50	\$1.10	\$17,743.00	\$1.50	\$24,195.00
16	2401.601 STRUCTURE EXCAVATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$20,700.00	\$20,700.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
17	2401.601 SLOPE PREPARATION	LUMP SUM	1	\$7,500.00	\$7,500.00	\$8,200.00	\$8,200.00	\$10,000.00	\$10,000.00	\$12,000.00	\$12,000.00
18	2401.618 BRIDGE SLAB CONCRETE (3YHPC-M)	SQ FT	1378	\$18.00	\$24,804.00	\$25.50	\$35,139.00	\$20.00	\$27,560.00	\$35.00	\$48,230.00
19	2402.521 STRUCTURAL STEEL (3306)	POUND	1510	\$5.00	\$7,550.00	\$4.00	\$6,040.00	\$4.00	\$6,040.00	\$4.00	\$6,040.00
20	2402.590 ELASTOMERIC BEARING PAD TYPE 1	EACH	8	\$750.00	\$6,000.00	\$107.00	\$856.00	\$125.00	\$1,000.00	\$100.00	\$800.00
21	2402.603 TUBULAR STEEL RAILING (TYPE "M")	LIN FT	97	\$200.00	\$19,400.00	\$213.00	\$20,661.00	\$250.00	\$24,250.00	\$220.00	\$21,340.00
22	2405.502 PRESTRESSED CONCRETE BEAMS 18RB	LIN FT	177	\$145.00	\$25,665.00	\$220.00	\$38,940.00	\$220.00	\$38,940.00	\$300.00	\$53,100.00
23	2442.501 REMOVE EXISTING BRIDGE	LUMP SUM	1	\$10,000.00	\$10,000.00	\$11,200.00	\$11,200.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
24	2452.507 C-I-P CONCRETE PILING DELIVERED 12"	LIN FT	450	\$45.00	\$20,250.00	\$20.50	\$9,225.00	\$16.00	\$7,200.00	\$17.00	\$7,650.00
25	2452.508 C-I-P CONCRETE PILING DRIVEN 12"	LIN FT	450	\$5.00	\$2,250.00	\$1.00	\$450.00	\$1.00	\$450.00	\$1.00	\$450.00

Project: SAP 077-599-060 - Burnhamville Township Bridge (331st Avenue)				Engineers Estimate		Structural Specialties Inc.		Korby Contracting Co., Inc.		M-K Bridge Const., Inc.		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
26	2452.519	C-I-P CONCRETE TEST PILE 85 FT LONG 12"	EACH	2	\$8,500.00	\$17,000.00	\$6,200.00	\$12,400.00	\$6,700.00	\$13,400.00	\$10,000.00	\$20,000.00
27	2452.529	PILE POINTS 12"	EACH	8	\$200.00	\$1,600.00	\$190.50	\$1,524.00	\$175.00	\$1,400.00	\$200.00	\$1,600.00
28	2452.618	STEEL SHEET PILING	SQ FT	514	\$45.00	\$23,130.00	\$35.00	\$17,990.00	\$35.00	\$17,990.00	\$75.00	\$38,550.00
29	2511.501	RANDOM RIPRAP CLASS III	CU YD	410	\$65.00	\$26,650.00	\$45.00	\$18,450.00	\$70.00	\$28,700.00	\$60.00	\$24,600.00
30	2511.602	WEIR BOULDER	EACH	66	\$150.00	\$9,900.00	\$48.00	\$3,168.00	\$300.00	\$19,800.00	\$225.00	\$14,850.00
31	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$4,200.00	\$4,200.00	\$4,000.00	\$4,000.00
32	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	725	\$3.00	\$2,175.00	\$2.50	\$1,812.50	\$3.15	\$2,283.75	\$2.50	\$1,812.50
33	2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LIN FT	195	\$30.00	\$5,850.00	\$13.00	\$2,535.00	\$16.80	\$3,276.00	\$20.00	\$3,900.00
34	2573.550	EROSION CONTROL SUPERVISOR	LS	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
35	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	958	\$3.50	\$3,353.00	\$1.75	\$1,676.50	\$2.63	\$2,519.54	\$2.00	\$1,916.00
36	2575.555	TURF ESTABLISHMENT	LUMP SUM	1	\$3,500.00	\$3,500.00	\$2,200.00	\$2,200.00	\$2,100.00	\$2,100.00	\$2,600.00	\$2,600.00
Totals for Project SAP 077-599-060						\$375,224.00		\$348,136.00		\$364,549.09		\$457,832.00
% of Estimate for Project SAP 077-599-060								-7.22%		-2.84%		22.02%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____

Date: _____

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-07	

Title (for publication with the Agenda): Resignation of Ryan Hanson	
Date of Meeting: July 19th, 2016	Total time requested: 5 min
Department Requesting Action: Todd County Sheriff's Office	
Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Ryan Hanson worked as a Part-time Deputy and resigned from this position effective July 1st, 2016.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
1. Accept the resignation.	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Accept the resignation of Ryan Hanson as a Part-time Deputy.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-08	

Title (for publication with the Agenda): Post In-House and Advertise for part-time Deputy positions.	
Date of Meeting: July 19, 2016	Total time requested: 5 min
Department Requesting Action: Todd County Sheriff's Office	
Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
The Todd County Sheriff's Office is in need of part-time deputies. These part-time deputies would cover open road and court security shifts. Also a pool would be established for future part-time deputy employments needs.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
1. Approve to post in-house and advertise for part-time deputies. 2. Do not approve to post in-house for part-time deputies.	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve to post in-house and advertise for part-time deputies.	
Financial Implications: \$	Comments
Funding Source: Position Budgeted	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-09	

Title (for publication with the Agenda): Andersen NC Use Change	
Date of Meeting: 7-19-16	Total time requested: 5 min
Department Requesting Action: Planning and Zoning	
Presenting Board Action/Discussion at Meeting: Tim Stieber	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Proceedings attached outlining proposed change to existing nonconforming use (dwelling) to another nonconforming use (accessory storage structure)	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: Approve Andersen change in nonconforming use with four conditions presented.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

NONCONFORMING USE CHANGE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Sandra Andersen
Mailing Address: 6065 Bowman Avenue
Inver Grove Heights, MN 55076

Property Owner: Sandra Andersen
Site Address: 33721 Lupine Drive
Parcel Number: 24-0051900

REQUEST: Change the existing nonconforming use (dwelling) to another nonconforming use (Accessory storage structure).

The above entitled matter was heard before the Todd County Planning Commission on the 7th day of July, 2016, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

MATTSON'S SUBDIVISION (34-131-32) Lot 11 Pine Island Lake in Turtle Creek Township

Record this document in: abstract records torrens records.

IT IS ORDERED that the change in nonconforming use request be (granted, ~~denied~~) **as upon the following conditions, changes or reasons:** Granted with the following conditions:

1) Structure shall only be used to store water oriented items such as floats, tubes, paddles, fishing, equipment, life jackets, etc., and similar items mentioned on the application. 2) All habitable space features should be removed including air conditioners, refrigerators, beds, bar counters, or other items that suggest that the structure is being used for more than storage. 3) That no hazardous chemicals be allowed to be stored within the structure including > 5 gallons of gasoline, bulk oil, fertilizers, pesticides, herbicides, paints, cleaners, batteries or other chemicals/hazardous materials that may pose a danger to the environment or affect water quality. 4) That no additional light sources, decorative or otherwise, be added to the exterior of the structure there by preventing a public nuisance due to the close proximity to the lake.

Todd County Board of Commissioners
Barb Becker, Chairperson

Date

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE**

I, **Timothy D Stieber Todd County Planning & Zoning Director**, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (**granting**, denying) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN. in the County of Todd on the _____ day of _____, _____.

TODD COUNTY Planning and Zoning DIRECTOR

Drafted by: Tim Stieber, Zoning Director

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-10	

Title (for publication with the Agenda): Richter Rezone	
Date of Meeting: 7-19-16	Total time requested: 5 min
Department Requesting Action: Planning and Zoning	
Presenting Board Action/Discussion at Meeting: Tim Stieber	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Proceedings attached outlining proposed change in zoning for 19.65 acres to facilitate development of a winery on the property. Such developments currently not allowed in AF zone in Todd County.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve zone change for parcel 21-0006901 from AF-1 to Shoreland without conditions.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

ZONING AMMENDMENT PROCEEDINGS
(REZONE)

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Curt and Dawn Richter
Mailing Address: 23419 210th Street
Long Prairie, MN 56347

Property Owner: Curt and Dawn Richter
Site Address: 23419 210th Street,
Long Prairie, MN 56347

Parcel Number: 21-0006901

REQUEST: Zoning Amendment request to rezone that AF-1 to Shoreland zoning.

The above entitled matter was heard before the Todd County Planning Commission on the 7th day of June, 2016, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property/properties:

South of 210th Street, the NE4 of NW4 and part of NW4 of NE4 of SECT-6 in Round Prairie Township 19.65 acres

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Rezoning request be (granted, denied) as upon the following conditions, changes or reasons:

No conditions.

Todd County Board of Commissioners
Barb Becker, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Timothy D Stieber Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, denying) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN. in the County of Todd on the _____ day of _____, _____.

TODD COUNTY Planning and Zoning DIRECTOR

Drafted by: Galen Gruber
Resource Conservationist

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-11	

Title (for publication with the Agenda): Richter CUP	
Date of Meeting: 7-19-16	Total time requested: 5 min
Department Requesting Action: Planning and Zoning	
Presenting Board Action/Discussion at Meeting: Tim Stieber	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Proceedings attached outline a proposed CUP to develop a winery to include on and off sales of wine and food, retail items, and to host events..	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve CUP to develop a winery on parcel 21-0006901 with the condition including the sites, sounds, smells of agriculture with the official CUP proceedings.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: Curt and Dawn Richter
Mailing Address: 23419 210th Street
Long Prairie, MN 56347

Property Owner: Curt and Dawn Richter
Site Address: 23419 210th Street,
Long Prairie, MN 56347

Parcel Number: 21-0006901

REQUEST: Conditional Use Permit request to establish a winery to include on/off sales of wine and food, sale of retail items, and to host special events and weddings.

The above entitled matter was heard before the Todd County Planning Commission on the 7th day of July, 2016, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

South of 210th Street, the NE4 of NW4 and part of NW4 of NE4 of SECT-6
Round Prairie Township 19.65 acres

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) as upon the following conditions, changes or reasons:

That the Agricultural Compatibility Statement be included as a condition:

"This site is located in an agricultural district, and consequently there will be from time to time, sights, sounds and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA or Todd County Ordinances."

Todd County Board of Commissioners
Barb Becker, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Timothy D Stieber Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, denying) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN. in the County of Todd on the _____ day of _____, _____.

TODD COUNTY Planning and Zoning DIRECTOR

Drafted by: Galen Gruber
Resource Conservationist

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-12	

Title (for publication with the Agenda): Ginerich CUP	
Date of Meeting: 7-19-16	Total time requested: 5 min
Department Requesting Action: Planning and Zoning	
Presenting Board Action/Discussion at Meeting: Tim Stieber	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Proceedings attached outlines CUP request to establish a schoolhouse (24 x 40) and support buildings including a lean-to and horse shed on parcel 17-0014600.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve CUP allowing development of a school as described in the proceedings without conditions.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: Ammon Gingerich
Mailing Address: 18801 Co. Road 11
Long Prairie, MN 56347

Property Owner: Paul and Cevilla Swartzentruber
Site Address: 18562 Co. 11
Long Prairie, MN 56347

Parcel Number: 17-0014600

REQUEST: Conditional Use Permit request to establish a schoolhouse (24' x 40') and support buildings including a lean-to (24' x 20') and horse shed (14' x 24').

The above entitled matter was heard before the Todd County Planning Commission on the 7th day of July, 2016, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

NW CORNER OF SW4 NW4; S 580 FT; E751.03 FT; N TO N LINE; W TO PT OF BEG
Little Sauk Township
10 ACRES

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) as upon the following conditions, changes or reasons:

No conditions.

Todd County Board of Commissioners
Barb Becker, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Timothy D Stieber Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, denying) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN. in the County of Todd on the _____ day of _____, _____.

TODD COUNTY Planning and Zoning DIRECTOR

Drafted by: Tim Stieber, Division Director

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-13	

Title (for publication with the Agenda): Hilltop Regional Kitchen Update	
Date of Meeting: 07/19/2016	Total time requested: 15 min
Department Requesting Action: Health & Human Services	
Presenting Board Action/Discussion at Meeting: Jackie Och/Katherine Mackedanz/Rick Hest	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Jackie Och, Katherine Mackedanz & Rick Hest will provide an update on the Hilltop Regional Kitchen.	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Powerpoint	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
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Seal	

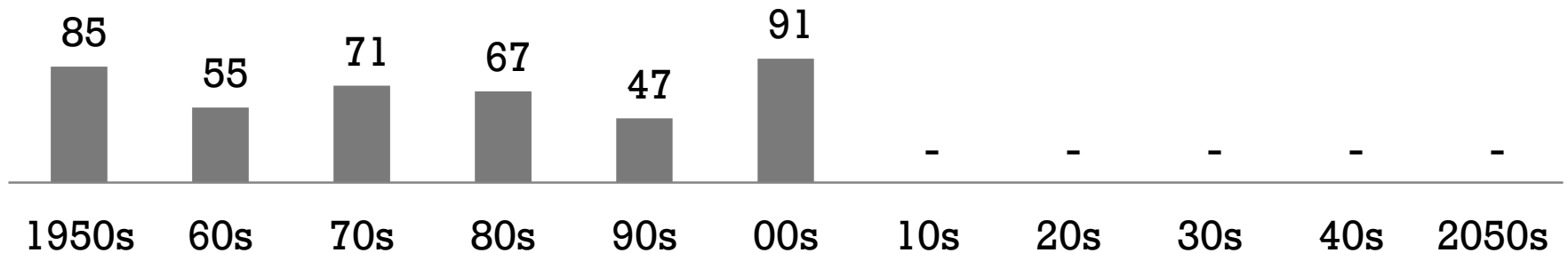
Hilltop Regional Kitchen

Todd County Board of Commissioners
July 19, 2016



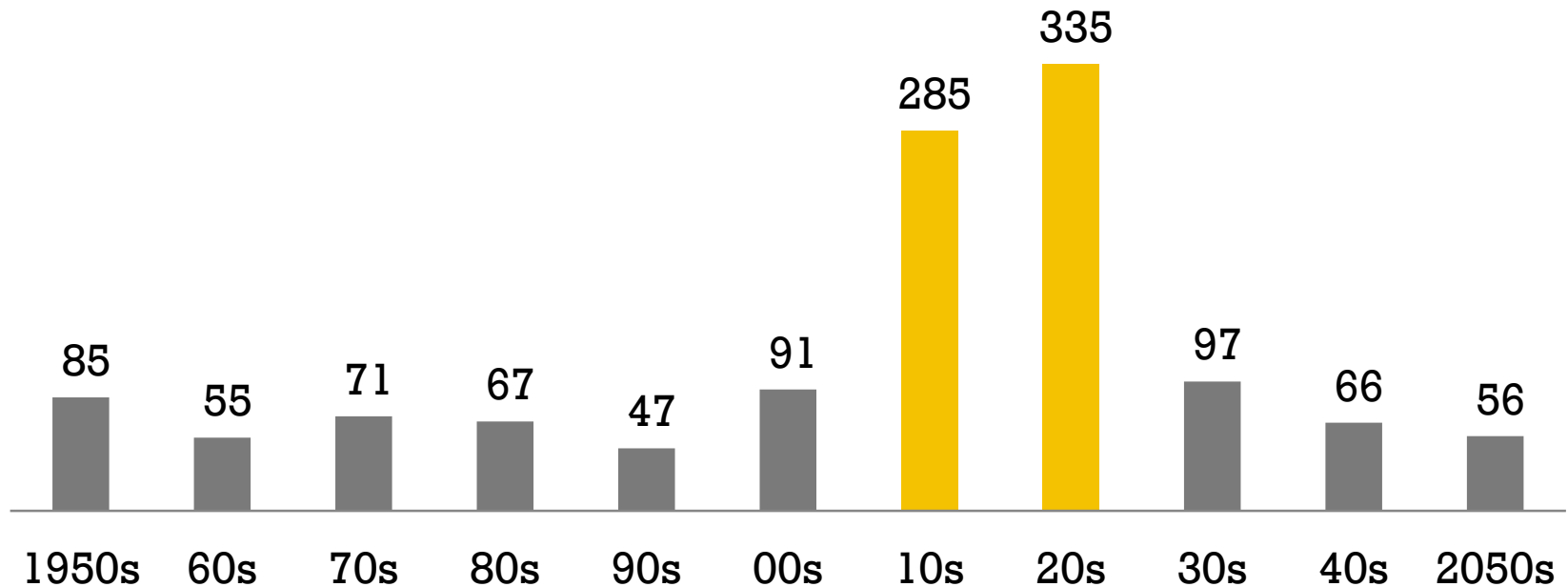
+ How many additional “older adults” will we gain during this decade?

Change in older adults, age 65+ (Thousands)



+ This decade and next: *Unprecedented* increases in Minnesota's 65+ population

Change in older adults, age 65+ (in thousands)





QUIZ QUESTION:

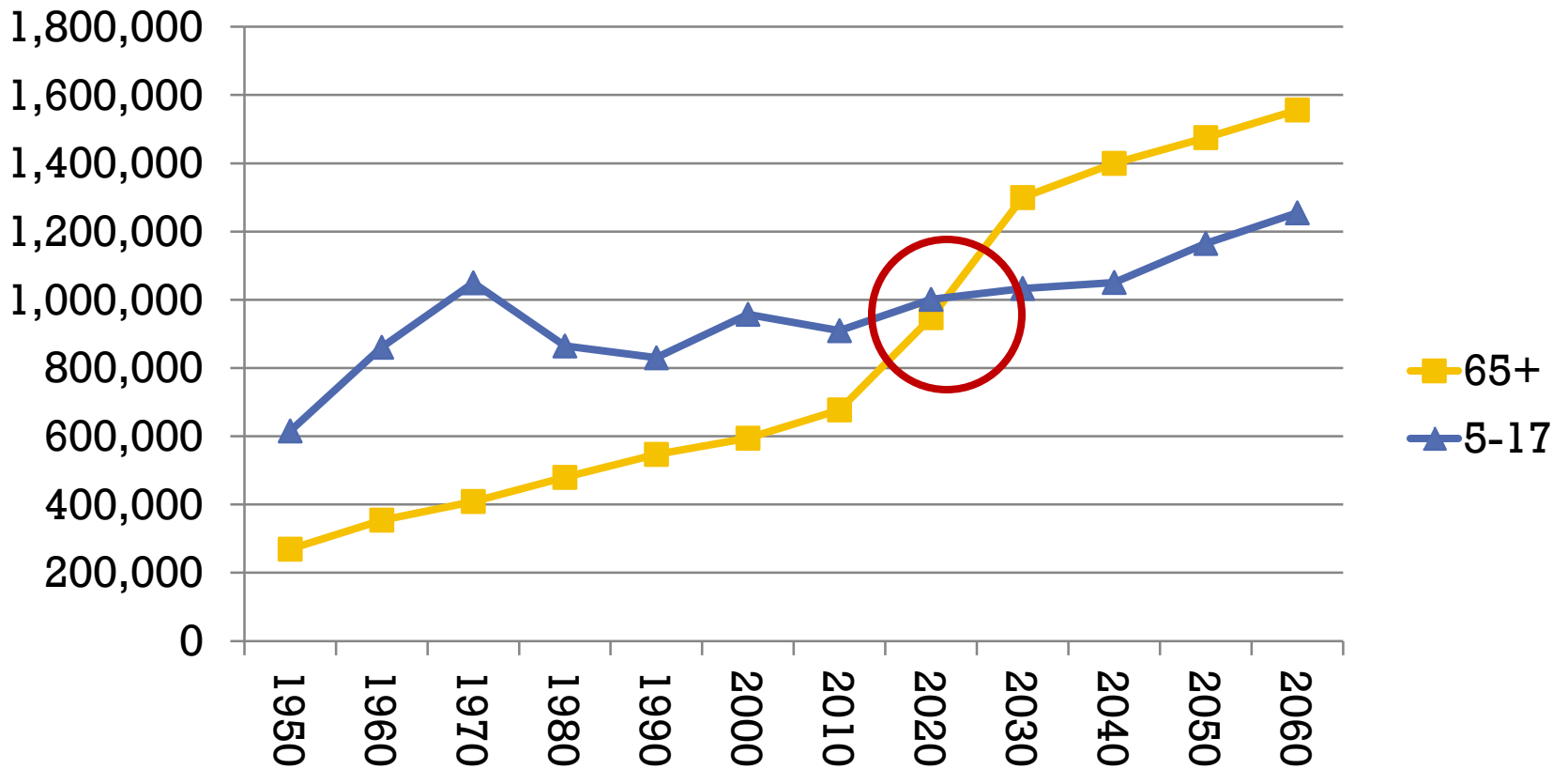


What event is predicted to happen in 2020 that has never before happened in the history of our state?

- A. The Vikings will win the Super Bowl
- B. MN will have more immigrants than U.S.-born residents
- C. MN will have more 65+ residents than school-age children, 5-17

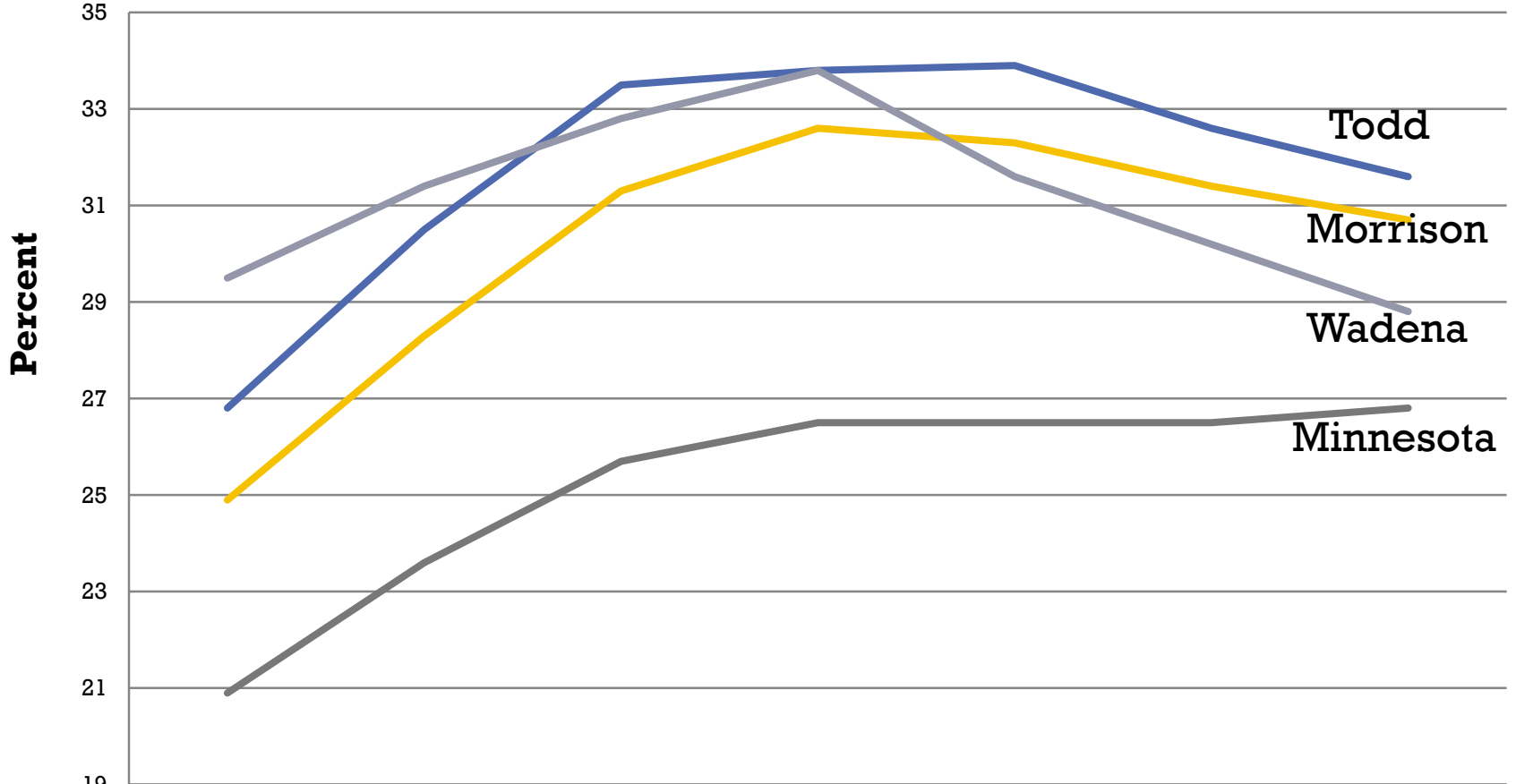


For the first time in MN history: More 65+ than school-age by 2020



Morrison, Todd, and Wadena Counties

Projected Percent of the Population Aged 60+ (2015-2045)



	2015	2020	2025	2030	2035	2040	2045
State of MN	20.9	23.6	25.7	26.5	26.5	26.5	26.8
Morrison	24.9	28.3	31.3	32.6	32.3	31.4	30.7
Todd	26.8	30.5	33.5	33.8	33.9	32.6	31.6
Wadena	29.5	31.4	32.8	33.8	31.6	30.2	28.8



Aging: not what it used to be...

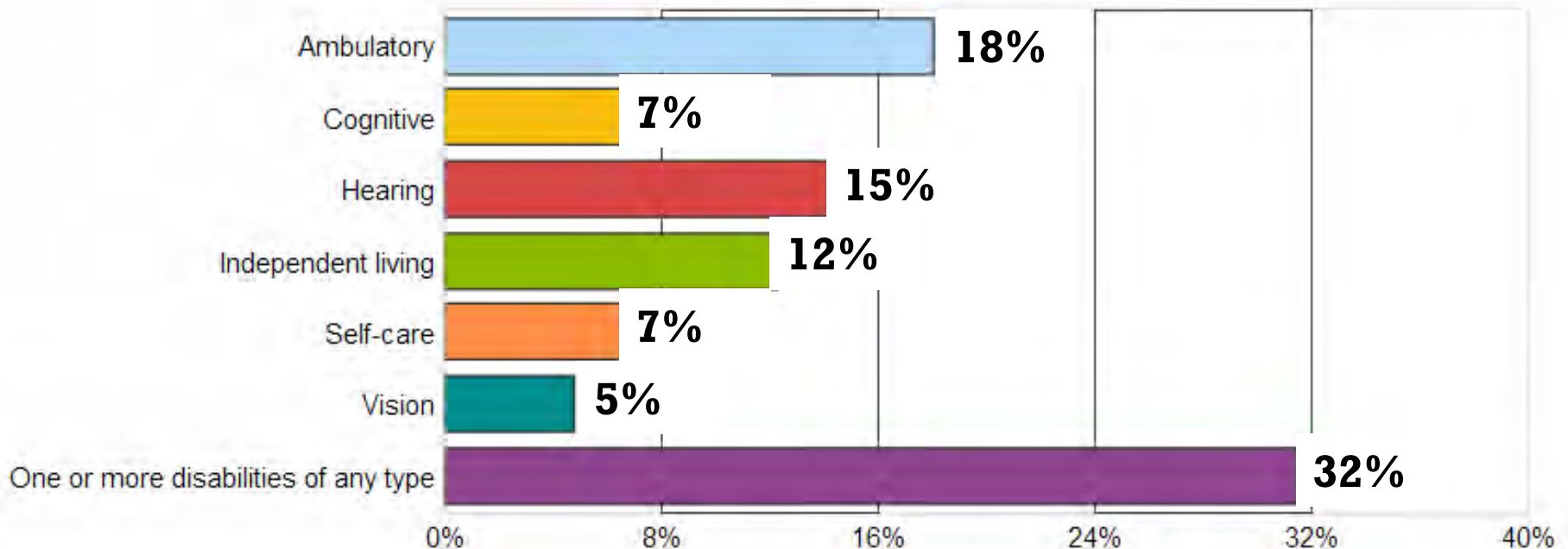
- Minnesota's older adults are healthier, living longer, and working longer than prior generations
 - Life expectancy for Minnesotans age 65 now is 20.1 more years (15.6 years in good health)
 - Minnesota's Boomers and older adults volunteer in record numbers





Types of disabilities among older adults *living in the community*

Individuals with a disability by type,
ages 65 and older
Minnesota, 2012

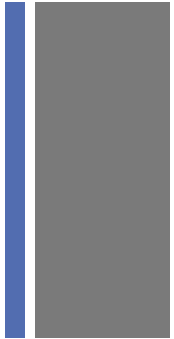


Sources: U.S. Census Bureau, American Community Survey, via MNCompass.org.

Note: Relates only to the civilian, non-institutionalized population with a serious difficulty in one or more of four basic areas of functioning: vision, hearing, ambulation, and cognition.



Nutritional challenges related to our aging population



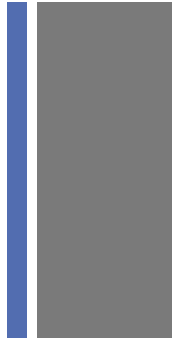
- Fixed incomes - 13.5% below poverty level
- Nearly 1 in 3 residents aged 65+ are living alone - 25.7% below poverty level
- Reduced food intake and lack of variety in the foods consumed
- Impact of chronic diseases – all greatly influenced by diet/nutritional choices

+ Eagle Bend Kitchen

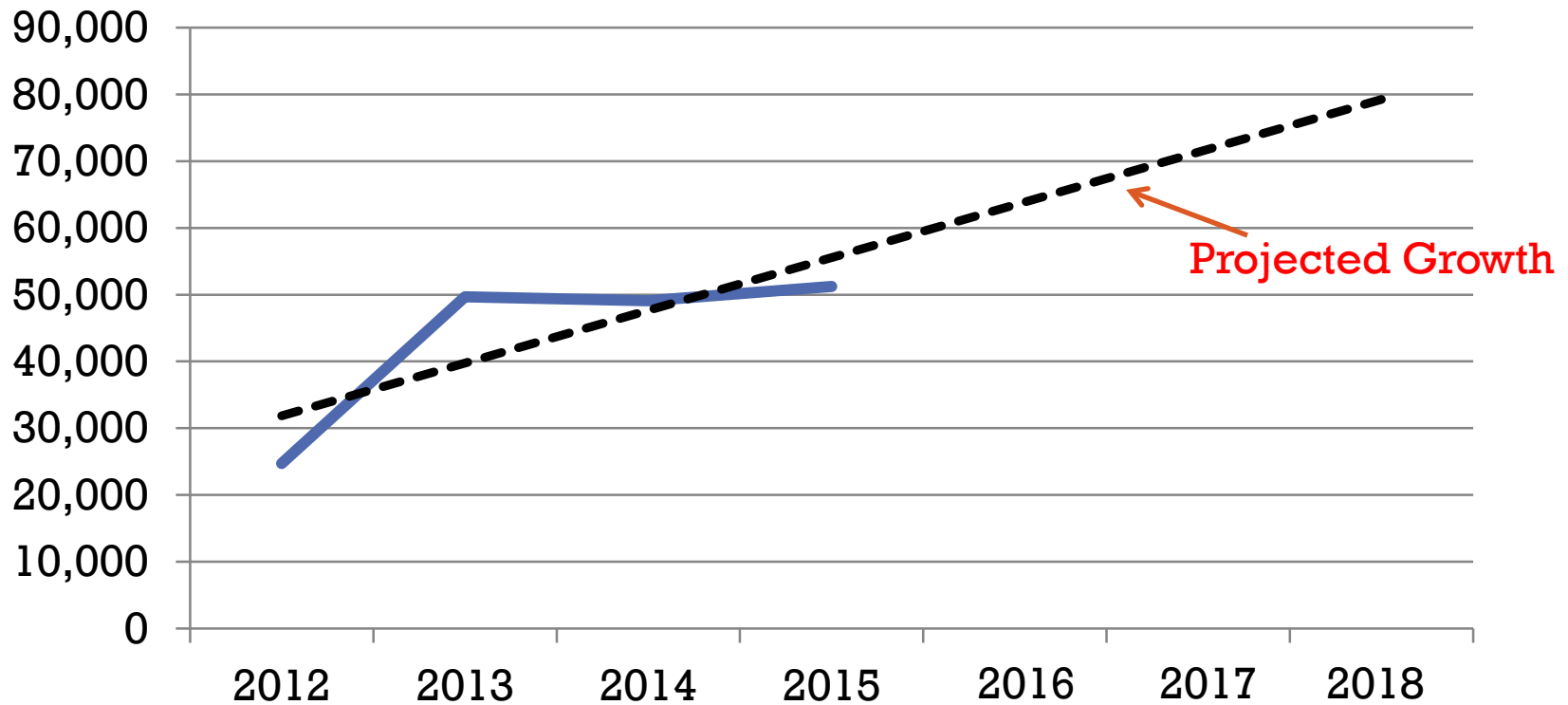
- Serves Congregate meals, bundled meals, and Meals on Wheels
- Service area includes: Long Prairie, Browerville, Clarissa, Eagle Bend, Bertha, Hewitt, Wadena, Verndale, and Staples
- 1 of 2 counties in Minnesota that provide Bundled Meals - 14 frozen meals delivered every two weeks to rural residents



Eagle Bend Kitchen: Meal Production (2012-2015)



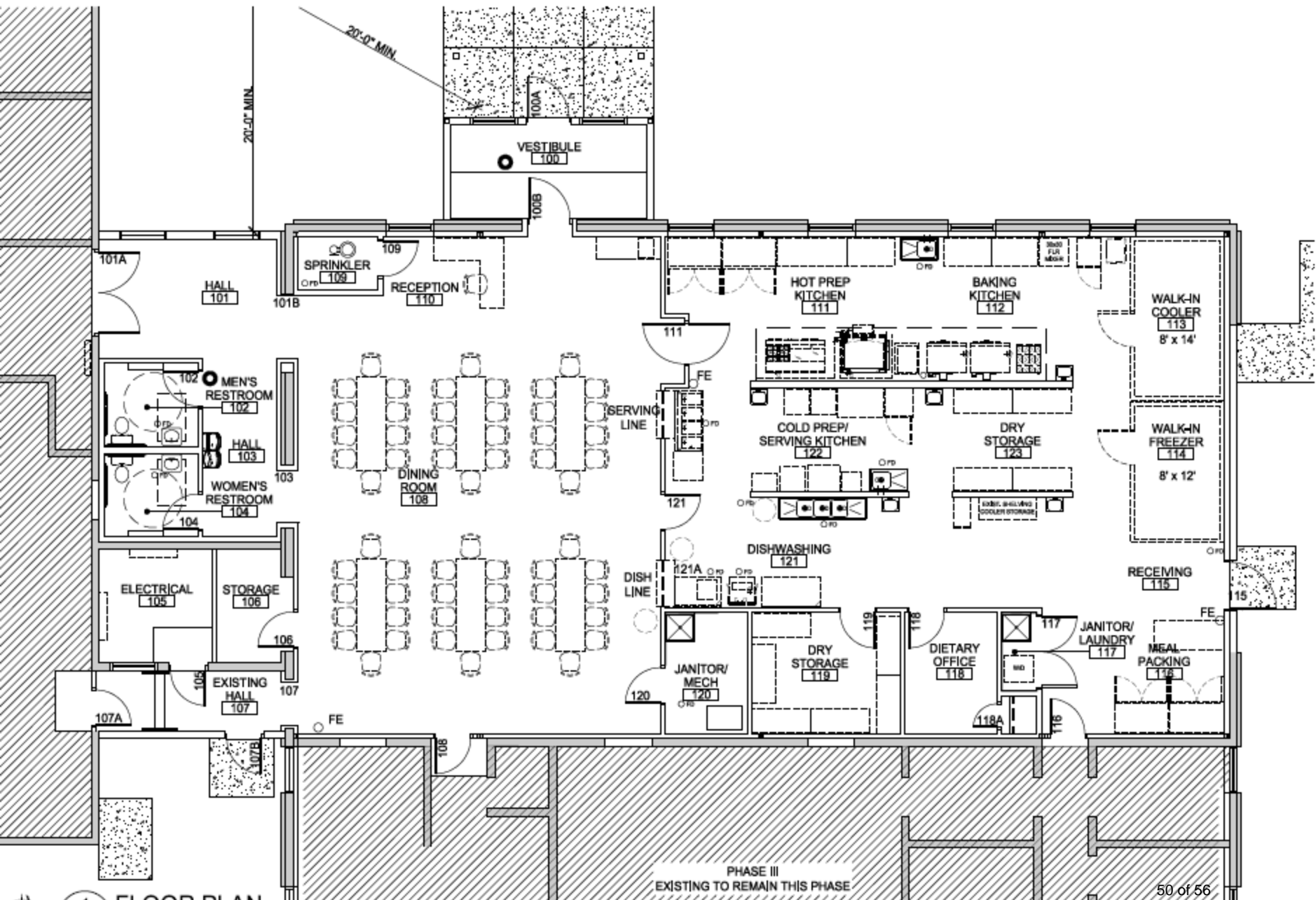
Annual Meal Production





What's been done so far: Kitchen Planning & Design

- Phase 1: Kitchen and dining room renovation
 - Setup Executive Committee including city, county and regional partners
 - Secured building site at Eagle Valley High School Ag/Shop building
 - Developed the building plan with Studio E Architect
 - Utility work- moved electrical pole, gas line, etc.
 - Went out for construction bids in November, 2015; bids came in over budget



20'-0" MIN.

20'-0" MIN.

VESTIBULE
100

100B

SPRINKLER
109

RECEPTION
110

HOT PREP
KITCHEN
111

BAKING
KITCHEN
112

WALK-IN
COOLER
113
8' x 14'

HALL
101

101B

101A

MEN'S
RESTROOM
102

HALL
103

WOMEN'S
RESTROOM
104

DINING
ROOM
108

SERVING
LINE

COLD PREP/
SERVING KITCHEN
122

DRY
STORAGE
123

WALK-IN
FREEZER
114
8' x 12'

ELECTRICAL
105

STORAGE
106

103

EXISTING
HALL
107

107A

107B

DISH
LINE

DISHWASHING
121

RECEIVING
115

JANITOR/
MECH
120

DRY
STORAGE
119

DIETARY
OFFICE
118

JANITOR/
LAUNDRY
117

MEAL
PACKING
116

PHASE III
EXISTING TO REMAIN THIS PHASE

50 of 56



1 FLOOR PLAN
A1.0 1/8" = 1'-0"

+ Hilltop Regional Kitchen - Fundraising

- South Country Health Alliance: \$465,400
- Local Fundraising: \$60,741
- National Joint Powers Alliance Innovative Funding-
\$100,000
- Expenses to date: \$46,383
- Phase 1 fundraising goal: \$628,145
 - 92% of funds already raised
 - Remaining funds to raise: \$48,000
 - \$35,000 USDA Community Facilities grant request
 - \$13,000 local fund raising



How to Make a Donation to the Hilltop Regional Kitchen

- Donations can be made to the City of Eagle Bend (tax-deductible)
 - Up to \$499- *Friend of the Kitchen*
 - \$500-\$999- *Bronze Donor*
 - \$1,000-\$2,499- *Silver Donor*
 - \$2,500-\$4,999- *Gold Donor*
 - Over \$5,000- *Platinum Donor*

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-14	

Title (for publication with the Agenda): Appoint Social Worker - Child Protection	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Health & Human Services	
Presenting Board Action/Discussion at Meeting: Jackie Och/Todd Weyer	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
An opening exists in the Family Services Unit for a Child Protection Social Worker.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the hire of Lisa Seidl to fill an open position as a Child Protection Social Worker at Grade 10, Step 1 - \$23.26/hr	
Financial Implications: \$23.26/hour Grade 10, Step 1 - Springsted	Comments
Funding Source: 11 - Social Services	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

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Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-15	

Title (for publication with the Agenda): Appoint Registered Nurse	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Health & Human Services	
Presenting Board Action/Discussion at Meeting: Jackie Och / Michael Steinbeisser	
Background <input type="checkbox"/> Supporting Documentation enclosed	
An opening exists in the Adult & Disabilities Unit for a Registered Nurse	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the hire of Trish Harlow to fill an open position as a Registered Nurse at Grade 10, Step 1 - \$23.26/hr	
Financial Implications: \$23.26/hour Grade 10, Step 1	Comments
Funding Source: 21 - Public Health	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
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Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-16	

Title (for publication with the Agenda): Appoint Registered Nurse	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Health & Human Services	
Presenting Board Action/Discussion at Meeting: Jackie Och / Michael Steinbeisser	
Background <input type="checkbox"/> Supporting Documentation enclosed	
An opening exists in the Adult & Disabilities Unit for a Registered Nurse	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the hire of Teri Kuehne to fill an open position as a Registered Nurse at Grade 10, Step 1 - \$23.26/hr	
Financial Implications: \$23.26/hour Grade 10, Step 1	Comments
Funding Source: 21 - Public Health	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
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Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160719-17	

Title (for publication with the Agenda): Advertise for Administrative Assistant	
Date of Meeting: 07/19/2016	Total time requested: 5 min
Department Requesting Action: Human Resources	
Presenting Board Action/Discussion at Meeting: Karla Nalezny, Human Resources Manager	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
The Personnel Committee is making the recommendation to advertise for a full-time Administrative Assistant position in the Administration office. This position has been vacant for over 3 months.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To authorize Human Resources to begin advertising for an Administrative Assistant position.	
Financial Implications: \$16.38 - 22.02 per hour	Comments
Funding Source: Administration	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
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Seal	