

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 5, 2016*

Public Comment

Steven Reynolds of Staples, MN appeared before the County Board to address concerns regarding the installation of a driveway on his property.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of July, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Routine Business

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 227502 through 227673 in the amount of \$760,373.25.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 43744 through 43832 in the amount of \$84,901.89.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 68757 through 68918 in the amount of \$93,748.08 and 511315 through 511345 in the amount of \$73,732.94.

On a motion by Kircher and second by Erickson, the following resolution was adopted by unanimous vote:

TRANSFER OF FUNDS FROM GENERAL FUND TO COMMUNITY CORRECTIONS FUND
WHEREAS, The 2016 Budget for Todd County's participation in the Todd-Wadena Community Corrections system has been approved at \$290,869; and
WHEREAS, a letter was received asking for the appropriation of funds from the General Fund.
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the funds in the amount of \$290,869 from the General Fund to Community Corrections Fund.

Public Works

On a motion by Erickson and second by Kneisl, the following resolution was adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2016 PAVEMENT STRIPING CONTRACT
WHEREAS, the contract with Traffic Marking Services, Inc. for the 2016 Pavement Striping Contract known as CP 77-16-03 located along various Todd County Highways, has in all things been completed, and;

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WHEREAS, construction work on this contract was scheduled and completed in 2016 with the value of the total work certified being \$60,290.41, and;

WHEREAS, partial payments amounting to \$57,275.89 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$3,014.52 still remains to be paid to Traffic Marking Services, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

Ditch Inspector

On a motion by Kneisl and second by Kircher, the following resolution was adopted by unanimous vote:

HOLD HARMLESS AGREEMENT FOR DITCH MAINTENANCE – COUNTY DITCH 25

WHEREAS, Henry Theisen is requesting to maintain 1 mile of CD25 located on his property in Germania Township, sections 24 and 25. ½ mile of ditch is part of Ditch A Lateral 1 on parcels 09-0018500 & 09-0019000, and ½ mile of ditch is part of Main Ditch B on parcels 09-0019600 & 09-0019800. The maintenance will be done at his own expense, and;

WHEREAS, a Hold Harmless Agreement has been submitted to the Ditch Authority and a Wetland Application has been submitted to the TEP. An onsite inspection was done May 18, 2016, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled, staying within 16 ½ feet of the ditch.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Henry Theisen to maintain 1/2 mile of Ditch A Lateral 1 and ½ mile of Main Ditch B of CD25 located on his own property, at his own expense.

Sheriff's Office

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Ethan Korfe as a Seasonal Recreational Assistant at the current minimum wage, of \$9.50 per hour, with an effective date of July 10th, 2016 pending the passing of a background check.

MIS

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Pictometry Contract and complete flyover in 2017.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the use of Compliance Funds for Pictometry Flyover in 2017, in the amount of \$90,752.50, with the remaining amount covered by the participating cities.

Health & Human Services

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Purchase of Service Agreement between Todd County Health & Human Services and Holistic Family Education Services for the period of July 1, 2016 through December 31, 2017 at a rate of \$39.00 per hour.

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On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Emera Wershing to fill an open position as a Public Health Nurse at Grade 12, Step 4 - \$28.55/hr.

Auditor-Treasurer Report

Nothing to report as this time.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

Adjourn

Commissioner Becker recessed the meeting until July 19, 2016.

AUDITOR WARRANTS VENDOR NAME	AMOUNT
AMERICAN HERITAGE BANK	\$ 3,497.00
BIG SWAN LAKE IMPROVEMENT ASSOCIA	\$ 8,095.50
CDW GOVERNMENT INC	\$ 6,211.40
CLIFTON LARSONALLEN, LLP	\$ 3,300.00
COMPUTER PROFESSIONALS	\$ 4,551.60
LONG PRAIRIE SANITATION INC	\$ 3,150.64
MCIT	\$ 2,076.00
MORRISON COUNTY	\$ 22,467.25
Prairie Lakes Municipal Solid Waste Auth	\$ 54,941.37
STEP	\$ 5,510.00
TODD CO AGRICULTURAL SOC.	\$ 10,378.57
TODD SOIL & WATER CONS DIST	\$ 2,740.78
Payments less than 2000	\$ 13,034.48
AMERICAN HERITAGE BANK	\$ 43,096.23
BIG BIRCH LAKE ASSOCIATION	\$ 3,919.26
BUSSMANN/RONALD & MARY LOU	\$ 19,815.13
CARD SERVICES COBORNS	\$ 3,399.09
FLEET SERVICES/WEX BANK	\$ 4,070.93
GENE-O'S COUNTRYSIDE REST LLC	\$ 7,869.85
GREAT RIVER REGIONAL LIBRARY	\$ 85,418.50
KEYL	\$ 3,555.00
LONG PRAIRIE OIL COMPANY	\$ 4,243.01
MARVIN TRETTER, INC	\$ 5,711.30
MINNESOTA POWER & LIGHT	\$ 10,282.43
MN DEPT OF FINANCE	\$ 7,022.50
US POSTAL SERVICE	\$ 25,654.55
Payments less than 2000	\$ 19,477.33
ALLIANCE BUILDING CORPORATION	\$ 89,395.00

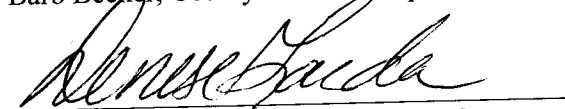
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<u>VENDOR NAME</u>	<u>AMOUNT</u>
BIG LAKE SCHOOLS COMMUNITY ED	\$ 2,064.00
GREATER MN FAMILY SRVS INC	\$ 14,644.25
MERIDIAN SERVICES INC	\$ 3,029.52
MID MINNESOTA DRUG TESTING INC	\$ 3,085.00
NORTH HOMES INC	\$ 15,287.86
NORTHERN PINES MENTAL HLTH CTR	\$ 10,143.70
PRODUCTIVE ALTERNATIVES INC	\$ 2,601.37
PSJ ACQUISITION LLC	\$ 10,374.74
Payments Less than 2000	\$ 12,502.50
Total:	\$ 73,732.94

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held July 5, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 4, 2016.

Witness my hand and seal:


Barb Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer