

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
June 21, 2016*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21<sup>st</sup> day of June, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

## **Approval of Agenda**

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda with 4.7 Added to Acknowledge Park Board Shoreland Report and remove 6.1 Abatement Policy.

## **Routine Business**

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 43598 through 43743 in the amount of \$110,173.99.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 511226 through 511314 in the amount of \$134,474.82.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the two Budget Request Forms to properly align funds for the approved Battle Point Park Paving Project payments.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Budget Request Form to correct the account number for Federal Grants in the Public Works Fund 2016 Budget.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Lease Agreement between the Todd County Ag Society and Todd County Board of Commissioners to the Todd County Historical Society contingent upon agreement that the lease period be shortened to 2 years.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the decrease from \$15 to \$10 for the Law Library Fee adopted by the Law Library Committee on June 9<sup>th</sup>, 2016.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the Battle Point Shoreland Restoration Inspection Report.

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## Public Works

On a motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Cooperative Construction Agreement for Fiscal Year 2018 Construction.

## Emergency Management

On a motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION AUTHORIZING PARTICIPATION IN PLANNING PROCESS AND EXECUTION OF AGREEMENT**

**WHEREAS**, the County of Todd is participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and;

**WHEREAS**, the Act establishes a framework for the development of a multi-jurisdictional hazard mitigation plan; and

**WHEREAS**, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

**WHEREAS**, the county will lead the planning effort with the assistance of consultants and State of Minnesota mitigation staff.

**WHEREAS**, the county will provide staff and resources from departments related to mitigation, will facilitate participation of jurisdiction within the county, and provide quarterly reporting on plan progress.

**WHEREAS**, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and future development trends; and

**WHEREAS**, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

**WHEREAS**, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

**WHEREAS**, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

**WHEREAS**, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance grants as they become available; and

**NOW THEREFORE BE IT RESOLVED** that Todd County will enter into an agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Todd County All-Hazard Mitigation plan. Michael Wisniewski, Emergency Management Director is hereby authorized to execute and sign such agreements and any amendments hereto as are necessary to implement the plan on behalf of Todd County.

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On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the letter of commitment of funds for the 25% of the cost of the update for Todd County Hazard Mitigation.

## Sheriff's Office

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **PURCHASE OF 3 POLICE VEHICLES**

**WHEREAS**, Sheriff Asmus has informed the Todd County Board of Commissioners that it is vital that new squad vehicles be purchased as existing squad fleet vehicles need to be replaced, and;  
**WHEREAS**, Sheriff Asmus has presented a 3 year financing option to purchase 3 2017 Ford Interceptor Utility Vehicles through a state purchasing program, and;  
**WHEREAS**, this financing option would cost \$30,364.25 for the next three years and these funds are included the Sheriff's Office budget.  
**NOW, THEREFORE BE IT RESOLVED**, that Sheriff Asmus be authorized to enter into this agreement to purchase the above mentioned vehicles.

## Solid Waste

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hooking up to natural gas through CenterPoint for heating the Solid Waste Dept.

## Planning & Zoning

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the zoning amendment request by James Rowe to rezone parcels 05-0000500, 05-0000501, and part of 05-0000702 from T10 to AF-1.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Conditional Use Permit for Joe Varner. Site address: 32610 County 3, Eagle Bend, MN. Parcel 05-0000500, 05-0000501, and 05-0000400. NW4 of Section 1 of Burleene Township (Approx 160 acres). Granted with the following conditions: Subject to one year review of CUP to monitor progress toward MN 7020 compliance.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Preliminary Plat for Sunset View Development with no conditions for Marc and Julie Brinkman Site Address: Directly East of 10491 Amigo Trail Parcel #03-0022400.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **FINAL PLAT APPROVAL – "SEIDE ADDITION" SUBDIVISION**

**WHEREAS**, Applicant Justin and Steven Seide applied to subdivide a property that is part of Govt. Lot 2 W of Highway 27 in Section 10 of Gordon Township. Plat is to be known as Seide Addition. Plat consists of 3 residential lots and 3 outlots located on Osakis Lake – a General Development Lake located in a Shoreland Zoned District.

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**WHEREAS**, On March 3, 2016 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:  
Section 20 TWP-128 Range – 35

Part of Govt. Lot 2 West of Highway 27 Except parts sold and except parts platted

Total of 4.90 acres

**WHEREAS**, On March 15, 2016 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Preliminary Plat (CUP #20160308898) with no conditions.

**WHEREAS**, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

**NOW, THEREFORE BE IT RESOLVED**, the final plat of "Seide Addition" subdivision be approved as presented.

## Health & Human Services

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Sarah Becker to fill an open position as a Child Protection Social Worker at Grade 20, Step 2-\$20.49/hr.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hire of Kali Rechtzigel to fill an open position as a Child Protection Social Worker at Grade 20, Step 2-\$20.49/hr.

## Human Resources

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **2015 – 2017 TEAMSTERS LOCAL 320 JAIL/DISPATCHER BARGAINING AGREEMENT**

**WHEREAS**, the Todd County Negotiations Team met in negotiations with the Teamsters Jail/Dispatcher Unit, and;

**WHEREAS**, the parties have reached a tentative agreement, and;

**WHEREAS**, the Teamsters Local 320 Jail/Dispatchers voted to accept the agreement as presented.

**NOW, THEREFORE BE IT RESOLVED**, it is recommendation of the Todd County Negotiations Team that the Todd County Board of Commissioners approve the adoption of the attached agreement for 2015 – 2017.

## Auditor-Treasurer Report

Budget Reports have been sent to departments for review. Absentee Ballots are now available for the Primary Election beginning June 24<sup>th</sup>, 2016. Denise will be attending the Auditors Conference the remainder of this week.

## Commissioners' Report

The Commissioners reported on the meetings they had attended.

## Adjourn

On motion by Erickson and second by Neumann, the meeting was adjourned for the month of June 2016.

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## COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BENNING PRINTING & PUBLISHING	\$ 2,463.15
CLOUD 9 SCREEN PRINTING	\$ 2,875.00
CORBIN PICKAR EXC INC	\$ 11,617.50
HANCOCK CONCRETE PRODUCTS CO	\$ 4,406.08
INFORMATION SYSTEM CORP	\$ 2,199.00
LONG PRAIRIE MACHINERY CO INC	\$ 3,354.81
OLSON'S TRUCK & TRACTOR SER	\$ 2,730.33
SOUTHWEST EXPLOSIVES	\$ 2,175.00
STREICHER'S	\$ 6,247.50
THOMPSON/SARA	\$ 2,000.00
TODD CO AUDITOR-TREASURER	\$ 2,337.39
TODD CO MIS DEPT	\$ 7,431.18
TRUENORTH STEEL	\$ 12,960.85
TURNKEY/THREE SQUARE MARKET	\$ 2,496.98
WOLTERS BODY SHOP	\$ 4,052.98
Payments less than 2000	\$ 40,826.24
Total:	\$ 110,173.99

## HEALTH & HUMAN SERVICES WARRANTS

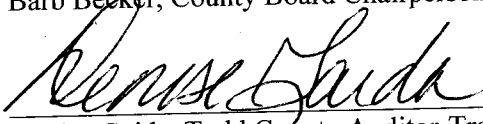
VENDOR NAME	AMOUNT
# 14471	\$2,297.76
ANU FAMILY SERVICES INC	\$2,274.19
# 4453	\$2,635.00
FEDA/DENNIS	\$2,483.67
GREATER MN FAMILY SRVS INC	\$6,786.85
HEARTLAND GIRLS RANCH	\$6,801.09
# 1911	\$2,242.85
KINDER CARE EDUCATION LLC	\$2,412.00
# 10746	\$3,173.31
NEXUS INC-MILLE LACS ACADEMY-SHIP	\$5,203.35
# 14051	\$3,470.76
PARENT EDUCATION SERVICES	\$3,188.25
PARISH/JON	\$4,676.67
PESTA/JEANNETTE OR KENNETH	\$3,033.95
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$7,651.42
STEP	\$7,113.70
VILLAGE RANCH INC	\$14,229.20
# 14480	\$2,262.59
Payments Less than 2000	\$52,538.21
Total:	\$134,474.82

# TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held June 21, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 20, 2016.

Witness my hand and seal:

  
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Barb Becker, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer