

TODD COUNTY BOARD OF COMMISSIONERS

Special Board Meeting Agenda

Date: May 31, 2016

Time: 9:00 AM

Meeting to be held in the County Board Room, Historic Courthouse, 215 1st Ave S, Long Prairie, MN.

Item #		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Administration	9:05
4.1	Temporary Contracted Services to Assist Human Resources Dept	

Adjourn

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20160531-01	

Title (for publication with the Agenda): Temporary Contracted Services to Assist Human Resources Dept	
Date of Meeting: May 31 st , 2016	Total time requested: 5 min
Department Requesting Action: Commissioners	
Presenting Board Action/Discussion at Meeting: Barb Becker	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a temporary contracted service agreement with NJPA to assist with the duties of the Human Resources department.	
Financial Implications: \$50/50 cost share with NJPA	Comments
Funding Source: 01-031 HR & NJPA	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Passed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Failed	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

TEMPORARY CONTRACTED SERVICES TO ASSIST HUMAN RESOURCES DEPARTMENT

WHEREAS, the Human Resources Director is currently on intermittent leave, and;

WHEREAS, it is uncertain when the Human Resources Director will return to full-time status, and;

WHEREAS, there are no internal staff to fulfill and assist with the day-to-day operation of the department.

WHEREAS, it is in the best interest of Todd County to hire a qualified temporary assistant to ensure the essential duties of the Human Resources department can be carried out to avoid disruption of County business.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approves a temporary contracted service agreement with NJPA to provide assistance to the Human Resources Department.