

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
May 3, 2016*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3rd day of May, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda with 9.1 AMC County Program Aid changed to a BAF instead of Discussion item.

Routine Business

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 227127 thru 227258 in the amount of \$837,760.19.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 43243 through 43354 in the amount of \$64,020.45 and Health & Human Service Commissioner Warrants in the amount of \$109,435.84.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve acknowledgement of Benson Air Ag, Inc of Benson, MN for spraying of tent worms in Todd County in the calendar year 2016 along with the Public shall be notified within 48 hours prior to spraying.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve an On Sale, Off Sale, and Sunday Liquor License for Eagle's Landing at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township beginning May 14, 2016 through March 31, 2017.

On a motion by Kneisl and second by Erickson, the following resolution was adopted by unanimous vote:

GAMBLING PERMIT FOR EAGLE BEND FIRE DEPARTMENT RELIEF ASSOCIATION
WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Eagle Bend Fire Department Relief Association through this resolution;
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for Eagle Bend Fire Department Relief Association to hold gambling activities at Double Eagle Golf and Grille in Burleene Township at the address 31886 County 3, Eagle Bend, MN until revoked as provided by law.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agreement for prosecution services between the Todd County Attorney and the City of Bertha to be in effect from April 2016 through December 2016.

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On a motion by Kircher and second by Neumann, the following resolution was adopted by unanimous vote:

EMERGENCY MEDICAL SERVICES WEEK PROCLAMATION FOR TODD COUNTY

On a motion by Kircher and second by Neumann, the following was adopted by unanimous vote:

WHEREAS, emergency medical services is a vital public service, and;

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, and;

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and.

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners in recognition of this event to hereby proclaim the week of May 15-21, 2016 as Emergency Medical Services Week with the theme, EMS Strong: Called to Care, and encourage the community to observe this week with appropriate programs, ceremonies and activities.

Public Works

On a motion by Neumann and second by Erickson, the following resolution was adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2016 BITUMINOUS HIGHWAY CONSTRUCTION PROJECTS

WHEREAS, sealed bids were received on April 22th, 2016 by the Todd County Public Works Director for SP 077-610-010, SAP 077-602-019, SAP 077-610-011, SAP 077-650-004 and CP 77-16-01, said projects for bituminous highway construction work at various locations in Todd County, and;

WHEREAS, the following sealed bids were received:

Hardrives, Inc	Rogers, Minnesota	\$3,034,940.39
Central Specialties, Inc.	Alexandria, Minnesota	\$3,134,724.15
Duininck Construction	Prinsburg, Minnesota	\$3,320,820.76
Knife River Corporation	Sauk Rapids, Minnesota	\$3,366,685.16
Anderson Brothers Construction	Brainerd, Minnesota	\$3,542,374.27
Tri City Paving	Little Falls, Minnesota	\$3,670,559.34

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Hardrives, Inc. of Rogers, Minnesota based on their low bid of \$3,034,940.39.

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Assessor's Office

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve abatement for Mr. Robert Kottschade to correct a postal service error which affected the homestead classification on his parcel.

South Country Health Alliance

Presentation given by Leota Lind from South Country Health Alliance for the County Board.

Todd County Medical Examiner

Dr. Strobl from the Midwest Medical Examiner's Office presented the 2015 Summary Report to the County Board.

Association of Minnesota Counties

Presentation of topic and discussion by Julie Ring from AMC and Jake Sieg the Lac Qui Parle Auditor/Treasurer/Coordinator concerning a Letter of Support on AMC County Program Aid.

On a motion by Kircher and second by Kneisl, the following resolution was adopted by unanimous vote:

AFFIRMING TODD COUNTY'S ENDORSEMENT OF THE REVISED COUNTY PROGRAM AID FORMULA DEVELOPED BY THE ASSOCIATION OF MINNESOTA'S COUNTIES' COUNTY PROGRAM AID WORK GROUP

WHEREAS, Minnesota's counties are mandated by the state to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, counties depend on County Program Aid ("CPA") for the financial sustainability of these state-mandated, county-administered services; and

WHEREAS, the current structure of the CPA formula, pursuant MS Chapter 447A.0124, creates considerable volatility in the fund's distribution, interfering with counties' abilities to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the state appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable counties to continue to provide quality services that may also translate into reductions in county levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014, the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support the proposed CPA formula revisions.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;

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- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (“TBEA”);
- Adjustments to the TBEA formula factors to slow down counties’ loss of TBEA funding, including; an increase of the per capita factor to \$190 and a decrease of the county adjusted net tax capacity (ANTC) factor to 9 percent;
- The elimination of special funds and transition aid; and

The creation of a 5% cap on annual CPA losses; ensuring no county will lose more than 5% of its funding each year.

Sheriff

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve to post in-house and advertise for 3 full-time deputies.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire Jacob Weishair as a Seasonal Recreational Assistant at the current minimum wage of \$9.50 per hour with an effective date of May 3, 2016.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire Amanda Michael as a Seasonal Recreational Assistant at the current minimum wage of \$9.50 per hour with an effective date of May 3, 2016.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Tavis Bergmann as a Seasonal Recreational Assistant at the current minimum wage of \$9.50 per hour with an effective date of May 3, 2016.

Health & Human Services

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the request for TCHHS to recruit and hire a Nursing Supervisor to fill the position left vacant by the resignation of Heidi Brings.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve notification to the Minnesota Department of Commerce, Todd County’s intent to administer and deliver the Energy Assistance Program for Federal Fiscal Year 2017.

Human Resources

Discussion was held on the Payroll Position vacancy.

On a motion by Erickson and second by Neumann, the following resolution was adopted by majority vote with Kircher voting against:

ESTABLISH COUNTY COORDINATOR/HUMAN RESOURCES POSITION

WHEREAS, the Todd County Board of Commissioners held several discussions related to hiring a County Coordinator/Human Resources position and the Personnel Committee has recommended a position be established and;

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WHEREAS, Pursuant to Minnesota Statutes Sections 375.48 and 375.49, the Todd County Board of Commissioners may establish the office of County Coordinator. The Board may assign whatever title to the county coordinator that it decides is appropriate and prescribe the duties and responsibilities it deems fitting for the position.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the establishment of the County Coordinator/Human Resources position.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by majority vote with Kircher voting against: To authorize Human Resources to begin advertising for the County Coordinator-Human Resources position.

Auditor-Treasurer Report

Tax payment reminders have been published. Tax preparers will be available in the Historic Courthouse on May 12th & 13th to assist with M1PR forms. Candidate filing will be open from May 17th – 31st for federal, state, county, and judicial offices with full details published. Quarter 1 budget reports are currently being put together for review. CliftonLarsonAllen will be presenting Audit information to the board at the May 17th meeting.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

Adjourn

On motion by Kircher and second by Kneisl, the meeting was recessed until May 17, 2016.

Auditor Warrants

<u>Vendor</u>	<u>Amount</u>
COMPUTER PROFESSIONALS	\$ 4,417.00
LONG PRAIRIE SANITATION INC	\$ 3,261.79
RESOURCE TRAINING AND SOLUTIONS	\$ 215,454.00
VERIZON	\$ 4,093.84
Payments less than 2000	\$ 10,099.72
AMERICAN HERITAGE BANK	\$ 34,792.07
CARD SERVICES COBORNS	\$ 3,666.12
FLEET SERVICES/WEX BANK	\$ 4,013.20
GOULD/RHONDA M	\$ 2,412.00
MN DEPT OF FINANCE	\$ 6,022.50
MORRISON COUNTY	\$ 21,254.35
PETERS & CHURCHWELL	\$ 6,281.50
Prairie Lakes Municipal Solid Waste Auth	\$ 47,560.89
STEP	\$ 4,962.50
TECH SALES CO	\$ 3,477.99
WILDLIFE FOREVER	\$ 3,248.00
WONDERLICH/SCOTT A	\$ 3,417.00
Payments less than 2000	\$ 12,110.63

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CHAFFIN CONSTRUCTION & REMODELIN	\$ 2,150.00
MADDEN GALANTER HANSEN, LLP	\$ 5,256.38
MINNESOTA POWER & LIGHT	\$ 11,786.40
STOECKEL JAHNER INC	\$ 9,250.00
WADENA SWCD	\$ 5,000.00
ZAYO ENTERPRISE NETWORKS	\$ 3,534.87
Payments less than 2000	\$ 10,339.22
AMERICAN HERITAGE	\$ 8,162.01
CENTERPOINT ENERGY	\$ 2,711.66
GENE-O'S COUNTRYSIDE REST LLC	\$ 7,730.75
Otter Tail County Treasurer	\$ 127,658.04
RESOURCE TRAINING AND SOLUTIONS	\$ 227,645.50
STAPLES ADVANTAGE	\$ 3,301.61
TODD CO AUD-TREAS	\$ 12,685.50
WONDERLICH/SCOTT A	\$ 2,022.00
Payments less than 2000	\$ 7,981.15
Final Total	\$ 837,760.19

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CLIFTON LARSONALLEN, LLP	4,000.00
HILLYARD	2,169.25
LONG PRAIRIE MACHINERY CO INC	3,375.27
MCCC, MI33	5,511.53
MN DEPT OF TRANSPORTATION	3,366.20
MORRISON CO PUBLIC HEALTH SERV	2,035.40
MOTOROLA	12,952.27
TURNKEY/THREE SQUARE MARKET	2,901.15
PAYMENTS LESS THAN 2000	27,709.38
TOTAL	64,020.45

HHS WARRANTS

VENDOR NAME	AMOUNT
COMMUNITY AND FAMILY SRVS LLC	2,708.28
MERIDIAN SERVICES INC	2,689.83
MID MINNESOTA DRUG TESTING INC	4,470.00
NEXUS INC	5,203.35
NORTH HOMES INC	15,878.44
NORTHERN PINES MENTAL HLTH CTR	51,359.50
PARENT EDUCATION SERVICES	2,554.50
STEP	6,366.08
VILLAGE RANCH INC	8,957.39
WACOSA	2,191.45

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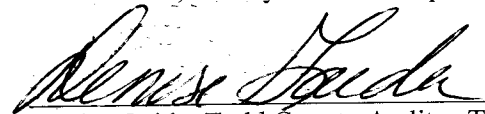
WEST CENTRAL REG JUVENILE CTR	3,312.50
PAYMENTS LESS THAN 2000	24,309.72
TOTAL	130,001.04

HHS WARRANTS VENDOR NAME	AMOUNT
DHS - SWIFT	21,203.89
MORRISON COUNTY SOCIAL SERVICE	2,800.00
OTTER TAIL CTY HUMAN SERVICES	3,430.00
RURAL MN CEP INC	15,551.06
SHI CORP	2,538.00
TODD COUNTY AUDITOR/TREASURER	15,096.10
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRIE	2,200.00
PAYMENTS LESS THAN 2000	39,533.59
TOTAL	109,435.84

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held May 3, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 6, 2016.

Witness my hand and seal:


Barb Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer