

TODD COUNTY BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

Date: March 18, 2014

Time: 9:00 AM

Meeting to be held at the Historic Courthouse 215 1st Avenue So, Long Prairie, Minnesota

Item #		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:02
4	Potential Consent Items	9:05
4.1	Approve Meeting Minutes March 4, 2014	
4.2	Approve Regular Commissioner Warrants & HHS Warrants	
4.3	Clarissa Ballroom - Dance License	
4.4	Clarissa Ballroom - Setup License	
4.5	Clarissa Ballroom - 3.2 Malt Liquor License	
4.6	Knotty Pine Ballroom - Setup License	
4.7	Rainbow Resort - 3.2 Malt Liquor License	
4.8	Head of the Lakes Resort - 3.2 Malt Liquor License	
4.9	Double Eagle Golf & Grille - On Sale and Sunday Liquor License	
4.10	Saukinac Campground - On Sale and Sunday Liquor License	
4.11	Shipwrex - On & Off Sale and Sunday Liquor License	
4.12	Rock Tavern - On & Off Sale and Sunday Liquor License	
4.13	Midway Bar & Grill - On & Off Sale and Sunday Liquor License	
4.14	Birchwood Resort - On & Off Sale and Sunday Liquor License	
4.15	Sauk Centre Country Club - On Sale and Sunday Liquor License	
4.16	Accept Resignation of Sauk River Watershed District Member	
5	Planning and Zoning	9:10
5.1	CUP #1 Jacob Stuzman & Armmon Gingerich	
5.2	CUP #2 Jacob Sutzman & Armmon Gingerich	
5.3	CUP/Preliminary Plat - Kandota Landing 1st Addition	
5.4	Rezoning - Kandota Landing 1st Addition	
5.5	CUP - Clarissa Holdings LLC (Michael Frey)	
5.6	CUP - Robert & Beverly Bierwerth	
6	Sheriff's Department	9:25
6.1	Hire Full Time Jailor/Dispatcher	
6.2	Hire Part-time Court Security and Seasonal Boat & Water Positions	
6.3	Purchase 4 Police Vehicles	
7	Health & Human Services	9:40
7.1	Hire 2 Social Worker Positions	
7.2	Hire CPS Social Worker	
7.3	Hire AMH CADI Social Worker	
8	Renovation Committee Update	9:55
	Standing Reports	
	Commissioners' Report	
	Adjourn	

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-01	

Title (for publication with the Agenda): Approve Meeting Minutes March 4, 2014	
Date of Meeting: 03/18/2014	Total time requested: 2 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: Approve Meeting Minutes from March 4, 2014 as read	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
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TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 4, 2014*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of March, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes and additions.

1. Add Extension Committee Appointments
2. Discussion – Todd-Morrison-Wadena Discussion Group

Routine Business

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #36905 - #36995 in the amount of \$85,844.67.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #222057 - #222220 in the amount of \$1,234,984.58.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the February 18, 2014 Regular Board Minutes as read.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the actions of the HHS Committee Meetings held January 28, 2014 and February 25, 2014 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up license for the Rainbow Lodge.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the American Legion 417 Oscar Johnson Post (Little Sauk Legion).

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club Inc.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for T.J.'s Diamond Point Inc DBA Diamond Point Supper Club/Lounge.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the 8's Bowling Pub and Grill LLC.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for The Hub Supper Club LLC (Ricardo Manual Valencia).

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION OF THE 2014 COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING

WHEREAS, M.S. 274.14 provides that the County Board of Appeal and Equalization must meet after June 13, and before June 30, 2014 on at least one meeting day and may meet for up to ten consecutive meeting days, and;

WHEREAS, at least one of the meeting days must include an evening meeting that does not end before 7:00 p.m.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Appeal and Equalization meeting for 2014 will be set for Monday, June 23, 2014 commencing at 6:30 p.m. and that it does not end before 7:00 p.m., in the County Board Room, at 215 First Ave. South, Long Prairie, MN 56347.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve appoint Theodore Grey for a 3 year renewable term on the Extension Committee January 1 - December 31, 2016 for the District 3 seat and re-appoint Jeff Rinde for a 3 year term on the Extension Committee January 1 - December 31, 2016.

Discussion was held regarding the Todd-Wadena-Morrison Discussion Coop. Kneisl is on this committee and appointed Commissioner Kircher to this group.

Human Resources

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Jackie Och for the HHS Director Position at \$86,000 annual salary, front load of 80 hours vacation and vacation accrual beginning at 10 hours per month. Her expected start date is April 21, 2014.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve hire of internal candidate Nicole Gesme into the position of Client Account Specialist. Financial Implications: \$30,216/yr salary and \$17,222/yr fringe - Grade 16. Comments - applied 4% to current salary and moved to next closest step on grade 16 of the salary scale.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize Human Resources to begin recruitment, interviewing, and recommending to hire and fill the vacancy of the Office Support Specialist. Financial Implications: \$40,036 -\$56,113/yr salary and fringe - Grade 15. Comments - assumes single health insurance.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve hire of Mary Ann Woeste on emergency temp status at \$23.377 per hour.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Christopher Odden as County Assessor effective March 4, 2014. This appointment is valid through December 31, 2016.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Rodger Pruitt, part time Equipment Operator at the Solid Waste Department effective February 28, 2014.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the retirement of Susan Lorentz, RN Health & Human Services effective March 7, 2014.

Commissioner's Report

Erickson gave an update on the renovation of the Courthouse Annexes. Projected finish date is April, 2014. Discussion was held regarding the carpet in the Historic Courthouse. The carpet squares are loosening and will look further into. The County on-line auction #2 is now running until Friday 3/7/2014 being the closing date. The auction held earlier with the Todd County items was a success and there will be one more after this. The Main Street Government Center is in the process of obtaining bids for the construction projects in the water damaged areas. Kneisl gave an update on the Perham Incinerator. This project is open to tours and would like the full board to tour when the open Commissioner position is elected. Neumann announced the Township Meetings are next Tuesday 3/11/2014.

Chairman Kneisl recessed the meeting until March 18, 2014.

Auditor Warrant Listing

Vendor Name	Amount
AMERICAN HERITAGE	2,524.18
CITY OF LONG PRAIRIE	2,175.44
CITY OF OSAKIS	2,029.81
PEMBERTON SORLIE RUFER, KERSHNER	3,669.75
RAINBOW RIDER	5,000.00
Payments less than 2000	6,841.74
AMERICAN HERITAGE BANK	2,552.18
CENTERPOINT ENERGY	2,038.72
LONG PRAIRIE OIL COMPANY	6,140.61
MINNESOTA POWER & LIGHT	16,613.76
PETERS & CHURCHWELL	6,505.25
SCHOOL DISTRICT 2170	2,415.15
STAPLES ADVANTAGE	3,296.32
Payments less than 2000	22,389.02

TODD COUNTY BOARD OF COMMISSIONERS

AMERICAN HERITAGE BANK	20,759.10
FLEET SERVICES/WEX BANK	7,087.31
FORUM COMM PRINTING	5,900.00
GENE-O'S COUNTRYSIDE REST LLC	3,559.97
LONG PRAIRIE OIL COMPANY	4,798.05
LONG PRAIRIE SANITARY SERVICE	2,934.71
MN DEPT OF FINANCE	5,556.50
MORRISON COUNTY	13,191.75
NORTHERN BUSINESS PRODUCTS	3,752.34
Prairie Lakes Municipal SW Auth	43,934.52
RESOURCE TRAINING AND SOLUTIONS	194,560.50
SHIRLEY'S GAS & GROCERIES	3,233.72
TODD COUNTY DAC	3,300.75
TODD TRAILS ASSOCIATION	29,876.25
TOWN OF BARTLETT	16,510.37
TOWN OF BERTHA	17,763.84
TOWN OF BIRCHDALE	17,610.64
TOWN OF BRUCE	17,924.95
TOWN OF BURLEENE	16,538.50
TOWN OF BURNHAMVILLE	20,490.44
TOWN OF EAGLE VALLEY	22,635.81
TOWN OF FAWN LAKE	18,783.60
TOWN OF GERMANIA	18,923.34
TOWN OF GORDON	16,180.05
TOWN OF GREY EAGLE	16,801.84
TOWN OF HARTFORD	25,466.96
TOWN OF IONA	23,955.88
TOWN OF KANDOTA	13,598.78
TOWN OF LESLIE	17,376.97
TOWN OF LITTLE ELK	14,819.53
TOWN OF LITTLE SAUK	21,303.41
TOWN OF LONG PRAIRIE	20,417.38
TOWN OF MORAN	19,886.35
TOWN OF REYNOLDS	19,403.37
TOWN OF ROUND PRAIRIE	24,864.10
TOWN OF STAPLES	21,642.51
TOWN OF STOWE PRAIRIE	23,014.86
TOWN OF TURTLE CREEK	12,125.49
TOWN OF VILLARD	21,914.01
TOWN OF WARD	20,155.22
TOWN OF WEST UNION	12,661.47
TOWN OF WYKEHAM	20,020.33

TODD COUNTY BOARD OF COMMISSIONERS

WOLTERS BODY SHOP	3,322.55
Payments less than 2000	14,897.23
COMPUTER PROFESSIONALS	4,211.00
LONG PRAIRIE OIL COMPANY	6,879.75
NORTH AMERICAN SALT	23,747.34
RESOURCE TRAINING AND SOLUTIONS	219,244.50
Payments less than 2000	3,254.81
Final Total	1,234,984.58

Commissioner Warrant Listing

Vendor Name	Amount
IMPACT TECHNOLOGY	3,230.00
MIDSTATES EQUIP AND SUPPLY	28,965.06
NORTH AMERICAN SALT	20,238.66
RELIANCE TELEPHONE INC	2,600.00
Payments less than 2000	30,810.95
Final Total	85,844.67

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-12	

Title (for publication with the Agenda): Approve Commissioner Warrants	
Date of Meeting: 03/18/2014	Total time requested:
Department Requesting Action: Auditor Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Printout Sent To Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To Approve the Commissioner Warrants number 36996 thru 37134 in the amount of \$99,390.44 and HHS Warrants in the amount of \$37,350.58.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Commissioner Warrants

Vendor Name	Amount
CLIFTON LARSONALLEN, LLP	4,000.00
ECKMAAHS & ASSOCIATES, LLC	11,364.40
ELLINGSON PLUMBING & HEATING INC	4,111.94
FORCE AMERICA	2,618.65
H & L MESABI	6,255.33
KEYL	2,520.00
MCCC, MI33	13,552.00
MORRISON COUNTY	9,100.65
NUSS TRUCK & EQUIP	2,313.49
SHI CORP	4,080.00
SYNERGY GRAPHICS	2,298.14
Payments less than 2000	37,175.84
Final Total	\$99,390.44

Warrants for Publication

Payment Date:

3/21/2014

Approval Date:

3/18/2014

Vendor name or #

Amount

# 11919	\$3,876.88	Foster Care provider
# 1477	\$2,046.24	Foster Care provider
# 10981	\$3,314.64	Foster Care provider
# 10746	\$4,257.40	Foster Care provider

\$23,855.42	Pymts less than \$2000
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Final Total

\$37,350.58

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-10	

Title (for publication with the Agenda): Approve One Year Dance License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year Dance License for the Clarissa Ballroom starting April 1, 2014.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-11	

Title (for publication with the Agenda): Approve One Year Set-Up License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year Set-up license for Clarissa Ballroom.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-09	

Title (for publication with the Agenda): Approve One Year On & Off 3.2 Malt Liquor License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On & Off Sale 3.2 Malt Liquor License for Clarissa Ballroom.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-15	

Title (for publication with the Agenda): Approve One Year Set-Up License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year Set-up license for Knotty Pine Ballroom.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-17	

Title (for publication with the Agenda): Approve Six Month On & Off Sale 3.2 Malt Liquor License - Rainbow Resort	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a Six Month On & Off Sale 3.2 Malt Liquor License for Rainbow Resort	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-14	

Title (for publication with the Agenda): Approve One Year On & Off 3.2 Malt Liquor License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application has been filed with the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On & Off Sale 3.2 Malt Liquor License for Head of the Lakes Resort.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-13	

Title (for publication with the Agenda): Approve 1 year On Sale and Sunday Liquor License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On Sale and Sunday Liquor License for Double Eagle Golf & Grille.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
	Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-20	

Title (for publication with the Agenda): Approve 1 year On Sale and Sunday Liquor License Saukinac Campground	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On Sale and Sunday Liquor License for Saukinac Campground.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-21	

Title (for publication with the Agenda): Approve 1 year On & Off Sale and Sunday Sale Liquor License - Shipwrex	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On & Off Sale and Sunday Liquor License for Shipwrex on Mound Lake Grill and Bar.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-18	

Title (for publication with the Agenda): Approve 1 year On & Off Sale and Sunday Sale Liquor License - Rock Tavern	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On & Off Sale and Sunday Liquor License for Rock Tavern.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-16	

Title (for publication with the Agenda): Approve 1 year On & Off Sale and Sunday Sale Liquor License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On & Off Sale and Sunday Liquor License for Midway Bar and Grill.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-08	

Title (for publication with the Agenda): Approve 1 year On & Off Sale and Sunday Sale Liquor License	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On & Off Sale and Sunday Liquor License for Birchwood Resort LLC.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-19	

Title (for publication with the Agenda): Approve 1 year On Sale and Sunday Liquor License - Sauk Centre Country Club	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application is on file in the Auditor-Treasurer's Office	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club, Inc./ DBA Greystone Golf Club.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20130318-29	

Title (for publication with the Agenda): Accept Resignation of Sauk River Watershed District Member	
Date of Meeting: March 18, 2014	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
A letter of resignation has been received from Vernon Vangsness.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to accept the resignation of Vernon Vangsness from the Sauk River Watershed District Board of Managers as of April 10, 2014 and to authorize the County Auditor/Treasurer to begin the recruitment process to fill this vacancy.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-06	

Title (for publication with the Agenda): CUP - Jacob & Anna Stutzman and Armmon & Cevilla Gingerich	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Conditional Use Permit for a "Temporary Housing Permit" – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-2 district zone. Home will be set up as primitive with no water plumbed into the home. Site located in Section 8, Little Sauk Township.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Granted with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) If water is plumbed into the temporary housing unit it shall be required to hook up to a compliant septic system.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

<p>Signatures</p> <p>STATE OF MINNESOTA } COUNTY OF TODD }</p> <p>I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:</p>	Seal
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CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Jacob & Anna Stutzman
Ammon & Cevilla Gingerich
18801 County 11
Long Prairie, MN 56347

Site Address: 18801 County 11

Parcel Numbers: 17-0006600

REQUEST: Conditional Use Permit for a “Temporary Housing Permit” – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-2 district zone. Home will be set up as primitive with no water plumbed into the home.

The above entitled matter was heard before the Todd County Planning Commission on the 6th, day of March, 2014, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property: (70.19 acres) Gov’t Lot 9 & SE4SE4, Section 8, Twp 128, Range 34, Little Sauk Township.

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) #C-20140307866 as upon the following conditions, changes or reasons: Granted with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) If water is plumbed into the temporary housing unit it shall be required to hook up to a compliant septic system.

Todd County Board of Commissioners
Gary Kneisl, Chairman

Dated: March 18, 2014

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF
PLANNING & ZONING OFFICE**

I, Timothy D Stieber P&Z Director for the County of Todd, with and in said County, do hereby certify that I have compared the foregoing copy and order (granted, denying) a Conditional Use with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on _____ :

TODD COUNTY P&Z **DIRECTOR**

Drafted by: Linda Bleess
Planning Commission Secretary

This form mailed to Applicant

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-07	

Title (for publication with the Agenda): CUP - Jacob & Anna Stutzman and Armmon & Cevilla Gringerich	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Conditional Use Permit to operate a retail woodworking shop out of an existing building and to operate a sawmill with equipment to be located in a building and sawmill will be placed north of the existing home site. Use Permit is required for commercial use in Ag/Forestry District 2. Site is located in Section 8, Little Sauk Township	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Granted with conditions: (1) Verification through Todd County SWCD that the sawmill driveway will have no impact to wetlands. (2) Evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Jacob & Anna Stutzman
Ammon & Cevilla Gingerich
18801 County 11
Long Prairie, MN 56347

Site Address: 18801 County 11

Parcel Numbers: 17-0006600

REQUEST: Conditional Use Permit to operate a retail woodworking shop out of an existing building and to operate a sawmill with equipment to be located in a building and sawmill will be placed north of the existing home site. Use Permit is required for commercial use in Ag/Forestry District 2.

The above entitled matter was heard before the Todd County Planning Commission on the 6th, day of March, 2014, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property: (70.19 acres) Gov't Lot 9 & SE4SE4, Section 8, Twp 128, Range 34, Little Sauk Township.

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) #C-20140307867 as upon the following conditions, changes or reasons: Granted with conditions: (1) Verification through Todd County SWCD that the sawmill driveway will have no impact to wetlands. (2) Evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits.

**Todd County Board of Commissioners
Gary Kneisl, Chairman**

Dated: March 18, 2014

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF
PLANNING & ZONING OFFICE**

I, Timothy D Stieber P&Z Director for the County of Todd, with and in said County, do hereby certify that I have compared the foregoing copy and order (granted, denying) a Conditional Use with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on _____ :

TODD COUNTY P&Z DIRECTOR

Drafted by: Linda Bleess
Planning Commission Secretary

This form mailed to Applicant

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-05	

Title (for publication with the Agenda): CUP/Preliminary Plat of "Kandota Landing 1 st Addition"	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Request for a Conditional Use Permit for a residential subdivision located at Fairy Lake, Section 20/29, Kandota Township to be known as "Kandota Landing 1 st Addition". Plat consists of Lot 1 and Lot 2, Block One. Use Permit is required for all subdivisions located in lakeshore zoned property	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Preliminary plat was presented at the March 6, 2014 Planning Commission Meeting. No new roads are being proposed. No wetland delininations required, plat exceeds minimum size requirements,	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approval with conditions: (1) This site is located in an agricultural district and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances. (2) Any further subdividing of this plat must be done through the plat and survey process.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: “Kandota Landing 1st Addition”
Applicant BMW Properties LLC
Address 366 Morning View Lane
Sauk Centre, MN 56378

REQUEST: Conditional Use Permit for a residential subdivision located at Fairy Lake to be known as “Kandota Landing 1st Addition”. Plat consists of two lots, one Block. Lots exceed the minimum size requirements for a non-riparian subdivision. Use Permit is required for all subdivisions located in lakeshore zoned property.

The above entitled matter was heard before the Todd County Planning Commission on the 6th day of March 2014, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

Kandota Landing 1st Addition, Lot One and Lot 2, Block One, Section 20/29, Twp 127, Range 34, Kandota Township, Todd County. Parcel numbers: _____

Record this document in: abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) upon the following conditions, changes or reasons:

Approval with conditions: (1) this wording be added to each lot - This site is located in an agricultural district and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances. (2) Any further subdividing of this subdivision must be done through the plat and survey process.

Todd County Board of Commissioners
Gary Kneisl, Chairman

Dated: March 18, 2014

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF
PLANNING & ZONING OFFICE

I, Tim Stieber P&Z Director for the County of Todd, with and in said County, do hereby certify that I have compared the foregoing copy and order (granted, denying) a Conditional Use with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on _____.

DIRECTOR
TODD COUNTY SWCDD OFFICE

Drafted by: Linda Bleess
Planning Commission Secretary

Date This form was mailed to Applicant _____

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 530(O) Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-04	

Title (for publication with the Agenda): Kandota Landing 1 st Addition - Rezoning Request	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Rezoning request to change the current zoning within the Plat of Kandota Landing 1 st Addition which is further than 1000 feet of Fairy Lake from its current zone of Ag/Forestry-2 to Natural Environment (NE) shoreland.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Granted with the condition the Plat of Kandota Landing 1 st Addition is finalized and recorded at the Todd County Recorders Office.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

REZONING PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter Of: BMW Properties LLC
366 Morning View Lane
Sauk Centre, MN 56378

REQUEST: Rezoning application to change the current zoning of the below described property which is further than 1000 feet of Fairy Lake from its current zone of Ag/Forestry-2 to Natural Environment (NE) shoreland.

The above entitled matter was heard before the Todd County Planning and Zoning Commission on the 6th, day of March 2014, on a petition for Rezoning pursuant to the Todd County Zoning Ordinance, for the following described property:

Kandota Landing 1st Addition, Lot 1 and 2, Block One, Section 20/29, Twp 127N, Range 34W, Kandota Township, Todd County

Parcel Numbers:

Record this document in: x abstract records torrens records.

IT IS ORDERED that the Rezoning be (granted, denied) with the following condition(s):
Approved with condition the Plat of Kandota Landing 1st addition is finalized and recorded at the Todd County Records Office.

County Board of Commissioners
Gary Kneisl, Chairman

Dated: March 18, 2014

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE**

I, Tim Stieber P&Z Director for the County of Todd, with and in said county, do hereby certify that I have compared the foregoing copy and order (granting, denying) a petition for Rezoning with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on the _____ day of _____

**Director
Todd County P&Z Office**

Drafted by: Linda Bleess
Planning Commission Secretary

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-03	

Title (for publication with the Agenda): CUP - Clarissa Holdings LLC	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Conditional Use Permit to operate a sawmill from this site. To construct an 80x160 ft building with an attached 24x48 ft office addition and a 50x60 ft concrete slab loading area. Use Permit is required sawmill operations in Ag/Forestry-1 Zone district. Site located in Section 36, Eagle Valley Township.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Grant with condition evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Clarissa Holdings LLC
Michael B Frey
324 Manitoba Ave
Wayzata, MN 55391

Site Address: 33054 223rd Ave, Browerville, MN

Parcel Numbers: 07-0042901

REQUEST: Conditional Use Permit to operate a sawmill from this site. To construct an 80x160 ft building with an attached 24x48 ft office addition and a 50x60 ft concrete slab loading area. Use Permit is required sawmill operations in Ag/Forestry-1 Zone district.

The above entitled matter was heard before the Todd County Planning Commission on the 6th, day of March, 2014, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property: (18.16 acres) part of SE4 SE4 desc as: Beg at SW cor of SE4 SE4, N 1015.57 ft to S line of Hwy 71, SE 440.60 ft, SE 105.33 ft, SE 498.96 ft, S 626.86 ft to S Line of SE4 SE4, W 460.07 ft, W 433.37 ft, W 70.1 ft to Beg, Section 36, Twp 131, Range 34, Eagle Valley Township.

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) #C-20140307865 as upon the following conditions, changes or reasons: Granted with condition evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits

Todd County Board of Commissioners
Gary Kneisl, Chairman

Dated: March 18, 2014

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF
PLANNING & ZONING OFFICE

I, Timothy D Stieber P&Z Director for the County of Todd, with and in said County, do hereby certify that I have compared the foregoing copy and order (granted, denying) a Conditional Use with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on _____ .

TODD COUNTY P&Z **DIRECTOR**

Drafted by: Linda Bleess
 Planning Commission Secretary

This form mailed to Applicant

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-02	

Title (for publication with the Agenda): CUP - Robert & Beverly Bierwerth	
Date of Meeting: 3/18/14	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Conditional Use Permit for a "Temporary Housing Permit" – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-1 district zone. Site located in Section 23, Eagle Valley Township.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Grant with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) Temporary housing shall be required to hook up to a compliant septic system. (7) Sewer system for the existing home must be inspected and found compliant prior to issuing permit for the temporary housing unit.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA
COUNTY OF TODD

In The Matter of: Robert & Beverly Bierwerth
2216 Cheshire Ln
Mounds View, MN 55112

Site Address: 35614 205th Ave

Parcel Numbers: 07-0027201

REQUEST: Conditional Use Permit for a “Temporary Housing Permit” – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-1 district zone.

The above entitled matter was heard before the Todd County Planning Commission on the 6th, day of March, 2014, on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property: (40 acres) N2 S2 NW4, Section 23, Twp 131, Range 34, Eagle Valley Township.

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use be (granted, denied) #C-20140307864 as upon the following conditions, changes or reasons: Granted with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) Temporary housing shall be required to hook up to a compliant septic system. (7) Sewer system for the existing home must be inspected and found compliant prior to issuing permit for the temporary housing unit.

Todd County Board of Commissioners
Gary Kneisl, Chairman

Dated: March 18, 2014

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF
PLANNING & ZONING OFFICE

I, Timothy D Stieber P&Z Director for the County of Todd, with and in said County, do hereby certify that I have compared the foregoing copy and order (granted, denying) a Conditional Use with the correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, Minnesota, in the County of Todd on _____ .

TODD COUNTY P&Z

DIRECTOR

Drafted by: Linda Bleess
Planning Commission Secretary

This form mailed to Applicant

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-27	

Title (for publication with the Agenda): Hire Fulltime Jailor/Dispatcher	
Date of Meeting: March 18, 2014	Total time requested: 5 Minutes
Department Requesting Action: Todd County Sheriff's Office	
Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: Sheriff's Office to post in-house for a Full-time Jailor/Dispatcher	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

HIRE FULL-TIME JAILOR/DISPATCHER

WHEREAS, an opening exists within the Todd County Sheriff's Office for a full-time Jailer/Dispatcher, and;

WHEREAS, this opening exists due to staff changes.

NOW, THEREFORE BE IT RESOLVED, that all Todd County Board of Commissioners authorize Sheriff Don Asmus to post in-house for applicants to fill this open position.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-26	

Title (for publication with the Agenda): Hire Part-time Court Security and Seasonal Boat & Water personnel.	
Date of Meeting: March 18, 2014	Total time requested: 5 Minutes
Department Requesting Action: Todd County Sheriff's Office	
Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To allow Sheriff Don Asmus to advertise for Court Security and Boat and Water personnel.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HIRE PART-TIME COURT SECURITY AND SEASONAL BOAT AND WATER PERSONNEL

WHEREAS, Todd County Sheriff Don Asmus has informed the Todd County Board of Commissioners that openings exist within the Sheriff's Office for part-time Court Security and seasonal Boat and Water personnel, and;

WHEREAS, these positions require that an individual be POST certified and a licensed Peace Officer, and;

WHEREAS, Sheriff Asmus would like to advertise to fill these positions.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize Sheriff Asmus to advertise for these positions.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-28	

Title (for publication with the Agenda): Purchase 4 Police Vehicles	
Date of Meeting: March 18, 2014	Total time requested: 5 Minutes
Department Requesting Action: Todd County Sheriff's Office	
Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To allow Sheriff Don Asmus to purchase 4 new police vehicles.	
Financial Implications: \$38,578.75 for the next three years	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

PURCHASE OF 4 POLICE VEHICLES

WHEREAS, Sheriff Asmus has informed the Todd County Board of Commissioners that it is vital that new squad vehicles be purchased as existing squad fleet vehicles need to be replaced due to high mileage and age and present a safety concern for the officers, and;

WHEREAS, Sheriff Asmus has presented a 3 year financing option to purchase 4 Ford Interceptor Utility Vehicles through a state purchasing program, and;

WHEREAS, this financing option would cost \$38,578.75 for the next three years and these funds are included the Sheriff's Office budget.

NOW, THEREFORE BE IT RESOLVED, that Sheriff Asmus be authorized to enter into this agreement to purchase the above mentioned vehicles.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-23	

Title (for publication with the Agenda): Approve hiring social worker position for Health and Human Services	
Date of Meeting: 03-18-14	Total time requested: 5 min.
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Karla Nalezny/Emily Steinert	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Two new social worker positions were approved in November 2013 for child protection services, to meet workload demands. Applicationtions have been reviewed and interviews completed for these positions.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Hire _____ to fill one of the social worker positions pending cleared background check.	
Financial Implications: \$ _____ hrly	Comments
Funding Source: 11-430-700	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-22	

Title (for publication with the Agenda): Approve hiring social worker position for Health and Human Services	
Date of Meeting: 03-18-14	Total time requested: 5 min.
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Karla Nalezny/Emily Steinert	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Two new social worker positions were approved in November 2013 for child protection services, to meet workload demands. Applicationtions have been reviewed and interviews completed for these positions.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Hire _____ to fill the 2nd of the social worker positions pending cleared background check.	
Financial Implications: \$ _____ hrly	Comments
Funding Source: 11-430-700	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-24	

Title (for publication with the Agenda): Hire social worker to fill vacancy in Health and Human Services Dept.	
Date of Meeting: 03-18-14	Total time requested: 5 min.
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Karla Nalezny/Emily Steinert	
Background <input type="checkbox"/> Supporting Documentation enclosed	
HHS received approval to hire a social worker to fill the vacancy created with the retirement of the intake social worker position. One of the current CPS social workers has been approved to make a lateral move to this position and the vacancy will be filled in child protection services. Applications have been reviewed and interviews completed.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Hire _____ to fill the social worker vacancy in child protection pending completion of background check.	
Financial Implications: \$ _____ hrly	Comments
Funding Source: 11-430-700	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
--	------

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20140318-25	

Title (for publication with the Agenda): Hire social worker for Adult MH /CADI in Health and Human Services	
Date of Meeting: 03-18-14	Total time requested: 5 min.
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Karla Nalezny/Emily Steinert	
Background <input type="checkbox"/> Supporting Documentation enclosed	
A social worker position was approved to fill a vacancy that occurred following the retirement of a social worker in the adult services unit. The position will combine CADI case management services with adult mental health case management services, to meet workload demands in both areas. Applications have been reviewed and interviews completed.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Hire _____ to fill the social worker position for AMH/CADI case management pending completion of background checks.	
Financial Implications: \$ _____ hrly	Comments
Funding Source: 11-430-700	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
	Seal