

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 29, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 29th day of December, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Routine Business

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from December 15, 2015 as read.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 42323 thru 42489 in the amount of \$377,217.17.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR NATIONAL WILD TURKEY FEDERATION (STRUTTIN BLACK BEARDS)

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the National Wild Turkey Federation (Struttin Black Beards) through this resolution; NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the National Wild Turkey Federation (Struttin Black Beards) to hold a raffle at the Clarissa Ballroom, 19281 Kotter Rd, Clarissa, MN 56440 on February 20, 2016.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Todd County Park and Trails Board re-appointments: District 1 Gloria Nokes, District 3 Kevin Langer, District 5 Lee Christopherson, At Large Member: Ron Richter

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2016 SOLID WASTE ENTERPRISE FUND BUDGET

WHEREAS, The Todd County Board of Commissioners are required to adopt an annual budget and certify it to the County Auditor.

NOW, THEREFORE BE IT RESOLVED, The Todd County Board of Commissioners hereby approves the following as the 2016 Budget for the Solid Waste Enterprise Fund of the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

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2016 Solid Waste Enterprise Fund Budget			
	2016 Budget		2015 Budget
Property Taxes & Penalties	578,000		509,400
Licenses & Permits	800		400
Intergovernmental	0		0
State Grants	70,000		65,000
Charges for Services	915,000		750,000
Miscellaneous	89,500		105,000
Transfers In	30,000		30,000
Subtotal of Revenues	1,683,300		1,459,800
Personal Services	380,870		356,712
Services and Charges	1,145,100		1,005,494
Supplies & Materials	158,150		138,150
Capital Expenditures	130,000		77,000
Other Expenditures	74,000		73,000
Transfers Out	30,000		30,000
Subtotal of Expenditures	1,918,120		1,680,356
Balance	(234,820)		(220,556)

Human Resources

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2016 NON-UNION EMPLOYEE SALARY

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, the Todd County Board of Commissioners desires to follow the pattern bargained with unions, and;

WHEREAS, the agreements include a 1.5% general increase effective the first full pay period in January 2016 and placement on the Springsted Salary Schedule effective the first full pay period in July 2016, and;

NOW THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize a 1.5% increase in the non-union employees' base pay in January and placement on Springsted effective July 2016.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

2016 ELECTED OFFICIALS SALARY

DEPARTMENT HEAD

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, the Todd County Board of Commissioners desires to follow the pattern bargained with unions, and;

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WHEREAS, the agreements include a 1.5% general increase effective the first full pay period in January 2016 and placement on the Springsted Salary Schedule effective the first full pay period in July 2016, and;

NOW THEREFORE BE IT RESOLVED, that the Todd County Board authorize a 1.5% increase to the base pay in January and placement on Springsted effective July 2016 for the County Auditor Treasurer, County Attorney, County Recorder and County Sheriff.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2016 COUNTY COMMISSIONERS SALARY OPTION 1

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, the Todd County Board of Commissioners desires to follow the pattern bargained with unions, and;

WHEREAS, the agreements include a 1.5% general increase effective the first full pay period in January 2016 and placement on the Springsted Salary Schedule effective the first full pay period in July 2016, and;

WHEREAS, the Todd County Board of Commissioners desire to combine their salary and 5 year average per diem and eliminate the \$50 per diem rate per day, and;

WHEREAS, by eliminating the per diem the Todd County Board of Commissioners shall turn over any committee per diems received to Todd County, and;

WHEREAS, the Todd County Board of Commissioners desire to continue the \$100 per month Board Chair pay.

NOW THEREFORE BE IT RESOLVED, that the Todd County Board authorize a 1.5% increase to the base pay and include the average \$5,106 per diem setting their 2016 annual salary at \$24,489 for the first full pay period in January 2016 and then placement on the Springsted Study Schedule with a placement of \$28,000 annual salary, effective the first full pay period in July of 2016 and set the Board Chair pay at \$100 per month (no change). The mileage to be reimbursed for the use of personal vehicle for 2016 is to follow the federal rate.

Auditor - Treasurer

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2016 COUNTY BUDGET

WHEREAS, the Todd County Board of Commissioners are required to adopt an annual budget and certify it to the County Auditor, and;

WHEREAS, the County Board of Commissioners have had an opportunity to discuss the operations costs and revenues of the County for fiscal year 2016;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approve the following as the 2016 Budget for the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

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	2016 Budget	2015 Budget
REVENUES		
Property Tax	14,339,799	13,232,781
State General Purpose Aid	1,362,877	1,323,059
Other Taxes	600,000	621,000
Licenses & Permits	130,965	133,540
Federal Grants	3,848,707	2,869,346
State Aids	8,088,005	6,200,094
Local Grants	0	0
Charges for Service	2,430,461	2,299,731
Misc. Revenue	1,170,218	1,221,234
Interest on Investments	46,300	65,200
Other Financing Sources	5,200	224,026
Transfers	240,000	30,000
Total Revenue & Other Source	32,262,532	28,220,011
EXPENDITURES		
General Government	5,084,740	4,680,912
Public Safety	3,799,443	3,513,069
Highway/Construction	6,487,880	3,654,732
Streets & Highways(Excl. Constr)	3,026,848	2,969,122
Human Services	7,798,201	7,521,205
Health	2,773,449	2,782,092
Culture and Recreation	437,474	337,497
Conservation of Nat. Resources	935,235	946,744
Economic Development	76,000	79,790
Gen Debt Service	598,194	592,624
Capital Outlay	1,377,260	840,384
Transfers	530,869	301,840
Other Fiscal Charges	0	0
Total Expenditures & Other Uses	32,925,593	28,220,011
Budget Balance	663,061	0

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2016 COUNTY LEVY

WHEREAS, the laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a final levy no later than December 30th annually; and

WHEREAS, the Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approves the following as the 2016 levy for the County of Todd, Minnesota for property taxes payable in 2016 and directs that it be forwarded to the County Auditor.

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	Certified Levy	Program Aid	Local Levy
General Revenue	\$ 8,887,148.00	\$ 1,329,922.00	\$ 7,557,226.00
Road & Bridge	\$ 2,391,928.00		\$ 2,391,928.00
Human Services	\$ 3,001,022.00		\$ 3,001,022.00
Public Health	\$ 412,451.00		\$ 412,451.00
Comp Water	\$ 5,304.00		\$ 5,304.00
Regional Library	\$ 341,674.00		\$ 341,674.00
Bonded Indebtedness	\$ 598,194.00		\$ 598,194.00
County Fair	\$ 20,000.00		\$ 20,000.00
Parks & Trails	\$ 12,000.00		\$ 12,000.00
Total	\$ 15,669,721.00	\$ 1,329,922.00	\$ 14,339,799.00

On motion by Neumann and second by Kneisl the meeting was adjourned for the month of December, 2015.

Commissioner Warrants

Vendor Name	Amount
ALLIED 100	2,570.00
AMERICAN SOLUTIONS FOR BUSINESS	5,277.66
BRAATEN SAND & GRAVEL	13,210.32
CENTRAL TODD COUNTY CARE CENTER	3,770.60
CHAMBERLAIN OIL COMPANY	5,678.76
COMPASS MINERALS AMERICA	46,732.93
EMERGENCY MEDICAL PRODUCTS	3,523.25
GRANITE ELECTRONICS INC	5,635.41
HENRICKSEN PSG	4,810.30
HILLYARD	2,138.36
IMPACT TECHNOLOGY	3,800.00
LITTLE FALLS MACHINE INC	2,784.56
LONG PRAIRIE MACHINERY CO INC	4,482.60
MIDSTATES EQUIP AND SUPPLY	48,575.00
NUSS TRUCK & EQUIP	3,229.51
PHOENIX SUPPLY	3,921.35
ROYAL TIRE	4,979.58
SPECTRUM PRINTING	2,353.94
TRUENORTH STEEL	41,222.68
VIKING GARAGE DOOR CO	6,326.00
WEST CENTRAL TECH SERVICE AREA	16,000.00
ZIEGLER INC	102,637.00
Payments Less than 2000	43,557.36
Final Total	377,217.17

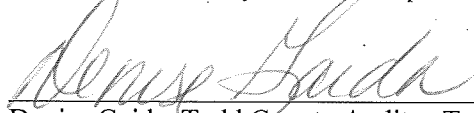
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On a motion by Erickson and second by Kneisl, the preceding minutes of the Todd County Board of Commissioners meeting held December 29, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on January 19, 2016.

Witness my hand and seal:



Barb Becker, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer