

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 15, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of September, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Add – MN Dept of Resources Contract
2. Add – Court Security Committee Addition

Routine Business

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from September 1, 2015.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To Approve the Auditor Warrants number 225709 thru 225909 in the amount of \$686,697.32.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 41466 thru 41559 in the amount of \$130,794.67 and HHS Warrants in the amount of \$31,257.15.

Soil, Water & Conservation

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve hiring Danielle Kuperus for Conservation Technician at Grade 18, Step 2 for SWCD to manage Buffer Initiative responsibilities.

Todd County Park Board

On motion by Neumann and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve request of \$14,000 from Parks and Trails accrual account for Phase 2 of the Battle Point Park Playground equipment.

On motion by Neumann and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the Todd County Park Board to request from Sauk River Watershed a 10 foot shoreline variance between swimming beach and boat access floating dock.

Discussion was held regarding an agreement between the State of MN Department of Natural Resources, and Todd County, to allow the State to provide the County with approx. 8 – 5 ft x 12 ft concrete planks and connectors to be used in the construction of boat launching ramp at the Battle Point County Park water access.

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Facilities Committee

On motion by Becker and second Erickson, the following motion was introduced and adopted by unanimous vote: To accept the new rental agreement with Hands of Hope with changes for Main Street Government Center and additional space in the Staples office. \$4000 will be paid annually in four quarterly installments.

Sheriff's Department

On motion by Neumann and second Kneisl, the following resolution was introduced and adopted by unanimous vote:

2015-2017 OFF HIGHWAY VEHICLE GRANT

WHEREAS, Todd County Sheriff Don Asmus has submitted the 2015-2017 Off Highway Vehicle (OHV) Grant to the Todd County Board of Commissioners, and;

WHEREAS, the Off Highway Vehicle Grant is to fund Off Highway Vehicle enforcement activities, staff training, and the holding of ATV Safety classes, and

WHEREAS, this grant awards the amount of \$13,132.00 to Todd County for the time period of July 1, 2015 to June 30, 2017.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the 2015-2017 Off Highway Vehicle Grant and authorize Sheriff Don Asmus to carry out the conditions of the grant.

Health & Human Services

On a motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To promote Shirley Riski to fill the HHS position of Child Support Officer at Grade 18, Step 8.

On a motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire a Support Enforcement Aide, to fill the position left vacant by the promotion of Shirley Riski.

On a motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To promote Janel Toppari-Sovich to fill the HHS position of Eligibility Worker at Grade 17, Step 4.

On a motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Pat Falkowski effective immediately.

On a motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire a Seasonal Energy Assistance Program Worker, to fill the position left vacant by the resignation of Pat Falkowski.

On a motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire an Energy Assistance Program Coordinator, to fill the position left vacant by the promotion of Janel Toppari-Sovich.

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On a motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To promote Neva Volkman to fill the HHS position of Eligibility Worker at Grade 17, Step 5.

On a motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by majority vote with Neumann voting against: To promote David Determan to fill the HHS Social Worker - Child Protection position at Grade 20, Step 6.

On a motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire a Health Education Coordinator, to fill the position left vacant by the promotion of David Determan.

On a motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Drug Free Communities Grant award in the amount of \$625,000.00

Commissioners

On motion by Neumann and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve letters of support for the Broadband Project for Century Link in Todd County.

On motion by Kneisl and second Neumann, the following motion was introduced and adopted by unanimous vote: To approve appointment of Dave Kircher to the Court Security Committee.

Auditor-Treasurer Report

The next work session is scheduled for September 22, 2015 following the Health & Human Services Committee Meeting.

Commissioners' Report

The Commissioners reported on the meetings they had attended. There will be a Special Board Meeting to set the Preliminary Levy Thursday, September 24, 2015 at 9:00 am. The Budget Committee also gave an update.

Commissioner Kircher adjourned the meeting for month of September, 2015.

Auditor Warrants

Vendor	Amount
BIG BIRCH LAKE ASSOCIATION	4,035.63
LONG PRAIRIE OIL COMPANY	3,929.38
LONG PRAIRIE SANITATION INC	2,987.15
SCHOOL DISTRICT 213	10,379.82
SCHOOL DISTRICT 2170	2,008.38
SCHOOL DISTRICT 2753	7,211.86
SCHOOL DISTRICT 787	7,011.58
TOWN OF BIRCHDALE	2,014.90

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TOWN OF GORDON	3,323.30
TOWN OF STAPLES	2,741.60
TOWN OF TURTLE CREEK	3,333.68
TOWN OF WARD	4,263.56
TOWN OF WEST UNION	2,584.26
VERIZON	2,045.36
Payments less than 2000	19,532.45
AMERICAN HERITAGE BANK	43,691.54
Clark Equipment Co. dba Bobcat Company	22,000.00
COMPUTER PROFESSIONALS	4,231.88
FLEET SERVICES/WEX BANK	5,722.53
GOULD/RHONDA M	2,285.00
LONG PRAIRIE OIL COMPANY	4,382.06
MN DEPT OF FINANCE	7,291.50
MORRISON COUNTY	35,120.80
Prairie Lakes Municipal Solid Waste Auth	39,551.40
WATERGUARDS, LLC	15,912.00
Payments less than 2000	12,558.56
BIG BIRCH LAKE ASSOCIATION	3,733.13
CARD SERVICES COBORNS	3,799.40
CENTRAL SPECIALTIES INC	4,845.01
GENE-O'S COUNTRYSIDE REST LLC	7,135.58
HOST EXTERIOR INC	3,500.00
MINNESOTA POWER & LIGHT	12,192.24
PETERS & CHURCHWELL	4,285.55
PICTOMETRY	18,664.29
STAPLES ADVANTAGE	3,345.21
THOMSON REUTERS - WEST	2,095.22
Payments less than 2000	8,404.20
AMERICAN HERITAGE	7,536.60
FLEET SERVICES DIVISION	12,000.00
MADDEN GALANTER HANSEN, LLP	2,466.80
TOWMASTER	92,701.29
TRAFFIC MARKING SERVICE INC	4,680.59
ZAYO ENTERPRISE NETWORKS	3,320.63
Payments less than 2000	10,673.03
BIG BIRCH LAKE ASSOCIATION	3,334.38
RESOURCE TRAINING AND SOLUTIONS	188,866.00
TODD CO AUD-TREAS	8,456.00
VERIZON	2,199.63
Payments less than 2000	8,312.36
Final Total	686,697.32

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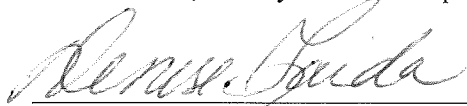
TRAFFIC MARKING SERVICE INC	4,680.59
ZAYO ENTERPRISE NETWORKS	3,320.63
Payments less than 2000	10,673.03
Final Total	475,528.93

On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held September 15, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on October 6, 2015.

Witness my hand and seal:



Dave Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer