

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 1, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of September, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present, with Neumann being absent.

Introduction of new staff: Danica Mazurek, GIS Department.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Remove – Recruit Payroll Clerk
2. Add - Discussion – Senator Paul Gazelka, Legislative Update

Routine Business

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from August 18, 2015.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the actions of the HHS Committee Meeting held August 25, 2015 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 41343 thru 41465 in the amount of \$99,927.52.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a 1 Day Temporary On Sale Liquor License for Prairie Dusters Riding Club a/k/a Prairie Dusters Saddle Club for September 26, 2015 in Round Prairie Township at 25864 County 48, Long Prairie, MN.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by roll call vote: Kneisl, yes; Becker, yes; Erickson, yes; Kircher, yes. To approve the removal of the Special Assessment valuing \$12,210.50 from the purchase price of the tax-forfeited parcel 33-0013000 and also approve that the County General Fund will refund the Forfeited Tax Sale Fund for said expense.

On a motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM GENERAL FUND TO FORFEITED TAX SALE FUND

WHEREAS, the Todd County Board of Commissioners have approved a Board Action removing the Special Assessment on parcel 33-0013000 in the amount of \$12,210.50, and;

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WHEREAS, the Todd County Board of Commissioners have agreed to reimburse the Forfeited Tax Sale Fund for the \$12,210.50 for the expenses incurred.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the funds in the amount of \$12,210.50 from the General Fund to the Forfeited Tax Sale Fund.

On a motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote: To approve establishment and creation of the Finance / Budget Committee and also to appoint Commissioner Barb Becker and Commissioner Randy Neumann to the Finance / Budget Committee.

South Country Health Alliance

Leota Lind, Chief Executive Office of South County Health Alliance was present and reported on the annual report and gave an update on the outcomes of the statewide procurement for managed care.

Facilities Committee

On motion by Erickson and second Becker, the following motion was introduced and adopted by unanimous vote: To approve to formally agree to relocate Hands of Hope to Main Street Government Center and allow review and adjustments to the current lease agreement to address the new office space requested.

Todd County Development Corporation

On a motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To approve a letter of support for the "Long Prairie Area Broadband Project to jump Start Todd County Fiber".

Parks and Trails Budget Update: Tabled.

Public Works

On motion by Kneisl and second Becker, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF EXCESS MUNICIPAL STATE AID CONSTRUCTION FUNDS TO REGULAR STATE AID CONSTRUCTION FUNDS

WHEREAS, Minnesota Statute 162.08, Subdivision 4 (3d), provides that accumulated balances in excess of two years apportionments may be spent on projects located outside of municipalities under 5,000 population when approved solely by resolution of the county board, and;

WHEREAS, Counties having a Municipal State Aid Construction Fund Balance exceeding three years apportionments are subject to a penalty on future year apportionments, and;

WHEREAS, the current State Aid Municipal Construction Fund Account Balance indicates an excess amount of \$311,842, which would subject Todd County to a penalty reduction on the 2016 State Aid Apportionment.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners request that the Commissioner of Transportation transfer \$311,842 from the Todd County Municipal State Aid Construction Fund Account, in excess of the two years apportionment, into the Todd County Regular State Aid Construction Fund Account.

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On motion by Erickson and second Kneisl, the following resolution was introduced and adopted by unanimous vote: To approve the Cooperative Construction Agreement between the County of Todd, Gordon Township, and Leslie Township concerning the project administration, project engineering, construction management, cost participation, and future maintenance of the proposed 2016 construction project on 210th Street located on the Gordon/Leslie Township Line also known as Battle Point Park Road.

Planning & Zoning

On motion by Erickson and second Becker, the following motion was introduced and adopted by unanimous vote: To approve CUP Subdivision request to create a subdivision in Section 34, Turtle Creek Township to be subdivided from Pine Island Cove to be known as "Pine Island Cove First Addition." Plat consists of Lot 1, Block 1 (59,547 sq ft) located on Pine Island Lake, RD Shoreland Zoning District. Owner: Rod and Pamela Borg. Parcel Number: 24-0057101. PINE ISLAND COVE (34-131-32) PART OF LOT 2 BLK 1 LYING E'ERLY OF DESC LINE: COMM AT NE COR OF LOT 2, NW 194.47 FT, W'ERLY 107.24 FT TO PT OF BEG, THENCE SE 253.95 FT, SE 3 FT TO SHORELINE & TERMINATING to be known as "Pine Island Cove First Addition." Approval of the plat as presented with the following conditions: 1.) Obtain permit for one RV to remain on site placed outside of the setbacks. 2.) Removed collapsed boathouse or replace with exact for exact. 3.) No establishment of easements for non-riparian lot access.

On motion by Erickson and second Kneisl, the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL –

“LIVING WATERS MENNONITE CHURCH CEMETERY” SUBDIVISION

WHEREAS, applicant Living Waters Mennonite Church, applied to subdivide property located in Section 35 of Ward Township. Plat of "Living Waters Mennonite Church Cemetery" subdivision consisting of part of the East Half of the East half of the northeast Quarter of the North East Quarter, Section 35, Twp 131 N, Range 33 W, Ward Township, Todd County, Minnesota containing 403 burial lots. Agriculture/Forestry -2 zoning district. Plat abuts an existing public road (275th Ave).

WHEREAS, applicants appeared before the Todd County Planning Commission at a public hearing on April 2, 2015, where this preliminary plat known as "Living Waters Mennonite Church Cemetery" subdivision was recommended to the County Board of Commissioner for approval with three conditions; and;

WHEREAS, on April 21, 2015 the Todd County Board of Commissioners approved "Living Waters Mennonite Church Cemetery" Preliminary Plat to move forward and be completed on the condition that the site be maintained by the Mennonite Church.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of "Living Waters Mennonite Church Cemetery" subdivision be approved as presented.

Soil & Water Conservation District

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To authorize payment of NRBG Feedlot, Wetlands, and Water Plan match amounts totaling \$55,930 to Fund 79 where those funds will be dedicated to toward implementing those programs.

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Health & Human Services

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve adoption of the proposed Todd County Family Services Collaborative for Children and Families Interagency Governance Agreement as recommended by the Todd County Joint Powers Collaborative Board at their June 22, 2015 Governing Board meeting, effective January 1, 2016.

On motion by Erickson and second Becker, the following motion was introduced and adopted by unanimous vote: To approve action to dissolve membership in the now standing joint powers Todd County Collaborative Agreement with various other Todd County governmental and non-profit partners, effective at the end of the day December 31, 2015 due to the reason of cooperatively providing the same programs and services under Minnesota statutes allowing for an Interagency Agreement between the said named parties rather than by a joint powers statutory agreement.

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the 2016-2017 Todd County Plan for the Administration of the Child Care Assistance Program.

On motion by Becker and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Energy Assistance Program Internal Controls Documentation for FFY2016.

On motion by Erickson and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the temporary appointment and pay adjustment of Shirley Riski to the position of Child Support Officer retroactive to August 4, 2015. Position will revert back to Support Enforcement Aide when staffing levels permit.

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the temporary appointment and pay adjustment of Neva Volkman to the position of Support Enforcement Aide retroactive to August 4, 2015. Position will revert back to Office Support Specialist when staffing levels permit.

On motion by Kneisl and second Erickson, the following motion was introduced and adopted by unanimous vote: To hire Candice Tepfer to fill the HHS Registered Nurse position at Grade 20, Step 4.

Human Resources

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the resignation of Beth Shell, Payroll Clerk effective date of September 11, 2015.

Auditor-Treasurer Report

There is a Budget Work Session scheduled for September 9, 2015 at 9:00 am. The Budget Committee will be following the Work Session. 16 tax forfeited properties have sold.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

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Commissioner Kircher recessed the meeting until September 15, 2015, 9:00 am.

Commissioner Warrants

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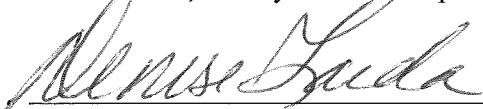
Vendor Name	Account
CENTRAL APPLICATORS INC	17,187.70
COMMISSIONER OF TRANSPORTATION	2,753.91
CRETEX CONCRETE PROD MIDWEST	4,010.56
DELL MARKETING L.P.	6,986.63
EMERGENCY AUTOMOTIVE TECH	4,491.63
M-R SIGN COMPANY INC	2,263.10
MORRISON CO PUBLIC HEALTH SERV	6,331.60
SCHOOL DISTRICT 2753	2,287.34
TRUENORTH STEEL	21,463.88
TURNKEY/THREE SQUARE MARKET	4,013.46
WIDSETH SMITH NOLTING INC	4,490.00
Payments less than 2000	23,647.71
Final Total	99,927.52

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held September 1, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on September 15, 2015.

Witness my hand and seal:



Dave Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer