

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
August 18, 2015*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18<sup>th</sup> day of August, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

## **Approval of Agenda**

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Remove – Recruit Administrator/Coordinator

## **Routine Business**

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from August 4, 2015.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 41238 thru 41342 in the amount of \$115,310.03 and the HHS Commissioner Warrants in the amount of \$31,770.71.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve appointment of Rod Erickson as the second liaison at the SWCD Meetings.

## **Todd County Parks & Trails**

Al Loken and Lee Christopherson, Park Board members were present and reported on the Parks and Trails Budget. Will bring a Board Action for a budget request to the September 1, 2015 Board Meeting.

## **MIS**

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hiring of Danica Mazurek as full time GIS Technician, Grade 18, Step 2, \$16.542 per hour, with a start date of August 24, 2015.

## **Initiative Foundation**

Kathy Gaalswyk, Initiative Foundation President and Rick Utech, Economic Development Director were present and reported on the Foundation's progress in the past year.

## **Legislative Update**

MN House Representative, Ron Kresha was present and gave a Legislative update for the past year.

## **Public Works**

On motion by Kneisl and second Becker, the following resolution was introduced and adopted by unanimous vote:

**FINAL PAYMENT AUTHORIZATION - 2015 PAVEMENT STRIPING CONTRACT**

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WHEREAS, the contract with Traffic Marking Services, Inc. for the 2015 Pavement Striping Contract known as CP 77-15-03 located along various Todd County Highways, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2015 with the value of the total work certified being \$88,094.37, and;

WHEREAS, partial payments amounting to \$83,413.78 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$4,680.59 still remains to be paid to Traffic Marking Services, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Neumann and second Becker, the following resolution was introduced and adopted by unanimous vote:

## **AUTHORIZATION TO CONDUCT A DRIVER FEEDBACK SPEED LIMIT SIGN PILOT PROJECT ON COUNTY STATE AID HIGHWAY 47**

WHEREAS, County State Aid Highway (CSAH) 47, from the Stearns County Line to the intersection with CSAH 2, is located in Grey Eagle Township and parallels the eastern shore of Big Birch Lake, and; WHEREAS, CSAH 47 is functionally classified as a major collector due to its high level of traffic which uses it as a shortcut to the City of Freeport and ultimately Interstate 94 , and;

WHEREAS, the alignment of CSAH 47 contains multiple locations of both vertical and horizontal curves with the whole west side of the road being developed with lake homes that are located in close proximity to the road right of way, and;

WHEREAS, in 2000 the Minnesota Department of Transportation conducted a speed limit study on CSAH 47 and determined that the existing 40 mile per hour speed limit is adequate, and;

WHEREAS, residents along the lake have expressed concerns over both the excessive speed of the traffic on CSAH 47 and general safety concerns of the overall operation of the roadway, and;

WHEREAS, the Sherriff's Office has recently used driver feedback speed limit signs to obtain traffic speed data and to test the signs effectiveness in reducing excessive speeds, and;

WHEREAS, residents adjacent to CSAH 47 have expressed their willingness to partner with Todd County by donating funds to cover the initial purchase of two driver feedback signs dedicated for use on CSAH 47 only.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby authorize the County Engineer to conduct a one year long pilot project in order to study the effectiveness of using driver feedback speed limit signs to reduce excessive speeds along CSAH 47 with the following conditions:

#1 No additional requests for the installation of driver feedback signs will be granted in Todd County for a period of one year from the date of this resolution in order for the Public Works Department to determine the effectiveness of this pilot project.

#2 The adjacent property owners will be required to contribute at least \$5,310.00 (base price for signs without data collection capabilities) before the pilot project will be initiated by the County.

#3 The signs will remain under the ownership of Todd County.

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#4 That this project does not require the County to maintain the signs beyond the one year time period nor does this project require the County to install the signs at other locations throughout the County.

On motion by Neumann and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve to set the 2015 Fall Road Meeting for October 22, 2015 at 9:00 AM at the Public Works Long Prairie Shop located at 44 Riverside Drive, Long Prairie, MN 56347.

On motion by Erickson and second Kneisl, the following resolution was introduced and adopted by unanimous vote: To approve the County Engineer to purchase the following equipment (purchase agreements attached):

Mack Truck Model GU713 from Nuss Truck & Equipment for \$101,574.83 (includes trade) - State Bid Price

Box and Plow Equipment from Towmaster, Inc. for \$92,701.29 - State Bid Price

On motion by Neumann and second Becker the following motion was introduced and adopted by unanimous vote:

## **AWARD OF CONTRACT FOR 2015 BRIDGE CONSTRUCTION PROJECT**

WHEREAS, sealed bids were received on August 11<sup>th</sup>, 2015 by the Todd County Public Works Director and the Todd County Auditor/Treasurer for SAP 077-599-062, said project for bridge construction located on 250<sup>th</sup> Street in Long Prairie Township, and;

WHEREAS, the following sealed bids were received:

Marvin Tretter, Inc.	Pierz, Minnesota	\$108,202.45
Riley Bros Construction, Inc.	Morris, Minnesota	\$111,194.00
Landwehr Construction, Inc.	Saint Cloud, Minnesota	\$124,033.60
Midwest Contracting, LLC	Marshall, Minnesota	\$124,475.00
Gladen Construction, Inc.	Laporte, Minnesota	\$133,333.00
Central Specialties, Inc.	Alexandria, Minnesota	\$167,346.00

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Marvin Tretter, Inc. of Pierz, Minnesota based on their low bid of \$108,202.45.

## **Planning & Zoning**

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve CUP for John Dockstader (Birchwood Resort, LLC) 212 Birchwood Loop, Sauk Centre, MN 56378. Conditional Use Permit to expand Birchwood Resort, LLC by creating thirteen (13) recreational vehicle lots on Sauk Lake, RD Shoreland Zoning District. SECT-13 TWP-127 RANG-34. PART OF GOVT LOT 1 DESC AS COMM AT SW COR OF SEC 13, N 2631.10 FT TO W QTR COR OF SEC 13, NE 1783.29 FT TO NE COR OF LOT 26 OF DIAMOND SPRINGS PARK, E 33.23 FT TO E LINE OF DRIVEWAY AS PT OF BEG, THENCE E 258.38 FT, N 124.69 FT, E 146.87 FT, N'RLY 204.41 FT, NW 140.85 FT, W 280.85 FT TO E LINE OF DRIVEWAY, SW 474.29 FT TO BEG. Approval of the Conditional Use Permit request with the following conditions:

1.) Obtain Shoreland Alteration Permit for soil work. No RV's to enter area until shoreland alteration provisions are met including 80% vegetation establishment on all disturbed soil. 2.) No soil disturbance in areas marked "orange" on map which includes severe steep slope and bluff impact zone setbacks. 3.)

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Water-bars (2) installed on roadway to intercept flow and channel to side of access drive. 4.) CUP would be only for RV sites – no park models or mobile homes allowed. 5.) Maintain minimum 80ft. buffer between Birch Drive. Only hazard trees and dead/dying vegetation can be removed in this area. 6.) Property boundaries need to be marked between PIN: 03-0028300 and 03-0027900 and along Diamond Lakeview Cemetery common property lines. 7.) Set a periodic review period for CUP. 8.) Add fence and shrubs for a barrier to distinguish property lines.

On motion by Neumann and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve CUP for Victoria and Kriston Couchey, 31894 227<sup>th</sup> Avenue, Browerville, MN 56438. Parcel #12-0044400. Conditional Use Permit request to establish a retail business and erect greenhouses and an adjacent utility shed as listed in the application within the R-2 Zoning District. LOT-13 BLK-1 HARTFORD SUBDIVISION (7-130-33). Approval of the Conditional Use Permit request with no changes or conditions.

On motion by Erickson the Preliminary Plat – Pine Island Cove First Addition was tabled.

## Health & Human Services

On motion by Neumann and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the budget plan as indicated in Attachment D: Vulnerable Children and Adult Plan Amendment. (Amendment available in the Administration Office).

Jackie Och and Lisa Chapin presented the Governor's Proclamation of August as Child Support Awareness Month. They also had staff attend in this department for acknowledgement during the meeting.

On motion by Becker and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Bernice Desotell as a member of the Todd County Public Health Advisory Committee.

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by majority vote with Neumann voting against: To hire Connie Burns for the Health Education Coordinator position at Grade 19, step 4.

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve to reassign Ashley Huntley from part-time Homemaker to part-time Home health Aide position at Grade 14, step 1.

## Auditor-Treasurer Report

Preliminary budget will be presented at the Commissioner Meeting September 15, 2015.

## Commissioners' Report

The topic of the Hands of Hope relocation will be brought to the September 1, 2015 Board Meeting. All Board Members gave their reports and which meetings they had attended.

On motion by Neumann and second by Kneisl the meeting was adjourned until September 1, 2015

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## Commissioner Warrants

Commissioner Warrants	Amount
BROWERVILLE TRUCKWASH/BIG BOYZ	2,325.94
CENTRAL SPECIALTIES INC	52,792.74
ELECTION SYSTEMS & SOFTWARE INC	3,100.00
EMERGENCY AUTOMOTIVE TECH	2,366.21
GIZA PLUMBING & HEATING INC	4182.90
LAKWOOD HEALTH SYSTEMS	2800.00
STAPLES WORLD	5894.33
TODD COUNTY TREASURER	4069.96
WIDSETH SMITH NOLTING INC	4,460.00
Payments less than 2000	33,317.95
Final Total	115,310.03

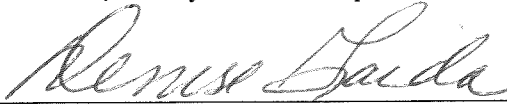
## HHS Warrants

# 878 Foster Care Provider	2435.98
# 10746 Foster Care Provider	2119.78
# 14051 Foster Care Provider	3771.46
Payments less than 2000	23443.49
Final Amount	31,770.71

On a motion by Becker and second by Erickson, the preceding minutes of the County Board meeting held August 18, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on September 1, 2015.

Witness my hand and seal:

  
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Dave Kircher, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer