

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
August 4, 2015*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4<sup>th</sup> day of August, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

## Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Add - MN Department of Health Selection of Participating Health Plans

## Routine Business

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from July 21, 2015.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Actions of the HHS Committee Meeting held July 28, 2015 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 41161 thru 41237 in the amount of \$48,223.31.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 225545 thru 225708 in the amount of \$3,456,798.38.

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **APPROVAL OF COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS**

WHEREAS, There are many petty cash and change funds established at different times in various departments across the county and proof of board approval is not available for all of them, and;  
WHEREAS, the State Auditors have requested to see the approval for the petty cash and change funds for the County Departments.

NOW, THEREFORE BE IT RESOLVED, to approve the petty cash and change funds for the various departments as per attached list. (Listing on file in the Auditor Treasurer Office and Administration Office).

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

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## **TRANSFER OF FUNDS FROM GENERAL FUND TO COMMUNITY CORRECTIONS FUND**

WHEREAS, The 2015 budget for Todd County's participation in the Todd-Wadena Community Corrections system has been approved at \$271,840, and;

WHEREAS, a letter was received asking for the appropriation of funds from the General Fund.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the funds in the amount of \$271,840 from the General Fund to Community Corrections Fund.

On motion by Neumann and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale 3.2 Malt Liquor License for Rodney Lanners, for Eagle Mountain, Inc.

On motion by Kneisl and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve amended Meeting Minutes from February 3, 2015 to include the topics for Solid Waste/Transfer Station.

### **Community Corrections**

On motion by Erickson and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the Annual Purchase Agreement with the West Central Regional Juvenile Center.

### **Emergency Management**

On motion by Becker and second Kneisl, the following resolution was introduced and adopted by unanimous vote:

## **RESOLUTION REQUESTING STATE DISASTER ASSISTANCE UNDER MN STATUTE 12B**

WHEREAS, the County of Todd, was impacted by a severe weather event on July 12, 2015, and;

WHEREAS, the severe weather event damages to the Todd County communities of Staples and Hewitt, and;

WHEREAS, the County of Todd declared a state of emergency on July 16, 2015 in response to the disaster, and;

WHEREAS, the County of Todd Submitted a Damage and Impact Assessment Report to Minnesota Homeland Security and Emergency Management (HSEM), and;

WHEREAS, The County of Todd and HSEM conducted a Preliminary Damage Assessment in the City of Staples and City of Hewitt which revealed eligible public infrastructure costs and damages, as a result of the severe weather event, which exceed 50% of Todd County's federal damage indicator, and;

NOW, THEREFORE BE IT RESOLVED, by the County Board of Todd County, Minnesota, that the County Board requests state public disaster assistance in accordance with Minnesota Statute 12B.30.

### **Sheriff's Department**

On motion by Neumann and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve of hire Connie Spanswick as full-time Jailer/Dispatcher at a Grade 17, Step 1 with an effective date of August 10th, 2015.

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On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve of hire Kristi Balfanz-Stafford as full-time Jailer/Dispatcher at a Grade 17, Step 1 with an effective date of August 9th, 2015.

## Health & Human Services

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Heather Tesch to HHS Homemaker at \$10.08/hour.

On motion by Becker and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Ashley Huntley to HHS Homemaker at \$10.08/hour.

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the retirement of Emily Steinert, HHS Family Services Unit Manager effective October 31, 2015, last work date October 31, 2015.

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire a Family Services Unit Manager, to fill the position left vacant by the retirement of Emily Steinert.

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve write off a total amount of \$2,588.92 for uncollectable debts for the years of 2012 & 2013.

On motion by Kneisl and second Neumann, the following motion was introduced and adopted by unanimous vote:

### **OBJECTION OF TODD COUNTY'S 2016 MINNESOTA DEPARTMENT OF HEALTH SELECTION OF PARTICIPATING HEALTH PLANS**

WHEREAS, the Todd County Board of Commissioner objects to the Minnesota Department of Human Services' selection of participating health plans for Todd County and;

WHEREAS, specifically, the Todd County Board of Commissioners objects to the Departments decision to reject South Country Health Alliance's proposal to provide healthcare through the Prepaid Medical Assistance and MinnesotaCare programs, and;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners, hereby authorizes the submission of a request for mediation with the Department pursuant to Minn. Stat. § 256B, both on behalf of Todd County individually and through South Country Health Alliance.

Kircher asked that copies of this resolution be sent to the Senators and Legislatures.

### Commissioners' Report

Erickson – Nothing at this time. Becker attended the Region 5 Meeting, Facilities Meeting, Emergency Management walk through Staples and Hewitt Cities for assessments from the July 12, 2015 storm. Kircher reported on the 2% Great River Regional Library budget increase.

Commissioner Kircher recessed the meeting until August 18, 2015.

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## Commissioner Warrants

Name	Amount
CENTRACARE HEALTH LONG PRAIRIE	3,498.53
M-R SIGN COMPANY INC	3,802.08
ROYAL TIRE	4,958.42
TRUENORTH STEEL	18,225.88
Payments less than 2000	17,738.40
Final Total	48,223.31

## Auditor Warrants

Vendor	Amount
BIG BIRCH LAKE ASSOCIATION	3,172.81
CENTRAL SPECIALTIES INC	1,236,634.52
CITY OF LONG PRAIRIE	4,000.00
COMPUTER PROFESSIONALS	4,593.88
PHEASANTS FOREVER	23,403.66
US BANK	73,096.88
WATERGUARDS, LLC	13,624.00
Payments less than 2000	11,342.63
ACCESS ABILITY OPTIONS	16,930.00
AMERICAN HERITAGE BANK	25,290.14
BIG BIRCH LAKE ASSOCIATION	4,200.63
CARD SERVICES COBORNS	2,039.20
CLOAKEY/RICHARD	4,258.10
FLEET SERVICES/WEX BANK	5,658.82
GENE-O'S COUNTRYSIDE REST LLC	5,285.81
HOFFMAN PLUMBING	14,635.82
LONG PRAIRIE SANITATION INC	2,046.75
MINNESOTA POWER & LIGHT	12,395.54
MN DEPT OF FINANCE	7,223.00
MORRISON COUNTY	30,759.30
NATIONSTAR MORTGAGE, LLC	95,526.42
Prairie Lakes Municipal Solid Waste Auth	44,052.96
SHIRLEY'S GAS & GROCERIES	2,400.44
SMOKEY TIMBERS FOUNDATION	10,551.60
TODD COUNTY DAC	4,329.00
ZAYO ENTERPRISE NETWORKS	3,294.58
Payments less than 2000	12,381.84
AMERICAN HERITAGE	9,251.83
AMERICAN HERITAGE BANK	2,206.00
ANOKA CO GOVERNMENT CENTER	15,422.00
COMMISSIONER OF FINANCE	2,070.00


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GOULD/RHONDA M	2,570.00
LONG PRAIRIE OIL COMPANY	5,372.02
MADDEN GALANTER HANSEN, LLP	4,663.72
PETERS & CHURCHWELL	2,567.00
Payments less than 2000	11,345.79
CENTRAL SPECIALTIES INC	1,369,364.55
CENTURY FENCE COMPANY	12,247.79
FARMERS STATE BANK	38,578.75
JERRY'S AUTO BODY	3,699.51
KUNSTLEBEN/JOHN	57,872.88
LITTLE BIRCH LAKE ASSOCIATION	6,868.11
LONG PRAIRIE OIL COMPANY	16,369.58
MITCH'S FUEL SERVICE	15,375.00
RESOURCE TRAINING AND SOLUTIONS	190,456.00
STAPLES ADVANTAGE	2,612.14
TODD CO AUD-TREAS	4,886.12
Payments less than 2000	9,871.26
Final Total	3,456,798.38

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held August 4, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on August 18, 2015.

Witness my hand and seal:

  
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Dave Kircher, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer