

TODD COUNTY BOARD OF COMMISSIONERS

Work Session Agenda

Date: **July 28th 2015**

Time: **Approximately 10:00 a.m. or immediately following HHS meeting**

Meeting to be held at the Historic Courthouse 215 1st Avenue So, Long Prairie, Minnesota

Item #		Approx. Time
1	Call to Order	10:00 a.m.
3	Evening Meeting Protocol Policy Update - Jackie Och	10:02 a.m.
4	Sheriff Dept - Discussion City Policing for Hewitt City	10:15 a.m.
5	Public Works - CSAH 47 Speed Limit & 2016 Equipment Purchases	10:30 a.m.
6	Signage Update - Chris Pelzer	10:45 a.m.
7	Lettering In Board Room - Quote and Donations - Denise	11:00 a.m.
8	HR Dept - Discussion Coordinator or Administrator Budget for 2016 HR Dept - Discussion Commissioner Salary Per Diem vs. Salary for 2016 Budget	11:05 a.m.

Standing Reports

Adjourn

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

After Hour Meeting Instructions

Please complete the EVENT form within the folder. ALL attendee's must sign-in/sign-out. Return completed form to the folder. Thank you.

Night meeting protocol- Annex 1- Lower Level

1. Each meeting taking place will have a designated contact person established for purposes of being in charge of the building access and the sign-in form.
2. The designated contact will pick up a badge to access Annex- 1- employee entrance at the Sheriff's department. The county employee who schedules the meeting is responsible for notifying the Sheriff's Department who the contact is and when the meeting will take place.
3. The designated contact will complete a sign-in sheet for the meeting, kept in the lower level meeting rooms, and is responsible to have all persons entering the building document the name, time of arrival and time of departure.
4. At no time can the door into the county building be propped and/or left open unmanned. If someone is expected to arrive, the phone number of the meeting room is use should be given to individuals and they may call the meeting room when they arrive for entrance into building at Annex 1- door 1. A sign maybe used on the door with the phone number to call for the meeting to notify of their arrival. The phone number must be removed at the end of the meeting.

Annex 1, Room 1 Phone Number: 320-732- 4664

Annex 1, Room 2 Phone Number: 320-732- 4654

Event: _____

Visitor Sign In / Sign Out

Date _____

	Print Name	Comments	Time IN	Time OUT
1	Person in Charge	Phone #		
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Don Asmus

From: The City of Hewitt [cityofhewitt@arvig.net]
Sent: Wednesday, July 01, 2015 9:47 AM
To: Don Asmus
Subject: Contracting Police

Good Morning,

At the City of Hewitt's next council meeting, we will be discussing the possibility of contracting law enforcement to our city so we have a regular authority figure in town. We have a real problem with our citizens not thinking there are any real consequences for their actions because we have no way to quickly enforce them. We believe that if they see law enforcement cruising the streets they will think twice about violating our ordinances.

A few of us have talked to Officer Berndt on the subject and he suggested that we can contract out Eagle Bend's police so we have someone close by to answer calls and to issue warnings and the like. Upon talking to Kevin Hess, Eagle Bend City Administrator, he advised that I ask the County's thoughts since you are already policing the area free of charge. I know that speeding violators are sometimes caught here but by just watching 210 through town for 5 minutes, you can see a number of vehicles going well over the posted speed limit. We are a small community and children frequently cross the street so there is a serious concern about their safety.

I was wondering if the County can do something similar where they assign one person to work our area for a few hours a week and be a reliable fixture in our community. If it is possible, could you share what the cost of such a thing would be? Please let me know. Hope to hear from you soon.

Thank you,

Tara Greer

City Clerk/Treasurer
City of Hewitt, MN
ph: 218-924-4343
fax: 218-924-4366

"The City of Hewitt MN is an equal opportunity provider and employer, plus a wonderful place to live!"



TODD COUNTY PUBLIC WORKS

44 RIVERSIDE DRIVE
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 FAX (320) 732-4525

WADE JACKSON
 ASS'T PUBLIC WORKS DIRECTOR

ARLAN BJORSTROM
 MAINTENANCE FOREMAN

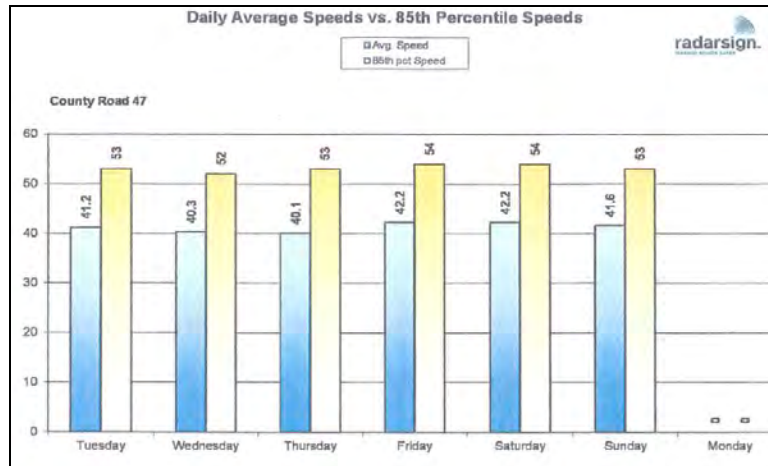
LORI BECKER
 PUBLIC WORKS ACCOUNTANT

LOREN FELLBAUM
 PUBLIC WORKS DIRECTOR

White Paper on CSAH #47 Speed Concerns

Introduction

The Sheriff's Department recently installed a movable flashing speed limit sign on CSAH 47 to test its effectiveness on "encouraging" motorists to obey the posted 40 mph speed limit. Combined with the installation of this sign and a recent vehicle crash, a number of residents requested a meeting with County Staff to discuss options to address the frequent speeding on CSAH 47 (see graph below).



Background Data

- In 2000 MnDOT conducted a speed study on CSAH 47 and determined that the existing 40 MPH speed limit was adequate for this highway.
- In 2004/2005 Todd County scrapped a plan to realign CSAH 47 to the east due to public concerns and then was forced to forfeit approximately \$450,000 of federal transportation funds back to MnDOT that was specifically allocated for this project.
- According to Department of Public Safety Records, there have only been 14 crashes on CSAH 47 in the last 10 years, with 3 of them involving a DUI and 3 of them related to winter weather conditions.

Request by Residents

Residents have requested that the County Board discuss the possibility of permanently installing flashing speed limit signs on CSAH 47 and have suggested a possible option of cost sharing for the installation (residents would provide funds for the initial installation materials and possible some future maintenance costs). The cost of two sign would be \$5,310.50 (see attached quote).

Concerns Moving Forward

- Installation costs of signs – partnership with residents by providing funds for material only
- Long term effectiveness of signs when motorists become accustomed to their use on road
- Continued maintenance costs of operating the signs
- *Setting of a precedence for other requests/locations throughout the County (key concern)*

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Table 10. Summary of impacts and costs of rural traffic calming treatments.

Treatment	Change in 85th percentile speed (mi/h)	Cost	Maintenance	Application
Transverse pavement markings ¹	-2 to 0	\$	Regular painting	community entrance
Transverse pavement markings ¹ with speed feedback signs	-7 to -3	\$\$\$	Regular painting	community entrance
Lane narrowing using painted center island and edge marking	-3 to +4	\$	Regular painting	entrance or within community
Converging chevrons ¹ and "25 MPH" pavement markings	-4 to 0	\$	Regular painting	community entrance
Lane narrowing using shoulder markings and "25 MPH" pavement legend	-2 to 4	\$	Regular painting	entrance or within community
Speed table	-5 to -4	\$\$	Regular painting	within community
Lane narrowing with center island using tubular markers	-3 to 0	\$\$\$	Tubes often struck needing replacement	within community
Speed feedback sign (3-months after only)	-7	\$\$\$	Troubleshooting electronics	entrance or within community
"SLOW" pavement legend	-2 to 3	\$	Regular painting	entrance or within community
"35 MPH" pavement legend with red background ¹	-9 to 0	\$	Background faded quickly; accelerated repainting cycle	entrance or within community

\$ = under \$2,500
 \$\$ = \$2,500 to \$5,000
 \$\$\$ = \$5,000 to \$12,000


MnDOT Publication on Minnesota Speed Limits

Q&A

Will lowering the speed limit reduce speeds?
 No. Studies show there is little change in the speed pattern after the posting of a speed limit. The driver is much more influenced by the roadway conditions.

Will lowering the speed limit reduce crash frequency?
 No. Although lowering the speed limit is often seen as a cure-all in preventing crashes, this is not the case. Crashes are most often the result of driver inattention and driver error. However, if a posted speed limit is unrealistically low, it creates a greater speed variance (i.e. some drivers follow the speed limit while most drive the reasonable speed). This speed variance can contribute to crashes.

Why do we even have speed limits?
 A uniform speed of vehicles in a traffic flow results in the safest operation. The posted speed limits can keep the traffic flowing smoothly provided the majority of drivers find the speed limits reasonable. To best do this, the limits must be consistent throughout the state. The speed limits also give the motorist an idea of a reasonable speed to drive in an unfamiliar location. The speed limits are used by police officials to identify excessive speeds and curb unreasonable behavior.



Who do I contact?

If you believe that there is a safety concern or an inappropriate speed limit posted, the person to contact depends on the type of road.

Interstates, federal and state highways
 For regulatory and advisory speed limits on the trunk highway system, contact the district traffic engineer at your MnDOT district office.


The trunk highway system includes:

- Interstate Highways
- U.S. Highways and
- Minnesota State Highways

Local streets and highways
 For these roadways, you may contact your local road authority (county, city, or township).

If you are unable to find the right phone number, call the MnDOT Information center:
 Greater Minnesota: 1-800-657-3774
 Twin Cities Metro: 651-296-3000

Minnesota Speed Limits



MnDOT Office of Traffic Safety and Technology
 For more information, visit: www.mndot.gov/speed/
We all have a stake in A+B

Sign Quote



SALES QUOTE

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
 Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

Customer Copy

Number	Q147692
Date	7/20/2015
Page	1

Sell To Cust. C42702	Todd County Public Works 44 Riverside Dr LONG PRAIRIE, MN 56347 USA	Ship To Cust.	Todd County Public Works 44 Riverside Dr LONG PRAIRIE, MN 56347 USA		
Reference #	Expires	Slip	Terms	Freight	Ship Via
DFB	8/19/2015	Keven Nystedt	Net 30 DAYS	PREPAY/ADD	BEST RATE

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>UM</u>	<u>Price</u>	<u>UM</u>	<u>Extension</u>
2180-SEDFB12-W	BlinkerRadar Feedback Sign,12' Display,White, 7-Segment Display,Power by 20 Watt Solar Power Kit	2	EA	2,655.25	EA	\$5,310.50
Furnish only quote. Installation is not included. Thank you-Keven Nystedt #877-804-4471 Kevenn@tapconet.com Please call with any questions.						

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$5,310.50	\$0.00	\$0.00	\$5,310.50

THANK YOU FOR CALLING TAPCO!!! THIS OFFER IS SUBJECT TO TERMS AND CONDITIONS SHOWN ON REVERSE SIDE



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White Paper on Proposed 2016 Equipment Purchases

Background Data

In 2011 the Public Works Department purchased two CAT motorgraders with a guaranteed buyback price of \$102,500 per machine which also included a premium 5 year warranty. Since this purchase, the Equipment Replacement Plan (see excerpt below for FY 2016) has always showed a plan to replace these two machines in 2016 when the warranty expires with an estimated \$85,000 cost.

Fiscal Year 2016					
Unit #	Year	Make	Replacement Year	Equipment	Estimated Price
29	2001	Sterling	2016	Tandem Truck	\$ 200,000
5	2011	CAT	2016	Motorgrader (Buyback)	\$ 85,000
6	2011	CAT	2016	Motorgrader (Buyback)	\$ 85,000
70	2001	Chevrolet	2013	Pickup	\$ 30,000
Total Cost					\$ 400,000

However during recent discussions with a representative from Ziegler Equipment (CAT Vendor), it was discovered that the cost of new machines has increased dramatically which brought the cost to replace one of these machines to about \$121,000. This additional \$36,000 estimated replacement cost initiated a discussion about the need to replace these machines at this time. This discussion ended in a proposed revised Equipment Replacement Plan (see excerpt below for FY 2016).

Fiscal Year 2016					
Unit #	Year	Make	Replacement Year	Equipment	Estimated Price
29	2001	Sterling	2016	Tandem Truck	\$ 190,000
19	2000	Ford	2012	Sign Truck	\$ 150,000
5&6	2011	CAT	Purchase 2 - Year Warranty Extension		\$ 15,500
-	-	-	Purchase Used Rubber Melter for Crackfilling		\$ 44,500
Total Cost					\$ 400,000

When preparing the revised FY 2016 Replacement Plan, it was determined that the County could save about 2%-5% on the purchase of a tandem truck by approving a purchase agreement before the end of the current State Bid Contract (end of August 2015). This estimated percentage increase is being caused by changes in the engine to be compliant with new emission standards and general overall equipment price inflation.

Request

Therefore the Public Works Department would like to request authorization to purchase a new tandem axle plow truck before the end of the current state bid contract with the conditions that no expenditures for this purchase will occur in FY 2015 and delivery of the truck will occur in FY 2016.

Financial Impact

Estimate Cost (with trade-in of replacement equipment) = \$190,000

Estimated Savings (\$190,000 x 2-5%) = \$3,800 - \$9,500

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PLEASE READ THIS PROOF CAREFULLY

In God We Trust

injection molded plastic letters
stud mount
6" Upper case 4" lower case
color duranodic bronze
\$235.00
installation \$170.00



TO Todd County

DATE 7-6-15

P.O. P.O.

QUANTITY

SIZE

MATERIAL

COLORS

PRICE

PRODUCTION TIME AFTER APPROVAL & DEPOSIT
2-3 weeks

OK AS IS. SIGN & DATE
 OK WITH CORRECTIONS
 NEW PROOF REQUIRED

*If order is cancelled after a proof has been sent, you may be responsible for paying a setup fee.

*Due to varying materials and print processes PMS colors are not guaranteed exact; however we will make every effort to get as close as possible