

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 7, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of July, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following additions:

1. Remove – AFSCME Public Works Contract

Routine Business

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from June 16, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from the Board of Appeal meeting held June 15, 2015.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the actions of the HHS Committee Meeting held June 23, 2015 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 225350 thru 225544 in the amount of \$1,163,477.60.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40903 thru 41020 in the amount of \$86,913.36.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a 1 Day Temporary On Sale Liquor License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) for August 22, 2015 at 16268 County 50, Long Prairie, MN.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To approve a one day Dance License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) to be held August 22, 2015 at the parking lot of the Legion at 16268 County 50, Long Prairie, MN.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, in 2000, \$102,000 was borrowed from the General Revenue Fund to help pay for expenses incurred during the cleaning of County Ditch 19, and;

WHEREAS, the County Board authorized the transfer of \$51,000 to repay half of the amount owed to the General Revenue Fund via Board Resolution 20110719-12, and;

WHEREAS, County Ditch 19 now has the funds available to pay back the remaining \$51,000 owed to the General Revenue Fund;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$51,000 from the County Ditch Fund to the General Revenue Fund.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2014 through June 30, 2015 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,285.00 from the County Ditch Fund to the General Revenue Fund per the attached list. (List on file in Administration Office).

On motion by Becker and second Erickson, the following motion was introduced and adopted by unanimous vote: To approve the renewal of the annual contribution by allocating \$5,200.00 to the Initiative Foundation for the year 2016.

Health & Human Services

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the hire of Stacie Toenyan to HHS Home Health Aide at Grade 14, Step 1.

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the request for Todd County HHS to recruit and hire one additional full-time CPS Social Worker, Grade 20.

On motion by Erickson and second Neumann, the following motion was introduced and adopted by unanimous vote: To accept the voluntary resignation of Molly Burke effective May 15, 2015.

On motion by Kneisl and second Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Tracy Pederson effective July 17, 2015.

On motion by Erickson and second Kneisl, the following motion was introduced and adopted by unanimous vote: To approve HHS to recruit and hire one social worker in child protection services to fill the vacant position.

On motion by Neumann and second Becker, the following motion was introduced and adopted by unanimous vote: To approve the Title 3-B grant application.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kneisl and second Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve HHS to recruit and hire a health education coordinator.

Auditor Treasurer

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by majority vote with Neumann voting against:

2016 – 2020 TODD COUNTY CAPITAL IMPROVEMENT PLAN UPDATE

WHEREAS, the Todd County Capital Improvement Plan (CIP) is a multi-year guide to the construction, improvement and maintenance needs of county facilities, acquisition of equipment and county roads, and; WHEREAS, Minnesota Statutes, Section 373.40 allows counties to plan for and finance the “acquisition and betterment of public lands, buildings, and other improvements within the county for the purpose of a county courthouse, administrative building, health and social services facility, correctional facility, jail, law enforcement center, hospital, morgue, park, qualified indoor ice arena and roads and bridges.”, and;

WHEREAS, Approval of the Capital Improvement Plan and any annual amendments must be approved by the County Board after a noticed public hearing and such meeting was held on June 16, 2015.

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners does hereby approve of the attached 2016-2020 Capital Improvement Plan Update and considers it as the Fiscal Year 2015 Plan Amendment. (Copy in the Administration Office or on the County Website.

Public Works

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

BID REJECTION FOR SP 077-595-001 (STAPLES DEPOT RESTORATION)

WHEREAS, sealed bids were received on June 30th, 2015 by the Todd County Engineer for SP 077-595-001, said project for the Restoration of the Staples Depot in the City of Staples, and;

WHEREAS, only one bid was received from Eagle Construction Company, Inc. of Little Falls, Minnesota for \$639,500.00, and;

WHEREAS, the total available capped funds allocated for this project are \$505,150.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby reject the bid of \$639,500.00 from Eagle Construction Company, Inc. and instruct the County Engineer to continue to work with Staples Historical Society on the Restoration of Staples Depot known as SP 077-595-001.

Auditor-Treasurer’s Report

Auditor Treasurer reminded everyone of the Department Head Meeting tomorrow July 8, 2015.

Commissioners’ Report

Erickson reported an update on the facilities meeting. Becker attended the Freshwater Meeting, Facility Meeting, Region 5 Meeting, Soil & Water Meeting and the Fair Board Meeting. Kneisl reported on SCHA financial update. Leota Lind, Chief Executive Officer will be attending the September 1, 2015 Commissioner Meeting with more information. Neumann reported he attended the Whitehouse Conference on Aging, local parades in West Union and Osakis. Kircher reported he and Commissioner

TODD COUNTY BOARD OF COMMISSIONERS

Erickson attended the Special Meeting for Tri-cap and they offered the position for the Executive Director to an applicant.

Commissioner Kircher recessed the meeting was until July 21, 2015.

Auditor Warrants

Vendor	Amount
PETERS & CHURCHWELL	5,100.00
STAPLES ADVANTAGE	2,688.90
STOECKEL JAHNER INC	8,780.00
TODD CO AGRICULTURAL SOC	10,000.00
Payments less than 2000	7,278.37
AMERICAN HERITAGE BANK	44,558.00
BIG BIRCH LAKE ASSOCIATION	2,069.38
COMPUTER PROFESSIONALS	4,231.88
FLATLAND TRUCK REPAIR	9,338.41
FLEET SERVICES/WEX BANK	5,046.96
GOULD/RHONDA M	2,285.00
LONG PRAIRIE SANITATION, INC.	2,046.75
MADDEN GALANTER HANSEN, LLP	5,236.83
MN DEPT OF FINANCE	6,434.00
MORRISON COUNTY	17,666.35
Prairie Lakes Municipal Solid Waste Auth	58,881.48
SA DESIGN & GRAPHIX	2,588.50
STINE/MICHAEL	4,335.00
TODD COUNTY DAC	4,309.00
TRAFFIC MARKING SERVICE INC	83,413.78
VERIZON	3,519.33
Payments less than 2000	17,225.26
BIG BIRCH LAKE ASSOCIATION	2,248.13
BIG SWAN LAKE IMPROVEMENT ASSOC	8,788.50
CARD SERVICES COBORNS	3,264.92
CENTURY FENCE COMPANY	232,707.91
GENE-O'S COUNTRYSIDE REST LLC	5,802.27
GOVERNMENT MANAGEMENT GROUP	4,950.00
GREAT RIVER REGIONAL LIBRARY	82,449.25
HOBBS/JIM	4,649.50
KEYL	3,225.00
MINNESOTA POWER & LIGHT	10,372.14
PETERS & CHURCHWELL	3,842.00
RESOURCE TRAINING AND SOLUTIONS	190,459.00
SHIRLEY'S GAS & GROCERIES	2,276.48
STAPLES ADVANTAGE	3,273.41

TODD COUNTY BOARD OF COMMISSIONERS

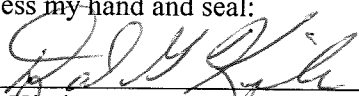
TODD CO AUD-TREAS	16,097.47
TODD CO AUDITOR-TREASURER	2,672.61
WATERGUARDS, LLC	8,704.00
ZAYO ENTERPRISE NETWORKS	2,960.76
Payments less than 2000	13,821.57
AMERICAN HERITAGE	13,212.68
AMERICAN HERITAGE BANK	31,209.61
CHAFFIN CONSTRUCTION & REMODELING	4,050.00
JIM WOESTE AUTO SALES AND SERVICE	9,884.00
LAKE OF THE WOODS COALITION	2,930.70
TRI CITY PAVING INC	15,063.75
Payments less than 2000	6,523.85
NUSS TRUCK & EQUIP	103,704.83
REGENTS OF THE UNIV OF MN	31,043.43
ROHDE/TINA	6,529.90
US POSTAL SERVICE	18,937.05
VERIZON	2,231.25
Payments less than 2000	8,558.45
Final Total	1,163,477.60

Commissioner Warrants

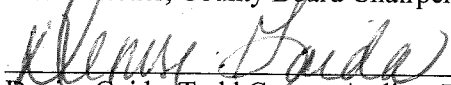
Vendor	Amount
ALSLEBEN/LARRY	2,566.38
CENTRAL ELECTRIC	5,028.06
HANCOCK CONCRETE PRODUCTS CO	4,811.60
M-R SIGN COMPANY INC	11,499.36
PHELAN CPA/FRANCIS	2,660.00
PHOENIX SUPPLY	2,071.20
SATELLITE TRACKING OF PEOPLE (STOP)	2,280.00
THANE HAWKINS POLAR CHEVROLET	23,777.15
Payments less than 2000	32,219.61
Final Total	86,913.36

On a motion by Neumann and second by Becker, the preceding minutes of the County Board meeting held March 3, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on March 17, 2015.

Witness my hand and seal:



 Dave Kircher, County Board Chairperson



 Denise Gaida, Todd County Auditor-Treasurer