

TODD COUNTY BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

Date: June 16, 2015

Time: 9:00 AM

Meeting to be held in the County Board Room, Historic Courthouse located at 215 1st Avenue South
Suite 300, Long Prairie, Minnesota 56347

Item #		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Potential Consent Items	9:05
4.1	Approve Meeting Minutes from June 2, 2015	
4.2	Approve Commissioner Warrants	
4.3	Approve Auditor Warrants	
4.4	Sauk River Watershed Appointment	
4.5	Rainbow Rider Contract	
4.6	Fitness Room Policy	
4.7	"In God We Trust" Moto	
5	Public Works	9:15
5.1	Final Payment Authorization - 2015 Dust Control Contract	
5.2	Discussion on CR 57 and CR 58 Public Hearing	
6	Planning & Zoning	9:30
6.1	Final Plat - Berscheit Subdivision	
7	MIS	9:35
7.1	Hire - Travis Genty, GIS Specialist Position	
7.2	Advertise - GIS Technician	
8	Human Resources	9:45
8.1	Payroll Specialist Emergency Hire	
8.2	Establish Personnel Policy Committee	
9	Public Hearing	10:30
9.1	2016-2020 Todd County Capital Improvement Plan Update	
10	**Closed Session**	11:00
10.1	Negotiation Strategy	
	Standing Reports	
	Auditor - Treasurer Report	
	Commissioners' Report	

Adjourn

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-	

Title (for publication with the Agenda): Approve June 2, 2015 Meeting Minutes	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
June 16, 2015 Meeting Minutes attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve Meeting Minutes from June 16, 2015 as read.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 2, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of June, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. Commissioner Erickson was absent.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following additions:

1. Add - Donation Agreement from DNR
2. Add – Resignation Greg Ostrowski

Routine Business

John Lindemann was present from the County Attorney's Office. John was introduced to the Board by Chuck Rasmussen, County Attorney. John is the new Assistant County Attorney; his official start date for the County was May 4, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from May 19, 2015.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40696 thru 40777 in the amount of \$39,984.88.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Actions of the HHS Committee Meeting held May 26, 2015 in accordance with the minutes on file in the Todd County Administration Office

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR BIG LAKE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Big Lake Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for Big Lake Sportsman Club to hold a raffle at the Big Lake Sportsman Club in Turtle Creek Township at the address 33513 County 16, Cushing, MN on August 15, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a 1 day Temporary On Sale Liquor License for Prairie Dusters Saddle Club for June 20, 2015 in Round Prairie Township at 25864 County 48, Long Prairie, MN.

TODD COUNTY BOARD OF COMMISSIONERS

Pete Bless, Custodial Department Head was present and gave an update on the construction in the Assessor's Office area.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the donation of a floating dock and ramp from the DNR for Battle Point Park.

Soil, Water & Conservation District Division

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the Board Chair to sign the Feedlot Performance Grant Agreement and thereby release \$9,568 in grant funds to the county.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve hiring of Loren Miller for the position of Planning and Zoning Specialist at Grade 18 Step 4.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Greg Ostrowski effective June 5, 2015.

Health & Human Services

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the hire of Bonnie Pohl to HHS Home Health Aide at Grade 14, Step 1.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve to rescind the October 28, 2005 MTW Board of Health Joint Powers Agreement effective 06-30-2015.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the MTW CHB Joint Powers Agreement effective 07-01-2015.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the MTW CHB Delegation Agreement effective 07-01-2015.

Sheriff's Department

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Kyle Hartigan as part time Jailor/Dispatcher effective June 4, 2015.

Human Resources

Karla Nalezny, Human Resource Director presented a Board Action to establish a Personnel Policy Committee. The Board Action was tabled until all Commissioners could be present at the next Commissioner Meeting June 16, 2015.

Closed Session

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve going into closed session to conduct an employee evaluation at 9:42 am.

TODD COUNTY BOARD OF COMMISSIONERS

Commissioner Kircher re-opened the meeting at 10:21 am. Jackie Och, HHS Director received a satisfactory evaluation.

Auditor-Treasurer's Report

The Auditor Treasurer reported the Budget Reports will be available the 1st week of June. She will also bring the subject of tax forfeited property to the next Work Session.

Commissioners' Report

Neumann attended the Airport Committee Meeting. Kneisl reported that SCHA quarterly reports are not yet available. Becker reported she will be attending the June 24, 2015 construction meeting. She also attended the Emergency Management Medical Association Meeting. Kircher reported he will be attending the Great River Regional Library meeting. Budgets are going to be discussed at this meeting. The Public Hearing for County Rd 58 will be held tonight at the Gordon Township Hall at 7:00.

Kircher recessed the Commissioner Meeting until June 16, 2015 at 9:00 am.

Commissioner Warrants

Vendor	Amount
MORRIS ELECTRONICS	2,187.35
WIDSETH SMITH NOLTING INC	2,152.00
ZUERCHER TECHNOLOGIES LLC	11,476.00
Payments less than 2000	24,169.53
Final Total	39,984.88

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-14	

Title (for publication with the Agenda): Approve Commissioner Warrants	
Date of Meeting: 06/16/2015	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the Commissioner Warrants number 40778 thru 40902 in the amount of \$181,762.50 and HHS Warrants in the amount of \$28,498.34.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Commissioner Warrants

Name	Amount
BARGEN INC	4,295.00
BENNING PRINTING & PUBLISHING	5,622.00
CLIFTON LARSONALLEN, LLP	3,400.00
DIGITAL ALLE	2,120.00
FRESHWATER EDUCATION DISTRICT 6004	13,413.00
LAMAR CO	4,017.00
LEIGHTON BROADCASTING	5,832.00
LIBERTY TIRE RECYCLING SERVICES MN	5,028.61
LONG PRAIRIE OIL COMPANY	3,381.96
MORRIS ELECTRONICS	2,357.98
ROYAL TIRE	2,694.56
STAPLES WORLD	2,695.00
TODD CO MIS DEPT	24,905.16
TRUENORTH STEEL	20,300.31
TURNKEY/THREE SQUARE MARKET	2,440.62
WASTEQUIP	25,996.00
WELLNESS IN THE WOODS	2,285.00
WIDSETH SMITH NOLTING INC	12,892.75
Payments less than 2000	38,085.55
Final Total	181,762.50

HHS Warrants

# 878 Foster Care Provider	2,435.98
# 10746 Foster Care Provider	2,602.99
# 14051 Foster Care Provider	2,798.18
Payments less than 2000	20,661.19
Final Total	28,498.34

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-03	

Title (for publication with the Agenda): Approve Auditor Warrants	
Date of Meeting: 06/16/2015	Total time requested: 5 min
Department Requesting Action: Auditor Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To Approve the Auditor Warrants number 225113 thru 225349 in the amount of \$8,668,850.39.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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	Seal

Auditor Warrants	Amount
BADOURA STATE FOREST NURSERY	2,440.80
CHAFFIN CONSTRUCTION & REMODELING LLC	4,150.00
DAN WELLE SOUTHTOWN INC	23,622.64
RAINBOW RIDER	51,807.08
RESOURCE TRAINING AND SOLUTIONS	203,483.00
TODD CO AUD-TREAS	15,541.47
TODD TRAILS ASSOCIATION	6,400.34
Payments less than 2000	9,478.44
AMERICAN HERITAGE BANK	26,575.10
CARD SERVICES COBORNS	3,260.44
FLEET SERVICES/WEX BANK	4,445.01
GENE-O'S COUNTRYSIDE REST LLC	5,765.38
GOULD/RHONDA M	2,285.00
MORRISON COUNTY	37,999.00
Prairie Lakes Municipal Solid Waste Auth	35,519.40
SCHUMACHER'S NURSERY AND BAKERY FARM	5,603.00
Payments less than 2000	17,887.42
AMERICAN HERITAGE	8,885.90
LATIMER LAKE ASSOCIATION	2,891.26
MINNESOTA POWER & LIGHT	11,655.72
SHIRLEY'S GAS & GROCERIES	2,614.18
TODD COUNTY DAC	4,619.50
ZAYO ENTERPRISE NETWORKS	3,016.45
Payments less than 2000	17,278.55
AMERICAN HERITAGE BANK	1,113,365.53
BIG SWAN LAKE IMPROVEMENT DIST.	8,201.59
CITY OF BERTHA	99,455.33
CITY OF BROWERVILLE	161,011.15
CITY OF BURTRUM	10,946.48
CITY OF CLARISSA	114,810.04
CITY OF EAGLE BEND	129,358.88
CITY OF GREY EAGLE	50,794.68
CITY OF HEWITT	31,540.57
CITY OF LONG PRAIRIE	458,521.85
CITY OF OSAKIS	72,691.64
CITY OF STAPLES	365,750.46
CITY OF WEST UNION	6,571.20
REGION V DEVELOPMT COMMISSION	13,814.19
SAUK RIVER WATER SHED DISTRICT	48,708.89
SCHOOL DISTRICT 213	434,273.46
SCHOOL DISTRICT 2170	383,871.54
SCHOOL DISTRICT 2753	1,419,688.61
SCHOOL DISTRICT 2759	156,124.59
SCHOOL DISTRICT 486	191,176.70
SCHOOL DISTRICT 487	5,123.84

SCHOOL DISTRICT 740	47,849.84
SCHOOL DISTRICT 743	271,999.09
SCHOOL DISTRICT 786	219,386.25
SCHOOL DISTRICT 787	333,713.82
SCHOOL DISTRICT 818	29,287.16
TOWN OF BARTLETT	47,851.66
TOWN OF BERTHA	45,450.50
TOWN OF BIRCHDALE	80,740.12
TOWN OF BRUCE	80,765.69
TOWN OF BURLEENE	40,672.11
TOWN OF BURNHAMVILLE	86,606.85
TOWN OF EAGLE VALLEY	59,108.94
TOWN OF FAWN LAKE	96,958.10
TOWN OF GERMANIA	34,322.26
TOWN OF GORDON	69,956.39
TOWN OF GREY EAGLE	121,175.69
TOWN OF HARTFORD	92,781.51
TOWN OF IONA	57,127.55
TOWN OF KANDOTA	48,510.38
TOWN OF LESLIE	87,758.73
TOWN OF LITTLE ELK	47,664.09
TOWN OF LITTLE SAUK	69,197.12
TOWN OF LONG PRAIRIE	74,423.41
TOWN OF MORAN	60,900.37
TOWN OF REYNOLDS	52,382.56
TOWN OF ROUND PRAIRIE	107,217.46
TOWN OF STAPLES	102,179.77
TOWN OF STOWE PRAIRIE	57,370.26
TOWN OF TURTLE CREEK	42,939.70
TOWN OF VILLARD	128,047.42
TOWN OF WARD	57,874.88
TOWN OF WEST UNION	54,970.19
TOWN OF WYKEHAM	50,830.96
Payments less than 2000	3,762.89
AMERICAN HERITAGE BANK	3,236.00
CENTRAL LAKES COLLEGE	2,400.00
COMPUTER PROFESSIONALS	4,340.88
MN DEPT OF FINANCE	5,866.00
Payments less than 2000	8,197.49
Final Total	8,668,850.39

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-07	

Title (for publication with the Agenda): Appointment to Sauk River Watershed District Board of Managers	
Date of Meeting: 06/16/2015	Total time requested: 5 min
Department Requesting Action: Auditor Treasurer Office	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The position has been advertised in the County papers and one letter of interest was received.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To appoint Gary W. Barber to the Sauk River Watershed District Board of Managers for a three year term to begin on June 30, 2015.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-05	

Title (for publication with the Agenda): Rainbow Rider Contract	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Auditor Treasurer	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Rainbow Rider Contract attached for approval	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve contract with Rainbow Rider for County Transportation services CY 2015.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
	Seal



249 Poplar Avenue, Lowry, MN 56349
Fax: 320-283-5066 Phone: 320-283-5065
Dispatcher: 1-800-450-7770
E-mail: rainbowr@runestone.net
www.rainbowriderbus.com

May 18, 2015

Todd County Board of Commissioners
221 1st Avenue S
Long Prairie, MN 56347

Dear County Board,

Enclosed is the Joint Powers Agreement for Rainbow Rider which Todd County is a part of, there are some changes to the agreement in paragraph 2 which added the financial obligation of each county to pay the local share based on ridership or service hours of the board approved budget. Paragraph 3 and 4 were deleted which pertained to Todd and Grant County and the extra moneys they had to pay for joining Rainbow Rider Joint Powers Board in the years past.

Please review this Joint Powers Board agreement and upon approval, sign and date where noted and return to Rainbow Rider.

If you have any questions you can call me at 320-283-5064 or our 1-800-450-7770.

Sincerely,

Harold Jennissen
Transit Director



TRANSIT BOARD

THIS JOINT POWERS AGREEMENT is made and entered into this 14th day of May, 2015 by and among the Counties of Douglas, Grant, Pope, Stevens, Todd, and Traverse of the State of Minnesota.

WITNESSETH:

WHEREAS, Minnesota counties are empowered under Minnesota Statute §471.59 jointly and cooperatively to exercise any power common to the contracting parties or any similar powers; and

WHEREAS, the undersigned parties desire to provide for an agreement among them establishing a Rainbow Rider Transit Board (herein referred to as "Rainbow Rider") a public transit program for purposes of providing a coordinated service delivery and funding source for public transportation in and among them; and

WHEREAS, it is the resolution of the Board of Commissioners of each of the undersigned parties that it is in the best interests of the people of each such county to enter into such an agreement in order to obtain funding and provide centralized planning and implementation of needed transit services in this portion of rural Minnesota; and

WHEREAS, the parties hereto were parties to a previous transit board joint powers agreement, dated January 1, 2011, which agreement needs to be revised and modified in various respects because, among other reasons, of the reuniting of Grant County to the joint powers entity;

NOW THEREFORE, the undersigned parties, by their Boards of Commissioners, jointly agree as follows:

1. **Joiner of counties.** The undersigned counties are hereby joined together for the purposes of coordinating service delivery and providing a funding source for public transportation in and among said counties through the Rainbow Rider Transit Board (hereinafter referred to as "Rainbow Rider").

2. **Funding sources.** It is intended and anticipated that funding for activities and programs administered under this Joint Powers Agreement shall come primarily from grant monies and revenues generated from passengers and contracts. For fiscal year 2015 and beyond, the financial commitment of each county is the obligation of each county to pay the local share based on ridership or service hours of the board approved budget of the MN/DOT Operations and Capital Grant Contract as well as per diems and expenses of all county representatives on the Rainbow Rider Board
3. **Board makeup.** The Rainbow Rider Board shall consist of two members appointed by each member county from its county board. Counties may appoint alternate members, who may act in the place and stead of an absent Rainbow Rider Board member from that county, including the exercise of all voting rights of that member. Counties may also appoint other, ex officio members who need not be county board members but who shall not have voting powers.
4. **Exercise of powers.** The powers of the Rainbow Rider Board shall be exercised by the county board members appointed to the Rainbow Rider Board by each member county.
5. **Terms of members.** The terms of the Rainbow Rider Board members shall be for up to one year and at the pleasure of their respective county boards. At the end of their terms, the individual Rainbow Rider Board members may be re-appointed by their respective county boards.
6. **Voting.** Each Rainbow Rider Board member shall have one vote. Voting by proxy shall not be allowed, except that alternate members may vote as provided in item 4 above. Except as specifically provided to the contrary in the Agreement, a quorum shall consist of a simple majority of board members (or their alternates), and at least one voting member (or alternate) from each of at least three (3) member counties.
7. **Officers.** Officers of the Rainbow Rider Board shall be chair and vice-chair and shall be elected at the first regularly scheduled meeting of each calendar year and whose terms shall run through December 31 of the year of their initial election. This provision shall not prohibit an officer's re-election. Officers shall be chosen from among the voting Rainbow Rider Board members.

Agents of the Rainbow Rider Board shall be selected in accordance with procedures adopted by the Rainbow Rider Board.

8. **Finances.** Rainbow Rider shall prepare an annual budget drawn up and presented to each member county for review and comment no later than August 15 of each year. Rainbow Rider shall serve as its own fiscal agent and depository of Rainbow Rider funds. For purpose of compliance with Minnesota Statute §174.25, Subdivision 3b. and 3c., the parties agree that Stevens County shall be designated "lead agency for purpose of receiving money" under said section, since Stevens County formerly served as fiscal

agent for Rainbow Rider; however the designation shall be in name only and for the sole purpose of statutory compliance, and shall subject Stevens County to no additional liability beyond the liability of any member county of Rainbow Rider.

9. **Records and reporting.** The Rainbow Rider Board shall receive monthly financial reports of all expenditures, receipts, and current fund balances from its staff. The Rainbow Rider Board shall cause to be made and annual audit of its books and accounts and shall make and file a report to its members including a) financial condition; b) status of projects; c) business transacted; and d) other matters that affect the interests of Rainbow Rider. The books and records of Rainbow Rider shall be open to inspection by members at all reasonable times, and by the public pursuant to Minnesota Statutes, Chapter 13.
10. **Powers.** The Rainbow Rider Board is authorized and empowered to expend funds for purposes of establishing, funding, coordinating, administering, and operating a public transportation service and for any other activities necessary for an efficient public transportation service.
11. **Use of earnings.** No part of any net earnings of Rainbow Rider or any transit programs established, funded, coordinated, administered, or operated there under shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that the Rainbow Rider Board shall be authorized and empowered to pay reasonable compensation for services rendered.
12. **Contracting.** The Rainbow Rider Board may enter into contracts or otherwise provide for the establishment, funding, coordination, administration, and operation of public transportation services, except that the Rainbow Rider Board has no authority to bind any individual county to the expenditure of county funds other than the payment of per diems and expense of the county's individual representative to the Rainbow Rider Board.
13. **Property.** The Rainbow Rider Board may acquire and hold, lease, and convey personal property necessary for the administration, operation, and coordination of the public transit system. At such time as the Rainbow Rider Board is dissolved, any property acquired or held by the Rainbow Rider Board shall be dispensed equally among the counties that are members at the time of dissolution. At such time as a member county discontinues membership on the Rainbow Rider Board, it will relinquish its claim to property acquired, held, leased, or conveyed by the Rainbow Rider Board.
14. **Bylaws and operating procedures.** The Rainbow Rider Board may adopt such operating procedures as are necessary for its effective operation, and shall have bylaws which shall govern the operation of the Rainbow Rider Board and which shall initially be adopted by a majority vote of all voting members. Thereafter, the bylaws and operating procedures may be amended by a majority vote of members (of alternates) at a regular meeting or a

special meeting called on at least 10 days notice. The provisions of Minnesota Statutes Chapter 12D shall apply to the meeting of the Rainbow Rider Board.

15. **Effective date, termination.** This agreement shall become effective on execution by all parties hereto, and shall continue in force until a party hereto gives the others 90 days written notice of its termination, delivered to their respective county auditors. Upon receipt of such notice from one of more member counties, the remaining counties may agree to continue this agreement with the remaining counties as members, add additional counties, modify the agreement, or discontinue the arrangement contemplated herein.
16. **Savings clause.** If any section, subdivision, of provision of this Agreement shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, subdivision, or provision shall not invalidate or render unenforceable any of the remaining provisions hereof.
17. **Former Agreement.** This agreement shall replace and supplant that previous transit board joint powers agreement, dated January 13, 2000, by and between the parties hereto, as the same was thereafter modified. Said former agreement shall be of no further force of effect, upon this agreement becoming effective.
18. **Rainbow Rider Waiver.** Nothing in this Joint Powers Agreement constitutes a waiver by the Rainbow Rider Transit Board of any Statutory or Common Law defenses, immunities or limits on liabilities. The Joint Powers Board (Rainbow Rider) cannot be required to pay on behalf of itself and any other County which is a party to this Contract Agreement, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits on liability for Rainbow Rider and any signature county here to may not be added together to determine liability for any one party.

IN WITNESS WHEREOF, this agreement is signed by the respective chairpersons of the Boards of Commissioners of the undersigned counties, all pursuant to approval for the agreement and the signing of the same duly given by each of their respective Boards of Commissioners duly made, seconded, and carried, all effective on the day and year first hereinbefore written.

ATTEST:

Douglas County Attorney

ATTEST:

Chairperson of Douglas Co. Commissioners

ATTEST:

Pope County Attorney

ATTEST:

Chairperson of Pope Co. Commissioners

ATTEST:

Stevens County Attorney

ATTEST:

Chairperson of Stevens Co. Commissioners

ATTEST:

Traverse County Attorney

ATTEST:

Chairperson of Traverse Co. Commissioners

ATTEST:

Grant County Attorney

ATTEST:

Chairperson of Grant Co. Commissioners

ATTEST:

Todd County Attorney

ATTEST:

Chairperson of Todd Co. Commissioners

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-13	

Title (for publication with the Agenda): Approve Todd County Fitness Room Policy	
Date of Meeting: 06/16/2015	Total time requested: 5 min
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Denise	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the attached Todd County Fitness Room Policy to be effective upon adoption.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY FITNESS ROOM POLICY

1. Employee must sign a waiver before using the fitness room.
2. The fitness room will be available 4:00 a.m. to 11:00 p.m. 7 days a week.
3. You must be a county employee or family member who has signed the waiver and is with a county employee to use the fitness room. Family members may not use the fitness room without the county employee.
4. Court Administration, Corrections and the Extension Department will be “grandfathered in” and may use the fitness room under the same rules as county employees.
5. Family members must be 16 years of age or older.
6. The personnel department has the authority to grant exceptions if necessary.
7. Enter the building during fitness hours using east entrance to the County Health and Human Services building – Annex I - door #1 (old Public Health entrance).

Dated: _____

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-10	

Title (for publication with the Agenda): Address Title in Todd County Board Room	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Commissioners	
Presenting Board Action/Discussion at Meeting: Randy Neumann	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Supporting the display of the national motto "In God We Trust" in the County Board Room in a prominent location at the Historic Courthouse. (Crow Wing County Resolution attached)	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve that the historic and patriotic words of the national motto "In God We Trust" shall be permanently and prominently displayed in the County Board Room at the Historic Courthouse.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF TODD,
STATE OF MINNESOTA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO “IN
GOD WE TRUST” IN THE COUNTY BOARD ROOM IN A PROMINENT LOCATION AT THE
HISTORIC COURTHOUSE**

WHEREAS, “In God We Trust” became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II, and;

WHEREAS, the words have been used on U.S. currency since 1864, and;

WHEREAS, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker's dais in the House of Representatives, and;

WHEREAS, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans, and;

WHEREAS, the County desires to display this patriotic motto in the County Board Room as a way to solemnize public occasions and express confidence in our society.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the County of Todd, Minnesota, does hereby determine that the historic and patriotic words of our national motto, “In God We Trust,” shall be permanently and prominently displayed in the County Board Room at the Historic Courthouse.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-05	

Title (for publication with the Agenda): Final Payment Authorization - 2015 Dust Control Contract	
Date of Meeting: 06/16/2015	Total time requested: 5 minutes
Department Requesting Action: Public Works	
Presenting Board Action/Discussion at Meeting: Loren Fellbaum, County Engineer	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Requesting final payment authorization for the 2015 dust control contract.	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
#1 Approve attached resolution.	
#2 Do not approve attached resolution.	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve attached resolution.	
Financial Implications: \$15,063.75	Comments
Funding Source: Road and Bridge	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA }	
COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
	Seal

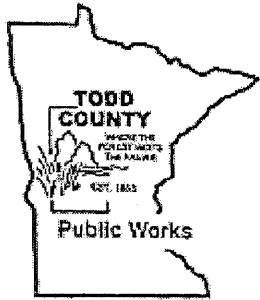
TODD COUNTY BOARD OF COMMISSIONERS

FINAL PAYMENT AUTHORIZATION - 2015 DUST CONTROL CONTRACT

WHEREAS, the contract with Tri City Paving for the 2015 Dust Control Contract known as CP 77-15-08 located on Todd County Roads 35 and 57, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2015 with the value of the total work certified being \$15,063.75.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.



TODD COUNTY PUBLIC WORKS

44 Riverside Drive
 Long Prairie, MN 56347
 Project 77-15-08 - 2015 Dust Control Project
 Contract Final Pay Request No. 1

Contractor: Tri-City Paving
 13504 Haven Road
 Little Falls, MN 56345

Contract No. 201504
 Vendor No. 20019
 For Period: 5/20/2015 - 5/20/2015
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$15,669.39
Contract Changes	\$0.00
Revised Contract	\$15,669.39

Funds Encumbered

Original	\$15,669.39
Additional	N/A
Total	\$15,669.39

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
77-15-08	\$15,063.75	\$15,063.75	\$0.00	\$0.00	\$15,063.75	\$15,063.75
Percent Retained: 0%						
Contract 201504	\$15,063.75	\$15,063.75	\$0.00	\$0.00	\$15,063.75	\$15,063.75
Percent Retained: 0%						
Amount Paid This Contract Final Pay Request					\$15,063.75	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

County/City/Project Engineer

05-26-2015

Approved By Tri-City Paving

Contractor

TODD COUNTY PUBLIC WORKS

44 Riverside Drive

Long Prairie, MN 56347

Project No. 77-15-08

Contract Final Pay Request No. 1

Contract Payment Summary

From Date	To Date	Work Certified Per Period	Amount Retained Per Period	Amount Paid Per Period	Amount Paid To Date
05/20/2015	05/20/2015	\$15,063.75	\$0.00	\$15,063.75	\$15,063.75
Totals:		\$15,063.75	\$0.00	\$15,063.75	

77-15-08 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/20/2015	05/20/2015	\$15,063.75	\$0.00	\$15,063.75
Totals:			\$15,063.75	\$0.00	\$15,063.75

TODD COUNTY PUBLIC WORKS

44 Riverside Drive

Long Prairie, MN 56347

Project No. 77-15-08

Contract Final Pay Request No. 1

**Todd County Public Works
Certificate of Final Contract Acceptance**

Low S.P. No.: 77-15-08

Final Voucher No.: 1

Contract No.: 201504

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 05-26-2015 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$15,063.75 and agrees to the amount of \$15,063.75 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Tri-City Paving By [Signature]

And [Signature] And _____

State of Minnesota, Todd County Public Works

On This 29 Day May, 2015, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

[Signature] And [Signature], to me personally known, who, being each by me duly sworn

each did say that they are respectively the [Signature] and [Signature] of the

Tri-City Paving, Inc Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

By Laws and said _____ and _____

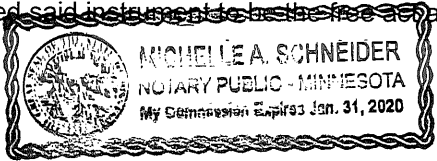
TODD COUNTY PUBLIC WORKS

44 Riverside Drive
Long Prairie, MN 56347
Project No. 77-15-08

Contract Final Pay Request No. 1

acknowledged said instrument to be the free and deed of said Corporation.

Notarial



Seal

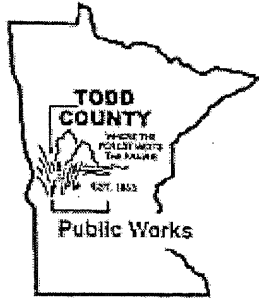
My Commission as Notary Public in Morrison County

Expires Jan 31, 2020 Signature Michelle Schneider

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer



TODD COUNTY PUBLIC WORKS

44 Riverside Drive
 Long Prairie, MN 56347
 Project 77-15-08 - 2015 Dust Control Project
 Final Pay Request No. 1

Contractor: Tri-City Paving
 13504 Haven Road
 Little Falls, MN 56345

Contract No. 201504
 Vendor No. 20019
 For Period: 5/20/2015 - 5/20/2015
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$15,669.39
Contract Changes	\$0.00
Revised Contract	\$15,669.39

Work Certified To Date

Base Bid Items	\$15,063.75
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$15,063.75

Funds Encumbered

Original	\$15,669.39
Additional	N/A
Total	\$15,669.39

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
77-15-08	\$15,063.75	\$15,063.75	\$0.00	\$0.00	\$15,063.75	\$15,063.75
Percent Retained: 0%						
Amount Paid This Final Pay Request					\$15,063.75	

TODD COUNTY PUBLIC WORKS

44 Riverside Drive
 Long Prairie, MN 56347
 Project No. 77-15-08
 Final Pay Request No. 1

77-15-08 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/20/2015	05/20/2015	\$15,063.75	\$0.00	\$15,063.75
Totals:			\$15,063.75	\$0.00	\$15,063.75

77-15-08 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
011	15,063.75	0.00	0.00	15,063.75	15,063.75
Totals:		\$15,063.75	\$0.00	\$0.00	\$15,063.75

77-15-08 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
682711	Local	15,063.75	15,669.39	15,669.39	15,063.75
Totals:		\$15,063.75	\$15,669.39	\$15,669.39	\$15,063.75

TODD COUNTY PUBLIC WORKS

44 Riverside Drive
 Long Prairie, MN 56347
 Project No. 77-15-08
 Final Pay Request No. 1

77-15-08 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
DUST CONTROL									
1	2131.502	CALCIUM CHLORIDE SOLUTION	GALLONS	\$1.03	15213	14625	\$15,063.75	14625	\$15,063.75
Totals For DUST CONTROL:							\$15,063.75		\$15,063.75
Project Totals:							\$15,063.75		\$15,063.75

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-04	

Title (for publication with the Agenda): Discussion on County Road 57 and County Road 58 Public Hearing	
Date of Meeting: 06/16/2015	Total time requested: 5 minutes
Department Requesting Action: Public Works	
Presenting Board Action/Discussion at Meeting: Loren Fellbaum, County Engineer	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Discussion on the results of the Public Hearing for the proposal to Revoke County Road 58 and Extend County Road 57.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
N/A	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
N/A	
Financial Implications: \$0.00	Comments
Funding Source: Road and Bridge	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
--	------



TODD COUNTY PUBLIC WORKS

44 RIVERSIDE DRIVE
LONG PRAIRIE, MINNESOTA 56347
PHONE (320) 732-2722
FAX (320) 732-4525

LOREN FELLBAUM
PUBLIC WORKS DIRECTOR

WADE JACKSON
ASS'T PUBLIC WORKS DIRECTOR

ARLAN BJORSTROM
MAINTENANCE FOREMAN

LORI BECKER
PUBLIC WORKS ACCOUNTANT

June 16th, 2015

Mr. Alden Johnson
Gordon Township Chairman
16601 161st Avenue
Osakis, MN 56360

(via USPS only)

Re: Proposal to Revoke County Road 58 and Extend County Road 57

Dear Mr. Alden Johnson,

Todd County would like to thank Gordon Township for not only hosting the public hearing on June 6th, 2015 but also your willingness to discuss with Todd County the proposed Revocation of County Road 58 and Extension of County Road 57 in Gordon Township.

During the public hearing, it became very evident to the County that following two issues were of major concern and that these issues will prevent this proposal from moving forward:

- #1 The majority of the residents along both 141st Avenue and County Road 58 were not in favor of the proposal due to increased traffic speed, increased safety concerns, impact to adjacent property, cost to the County, and potential negative impacts to the ELIM Church Property.
- #2 The differences in opinion of what Gordon Township would accept verses what Todd County is willing to fix in order to bring County Road 58 up to meeting county standards for a comparable road in the County in which the Town is located per Minnesota Statue 163.11

Therefore based on the comments listed above, Todd County will no longer be pursuing the Revocation of County Road 58 and the Extension of County Road 57 at this time. If Gordon Township has any other concerns or comments regarding this proposal, please do not hesitate to contact us.

Sincerely,

Loren Fellbaum, P.E.
Todd County Public Works Director

Cc: Mike Nienaber, Gordon Township Supervisor (via USPS only)
Bennie Redning, Gordon Township Supervisor (via USPS only)
Todd County Board of Commissioners (via email only)
County Road 57 and County Road 58 File

“An Equal Opportunity Employer”

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Final Plat - Berscheit Subdivision	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Tim Stieber, Director	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Applicant Jeremy Bershiet (Owner Michael Carroll) applied to subdivide property located in Section 25 of Birchdale Township. Plat of Bershiet Hills Subdivision consists of Lot 1, Block 1, Section 25, Twp 127, Range 33, Birchdale Township containing one lot of 28.45 acres and is located in Shoreland Zoning District of Little Birch Lake.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve final plat with conditions 1) "This site is located in an agricultural area, and consequently there will be from time to time, sights, sounds and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state and federal regulations and Todd County Ordinances." 2) That erosion permit be obtained from Sauk River Watershed District, and 3) Shoreland Alteration Permit is obtained from Todd County for access development.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

TODD COUNTY BOARD OF COMMISSIONERS

Final Plat Approval –

“Berscheit Hills” Subdivision

WHEREAS, Applicant Jeremy Berscheit (Owner Michael Carroll) applied to subdivide property located in Section 25 of Birchdale Township. Plat of Berscheit Hills Subdivision consists of Lot 1, Block 1, Section 25, Twp 127, Range 33, Birchdale Township containing one lot of 28.45 acres and is located in Shoreland Zoning District of Little Birch Lake. Plat abuts an existing public road.

WHEREAS, Applicants appeared before the Todd County Planning Commission at a public hearing on May 7, 2015, where this preliminary plat known as “Berscheit Hills” subdivision was recommended to the County Board of Commissioner for approval with three conditions; and

WHEREAS, On May 19, 2015 the Todd County Board of Commissioners approved Berscheit Hills Preliminary Plat to move forward and be completed with three conditions – 1) that this site is located by and in an agricultural area and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances, 2) that the applicant obtain an erosion permit from Sauk River Watershed District; and 3) applicant obtain a Shoreland Alteration Permit for access development; and

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Berscheit Hills” subdivision be approved as presented.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-11	

Title (for publication with the Agenda): Hire GIS Specialist	
Date of Meeting: June 16, 2015	Total time requested:
Department Requesting Action: MIS	
Presenting Board Action/Discussion at Meeting: Karla Nalezny, on behalf of Chris Pelzer	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Interviews have been completed with the interviewing committee and personnel committee recommending the hire of Travis Genty as GIS Specialist effective Monday, June 14, 2015, on Grade 20 Step 1, \$19.007 per hour. This is a budgeted position.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To hire Travis Genty as GIS Specialist effective Monday, June 14th, 2015, Grade 20 Step 1, \$19.007 per hour.	
Financial Implications: \$ \$39,534.56	Comments
Funding Source: County GIS Budget	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	



Todd County, MN Board Action Form

Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-12	

Title (for publication with the Agenda): Request to advertise for Full Time GIS Technician, and waive 90-day waiting period	
Date of Meeting: 06/16/2015	Total time requested: 5 minutes
Department Requesting Action: MIS	
Presenting Board Action/Discussion at Meeting: Karla Nalezny on behalf of Chris Pelzer	
Background <input type="checkbox"/> Supporting Documentation enclosed	
GIS Technician, Travis Genty, accepted the vacant position of GIS Specialist, with an effective date of June 14, 2015, leaving a vacancy in the GIS Technician position. This position is responsible for assisting in managing 911 data, providing mapping data to county offices and the public, assigning new addresses and updating and maintaining current address points. The current workload and projects assigned to the GIS Department places an urgency on hiring a GIS Technician, with the request to start recruitment as soon as possible and waive the 90-day waiting period.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve waiving the 90-day waiting period and allow Human Resources to begin the process of recruiting, interviewing and recommending hire to fill the GIS Technician vacancy	
Financial Implications: \$0	Comments
Funding Source: GIS budget	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures
STATE OF MINNESOTA COUNTY OF TODD I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-09	

Title (for publication with the Agenda): Hire Emergency Temporary Payroll Specialists	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Human Resources	
Presenting Board Action/Discussion at Meeting: Karla Nalezny	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
The incumbent Payroll Specialist has been placed on FMLA effective June 9, 2015 creating a need for emergency help with payroll processing. Personnel Committee and Human Resources Manager are recommending the re-hire of Mary Ann Woeste (former payroll specialist) effective immediately on Grade 18, step 8 \$23.844 per hour, her former rate of pay. With her current work schedule, Mary Ann is available one day per week. Nanci Doroff, Public Works Administrative Technician on Grade 18 step 3 \$17.772 per hour in accordance with County Policy for 2-3 days per week.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
The immediate emergency temporary hire of Mary Ann Woeste on Grade 18, Step 8 and Nanci Doroff at Grade 18 step 3	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	Seal
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Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-08	

Title (for publication with the Agenda): Establish Personnel Policy Committee	
Date of Meeting: June 16, 2015	Total time requested: 5 min
Department Requesting Action: Human Resources	
Presenting Board Action/Discussion at Meeting: Karla Nalezny	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Establish a Personnel Policy Committee	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve establishing a Personnel Policy Committee. Members to include: Commissioner Rod Erickson, Commissioner Randy Neumann, County Attorney's Office (John Lindeman/Chuck Rasmussen) HR Manager Karla Nalezny, Auditor Treasurer Denise Gaida, MIS Director Chris Pelzer, Sheriff Don Asmus and Public Works Engineer, Loren Fellbaum	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



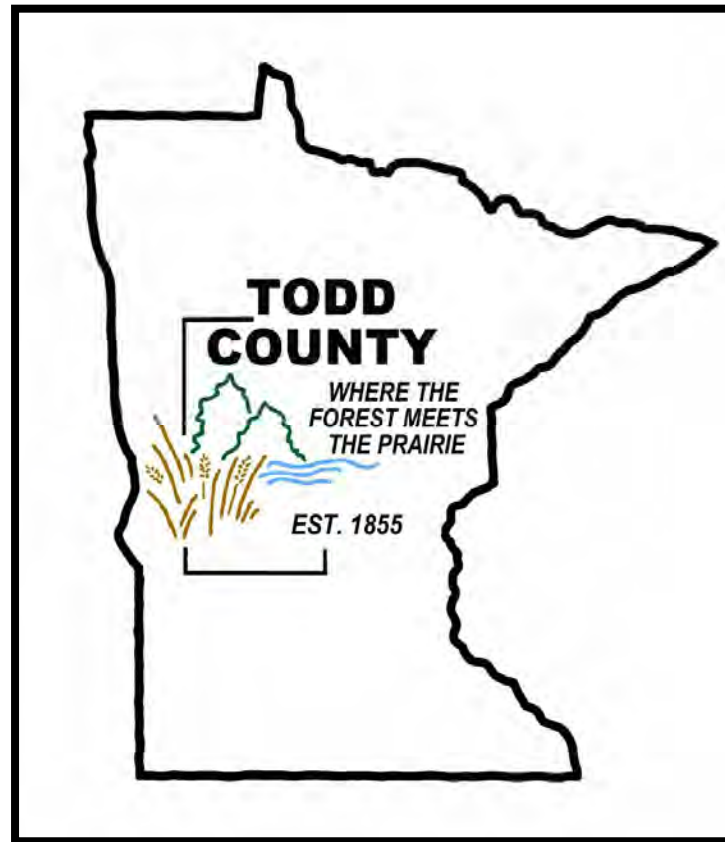
Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other Public Hearing
Board Action Tracking Number (Admin use): 20150616-01	

Title (for publication with the Agenda): Public Hearing for 2016-2020 Todd County Capital Improvement Plan Update	
Date of Meeting: 06/16/2015	Total time requested: 30 mins (Scheduled @ 10:30 AM)
Department Requesting Action: Public Works	
Presenting Board Action/Discussion at Meeting: Loren Fellbaum, County Engineer	
Background <input type="checkbox"/> Supporting Documentation enclosed	
A scheduled public hearing (as required by Minnesota Statute 373.40) for the approval of the attached 2016-2020 Todd County Capital Improvement Plan Update.	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Proposed approval resolution and financial levy impact summary attached.	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
N/A	
Financial Implications: \$N/A	Comments
Funding Source: N/A	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

2016 – 2020 TODD COUNTY CAPITAL IMPROVEMENT PLAN UPDATE



Approved by Todd County Board Resolution on July 7th, 2015

The 2016 – 2020 Todd County Capital Improvement Plan (CIP) Update is a multi-year guide to the construction, improvement and maintenance needs of county facilities, acquisition of equipment and county roads. Through the preparation of this plan update, the County is ensuring orderly maintenance of the County’s facility and equipment needs. This CIP Update is intended as a planning tool and is not authorization of work or acquisition. Minnesota Statutes, Section 373.40 allows counties to plan for and finance the “acquisition and betterment of public lands, buildings, and other improvements within the county for the purpose of a county courthouse, administrative building, health and social services facility, correctional facility, jail, law enforcement center, hospital, morgue, park, qualified indoor ice arena and roads and bridges.”

Approval of the CIP and annual amendments must be approved by the County Board after a noticed public hearing. The Todd County Capital Improvement Plan Update has been created in accordance with the guidelines of Minnesota Statutes, Section 373.40. The CIP Update covers all public improvement and building projects, with a useful life of five years or greater, currently anticipated to be undertaken by the county during the next five years. While cost estimates and proposed funding sources are identified for each general improvement area, the CIP is not intended to provide a detailed or complete financing plan for each project. As the county prepares to undertake individual projects, the County Board will consider a specific finance program.

The CIP Update will be revised and updated on an annual basis as needed and used during the annual budget cycle. Revisions to the plan will only be done after a public hearing is held to take public comment. Changes to the priorities established in the plan should be expected. Changes can be caused by reductions in funding levels, opportunities for grants or other aids, delays in obtaining construction permits or necessary approvals, emergency needs or changes in community preferences.

Fiscal Year 2016

Year	Project Type	Project Description	Estimated Project Cost	Transportation Sales Tax	County Program Aid	Solid Waste Enterprise Funds	Other Revenue	Local Levy	Need	Department	Project Note
2016	Equipment & Vehicles	Motor Pool - Vehicles Purchases (3 Vehicles)	\$ 60,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	Administration	Currently replacing 2/year on fleet of 23 vehicles + \$5000 from HHS
2016	Equipment & Vehicles	Sheriffs Department Vehicle Fleet Replacement	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	Sheriffs	See Sheriffs Department Equipment Replacement List
2016	Equipment & Vehicles	40 Yard Garbage Containers	\$ 27,000	\$ -	\$ -	\$ 27,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2016	Equipment & Vehicles	Pickup	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2016	Equipment & Vehicles	Maintenance Equipment and Pickup Fleet Replacements	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department Equipment Replacement List
2016	Facilities	2016 County Bond Payments	\$ 596,194	\$ -	\$ -	\$ -	\$ -	\$ 596,194	\$ -	Administration	Courthouse/Law Enforcement/Refinancing Bonds
2016	Facilities	Equipment Replacement/Improvement Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	Custodial	See Facilities Department Replacement Schedule
2016	Facilities	New Long Prairie Shop - Savings Account Deposit	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	Public Works	Dedicated by 2014 County Board Resolution
2016	Road Projects	County Road #91 - Bituminous Overlay Project	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department - 5 Year Construction Plan
2016	Road Projects	County Road #94 - Bituminous Overlay Project	\$ 420,000	\$ 420,000	\$ -	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department - 5 Year Construction Plan
2016	Road Projects	County Road #57 - Gravel Surfacing Project	\$ 50,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 49,000	Public Works	See Public Works Department - 5 Year Construction Plan
2016	Road Projects	County Road #95- Gravel Surfacing Project	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	Public Works	See Public Works Department - 5 Year Construction Plan
2016	Road Projects	County Road #74 - Bridge Replacement Project	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 21,874	\$ 18,126	Public Works	See Public Works Department - 5 Year Construction Plan
2016	Technology	Scheduled technology hardware upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	MIS	See MIS Replacement Schedule
Total Costs for CIP (2016)			\$ 2,198,194	\$ 521,000	\$ 500,000	\$ 62,000	\$ 10,000	\$ 868,068	\$ 237,126		

Fiscal Year 2017

Year	Project Type	Project Description	Estimated Project Cost	Transportation Sales Tax	County Program Aid	Solid Waste Enterprise Funds	Other Revenue	Local Levy	Need	Department	Project Note
2017	Equipment & Vehicles	Motor Pool - Vehicles Purchases (3 Vehicles)	\$ 62,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 2,000	Administration	Currently replacing 2/year on fleet of 23 vehicles + \$5000 from HHS
2017	Equipment & Vehicles	Sheriffs Department Vehicle Fleet Replacement	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	Sheriffs	See Sheriffs Department Equipment Replacement List
2017	Equipment & Vehicles	Skidloader	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2017	Equipment & Vehicles	Hook Truck	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2017	Equipment & Vehicles	Maintenance Equipment and Pickup Fleet Replacements	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department Equipment Replacement List
2017	Facilities	2017 County Bond Payments	\$ 592,069	\$ -	\$ -	\$ -	\$ -	\$ 596,194	\$ (4,125)	Administration	Courthouse/Law Enforcement/Refinancing Bonds
2017	Facilities	Equipment Replacement/Improvement Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	Custodial	See Facilities Department Replacement Schedule
2017	Facilities	New Long Prairie Shop - Savings Account Deposit	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	Public Works	Dedicated by 2014 County Board Resolution
2017	Road Projects	County Road #61 - Bituminous Overlay Project	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department - 5 Year Construction Plan
2017	Road Projects	County Road #106 - Bituminous Overlay Project	\$ 380,000	\$ 341,000	\$ -	\$ -	\$ -	\$ 21,874	\$ 17,126	Public Works	See Public Works Department - 5 Year Construction Plan
2017	Road Projects	County Road #84 - Gravel Surfacing Project	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	Public Works	See Public Works Department - 5 Year Construction Plan
2017	Road Projects	County Road #86 - Gravel Surfacing Project	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	Public Works	See Public Works Department - 5 Year Construction Plan
2017	Technology	Scheduled technology hardware upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	MIS	See MIS Replacement Schedule
Total Costs for CIP (2017)			\$ 2,476,069	\$ 521,000	\$ 500,000	\$ 202,000	\$ 10,000	\$ 868,068	\$ 375,001		

Fiscal Year 2018

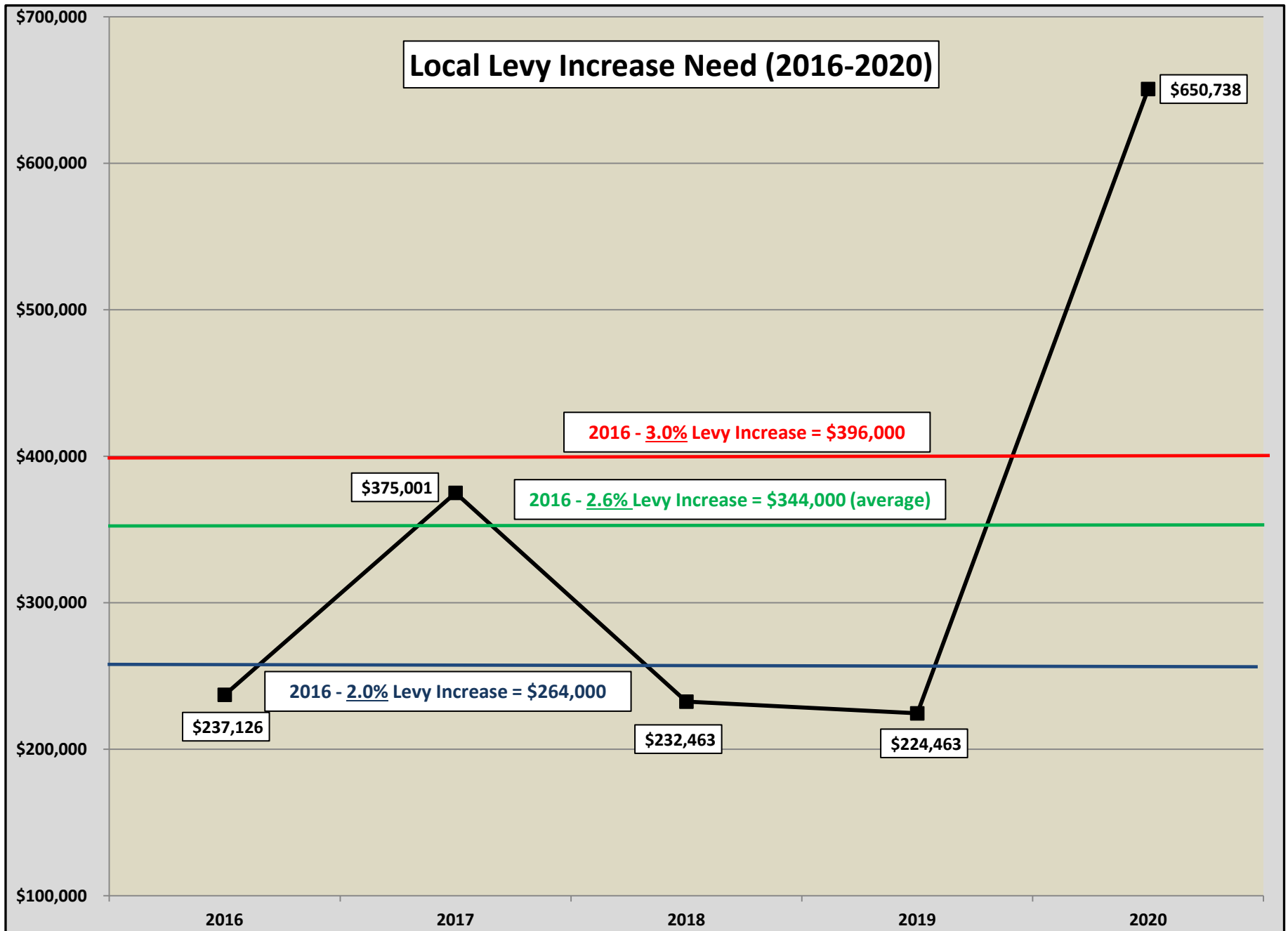
Year	Project Type	Project Description	Estimated Project Cost	Transportation Sales Tax	County Program Aid	Solid Waste Enterprise Funds	Other Revenue	Local Levy	Need	Department	Project Note
2018	Equipment & Vehicles	Motor Pool - Vehicles Purchases (3 Vehicles)	\$ 64,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 4,000	Administration	Currently replacing 2/year on fleet of 23 vehicles + \$5000 from HHS
2018	Equipment & Vehicles	Sheriffs Department Vehicle Fleet Replacement	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	Sheriffs	See Sheriffs Department Equipment Replacement List
2018	Equipment & Vehicles	Skidloader	\$ 23,000	\$ -	\$ -	\$ 23,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2018	Equipment & Vehicles	Dozer	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2018	Equipment & Vehicles	Maintenance Equipment and Pickup Fleet Replacements	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department Equipment Replacement List
2018	Facilities	2018 County Bond Payments	\$ 587,531	\$ -	\$ -	\$ -	\$ -	\$ 596,194	\$ (8,663)	Administration	Courthouse/Law Enforcement/Refinancing Bonds
2018	Facilities	Equipment Replacement/Improvement Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	Custodial	See Facilities Department Replacement Schedule
2018	Facilities	New Long Prairie Shop - Savings Account Deposit	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	Public Works	Dedicated by 2014 County Board Resolution
2018	Road Projects	County Road #77 - Bituminous Overlay Project	\$ 600,000	\$ 521,000	\$ -	\$ -	\$ -	\$ 21,874	\$ 57,126	Public Works	See Public Works Department - 5 Year Construction Plan
2018	Road Projects	County Road #9 - Gravel Surfacing Project	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	Public Works	See Public Works Department - 5 Year Construction Plan
2018	Technology	Scheduled technology hardware upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	MIS	See MIS Replacement Schedule
Total Costs for CIP (2018)			\$ 2,254,531	\$ 521,000	\$ 500,000	\$ 123,000	\$ 10,000	\$ 868,068	\$ 232,463		

Fiscal Year 2019

Year	Project Type	Project Description	Estimated Project Cost	Transportation Sales Tax	County Program Aid	Solid Waste Enterprise Funds	Other Revenue	Local Levy	Need	Department	Project Note
2019	Equipment & Vehicles	Motor Pool - Vehicles Purchases (3 Vehicles)	\$ 66,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 6,000	Administration	Currently replacing 2/year on fleet of 23 vehicles + \$5000 from HHS
2019	Equipment & Vehicles	Sheriffs Department Vehicle Fleet Replacement	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	Sheriffs	See Sheriffs Department Equipment Replacement List
2019	Equipment & Vehicles	Maintenance Equipment and Pickup Fleet Replacements	\$ 420,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 20,000	Public Works	See Public Works Department Equipment Replacement List
2019	Facilities	2019 County Bond Payments	\$ 587,531	\$ -	\$ -	\$ -	\$ -	\$ 596,194	\$ (8,663)	Administration	Courthouse/Law Enforcement/Refinancing Bonds
2019	Facilities	<i>New Solid Waste Facility or Retro-fit Project</i>	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	Solid Waste	See Solid Waste 5-Year Plan
2019	Facilities	Equipment Replacement/Improvement Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	Custodial	See Facilities Department Replacement Schedule
2019	Facilities	New Long Prairie Shop - Savings Account Deposit	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	Public Works	Dedicated by 2014 County Board Resolution
2019	Road Projects	County Road #101 - Bituminous Overlay Project	\$ 310,000	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ -	Public Works	See Public Works Department - 5 Year Construction Plan
2019	Road Projects	County Road #105 - Bituminous Overlay Project	\$ 250,000	\$ 211,000	\$ -	\$ -	\$ -	\$ 21,874	\$ 17,126	Public Works	See Public Works Department - 5 Year Construction Plan
2019	Road Projects	County Road #58 - Gravel Surfacing Project	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	Public Works	See Public Works Department - 5 Year Construction Plan
2019	Road Projects	County Road #97 - Gravel Surfacing Project	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	Public Works	See Public Works Department - 5 Year Construction Plan
2019	Technology	Scheduled technology hardware upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	MIS	See MIS Replacement Schedule
Total Costs for CIP (2019)			\$ 4,123,531	\$ 521,000	\$ 500,000	\$ 2,000,000	\$ 10,000	\$ 868,068	\$ 224,463		

Fiscal Year 2020

Year	Project Type	Project Description	Estimated Project Cost	Transportation Sales Tax	County Program Aid	Solid Waste Enterprise Funds	Other Revenue	Local Levy	Need	Department	Project Note
2020	Equipment & Vehicles	Motor Pool - Vehicles Purchases (3 Vehicles)	\$ 68,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 8,000	Administration	Currently replacing 2/year on fleet of 23 vehicles + \$5000 from HHS
2020	Equipment & Vehicles	Sheriffs Department Vehicle Fleet Replacement	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	Sheriffs	See Sheriffs Department Equipment Replacement List
2020	Equipment & Vehicles	Maintenance Equipment and Pickup Fleet Replacements	\$ 430,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 30,000	Public Works	See Public Works Department Equipment Replacement List
2020	Facilities	2020 County Bond Payments	\$ 591,806	\$ -	\$ -	\$ -	\$ -	\$ 596,194	\$ (4,388)	Administration	Courthouse/Law Enforcement/Refinancing Bonds
2020	Facilities	Equipment Replacement/Improvement Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	Custodial	See Facilities Department Replacement Schedule
2020	Facilities	New Long Prairie Shop - Savings Account Deposit	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	Public Works	Dedicated by 2014 County Board Resolution
2020	Road Projects	County Road #73 - Bituminous Overlay Project	\$ 600,000	\$ 521,000	\$ -	\$ -	\$ -	\$ 21,874	\$ 57,126	Public Works	See Public Works Department - 5 Year Construction Plan
2020	Road Projects	County Road #79 - Bituminous Overlay Project	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,000	Public Works	See Public Works Department - 5 Year Construction Plan
2020	Road Projects	County Road #80 - Gravel Surfacing Project	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	Public Works	See Public Works Department - 5 Year Construction Plan
2020	Technology	Scheduled technology hardware upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	MIS	See MIS Replacement Schedule
Total Costs for CIP (2020)			\$ 2,549,806	\$ 521,000	\$ 500,000	\$ -	\$ 10,000	\$ 868,068	\$ 650,738		



TODD COUNTY BOARD OF COMMISSIONERS

2016 – 2020 TODD COUNTY CAPITAL IMPROVEMENT PLAN UPDATE

WHEREAS, the Todd County Capital Improvement Plan (CIP) is a multi-year guide to the construction, improvement and maintenance needs of county facilities, acquisition of equipment and county roads, and;

WHEREAS, Minnesota Statutes, Section 373.40 allows counties to plan for and finance the “acquisition and betterment of public lands, buildings, and other improvements within the county for the purpose of a county courthouse, administrative building, health and social services facility, correctional facility, jail, law enforcement center, hospital, morgue, park, qualified indoor ice arena and roads and bridges.”, and;

WHEREAS, Approval of the Capital Improvement Plan and any annual amendments must be approved by the County Board after a noticed public hearing and such meeting was held on June 16, 2015.

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners does hereby approve of the attached 2016-2020 Capital Improvement Plan Update and considers it as the Fiscal Year 2015 Plan Amendment.

DRAFT

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20150616-02	

Title (for publication with the Agenda): Closed Session - Negotiation Strategy	
Date of Meeting: 06/16/2015	Total time requested: 5 min
Department Requesting Action: Human Resources/Commissioners	
Presenting Board Action/Discussion at Meeting:	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Closed Session - Negotiation Strategy Pursuant to Minnesota Statute 13D.03. Todd County Commissioner will have a closed session meeting with the Labor Attorney via Telephone Conference Call.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	