

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
June 16, 2015*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16<sup>th</sup> day of June, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

## Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following additions:

1. Add - Letter of Support Discussion, Jacob Brower Project

## Routine Business

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from June 2, 2015.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40778 thru 40902 in the amount of \$181,762.50 and HHS Warrants in the amount of \$28,498.34

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 225113 thru 225349 in the amount of \$8,668,850.39.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Gary W. Barber to the Sauk River Watershed District Board of Managers for a three year term to begin on June 30, 2015.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote: To approve the contract with Rainbow Rider for County Transportation services CY 2015.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Todd County Fitness Room Policy to be effective upon adoption.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF TODD,  
STATE OF MINNESOTA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO "IN  
GOD WE TRUST" IN THE COUNTY BOARD ROOM IN A PROMINENT LOCATION AT THE  
HISTORIC COURTHOUSE**

WHEREAS, "In God We Trust" became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II, and;

WHEREAS, the words have been used on U.S. currency since 1864, and;

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WHEREAS, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker's dais in the House of Representatives, and;

WHEREAS, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans, and;

WHEREAS, the County desires to display this patriotic motto in the County Board Room as a way to solemnize public occasions and express confidence in our society.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the County of Todd, Minnesota, does hereby determine that the historic and patriotic words of our national motto, "In God We Trust," shall be permanently and prominently displayed in the County Board Room at the Historic Courthouse.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve a letter of support to be drafted for the Jacob Brower Project and possibly a future resolution and consideration of Todd County as fiscal agent.

## Public Works

On motion by Neumann and second Erickson, the following motion was introduced and adopted by unanimous vote:

### **FINAL PAYMENT AUTHORIZATION - 2015 DUST CONTROL CONTRACT**

WHEREAS, the contract with Tri City Paving for the 2015 Dust Control Contract known as CP 77-15-08 located on Todd County Roads 35 and 57, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2015 with the value of the total work certified being \$15,063.75.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

Discussion was held on the results of the Public Hearing for the proposal to revoke County Road 58 and extend County Road 57. No further action taken.

## Planning & Zoning

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **FINAL PLAT APPROVAL – "BERSCHEIT HILLS" SUBDIVISION**

WHEREAS, applicant Jeremy Berscheit (Owner Michael Carroll) applied to subdivide property located in Section 25 of Birchdale Township. Plat of Berscheit Hills Subdivision consists of Lot 1, Block 1, Section 25, Twp 127, Range 33, Birchdale Township containing one lot of 28.45 acres and is located in Shoreland Zoning District of Little Birch Lake. Plat abuts an existing public road.

WHEREAS, applicants appeared before the Todd County Planning Commission at a public hearing on May 7, 2015, where this preliminary plat known as "Berscheit Hills" subdivision was recommended to the County Board of Commissioner for approval with three conditions; and

WHEREAS, on May 19, 2015 the Todd County Board of Commissioners approved Berscheit Hills Preliminary Plat to move forward and be completed with three conditions – 1) that this site is located by and in an agricultural area and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of law, against any farming

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operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances, 2) that the applicant obtain an erosion permit from Sauk River Watershed District; and 3) applicant obtain a Shoreland Alteration Permit for access development; and WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of "Berscheit Hills" subdivision be approved as presented.

## MIS

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Travis Genty as GIS Specialist effective June 14<sup>th</sup>, 2015, Grade 20 Step 1, \$19.007 per hour.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve waiving the 90-day waiting period and allow Human Resources to begin the process of recruiting, interviewing and recommending hire to fill the GIS Technician vacancy.

## Human Resources

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve immediate emergency temporary hire of Mary Ann Woeste at Grade 18, Step 8 and Nanci Doroff at Grade 18 step 3.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve establishing a Personnel Policy Committee. Members to include: Commissioner Rod Erickson, Commissioner Randy Neumann, County Attorney's Office (John Lindeman/Chuck Rasmussen) HR Manager Karla Nalezny, Auditor Treasurer Denise Gaida, MIS Director Chris Pelzer, Sheriff Don Asmus and Public Works Engineer, Loren Fellbaum.

Board Chair, Kircher asked for a recess for 5 minutes.

## Closed Session

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve going into closed session meeting with the Labor Attorney via telephone conference call at 10:02 am.

Back to order at 10:30 am.

## Public Hearing

Scheduled public hearing (as required by Minnesota Statute 373.40) for the approval of the 2016-2020 Todd County Capital Improvement Plan Update was presented. Resolution will be brought to the next Commissioner Meeting. (Capital Improvement Plan on file in the Administration Office).

## Auditor-Treasurer's Report

Nothing at this time.

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## Commissioners' Report

Neumann and Erickson attended the AMC District 4 meeting in Wadena. Becker attended the Morrison Todd Wadena Community Health Board Executive Committee Meeting on June 10, 2015. The Todd County Board of Appeal & Equalization meeting was held Monday June 15, 2015.

On motion by Kircher and second by Erickson, the meeting was recessed until July 7, 2015.

### Commissioner Warrants

Name	Amount
BARGEN INC	4,295.00
BENNING PRINTING & PUBLISHING	5,622.00
CLIFTON LARSONALLEN, LLP	3,400.00
DIGITAL ALLE	2,120.00
FRESHWATER EDUCATION DIST 6004	13,413.00
LAMAR CO	4,017.00
LEIGHTON BROADCASTING	5,832.00
LIBERTY TIRE RECYCLING SERVICES MN	5,028.61
LONG PRAIRIE OIL COMPANY	3,381.96
MORRIS ELECTRONICS	2,357.98
ROYAL TIRE	2,694.56
STAPLES WORLD	2,695.00
TODD CO MIS DEPT	24,905.16
TRUENORTH STEEL	20,300.31
TURNKEY/THREE SQUARE MARKET	2,440.62
WASTEQUIP	25,996.00
WELLNESS IN THE WOODS	2,285.00
WIDSETH SMITH NOLTING INC	12,892.75
Payments less than 2000	38,085.55
Final Total	181,762.50

### HHS Warrants

# 878 Foster Care Provider	2,435.98
# 10746 Foster Care Provider	2,602.99
# 14051 Foster Care Provider	2,798.18
Payments less than 2000	20,661.19
Final Total	28,498.34

Auditor Warrants	Amount
BADOURA STATE FOREST NURSERY	2,440.80
CHAFFIN CONSTRUCTION & REMODELING LLC	4,150.00
DAN WELLE SOUTHTOWN INC	23,622.64
RAINBOW RIDER	51,807.08

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RESOURCE TRAINING AND SOLUTIONS	203,483.00
TODD CO AUD-TREAS	15,541.47
TODD TRAILS ASSOCIATION	6,400.34
Payments less than 2000	9,478.44
AMERICAN HERITAGE BANK	26,575.10
CARD SERVICES COBORNS	3,260.44
FLEET SERVICES/WEX BANK	4,445.01
GENE-O'S COUNTRYSIDE REST LLC	5,765.38
GOULD/RHONDA M	2,285.00
MORRISON COUNTY	37,999.00
Prairie Lakes Municipal Solid Waste Auth	35,519.40
SCHUMACHER'S NURSERY AND BAKERY FARM	5,603.00
Payments less than 2000	17,887.42
AMERICAN HERITAGE	8,885.90
LATIMER LAKE ASSOCIATION	2,891.26
MINNESOTA POWER & LIGHT	11,655.72
SHIRLEY'S GAS & GROCERIES	2,614.18
TODD COUNTY DAC	4,619.50
ZAYO ENTERPRISE NETWORKS	3,016.45
Payments less than 2000	17,278.55
AMERICAN HERITAGE BANK	1,113,365.53
BIG SWAN LAKE IMPROVEMENT DIST.	8,201.59
CITY OF BERTHA	99,455.33
CITY OF BROWERVILLE	161,011.15
CITY OF BURTRUM	10,946.48
CITY OF CLARISSA	114,810.04
CITY OF EAGLE BEND	129,358.88
CITY OF GREY EAGLE	50,794.68
CITY OF HEWITT	31,540.57
CITY OF LONG PRAIRIE	458,521.85
CITY OF OSAKIS	72,691.64
CITY OF STAPLES	365,750.46
CITY OF WEST UNION	6,571.20
REGION V DEVELOPMT COMMISSION	13,814.19
SAUK RIVER WATER SHED DISTRICT	48,708.89
SCHOOL DISTRICT 213	434,273.46
SCHOOL DISTRICT 2170	383,871.54
SCHOOL DISTRICT 2753	1,419,688.61
SCHOOL DISTRICT 2759	156,124.59
SCHOOL DISTRICT 486	191,176.70
SCHOOL DISTRICT 487	5,123.84
SCHOOL DISTRICT 740	47,849.84
SCHOOL DISTRICT 743	271,999.09

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SCHOOL DISTRICT 786	219,386.25
SCHOOL DISTRICT 787	333,713.82
SCHOOL DISTRICT 818	29,287.16
TOWN OF BARTLETT	47,851.66
TOWN OF BERTHA	45,450.50
TOWN OF BIRCHDALE	80,740.12
TOWN OF BRUCE	80,765.69
TOWN OF BURLEENE	40,672.11
TOWN OF BURNHAMVILLE	86,606.85
TOWN OF EAGLE VALLEY	59,108.94
TOWN OF FAWN LAKE	96,958.10
TOWN OF GERMANIA	34,322.26
TOWN OF GORDON	69,956.39
TOWN OF GREY EAGLE	121,175.69
TOWN OF HARTFORD	92,781.51
TOWN OF IONA	57,127.55
TOWN OF KANDOTA	48,510.38
TOWN OF LESLIE	87,758.73
TOWN OF LITTLE ELK	47,664.09
TOWN OF LITTLE SAUK	69,197.12
TOWN OF LONG PRAIRIE	74,423.41
TOWN OF MORAN	60,900.37
TOWN OF REYNOLDS	52,382.56
TOWN OF ROUND PRAIRIE	107,217.46
TOWN OF STAPLES	102,179.77
TOWN OF STOWE PRAIRIE	57,370.26
TOWN OF TURTLE CREEK	42,939.70
TOWN OF VILLARD	128,047.42
TOWN OF WARD	57,874.88
TOWN OF WEST UNION	54,970.19
TOWN OF WYKEHAM	50,830.96
Payments less than 2000	3,762.89
AMERICAN HERITAGE BANK	3,236.00
CENTRAL LAKES COLLEGE	2,400.00
COMPUTER PROFESSIONALS	4,340.88
MN DEPT OF FINANCE	5,866.00
Payments less than 2000	8,197.49
Final Total	8,668,850.39

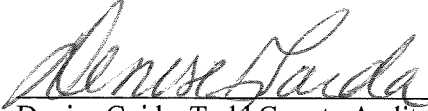
On a motion by Neumann and second by Becker, the preceding minutes of the County Board meeting held June 16, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on July 7, 2015.

Witness my hand and seal:

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Dave Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer