

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: May 26, 2015

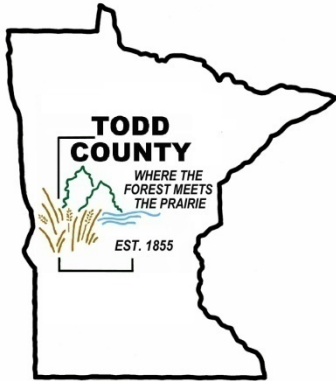
Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Approve April 28, 2015 Meeting Minutes	9:04
5	General	9:05
5.1	Update - Avian Influenza (H5N2)	
5.2	NJPA - Innovation Funding Application (H5H2)	
5.3	MnCHOICES Update	
5.4	Health Plan Audits Update	
5.5	Update - MTWCHB Joint Powers Agreement Delegation Agreement and Organizational Chart	
6	Claims	

Adjourn

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Approve April 28, 2015 Meeting Minutes	
Date of Meeting: May 26, 2015	Total time requested: 5 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
April 28, 2015 Meeting Minutes attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve Meeting Minutes from April 28, 2015 as read	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures
STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

April 28, 2015

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 28th day of April, 2015 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following change.

1. Remove Nurse Family Partnership Agreement

Approval of Minutes

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the March 24, 2015 minutes as read.

General

Introduction of new staff: Danielle Barten was introduced. She is the new Social Worker in Child Protection. Her hire date was April 20, 2015.

Mike Steinbeisser reported on the Mental Health Awareness Month/Todd County Drop in Center.

Heidi Brings reported on the Nurse Family Partnership. She will bring the agreement to the Commissioner Board Meeting May 5, 2015 for approval.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve notification to the Minnesota Department of Commerce, Todd County's intent to administer and deliver the Energy Assistance Program for Federal Fiscal Year 2016.

Jena Peterson, reported on the Quarter 1 Financial Report for 2015.

Gary and Glenda Kuhn were recognized for their services in the Child Foster Program. Gary and Glenda were first licensed for Child Foster Care on February 2, 2000 and gave their notice of retirement effective March 31, 2015.

Social Services Fund Warrants

On a motion by Kneisl and second by Becker the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$130,227.02.

On a motion by Kneisl and second by Becker the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and

Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of 148,538.30.

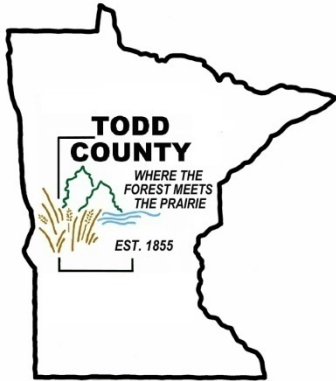
On motion Kneisl and second by Erickson the meeting was adjourned for the month of April, 2015.

HHS Commissioner Warrants

Vendor	Amount
DHS - MSOP-MN SEX OFFENDER PROGRAM	6,683.60
DHS - SWIFT	39,928.34
MORRISON COUNTY SOCIAL SERVICE	2,312.50
PERISH/ALAN	3,227.66
RURAL MN CEP INC	12,925.85
TODD COUNTY AUDITOR/TREASURER	15,096.10
WILLIAMS DINGMANN FAMILY FUNERAL	2,200.00
Payments less than 2000	47,852.97
Final Total	130,227.02

ANU FAMILY SRVS INC	2,508.07
CATHOLIC CHARITIES	2,833.09
CENTRAL MN MENTAL HEALTH CTR	10,920.00
COMMUNITY AND FAMILY SRVS LLC	3,120.14
DHS - SWIFT	30,049.36
# 4453 Foster Care Provider	2,635.00
KINDRED FAMILY FOCUS	21,787.73
MERIDIAN SERVICES INC	4,331.39
NEXUS INC - MILLE LACS ACADEMY	7,877.41
NORTHERN PINES MENTAL HLTH CTR	12,035.50
PINEHAVEN YOUTH AND FAMILY SRVS	5,117.29
PORT OF CROW WING GIRLS HOME	4,754.40
RISING PHOENIX/THE	2,019.22
TODD COUNTY DAC	8,079.84
VILLAGE RANCH CHILD AND FAM SVS	2,478.88
WEST CENTRAL REG JUVENILE CTR	3,312.50
Payments less than 2000	24,678.48
Final Total	148,538.30

Todd County, MN Board Action Form



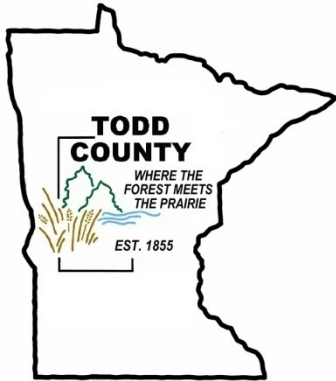
Action Requested	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Update on Avian Influenza (H5N2)	
Date of Meeting: May 26, 2015	Total time requested: 10 mins
Department Requesting Action: HHS	
Presenting Board Action/Discussion at Meeting: Nancy Jares/Katherine Mackedanz	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Avian influenza (H5N2) has become widespread across Minnesota and is greatly impacting poultry farmers in our region. As of May 19 th 21 counties, 88 farms, and 7.9 million birds have been affected in Minnesota.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
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Seal	

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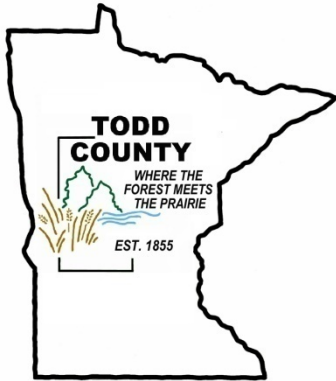
Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): NJPA Innovative Funding Application	
Date of Meeting: May 26, 2015	Total time requested: 5 mins
Department Requesting Action: HHS	
Presenting Board Action/Discussion at Meeting: Katherine Mackedanz	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The Morrison-Todd-Wadena Community Health Board is submitting an application to the National Joint Powers Alliance for an Innovative Funding award. The application will fund the second administration of the Community Health Survey across Cass, Morrison, Todd, and Wadena counties.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

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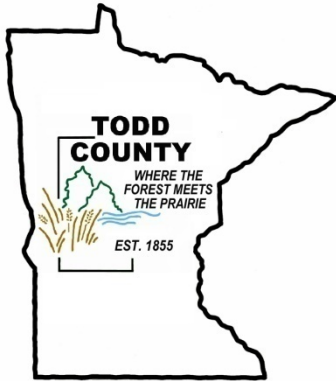
Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): MnCHOICES Update	
Date of Meeting: 5-26-15	Total time requested: 5 min
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Michael Steinbeisser/Kim DeCock	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

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<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): 2015 Health Plan Audits Update	
Date of Meeting: 5-26-15	Total time requested: 5 min
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Michael Steinbeisser/Kim DeCock	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
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	Seal

DELEGATION AGREEMENT BETWEEN
THE MORRISON TODD WADENA COMMUNITY HEALTH BOARD
AND _____ COUNTY ~~LOCAL BOARD OF HEALTH~~

THIS AGREEMENT, made effective this 1st day of July, 2015, regardless of the date of the signatures hereunder, by and between the Morrison Todd Wadena Community Health Board (hereinafter designated Community Health Board), and the _____ County Board shall be for the purpose of delegating certain powers and duties from the Community Health Board to the County Board.

Section 1. Definitions. The terms used in this Agreement shall have those definitions described in the attached Joint Powers Agreement between Morrison County, Todd County, and Wadena County.

Section 2. The County Board shall be delegated duties of a community health board under Minnesota Statute §145A.04 Subd.1a. (1)(i-vi) and all powers and duties which may be delegated to a County Board under Minnesota Statute §145.07,~~12~~ Subd. 2 and any other laws, except insofar as certain powers and duties may not be delegated by the Community Health Board, as specified in Minnesota Statutes §145A.

Section 3. The criteria that the Community Health Board shall use to determine if the performance of the County Board meets appropriate standards and is sufficient to replace performance by the Community Health Board will be as follows:

- A. The County Board shall avail itself of medical consultation services secured by the County Board or the Community Health Board.
- B. The County Board shall distribute vaccine in accordance with the Minnesota Department of Health (MDH) policy.
- C. The County Board shall ensure proper reporting and control of communicable diseases.

- D. The County Board shall enforce public health nuisance laws, ordinances, and rules.
- E. The County Board shall prepare reports on its expenditures and activities.

The County Board shall provide matching funds as required.

~~F. The MDH Document “Summary of Powers and Duties” provides additional information about the powers and duties of a Board of Health and a Community Health Board and is attached to this agreement as Exhibit A.~~

Section 4. The County Board may perform licensing, inspection, or enforcement duties under this Agreement in accordance with activities which are approved by separate agreement by the Partnership 4 Health Community Health Board.

Section 5. This Agreement shall be of indefinite duration, subject to:

- Notice of intent to terminate the Agreement by the County Board, served upon the Chairman of the Community Health Board. Such notice of intent shall be made at least one year before the beginning of the calendar year in which termination of the agreement takes effect.
- Notice of intent to terminate the Agreement by the Community Health Board due to failure of the County Board to fulfill the responsibilities defined in Section 3. Such notice shall be served upon the Chairman of the Delegated County Board in accordance with termination procedures adopted by the Community Health Board.

Section 6. During the course of the Agreement, the Community Health Board shall not perform any of the delegated duties specified herein, except audits necessary to monitor compliance with this Agreement, unless the parties

otherwise agree in writing that the Community Health Board may perform certain specified duties.

Section 7. The Community Health Board shall consult with, advise, assist or direct the County Board as needed, or as requested by the County Board, in the performance of the duties of the County Board under this Agreement.

Section 8. This Agreement does not alter the responsibility of the Community Health Board for the performance of duties which it must undertake and maintain by law.

Section 9. The Community Health Board shall distribute Local Public Health Grant funds to the Public Health Department established by the County Board in accordance with the responsibilities delegated to the County Board. The County Board agrees its Public Health Department will be accountable for appropriate expenditure of the grant funds.

IN WITNESS WHEREOF,

Adopted by the Morrison County Board of Commissioners on this _____ day of

(Month and year)

Chairperson, Morrison County Board of Commissioners

Morrison County Administrator

Approved as to form and content

Morrison County Attorney

Adopted by the Todd County Board of Commissioners on this _____ day of

(Month and year)

Chairperson, Todd County Board of Commissioners

Approved as to form and content

Todd County Attorney

Adopted by the Wadena County Board of Commissioners on this _____ day of

(Month and year)

Chairperson, Wadena County Board of Commissioners

County Coordinator, Wadena County

Approved as to form and content

Wadena County Attorney

Adopted by the Morrison Todd Wadena Community Health Board on this __ day of

(Month and year)

Chairperson, Morrison Todd Wadena Community Health Board

Approved as to form and content

Attorney for the Community Health Board

Approved by the Minnesota Department of Health on this _____ day of

(Month and year)

Commissioner, Minnesota Department of Health

**JOINT POWERS AGREEMENT BETWEEN THE COUNTIES OF
Morrison, Todd AND Wadena
TO ESTABLISH A JOINT ENTITY COMMUNITY HEALTH BOARD**

THIS AGREEMENT is entered into by and among Morrison County, Todd County, and Wadena County, all municipal corporations organized under the laws of the State of Minnesota, hereinafter referred to as “Joint Participants,” for an indefinite duration, subject to termination in accordance with Section 4, below. For the purposes of adopting Operating Procedures, appointing key administrative roles, developing Delegation Agreements with Local Boards of Health, and the completion of other organizational duties necessary for the transition of services and actual implementation of the powers and duties of the of the Morrison Todd Wadena Community Health Board, this agreement shall be effective **July 1, 2015**.

WHEREAS, the joint participants desire to continue the agreement to maintain an entity functioning as the Morrison Todd Wadena Community Health Board (hereinafter “CHB”), pursuant to Minnesota Statutes §145A, and pursuant to Minnesota Statute §471.59, for the purpose of establishing and maintaining a cooperative system of community health services under local administration to secure more efficient public health services for the mutual benefit of each of the Joint Participants and the communities they serve.

WHEREAS, it is desirable to set forth the Joint Participants’ agreement in writing,

THEREFORE, the Joint Participants, in their joint and mutual exercise of their powers, hereto agree as follows:

SECTION I - Definitions

All terms used in this Agreement are defined in Minnesota Statutes §145A. All other terms shall have their plain and ordinary meaning.

SECTION II - Purpose

It is the intention of the Joint Participants that the continuation of the CHB and the delegation of certain duties to County Boards, as prescribed herein, will allow the citizens of each county to enjoy even more efficient local public health services and provide the foundation for a strong local public health system to meet the challenges of the future.

The CHB’s purpose is to engage in activities designed to protect and promote the health of the general population within a community health service area by emphasizing the prevention of disease, injury, disability, and preventable death through the promotion of effective coordination and use of community resources, and by extending health services into the community. The areas of responsibility shall include:

1. assuring an adequate local public health infrastructure;
2. promoting healthy communities and healthy behaviors;
3. preventing the spread of infectious disease;
4. protecting against environmental health hazards;
5. preparing for and responding to emergencies; and
6. mobilizing community resources to address gaps in health services.

SECTION III - Name

The name of the CHB comprised of the Joint Participants shall be known as the Morrison Todd Wadena Community Health Board (MTWCHB).

SECTION IV - Governing Board Composition, Appointment of Terms

A. The CHB shall be governed by a six member board, with the members of that board appointed as follows:

1. Two county commissioners from each of the three represented counties, those being Morrison, Todd, and Wadena Counties.

Appointment of all members to the CHB shall be by the respective appointing authority, and shall be made by **July 1, 2015** and by January 31st of each year thereafter.

C. Terms:

Terms for county commissioners on the Community Health Board shall be one year with no term limit.

SECTION V - Authority and Duties of the Combined Community Health Board:

- A. **Powers and Duties** – The CHB shall possess all of the powers and duties now assigned by the law, pursuant to Minnesota Statutes §145A, as now enacted or hereinafter amended. County Boards shall possess all other powers and duties assigned by law to such County Boards, pursuant to Minnesota Statutes §145A, as now enacted or hereinafter amended, and as more specifically delegated to it in the Delegation Agreement attached hereto and incorporated herein in compliance with Minnesota Statutes §145A.
- B. **Employees** – The CHB will not employ staff. The CHB will purchase services through contracting with the joint participants, community organizations or independent contractors or agents as necessary to carry out the provisions of this Agreement and the requirements of Minnesota Statutes §145A, as now enacted or hereinafter amended.

- C. Acquisition of Property; Acceptance of Funds, Collection of Fees – The CHB by any lawful means, including gifts, purchase, lease or transfer of custodial control, may acquire and hold in the name of the CHB, the lands, buildings and equipment necessary and incident to the accomplishment of the purposes of Minnesota Statutes §145A, as now enacted or hereinafter amended, and may accept gifts, grants and subsidies from any lawful source. The CHB may also apply for and accept state and federal funds, may request and accept local tax funds, and may establish and collect reasonable fees for community health services.
- D. Funding- The CHB shall coordinate local, state, and federal services and funding for public health services. The CHB shall expend funds in accordance with the annual approved budget and local priorities.
- E. Disbursement of Funds – The CHB shall develop criteria for distribution of resources to the Public Health Departments of the joint participants. The CHB shall develop guidelines to select the service delivery model for programs for which the CHB is fiscally responsible. The CHB may provide for disbursements from public funds to carry out the purposes of this Agreement. The method of disbursement shall agree, as far as practicable, with the method provided by law for the disbursement of funds by the Joint Participants. The CHB shall be strictly accountable for maintaining records of all funds and reports of all receipts and disbursements.
- F. Contracts for Services – The CHB may contract for services from private firms, non-profit corporations, primary and secondary schools, state and local government agencies, or other community agencies to avoid unnecessary duplication of services and to realize cost advantages. Contracts shall be awarded on the basis of benefit/cost comparisons and the ability to provide the services.
- G. Coordination of Services – The CHB shall coordinate public health services designed to protect and promote the health of the general population of the CHB by emphasizing the prevention of disease, injury, disability, and preventable death through the promotion of effective coordination and use of community resources or by extending health services into the community; it shall ensure responsible medical consultation and direction from a licensed physician; and it shall coordinate public health service related to environmental health and regulatory services in the community.
- H. Establishing Local Priorities and Evaluation of Health Services –As a condition of qualifying for the Local Public Health Grant Funding, the CHB shall:
1. Establish local priorities based on an assessment of community health needs and assets.
 2. Determine mechanisms to address the priorities and achieve statewide outcomes within the limits of available funding, as required by Minnesota Statutes.
 3. The CHB also shall evaluate the effectiveness and efficiency of community health services systems and programs.

- I. Equal Access to Services – The CHB shall identify community health needs and set priorities among the needs for the broad range of community health services, including but not limited to the health needs of residents, minorities, non-residents, tourists, and migrants. The CHB shall ensure that services are accessible to all persons on the basis of need, so that no one is denied services because of race, color, sex, age, language, religion, nationality, economic status, political persuasion or place of residence, as provided by Minnesota Statutes.
- J. Reports – The CHB shall submit such reports on its expenditures and activities as is necessary for monitoring public health services and as required by Minnesota law.
- K. Operating Procedures – The CHB shall conduct business according to its approved operating procedures, which will be reviewed annually.

SECTION VI – Indemnification and Hold Harmless

- A. Applicability. The CHB shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The CHB shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of Minnesota Statute §466, et. seq.
- B. Indemnification and Hold Harmless. The CHB shall fully defend, indemnify, and hold harmless the Parties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Board and/or employees and/or agents of the CHB. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes §466.04.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit: for the purpose of liability, as set forth in Minnesota Statutes §471.59, subd. 1a (a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other parties.

SECTION VII - Term of Agreement

- A. Term - This Agreement shall be continued from year to year until terminated as provided herein.
- B. Termination – This Agreement may be terminated by withdrawal from the CHB of any member county board of any of the Joint Participants.
- C. Withdrawal - The counties that are members of the CHB may withdraw from this Agreement by serving a copy of a resolution of withdrawal, duly passed by its governing

body, upon the chairperson of the county boards and the auditor of the other counties participating in this Agreement. The withdrawing county also shall serve a copy of the resolution of withdrawal upon the Commissioner of Health for the State of Minnesota. The withdrawing county shall serve the resolution of withdrawal at least one (1) year before the beginning of the calendar year in which the withdrawal is intended to take place, in accordance with Minnesota Statutes §145A, as now enacted or hereinafter amended. Service of the resolution of withdrawal shall be made in writing and delivered electronically with a return receipt or by first class mail and the date of service shall be one week after the date of the notice.

D. Termination Payment of Expenses – Upon termination of this Agreement the payment of expenses of the CHB shall be governed as follows:

1. No distribution of any share of uncommitted surplus funds shall be made until all operating expenses (excluding payroll expenses) incurred during the operation of the CHB have been fully paid and satisfied.
2. Upon the termination date of this Agreement, all funds may be transferred to the fiscal host until all operating expenses (excluding employee expenses) have been paid.
3. The authority of the fiscal host to continue to disburse funds of the CHB after the termination date of this Agreement shall continue for a period of not more than six (6) months.
4. If the authority of the fiscal host to expend funds or sign documents on behalf of the CHB is needed for more than six (6) months, a resolution of each member county board shall be sufficient authority to continue to handle the funds until terminated as set forth by the Resolution adopted by the county boards.

E. Termination Transition Oversight - If there are any expenses incurred in connection with the termination of the CHB after the termination date of this Agreement, the member counties agree to pay their share of the said expenses based on current year Community Health Board budget.

F. Termination Grant Closeout - Any grant moneys received during the operation of the CHB which have not been earned by the time of the effective date of the termination of this Agreement shall first be distributed according to the grant agreement with the granting agency (i.e. MDH, DHS) and if not otherwise specified in the grant proposal or agreement, said monies shall be distributed in the following order:

1. Returned to the agency supplying the grant funds or distributed as instructed by said agency or as provided in the Grant.
2. Distributed to the county which will continue to provide the services by said grant.

- G. Termination Distribution of Property - Upon the termination of this Agreement, any property and/or funds under the control of the CHB as defined herein shall be returned to each Joint Participant in proportion to its relative financial contributions to the CHB.

SECTION VIII - Modification of Agreement

Any modifications, amendments, or alterations to the provisions of this Agreement shall only be valid if they are reduced to writing and approved and signed by all by respective County Boards.

This Agreement shall be reviewed at minimum every three years; by the end of the calendar year three years after the last review occurred.

SECTION IX- Execution - Entire Agreement

This Agreement shall be executed pursuant to resolution adopted by the participating County Boards.

This Agreement shall constitute the entire Agreement of the parties and shall supersede and amend any previous written agreement and any previous contemporaneous oral agreement of the parties.

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute one and the same instrument.

Original: Adopted October 2005

Amended: July 2015

Signatures on separate pages-

**Adopted by the Morrison County Board of Commissioners on this ____ day
of _____ 20__.**

Chairperson, Morrison County Board of Commissioners

County Administrator, Morrison County

Public Health Director, Morrison County

Approved as to form and content

Morrison County Attorney

**Adopted by the Todd County Board of Commissioners on this ___ day
of _____ 20__.**

Chairperson, Todd County Board of Commissioners

Health and Human Services Director, Todd County

Approved as to form and content

Todd County Attorney

**Adopted by the Wadena County Board of Commissioners on this ____ day
of _____ 20____**

Chairperson, Wadena County Board of Commissioners

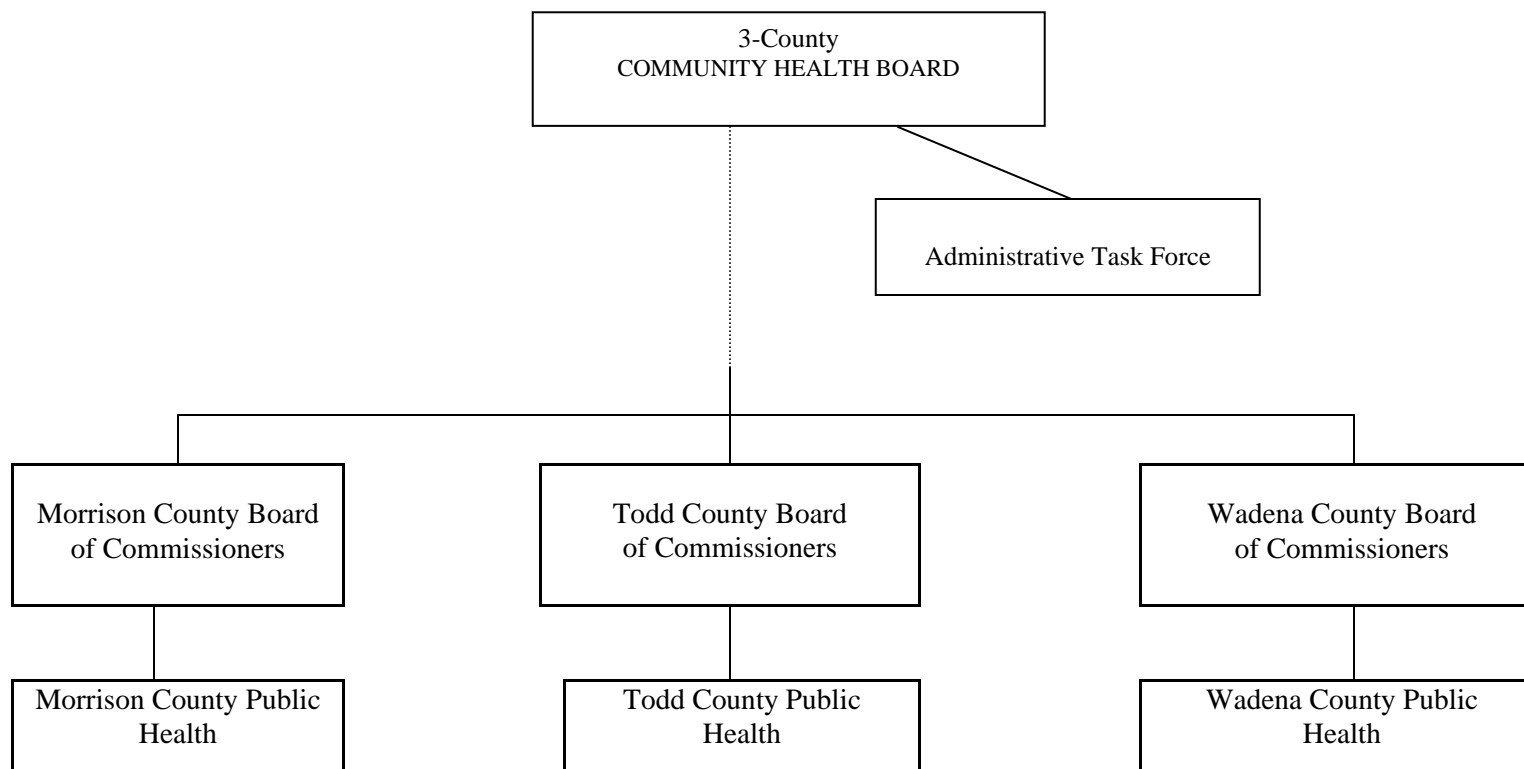
County Coordinator, Wadena County

Public Health Director, Wadena County

Approved as to form and content

Wadena County Attorney

MORRISON-TODD-WADENA COMMUNITY HEALTH SERVICES COMMUNITY HEALTH BOARD

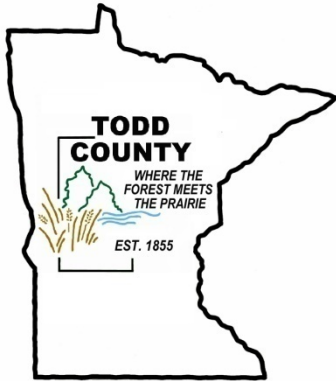


- CHB – 2 County Commissioners from each county
- Admin – Public Health Directors from each county

ROTATING ADMINISTRATOR HISTORY

2012-Cindy Pederson, Wadena County
 2013-Bonnie Paulsen, Morrison County
 2014-Cindy Pederson, Wadena County
 2015-Cindy Pederson, Wadena County

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Approve Commissioner Warrants	
Date of Meeting: May 26, 2015	Total time requested: 5 min
Department Requesting Action: Health & Human Services	
Presenting Board Action/Discussion at Meeting: Denise Gaida	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the HHS Commissioner Warrants in the amount of \$110,676.59 and \$126,119.63	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

HHS Commissioner Warrants	
BRENNY FUNERAL CHAPEL	4,400.00
DHS - MSOP-MN SEX OFFENDER PROGRAM	7,399.70
DHS - SWIFT	29,550.39
MORRISON COUNTY SOCIAL SERVICE	2,125.00
PERISH/ALAN	3,682.93
RURAL MN CEP INC	13,910.76
WILLIAMS DINGMANN FAMILY FUNERAL	2,200.00
Payments less than 2000	47,407.81
Final Total	110,676.59

BENSON PSYCHOLOGICAL SRVS PC	2,575.00
CATHOLIC CHARITIES	2,741.70
COMMUNITY AND FAMILY SRVS LLC	2,612.93
# 4453 FOSTER CARE PROVIDER	2,550.00
HEARTLAND GIRLS RANCH	6,390.00
KINDRED FAMILY FOCUS	21,084.90
MERIDIAN SERVICES INC	8,090.61
NEXUS INC - MILLE LACS ACADEMY	5,750.24
NORTHERN PINES MENTAL HLTH CTR	28,383.00
PINEHAVEN YOUTH AND FAMILY SRVS INC	2,564.70
PORT OF CROW WING BOYS HOME	2,207.40
PRODUCTIVE ALTERNATIVES INC	4,380.90
RISING PHOENIX/THE	2,063.88
TODD COUNTY DAC	7,261.53
VILLAGE RANCH CHILD AND FAMILY SRVS	4,647.90
WEST CENTRAL REG JUVENILE CTR	3,760.82
Payments less than 2000	19,054.12
Final Total	126,119.63