

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
May 5, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of May, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Add - Parks & Trails Repair

Routine Business

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from April 21, 2015.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Actions of the HHS Committee Meeting held April 28, 2015 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40229 thru 40345 in the amount of \$69,581.42.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants numbers 224798 thru 224968 in the amount of \$680,535.55.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

MEMORIAL DAY APPROPRIATION

WHEREAS, Todd County has budgeted for 2015 an appropriation to help with expenses for conducting Memorial Day Services;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2015 payment of \$10 to the Evergreen Cemetery Association of Long Prairie for the care of County lots in said Evergreen Cemetery, and;

BE IT FURTHER RESOLVED, to approve the payment of \$50 to each regular organization of Veterans of Foreign Wars, American Legion Posts and Auxiliaries in Todd County to help with the payment of expenses in connection with the proper observance of Memorial Day Services conducted within Todd County and the amount to be paid by warrant to each organization provided that in cases where any of the above mentioned do not have an organization, the amount will be paid to the organization conducting the Memorial Day Service.

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On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

SENIOR CITIZEN CENTER APPROPRIATION

WHEREAS, Todd County has budgeted for 2015 an appropriation of \$200 per Senior Citizen Center in Todd County;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2015 payment of \$200 for each Senior Citizen Center located in Todd County.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR CENTRACARE HEALTH-LONG PRAIRIE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for CentraCare Health-Long Prairie through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for CentraCare Health-Long Prairie to hold a raffle at Long Prairie Country Club in Long Prairie Township at the address 406 6th St SE, Long Prairie, MN on July 21, 2015.

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR NATIONAL WILD TURKEY FEDERATION (STRUTTIN BLACK BEARDS) CHAPTER

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for National Wild Turkey Federation (Struttin Black Beards) Chapter through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for National Wild Turkey Federation (Struttin Black Beards) Chapter to hold a raffle at Thunder Lodge in Long Prairie Township at the address 22056 US 71, Long Prairie, MN on September 26, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Seasonal On & Off Sale 3.2 Malt Liquor License for T. Rose Inc dba Linwood Resort for May 1, 2015 through October 31, 2015.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Seasonal On Sale 3.2 Malt Liquor License for the Staples Softball Association for May 1, 2015 through September 30, 2015.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve conducting a Public Hearing for the purpose of Amending the Todd County Capital Improvement Plan per Minnesota Statute 373.40 on May 19th, 2015 at 10:30 AM (scheduled as part of a County Board Meeting).

Clifton, Larson Allen

Doug Host, CPA partner and Sarah Utsch, CPA from Clifton Larsen Allen was present and reported on the Audit Report Exit Conference Year Ending December 31, 2014 for Todd County.

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Soil, Water & Conservation District Division

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve hiring of Matthew Danzl for the position of Resource Conservationist - Wetlands and Planning at Grade 18 Step 3 start date of June 1, 2015.

Ditch & Ag

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT FOR DITCH MAINTENANCE - COUNTY DITCH 20

WHEREAS, Robert Mudek is requesting to maintain approximately 1,500 feet of Main Ditch B and 779 feet of Branch 1 of Main Ditch B. The two ditch lines are located on his property in Staples Twp section 14 on parcel number 22-0014700. The maintenance will be done at Robert's own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection was done April 27, 2015 and a Wetland Application has been submitted to the TEP. Robert is also asking for permission from the TEP to maintain approximately 1,700 feet of private ditch, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled staying within 16.5 feet of the ditch.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Robert Mudek to maintain approximately 1,500 feet of Main Ditch B and 779 feet of Branch 1 of Main Ditch B on CD20, located on his own property, at his own expense.

Solid Waste/Transfer Station

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the quote from Wastequip for six 30 yard demolition containers at \$\$4,166.00 each plus 1,000 for delivery with the total amount due of \$25,996.00.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve purchase of Bobcat Skid Steer Loader from Long Prairie Machinery in the amount of \$22,000.00.

On motion by Kneisl and second by Erickson discussion was held regarding the Shingle Recycling/Demolition Sorting fees. The topic was tabled until the rate can be established and public notice can be sent out regarding these changes.

Discussion was held regarding access to natural gas at the Transfer Station. Approximate cost would be \$20,000 to \$25,000. Jeremy will be in contact with the gas company for a future budget line for this item.

Sheriffs' Department

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To renew the Agreement between the Todd County Detention Center and CentraCare Health System Long Prairie/Clinic for Medical Director Services. Agreement on file in the Administration Office.

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On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Sheriff Don Asmus to purchase 3 new police vehicles on a 3 year purchase option. Agreement on file in the Administration Office.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: Accept the resignation of Kay Christensen effective April 19, 2015.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve for the advertisement of full-time and part-time Jailor/Dispatchers and start pool of applicants for hire.

Health & Human Services

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept notice of resignation for Sarah Dineen-Munsterman, effective May 15, 2015.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept notice of resignation for Vicki Gold, effective April 10, 2015.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize Human Services to begin recruitment, interviewing, and recommending to hire to fill the vacant Social Worker position.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize Human Services to begin recruitment, interviewing, and recommending to hire to fill the vacant RN position.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted majority vote with Neumann voting against: To approve Human Resources to be authorized to create the intermittent part-time Homemaker Position and recruit, interview, and hire two intermittent part-time Homemakers.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the out of state travel for Jackie Och to attend the NNPH on June 9-10, 2015 in New Orleans, LA.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM SOCIAL SERVICE FUND TO THE BUILDING FUND

WHEREAS, the Health & Human Services building project costs were approved by the board in 2012 and completed in 2014, and;

WHEREAS, after the annual audit there was a shortfall in funding source of \$101,162.80, and;

NOW, THEREFORE BE IT RESOLVED, that The Todd County Board of Commissioners approve the transfer of \$101,162.80 from the Social Service department - Fund 11 to the Building Fund 37 to cover the additional project costs approved by the County board in 2012 without a funding source.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Todd County to renew the Nurse Family Partnership Agreement, Morrison Todd Wadena CHB and Cass CHB for the regional NFP Program through January 31, 2016.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

FOSTER CARE MONTH – MAY 2015

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and
WHEREAS, in Todd County there are children and youth in foster care being provided with a safe, secure and stable home along with the compassions and nurture of a foster family, and
WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and
WHEREAS, foster, kinship and adoptive families, who open their homes and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood, and
WHEREAS, dedicated foster families frequently adopt foster children, resulting in a greater need for more foster families, and
WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in and leaving foster care as well as the enduring and valuable contribution of foster parents, and the foster care “system” is only as good as those who choose to be a part of it,
NOW, THEREFORE, the Todd County Board of Commissioners, by virtue of the authority vested do hereby proclaim May as FOSTER CARE MONTH in Todd County.

Commissioner Topic

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve lending the Parks & Trails Committee \$1,000 for repairs at Battle Point Park for the boat landing.

Auditor-Treasurer’s Report

Planning to start work on the County Budget after the tax season.

Commissioner’s Report

Erickson reported on the Facility Committee Meeting. Becker reported on the Region 5 meeting, also attended the ELS funding meeting and ESME Meeting in Bertha. . Kneisl reported the on the SCHA financial meeting last week. Neumann reported on the Public Health Advisory Committee and on the Battle Point Park. Kircher gave an update on the Great Regional Library and the Tri Cap executive Director positions.

Commissioner Kircher recessed the meeting until May 19, 2015 at 9:00 am.

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Commissioner Warrants

Vendor	Amount
CENTRACARE HEALTH SERVICES	2,106.76
ESRI	11,500.00
FLEET SERVICES DIVISION	2,338.64
GIZA PLUMBING & HEATING INC	3,771.00
MORRIS ELECTRONICS	4,252.71
MORRISON CO DEPT OF PUB WORKS	13,484.92
MORRISON CO PUBLIC HEALTH SERV	2,936.47
PEMBERTON SORLIE RUFER & KERSHNER	2,296.15
PRAIRIE'S EDGE PLUMBING & HEATING LLC	3,106.80
RELIANCE TELEPHONE INC	2,500.00
TASER INTERNATIONAL	4,033.85
TURNKEY/THREE SQUARE MARKET	2,247.00
Payments less than 2000	21,552.22
Final Total	76,126.52

Auditor Warrants

Vendor	Amount
AMERICAN HERITAGE BANK	3,089.00
COMPUTER PROFESSIONALS	4,425.88
MADDEN GALANTER HANSEN, LLP	4,665.95
MN DEPT OF FINANCE	5,844.50
REGENTS OF THE UNIV OF MN	31,071.93
Payments less than 2000	7,152.30
AMERICAN HERITAGE BANK	36,937.59
CARD SERVICES COBORNS	2,771.26
FLEET SERVICES DIVISION	9,037.32
FLEET SERVICES/WEX BANK	5,172.30
GENE-O'S COUNTRYSIDE REST LLC	4,895.83
LONG PRAIRIE SANITARY SERVICE	2,046.75
MINNESOTA POWER & LIGHT	13,431.70
MORRISON COUNTY	24,784.50
NELSON AUTO CENTER INC	24,698.29
NORTHERN STAR COOP	3,204.95
Prairie Lakes Municipal Solid Waste Auth	37,178.40
QUALITY LOGO PRODUCTS	4,310.38
SELECT ACCOUNT	49,200.00
TODD COUNTY DAC	3,977.50
Payments less than 2000	13,851.80
AMERICAN HERITAGE	6,421.49
CENTRACARE HEALTH SERVICES	11,025.00

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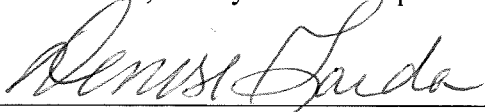
DEPT. OF EMPLOYMENT & ECON DEV	3,399.11
GOULD/RHONDA M	2,285.00
MADDEN GALANTER HANSEN, LLP	2,596.61
PETERS & CHURCHWELL	4,642.10
RESOURCE TRAINING AND SOLUTIONS	400,541.00
TODD CO AUD-TREAS	30,427.94
TODD TRAILS ASSOCIATION	32,001.69
Payments less than 2000	9,710.00
ANOKA CO GOVERNMENT CENTER	15,422.00
CENTERPOINT ENERGY	3,551.49
LONG PRAIRIE OIL COMPANY	4,273.01
ZAYO ENTERPRISE NETWORKS	3,102.82
Payments less than 2000	8,796.27
Final Total	829,943.66

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held May 5, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 19, 2015.

Witness my hand and seal:



Dave Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer