

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: March 24, 2015

Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

| | | Approx. Time |
|----------|---|---------------------|
| 1 | Call to Order and Roll Call | 9:00 |
| 2 | Pledge of Allegiance | 9:01 |
| 3 | Amendments to the Agenda | 9:03 |
| 4 | Approve February 27, 2015 Meeting Minutes | 9:04 |
| 5 | General | |
| 5.1 | Child Abuse-Prevention Month Child Protection Team Supper | 9:05 |
| 5.2 | Resignation - Beaudry | 9:10 |
| 6 | Claims | |

Adjourn

Todd County, MN Board Action Form



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| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number (Admin use): | |

| | |
|--|-----------------------------|
| Title (for publication with the Agenda): Approve February 27, 2015 Meeting Minutes | |
| Date of Meeting: March 24, 2015 | Total time requested: 5 min |
| Department Requesting Action: Administration | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| February 27, 2015 Meeting Minutes attached | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| Approve Meeting Minutes from February 27, 2015 as read | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| Second: | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |

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|---|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

February 27, 2015

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 27th day of February, 2015 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Approval of Minutes

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the January 27, 2015 minutes as read.

Todd County DAC

John Johnston, executive of the Todd County DAC was present to announce his retirement. Pam Baltes will assume the Executive Director roll. The administrative and consultant aspects as needed will be provided through EEI.

Tobacco Ordinance

Discussion was held regarding the revised tobacco ordinance. The Todd County tobacco ordinance has been updated to reflect state law. The specific changes to the ordinance were discussed. The final ordinance will be brought to the next Board Meeting March 17, 2015.

2015 County Delegation Agreement - SCHA

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the 2015 Delegation Agreement between South Country Health Alliance and Todd County contingent of approval from the County Attorney.

General

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation from Karleen Tichy with an effective date of 02/18/2015. Karleen resigned as an RN in the Health & Human Services Department.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept the resignation from Peggy Freyholtz with an effective date of 02/06/2015. Peggy resigned as a seasonal EAP Worker in the Health & Human Services Department.

Discussion was held regarding an appointment on the Todd County Public Health Advisory Committee. This vacancy was held by Barb Spychalla in District 4. Commissioner Kircher and Jackie Och will discuss further into this vacancy.

Social Services Fund Warrants

On a motion by Neumann and second by Becker the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$142,453.98.

On a motion by Neumann and second by Becker the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$149,157.74.

Commissioner Kircher recessed the meeting for the month of February, 2015.

Commissioner Warrants

| Vendor Name | Amount |
|------------------------------------|-----------|
| BRENNY FUNERAL CHAPEL | 2,200.00 |
| DHS - MSOP-MN SEX OFFENDER PROGRAM | 7,399.70 |
| DHS - ST PETER RTC - 472 | 13,454.00 |
| DHS - SWIFT | 9,505.21 |
| FRESHWATER EDUCATION DISTRICT 6004 | 13,440.00 |
| INFORMATION SYSTEM CORP | 13,294.60 |
| ITEN FUNERAL HOME | 3,900.00 |
| MORRISON COUNTY SOCIAL SERVICE | 2,300.00 |
| PERISH/ALAN | 3339.21 |
| RURAL MN CEP INC | 19937.15 |
| TODD COUNTY AUDITOR/TREASURER | 15096.10 |
| Payments less than 2000 | 38588.01 |
| Final Total | 142453.98 |

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|---------------------------------|-----------|
| CATHOLIC CHARITIES | 3815.61 |
| DHS - SWIFT | 14647.62 |
| # 4453 FOSTER CARE | 2635.00 |
| J & J HOLMES INC | 3041.10 |
| KINDRED FAMILY FOCUS | 24528.44 |
| # 12714 FAMILY SUPPORT GRANT | 3113.99 |
| MERIDIAN SERVICES INC | 5422.53 |
| NEXUS INC - MILLE LACS ACADEMY | 4147.49 |
| NORTHERN PINES MENTAL HLTH CTR | 30413.00 |
| PINEHAVEN YOUTH AND FAMILY SRVS | 9408.19 |
| PORT OF CROW WING BOYS HOME | 6523.52 |
| PRODUCTIVE ALTERNATIVES INC | 2709.81 |
| TODD COUNTY DAC | 7779.39 |
| WEST CENTRAL REG JUVENILE CTR | 4632.50 |
| Payments less than 2000 | 26339.55 |
| Final Total | 149157.74 |

Todd County, MN Board Action Form



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| Action Requested | |
| <input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number (Admin use): | |

| | |
|--|---------------------------------|
| Title (for publication with the Agenda): Child Abuse Prevention Month /Child Protection Team Supper | |
| Date of Meeting: March 24, 2015 | Total time requested: 5 minutes |
| Department Requesting Action: Health and Human Services | |
| Presenting Board Action/Discussion at Meeting: Emily Steinert | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| Second: | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |

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| Signatures | |
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| Seal | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number (Admin use): | |

| | |
|--|-----------------------------|
| Title (for publication with the Agenda): Staff Resignation | |
| Date of Meeting: 03/24/2015 | Total time requested: 5 min |
| Department Requesting Action: Health and Human Services | |
| Presenting Board Action/Discussion at Meeting: Jackie Och/Katherine Mackedanz | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Megan Beaudry has submitted her resignation as a Health Educator with an effective date of 04/03/2015. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| Accept the resignation from Megan Beaudry with an effective date of 04/03/2015 | |
| Financial Implications: \$ | Comments |
| Funding Source: 21-Public Health | |
| Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| Second: | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |

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| Seal | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number (Admin use): | |

| | |
|--|-----------------------------|
| Title (for publication with the Agenda): Approve Commissioner Warrants | |
| Date of Meeting: March 24, 2015 | Total time requested: 5 min |
| Department Requesting Action: Health & Human Services | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Printout sent to Commissioners | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the HHS Commissioner Warrants in the amount of \$104,461.06 and 99,431.59 | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| Second: | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |

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| Seal | |

Commissioner Warrants

| Vendor | Amount |
|-------------------------------------|------------|
| BENSON PSYCHOLOGICAL SRVS PC | 2,350.00 |
| CATHOLIC CHARITIES | 2,558.92 |
| # 4453 Foster Care Provider | 2,380.00 |
| KINDRED FAMILY FOCUS | 21,005.39 |
| MERIDIAN SERVICES INC | 3,937.02 |
| NEXUS INC - MILLE LACS ACADEMY | 5,911.88 |
| NORTHERN PINES MENTAL HLTH CTR | 11,308.50 |
| PINEHAVEN YOUTH AND FAMILY SRVS INC | 8,497.72 |
| PRODUCTIVE ALTERNATIVES INC | 3,476.13 |
| TODD COUNTY DAC | 7,536.03 |
| WEST CENTRAL REG JUVENILE CTR | 3,312.50 |
| Payments less than 2000 | 32,186.97 |
| Final Total | 104,461.06 |

| Vendor | Amount |
|-------------------------------------|-----------|
| DHS - MSOP- MN SEX OFFENDER PROGRAM | 7,399.70 |
| DHS - ST PETER RTC - 472 | 5,208.00 |
| DHS - SWIFT | 11,098.38 |
| PERISH/ALAN | 3,343.62 |
| RURAL MN CEP INC | 11,601.57 |
| TODD COUNTY MIS DEPT | 5,163.98 |
| US POSTAL SERVICE | 5,716.00 |
| V13188 | 3,790.92 |
| WILLIAMS DINGMANN FAMILY FUNERAL | 2,200.00 |
| 161 PAYMENTS LESS THAN 2000 | 43,909.42 |
| Final Total | 99,431.59 |