

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
March 17, 2015*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17<sup>th</sup> day of March, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. Commissioner Erickson absent.

## **Approval of Agenda**

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Remove – Chief Deputy Salary
2. Add Letter of Support - Pipeline

## **Routine Business**

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from March 3, 2015.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40118 thru 40228 in the amount of \$70,808.36 and the Health & Human Services Warrants in the amount of \$26,622.27.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 224656 thru 224797 in the amount of \$796,794.23.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Birchwood Resort.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Diamond Point Supper Club/Lounge.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Double Eagle Golf & Grille.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Greystone Golf Club (Sauk Centre Country Club Inc.).

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Historic Rock Tavern.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Long Prairie Country Club.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Midway Bar & Grill.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Shipwreck on Mound Lake Grill & Bar.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for The Hub Supper Club.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Clarissa Ballroom.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year Dance License for Clarissa Ballroom starting April 1, 2015.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-Up license for Clarissa Ballroom.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by roll call vote: Becker, yes; Kneisl, yes; Neumann, yes; Kircher, yes:

## **REPURCHASE OF TAX-FORFEITED PROPERTY**

WHEREAS, Tyler J Mohler has submitted an application for repurchase of the following described tax-forfeited lands: Parcel 19-0076200 Lot 5 of Block 6 in Prairie River Heights.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approves the application for repurchase of tax-forfeited lands submitted by Tyler J Mohler parcel# 19-0076200.

### **Recorder's Office**

Cheryl Perish, County Record gave the 2014 County Recorder/Registrar of Titles Year End Report.

### **Planning & Zoning**

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Conditional Use Permit to erect and operate a greenhouse for growing fish & vegetables (aqua ponics). Produce will be sold at and from the site. Property is zoned Ag/Forestry-2 and it requires a CUP for operating a commercial business. Property Owners: Tim and Caroline Venis, 36741 1845<sup>th</sup> Avenue, Eagle Bend, MN 56466. Parcel #07-0017500. (40 acres) NE4 NE4, Section 17, Twp 131, Range 34, Eagle Valley Township. Granted as per requested with modification to allow two greenhouses versus the requested one. Granted with condition that the septic system for the home be inspected for compliance by June 1, 2015 and if found failing, updated to meet county and state standards.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve motion to sign grant agreement with BWSR for grant C-15-5799, Todd County Septic Inventory IV, to complete a septic inventory in the Long Prairie wellhead protection area.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve motion to accept the resignation of Senior Land Use Planner, Linda Bleess effective May 29, 2015. Linda will have worked for the county for 42 years. Kircher thanked her for all her hard work and dedication.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the recruitment for a Resource Conservationist - Planning and Zoning Specialist at Grade 18, Step 1 - 4 and to waive the 90 day hiring freeze.

## SWCDD

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve SWCD Division's request for BWSR funding that would allow strengthening of the current GIS layers for the purposes of completing a waterway buffer inventory and analysis of county waters.

## Ditch & Ag

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **HOLD HARMLESS AGREEMENT – INSTALL PRIVATE CROSSINGS – COUNTY DITCH 20**

WHEREAS, Jerome Hoemberg is requesting to replace one existing private crossing and install two new private crossings on his property located in Staples Twp, Section 13. Jerome got approval from the Ditch Authority in 2013 for this HHA but the project was never completed, so a new Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection was done on November 27, 2012, and;

WHEREAS, Crossing #1 is an existing road crossing that will be replaced with a 60" culvert which will be 60 to 100 feet long so the west edge can be used as a cattle crossing. Crossing #2 is a new crossing; landowner will use the 78 inch culvert that will be removed from crossing #1 to install a cattle crossing. Crossing #3 will be a 48" culvert that will be used for field access. The culverts will be placed at original ditch bottom elevation and will exceed the combined capacity of the three upstream culverts.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Jerome Hoemberg to replace one existing crossing and install two new crossings on CD20. The crossings will be located on his own property and will be installed at his own expense. This property is located in Staples Township, section 13.

## Public Works/Human Resources

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve re-appointment of Loren Fellbaum as the Todd County Engineer for the period of May 1, 2015 until April 30, 2019.

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## Sheriff's Department

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the hire of Jeremy Pape as a part time Court Security at Grade 17, Step 1 with an effective date of March 22, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Sheriff Don Asmus to purchase a used 2013 Artic Cat Snowmobile from Neil's Motor Sports with the low bid of \$3,950.00.

Sheriff Asmus would like to thank Jason Sellnow and the Lions Clubs in the area for their generous donation and would like to accept the ZOLL AED Lifepak 500 defibrillators. Donations from the Lion's Clubs of Grey Eagle-Burtrum (\$2250.00), Long Prairie (\$1350.00), Staples Host (\$1125.00), Clarissa (\$1125.00), Browerville (\$1125.00), Swanville (\$1000.00), Staples 93 Lions (\$100.00), along donations from Minnesota National Bank (\$1000.00), R-Way (\$50.00) and assistance from the *Take Heart* Program of the Centra Care Heart & Vascular Center at St. Cloud Hospital (\$1125.00 equivalent) have donated a combined total of 10 Automated External Defibrillators (AED) to the Todd County Sheriff's Office.

## Health & Human Services

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the revised Todd County Tobacco Sales & Access Ordinance. The Todd County tobacco ordinance has been updated to reflect state law. The ordinance was discussed on February 27, 2015 Board Meeting and provided public comment for two weeks.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve applying for the Live Well at Home grant.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve applying for the Drug Free Communities Grant.

## Closed Session – AFSCME – PUBLIC WORKS

On motion by Kneisl and second by Becker the Board went into Closed Session at 10:14 am for negotiation strategy pursuant to MN Statute 13D.03 for the AFSME – Public Works.

On motion by Neumann and second by Becker the Board re-opened the Board Meeting with AFSME - Public Works negotiation discussion at 10:33 am.

On motion by Becker and second by Kneisl the Board went into the second Closed Session at 11:13 am.

On motion by Kneisl and second by Becker the Board re-opened the meeting for more discussion with AFSME – Public Works at 11:59 am.

On Motion by Becker and second by Neumann the Board went into the third Closed Session at 12:21 pm.

On motion by Kneisl and second by Becker the Board re-opened the meeting at 12:40 pm. After further discussion between AFSME – Public Works and the Commissioners. Frank Madden, Todd County Labor Attorney suggested to bring negotiations to mediation. Both parties agreed to take negotiations to mediation.

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## Auditor Treasurer Report

The tax statement information has been sent to the out-source company. The Auditor's Office is in the process of getting ready for the State Auditor's visit the week of March 30, 2015.

## Commissioner's Report

Becker read the Letter of Support sent to the State of MN Public Utilities Commission regarding the pipeline easement affecting the northern part of Todd County. Kircher and Becker reported on the Morrison, Todd & Wadena Public Health Board and would like to form a smaller Joint Powers Committee and are in the beginning process of that. Kircher has a Library Board Meeting tonight. Kircher and Neumann attended the Rainbow Rider meeting. They will be in the process of hiring an assistant director who will transition into Harold Jennissen's position by the end of the year. Kneisl did not have anything at this time. Neumann reported that the total rides of the Rainbow Rider for the month of February were 2,580 and out of that total 2,051 were students. Neumann also reported on the Park Board. They are discussing expanding the cleaned up of the Long Prairie River from Long Prairie through Browerville and maybe further north. Neumann also reported on Phase II of the playground equipment at the park and discussion on funding for Lake Wobegon Trail was held. Becker and Neumann attended the Extension Committee Meeting. That Committee is looking to extend into other cultures. The Extension Committee also reported they were \$10,000 under on their budget. Becker announced the Park Board in District 1 is looking for a new committee member in that area and anyone interested should contact her for more information.

Motion by Kneisl and second by Becker the meeting was adjourned at 12:59 pm.

### Commissioner Warrants

Vendor	Amount
ALEX GLASS & GLAZING INC	3,188.53
COMPASS MINERALS AMERICA	9,334.59
ELLINGSON PLUMBING & HEATING INC	3,551.66
ROYAL TIRE	4,828.67
SHI CORP	2,000.00
STAPLES WORLD	2,228.18
TODD COUNTY DAC	2,923.00
WIDSETH SMITH NOLTING INC	14,012.50
Payments less than 2000	28,741.23
Final Total	70,808.36

### HHS Commissioner Warrants

Vendor	Amount
# 878 Foster Care Provider	2,200.24
# 1477 Foster Care Provider	2,046.24
# 12490 Foster Care Provider	3,269.56
Payments less than 2000	19,106.23
Final Total	26,622.27

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Auditor Warrants	
Computer Professionals	4,471.88
Payments less than 2000	4,325.65
FLEET SERVICES/WEX BANK	3,891.23
GENE-O'S COUNTRYSIDE REST	3,915.61
LONG PRAIRIE OIL COMPANY	15,897.45
LONG PRAIRIE SANITARY SERVICE	2,143.22
MITCH'S FUEL SERVICE	16,500.00
MN DEPT OF FINANCE	5,236.50
STREAMWORKS	5,800.00
Payments less than 2000	12,892.00
AMERICAN HERITAGE BANK	26,540.61
LONG PRAIRIE OIL COMPANY	3,331.68
MINNESOTA POWER & LIGHT	13,187.46
PETERS & CHURCHWELL	7,440.14
TODD COUNTY DAC	3,307.50
TOWN OF BARTLETT	17,431.05
TOWN OF BERTHA	18,068.79
TOWN OF BIRCHDALE	19,729.83
TOWN OF BRUCE	18,864.77
TOWN OF BURLEENE	16,982.65
TOWN OF BURNHAMVILLE	21,385.37
TOWN OF EAGLE VALLEY	24,004.12
TOWN OF FAWN LAKE	19,967.93
TOWN OF GERMANIA	20,086.12
TOWN OF GORDON	18,341.50
TOWN OF GREY EAGLE	17,535.63
TOWN OF HARTFORD	27,972.63
TOWN OF IONA	24,763.30
TOWN OF KANDOTA	14,393.32
TOWN OF LESLIE	18,229.11
TOWN OF LITTLE ELK	15,297.70
TOWN OF LITTLE SAUK	22,500.53
TOWN OF LONG PRAIRIE	21,143.40
TOWN OF MORAN	21,179.43
TOWN OF REYNOLDS	20,352.13
TOWN OF ROUND PRAIRIE	25,801.95
TOWN OF STAPLES	22,746.98
TOWN OF STOWE PRAIRIE	24,692.84
TOWN OF TURTLE CREEK	12,604.47
TOWN OF VILLARD	23,074.54
TOWN OF WARD	20,986.46

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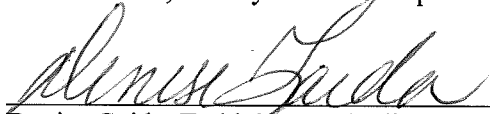
TOWN OF WEST UNION	13,318.38
TOWN OF WYKEHAM	21,379.07
ZAYO ENTERPRISE NETWORKS	3,056.15
Payments less than 2000	15,443.54
AMERICAN HERITAGE	5,114.99
BILL LYON'S CRUSHER SALES, INC.	17,500.00
CENTERPOINT ENERGY	5,338.35
FLEET SERVICES DIVISION	2,338.64
GOULD/RHONDA M	2,285.00
TODD CO AGRICULTURAL SOC.	10,000.00
TODD TRAILS ASSOCIATION	32,001.69
WONDERLICH/SCOTT A	3,779.50
Payments less than 2000	8,221.44
Final Total	796,794.23

On a motion by Becker and second by Erickson, the preceding minutes of the County Board meeting held March 17, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 7, 2015.

Witness my hand and seal:



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Dave Kircher, County Board Chairperson



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Denise Gaida, Todd County Auditor-Treasurer