

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
January 20, 2015*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 20<sup>th</sup> day of January, 2015 at 9:00 AM. The meeting was called to order by Vice Chairperson Becker. The meeting was opened with the Pledge of Allegiance. Commissioner Kircher was absent.

## **Approval of Agenda**

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

## **Routine Business**

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the January 6, 2015 Commissioner Board Meeting Minutes as read.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 39670 thru 39801 in the amount of \$121,602.12 and HHS Commissioner Warrants in the amount of \$34,864.82.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR PRAIRIE PARTNERS MIDWEST OUTDOORS UNLIMITED, INC.**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Prairie Partners, Midwest Outdoors Unlimited, Inc. through this resolution;  
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for Prairie Partners, Midwest Outdoors Unlimited, Inc. to hold a raffle at The Hub Supper Club in Burnhamville Township at the address 30905 County 13, Sauk Centre, MN on March 14, 2015.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR MAIN STREET DUCKS UNLIMITED**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Main Street Ducks Unlimited through this resolution;  
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for Main Street Ducks Unlimited to hold a raffle at The Diamond Point Supper Club in Birchdale Township at the address 12818 Bayview Dr, Sauk Centre, MN on April 25, 2015.

## **Ditch & Ag**

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of Hold Harmless Agreement petition for the installation of two new private crossings and to replace one private crossing - from Jerry Hoemberg - Staples Twp section 13.

# TODD COUNTY BOARD OF COMMISSIONERS

## Custodial Department

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve purchase of tempered glass in the Courts Administration Office in the amount of \$3,304.83

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve purchase of 30 x 96 Custom Work Surface, electric sit-to-stand base, dual monitor arm, 3 back splash work surfaces and 3 modesty panels.

## Planning & Zoning

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve Conditional Use Permit Application to construct a 40x35 ft dining area addition to the north end of the existing supperclub. Use Permit is required for an expansion to a commercial operation located in lakeshore zoned property. All property line setbacks can be met. Owner: Les Levin, 22056 Hwy 71, Long Prairie, MN 56347. Charlotte Lake. (1.87 acres) – pt of Gov't Lot 4 desc as: comm. At SW cor of Section 29 E 1288.4 ft N 33 ft NE 193.4 ft E 10.13 ft to pt of beg; thence NE 315.4 ft, E 109.23 ft, SE 400 ft, W 410 ft to beg, Section 29, Twp 129, Range 33, Long Prairie Township. Granted as per request with conditions: (1) Approval is contingent on obtaining a Variance from the Board of Adjustment for the distance the building will be from the sewer drainfield & surface coverage; (2) If the septic system fails, a solution needs to be developed using an advanced septic system designer which is required by MPCA Rules.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for a private cemetery subdivision located in Little Elk Township to be known as "Roden Family Cemetery". Plat consists of Block One, Lot One containing 1.63 acres and because of size could not be converted to a dwelling site. Owner: Vernon & Marian Roden. 28075 325<sup>th</sup> Avenue, Long Prairie, MN 56347. Roden Family Cemetery, Lot One, Block One, Section 27, Twp 130, Range 32, Little Elk Township, Todd County. Granted without change or conditions.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve replacement of Marvin Kollodge as Board of Adjustment alternate - Denny Harder of Grey Eagle and Steve Richter of Burtrum. And to replace Barb Becker as District One Alternate on the Planning Commission - Vicky Hansen of Browerville.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve re-appoint: from District One, Rudy Bjerga BOA and Rin Porter PC; from District Three, Loren Miller BOA and Lloyd Graves PC; from District Five, Bill Berschiet BOA - Mike Wiener PC & Roger Hendrickson, Alternate.

## SWCDD

Tim Stieber, SWCD Director gave the 2014 Annual Report.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

# TODD COUNTY BOARD OF COMMISSIONERS

## **RESOLUTION TO ADOPT TODD COUNTY AQUATIC INVASIVE SPECIES PLAN FOR 2015**

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. Making funds available to counties based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county, and;

WHEREAS, the legislation requires that Todd County must establish, by resolution or through adoption of a plan, guidelines for the use of available proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county, and;

WHEREAS, county staff were instructed to work with Todd County lake associations, county commissioners, and partners to develop a county wide AIS prevention plan to be implemented during 2015 that was designed to reduce risk of Todd County waters to infestation by AIS, and;

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Todd County, Minnesota, adopt the AIS Prevention Plan for 2015 and;

BE IT FURTHER RESOLVED, that Todd SWCDD staff begin implementation of the 2015 AIS plan.

### **Sheriff's Department**

Discussion was held to hire full time Deputy. It was decided to table the topic and post in house first and bring back to the February 3, 2015 meeting.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve Sheriff Don Asmus to appoint Gene Ziegenhagen as the Chief Deputy at a Grade 22, Step 1, with a salary of \$22,244 per hour.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Sheriff Don Asmus to advertise for part-time Court Security and Boat and Water personnel.

### **Attorney's Office**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the County Attorney and Human Resources to recruit an Assistant County Attorney.

### **Auditor Treasurer Report**

Auditor-Treasurer reported they have an intern starting in their office on January 22, 2015. She will be working at no cost to the County. The time frame will be January 2015 – May 2015.

### **Commissioner's Report**

Erickson reported he had attended the last Department Head Meeting. Some topics at that meeting were negotiation updates, Springsted Study, retirements – non union employees, paperless vouchers, policy review and the motor pool. Kneisl reported he had attending the South County Health Alliance meeting and gave an update. Neumann reported on the Park Board Committee and the Jacob Brower Trail topic and the Sauk River Watershed. Neumann may ask Loren Fellbaum, Public Works Engineer to attend the February work-session to discuss these topics. Becker reported alternating the Rainbow Rider and Fairboard meetings with Commissioner Neumann so they were attended in her absence. The next work session will be February 17, 2015 following the Board meeting.

# TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kircher and second by Erickson, the meeting was recessed until February 3, 2015.

## Commissioner Warrants

### Commissioner Warrants

Vendor	Amount
ASSOC OF MN COUNTIES	2,536.00
BROWERVILLE TRUCKWASH/BIG BOYZ	3,106.52
CENTRAL ELECTRIC	3,007.75
CLIFTON LARSONALLEN, LLP	12,500.00
COMPASS MINERALS AMERICA	9,263.68
LONG PRAIRIE LEADER	3,664.30
MCCC, MI33	11,957.16
MCIT	17,649.00
MN COUNTY ATTORNEY'S ASSOC	2,736.00
MN STATE SHERIFFS ASSOC	8,638.40
RTVISION INC	2,340.00
STAPLES WORLD	5,250.24
TRIMIN SYSTEMS INC	2,400.00
Payments less than 2000	36,553.07
Final Total	121,602.12

## HHS Warrants

# 878 Foster Care Provider	2,435.98
# 1477 Foster Care Provider	2,265.48
# 10746 Foster Care Provider	4,666.12
# 12490 Foster Care Provider	3,619.87
Payments less than 2000	21,877.36
Final Total	34,864.81

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held January 20, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on February 17, 2015.

Witness my hand and seal:

  
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Dave Kircher, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer