

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
January 6, 2015*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of January, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Swearing in of Officials

Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the following changes.

1. Add - Planning and Zoning Fee Schedule
2. Add - 3.2 Malt Liquor License for Don and Dave's Store

Board Organization

On motion by Neumann and second by Becker the following motion was introduced and adopted by unanimous vote: To approve appointment of Commissioner Kircher as the Chairperson of the Todd County Board of Commissioners for 2015.

On motion by Erickson and second by Kneisl the following motion was introduced and adopted by unanimous vote: To approve appointment of Commissioner Becker as the Vice-Chairperson of the Todd County Board of Commissioners for 2015.

Todd-Wadena Community Corrections

On motion by Kneisl and second by Erickson the following resolution was introduced and adopted by unanimous vote:

RESOLUTION TO APPOINT EXECUTIVE COMMITTEE

WHEREAS, The Todd County Board of Commissioners and the Wadena County Board of Commissioners, on November 5, 2014, reviewed the 2014-2015 Comprehensive Community Corrections Plan Updates and 2015 Budget for Todd and Wadena Community Corrections and

WHEREAS, In compliance with the regulations contained in the Community Corrections Plan, it is required that membership of the Executive Committee be confirmed by the Todd and Wadena Counties Boards of Commissioners and the Community Corrections Advisory Board for Todd and Wadena Counties.

THEREFORE, IT IS RESOLVED that the members of the Executive Committee are appointed as follows:

1. Dave Kircher, Todd County Commissioner.
2. Barb Becker, Todd County Commissioner.
3. James Hofer, Wadena County Commissioner.
4. Sheldon Monson, Wadena County Commissioner.
5. Naomi Moyer, Chairperson of the Community Corrections Advisory Board.
6. Jane Gustafson, Vice-Chairperson of the Community Corrections Advisory Board from Todd County.

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7. Honorable Sally Ireland Robertson, Todd and Wadena Counties Court Judge.

BE IT FURTHER JOINTLY RESOLVED, the Todd and Wadena Counties Boards of Commissioners vest authority in the Executive Committee, by this resolution, to implement and maintain the Comprehensive Community Corrections Plan for Todd and Wadena Counties.

On motion by Erickson and second by Kneisl the following resolution was introduced and adopted by unanimous vote:

RESOLUTION TO APPOINT ADVISORY COMMITTEE

WHEREAS, The Todd County Board of Commissioners and the Wadena County Board of Commissioners, on May 4, 1974, and on May 5, 1974, respectively, duly caused a resolution to be adopted wherein they declared it their intention to the State of Minnesota, pursuant to Minnesota Laws of 1973, Chapter 401, to participate in the Community Corrections Act subject to the preparation and approval of a comprehensive plan by the Counties of Todd and Wadena and the Commissioner of Corrections for the State of Minnesota and;

THEREFORE, IT IS RESOLVED pursuant to the revision of said law, that the following persons are hereby appointed by the Chairperson of each County Board of Commissioners, with the advice and consent of each, to the Community Corrections Advisory Board.

1. Serving in the capacity of Citizen Member shall be Mark Hepokoski.
2. Serving in the capacity of Citizen Member shall be Naomi Moyer.
3. Serving in the capacity of Citizen Member shall be Gaylord Saetre.
4. Serving in the capacity of Citizen Member shall be Gail Honek.
5. Serving in the capacity of Ethnic Minorities shall be Rocio Fernandez-Lugo.
6. Serving in the capacity of Victim Services shall be Connie Nelson.
7. Serving in the capacity of Todd County Commissioner shall be Dave Kircher
8. Serving in the capacity of Todd County Commissioner shall be Barb Becker
9. Serving in the capacity of Wadena County Commissioner shall be James Hofer.
10. Serving in the capacity of Wadena County Commissioner shall be Sheldon Monson.
11. Serving in the capacity of District Court Judge shall be Honorable Sally Ireland Robertson.
12. Serving in the capacity of Prosecuting Attorney shall be Jane Gustafson.
13. Serving in the capacity of Prosecuting Attorney shall be Kyra Ladd.
14. Serving in the capacity of Public Defender shall be
15. Serving in the capacity of Public Defender shall be Ryan Ries.
16. Serving in the capacity of Police Chief shall be Melissa Birkholtz.
17. Serving in the capacity of Wadena County Sheriff shall be Michael D. Carr.
18. Serving in the capacity of Todd County Sheriff shall be Don Asmus.
19. Serving in the capacity of Health Professional shall be Cindy Pederson.
20. Serving in the capacity of Social Services Representative shall be Mike Willie.
21. Serving in the capacity of Educational Administrator shall be Patrick Sutlief.
22. Serving in the capacity of Corrections Agent shall be Shannon Suderman.
23. Serving in the capacity of Correctional Administrator shall be Katherine Langer.

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Routine Business

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the December 30, 2014 Commissioner Board Meeting Minutes as read.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To Approve the Auditor Warrants number 224284 thru 224486 in the amount of \$1,133,478.70.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve to continue the Board of Commissioners Meetings the first and third Tuesday of every month and HHS Meetings the fourth Tuesday of every month at 9:00 am.

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

2015

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated as the official newspaper for Todd County on January, 6, 2015.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from Staples World, with a bid of \$9.58 per column inch to be the Official Newspaper for the year 2015 and;

BE IT FURTHER RESOLVED, that the Todd County website (www.co.todd.mn.us) be also designated as an official publication for all statutory requirements.

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN EXTRA PUBLICATION NEWSPAPER

2015

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated as the extra publication newspaper for Todd County on January, 6, 2015.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from Long Prairie Leader/Practical Printing with a bid of \$7.30 per column inch to be the Extra Publication Newspaper for the year 2015.

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING COMMISSIONER COMMITTEE ASSIGNMENTS

WHEREAS, County Commissioners have wide ranging and diverse responsibilities, and;

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WHEREAS, it is necessary for Commissioners to be assigned to Committees for the purposes of advocating for the County, and to effectively complete the work of the County.

NOW, THEREFORE BE IT RESOLVED, that the attached Committee Roster (Attachment A) is hereby adopted as the County Commissioners' Committee Roster for 2015. (Complete Committee Roster on file in the Administration Office).

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Don & Dave's Store starting January 1st, 2015.

Planning & Zoning

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To adopt the 2015 Fee Schedule as presented. Proposed changes are: to increase the cost for Advanced subsurface sewage treatment systems (SSTS) with inspection from the current 500.00 to \$1500.00 to reflect a more accurate cost for these inspections; and to increase the fee for special requests from \$35.00 per hour to \$50.00 to be consistent with other offices within the county.

Ditch & Ag

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve HHA petition from Constance Statema & Gregory Peters for ditch maintenance on CD32 located in Turtle Creek Twp, Section 18.

Health & Human Services

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the tobacco license for Saukinac Campground for 2015.

Auditor Treasurer

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve hire of Rebecca Jager as Deputy Auditor Treasurer at Grade 16 Step 1 pending background check.

Auditor Treasurer Report

Next work session is planned for January 20, 2015 following regular Board Meeting.

Commissioner's Report

There will be a closed session January 12, 2015 at 2:00 pm in preparation for labor negotiations with LELS Deputies Labor Agreements. Following closed session there will be a Special Meeting at 2:30 pm for negotiations with LELS Deputies.

Adjourn

Commissioner Kircher recessed the meeting until January 20, 2015.

Auditor Warrants

| Vendor Name | Amount |
|-------------------|----------|
| AMERICAN HERITAGE | 7,179.29 |

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|--|------------|
| CENTERPOINT ENERGY | 5,344.90 |
| CITY OF LONG PRAIRIE | 62,395.81 |
| CITY OF OSAKIS | 8,848.95 |
| MN BOARD OF WATER AND SOIL RESOURCES | 2,049.65 |
| REGENTS OF THE UNIV OF MN | 30,584.70 |
| RESOURCE TRAINING AND SOLUTIONS | 215,285.00 |
| SCHOOL DISTRICT 213 | 11,669.23 |
| SCHOOL DISTRICT 213 | 5,476.87 |
| SCHOOL DISTRICT 2170 | 2,525.85 |
| SCHOOL DISTRICT 2753 | 6,629.32 |
| SCHOOL DISTRICT 787 | 6,949.66 |
| TODD CO AUD-TREAS | 12,975.50 |
| TOWN OF BIRCHDALE | 2,117.01 |
| TOWN OF BURLEENE | 2,008.58 |
| TOWN OF GORDON | 2,938.03 |
| TOWN OF STAPLES | 2,806.77 |
| TOWN OF TURTLE CREEK | 3,600.17 |
| TOWN OF WARD | 4,517.13 |
| TOWN OF WEST UNION | 3,082.19 |
| Payments less than 2000 | 15,396.89 |
| ALL STATE COMMUNICATIONS | 2,299.00 |
| COMPASS MINERALS AMERICA | 8,758.81 |
| MORRISON COUNTY SOCIAL SERVICE | 2,225.00 |
| WIDSETH SMITH NOLTING INC | 7,185.50 |
| Payments less than 2000 | 7,829.57 |
| CENTRAL ELECTRIC | 6,289.80 |
| COMPUTER PROFESSIONALS | 4,163.80 |
| THOMSON REUTERS - WEST | 4,138.20 |
| Payments less than 2000 | 9,281.53 |
| CITY OF EAGLE BEND | 465,400.00 |
| Payments less than 2000 | 40.00 |
| FLEET SERVICES DIVISION | 2,338.64 |
| FLEET SERVICES/WEX BANK | 5,151.07 |
| GIESLER/JEFF & DARCY | 5,701.74 |
| MN DEPT OF FINANCE | 4,769.50 |
| MORRISON COUNTY | 19,756.75 |
| PETERS & CHURCHWELL | 6,457.34 |
| Prairie Lakes Municipal Solid Waste Auth | 34,891.92 |
| Payments less than 2000 | 14,547.71 |
| AMERICAN HERITAGE BANK | 37,484.79 |
| GENE-O'S COUNTRYSIDE REST LLC | 4,527.51 |
| GOULD/RHONDA M | 2,525.00 |
| LEKO/JOSEPHINE | 5,715.00 |

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|---------------------------|--------------|
| MINNESOTA POWER & LIGHT | 13,420.00 |
| RAINBOW RIDER | 5,000.00 |
| SHIRLEY'S GAS & GROCERIES | 3,139.59 |
| TODD COUNTY DAC | 3,663.00 |
| US POSTAL SERVICE | 12,380.40 |
| WONDERLICH/SCOTT A | 2,493.50 |
| ZAYO ENTERPRISE NETWORKS | 2,930.15 |
| Payments less than 2000 | 14,592.38 |
| Final Total | 1,133,478.70 |

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held January 6, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on January 20, 2015.

Witness my hand and seal:



Barb Becker, County Vice Chairperson



Denise Gaida, Todd County Auditor-Treasurer