

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 30, 2014*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 30th day of December, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Routine Business

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the December 2, 2014 Commissioner Board Meeting Minutes as read.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held December 23, 2014 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 39517 thru 39669 in the amount of \$162,320.34.

On motion by Neumann and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR SAUK VALLEY GOBBLERS

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Valley Gobblers through this resolution;
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Sauk Valley Gobblers to hold a raffle at Diamond Point in Birchdale Township at the address 12818 Bayview Dr, Sauk Centre, MN on February 28, 2015.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one day 3.2 Malt Liquor License for the Swanville & Sobieski Lions for the Long Lake Fishing Derby to be held on 02/21/2015 on Long Lake located in Burtrum, MN.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve roll over the remaining sum of \$37,934.19 from the 2014 Budget to the 2015 Budget for the Airport Improvement Project.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by majority vote with Neumann voting against:

A RESOLUTION TO APPROVE 2015 SOLID WASTE ENTERPRISE FUND BUDGET

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WHEREAS, The Todd County Board of Commissioners are required to adopt an annual budget and certify it to the County Auditor;

NOW, THEREFORE BE IT RESOLVED, The Todd County Board of Commissioners hereby approves the following as the 2015 Budget for the Solid Waste Enterprise Fund of the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

2015 Solid Waste Enterprise Fund Budget			
	2014 Budget		2015 Budget
Property Taxes & Penalties	484,000		509,400
Licenses & Permits	0		400
Intergovernmental	828		0
State Grants	60,800		65,000
Charges for Services	740,787		750,000
Miscellaneous	114,975		105,000
Transfers In	30,000		30,000
Subtotal of Revenues	1,431,390		1,459,800
Personal Services	364,013		356,712
Services and Charges	912,881		1,005,494
Supplies & Materials	126,699		138,150
Capital Expenditures	78,585		77,000
Other Expenditures	78,585		73,000
Transfers Out	30,000		30,000
Subtotal of Expenditures	1,572,178		1,680,356
Balance	(140,788)		(220,556)

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Dr. Quinn Strobl as the Todd County Medical Examiner, effective January 1, 2014 thru December 31, 2015 following original contract approved in 2007.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING 2015 COMMISSIONER COMPENSATION

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and Board members, and;

WHEREAS, the Todd County Board of Commissioners feels as though it is important to make a statement of fiscal restraint with regards to compensation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners authorizes to set their Salaries at \$19,097.00 per Commissioner, with a \$1,200 adjustment for the Board Chair, and establishes the County Board per diem to be set at \$50.00, (one per diem per day). The mileage to be reimbursed for the use of personal vehicle for the year 2015 is at the current Federal Rate.

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On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve transfer of the sum \$29,595 from the 2014 Extension Budget and \$22,082 from the 2014 HHS Budget to the 2014 Administration Budget.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve transfer the sum \$19,825 from the 2014 Generalist-Property Records & Taxpayer Services Budget to the 2014 GIS Budget.

SWCD

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve attached Budget Request Form in the amount of \$64,481.88 for the AIS Funds to carry forward so they are allocated for use during the year 2015.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve attached Budget Request Form in the amount of \$80,904.00 to carry forward P&Z grant allocations from FY14 to FY15 so that they can be used for the purposes detailed in the grant agreements.

Discussion was held regarding the fee schedule in the Planning & Zoning office. It was decided to bring this topic back to a future meeting for more clarification and discussion.

Sheriff's Department

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize Sheriff Asmus to advertise to fill openings for part time Jailor/Dispatchers.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize Sheriff Asmus to advertise in-house to fill openings for full time Jailor/Dispatchers.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Johnny Saarela effective January 7, 2015.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Sara Van Sloun effective January 3, 2015.

Human Resources

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING 2015 ELECTED OFFICIALS SALARIES

WHEREAS, the Todd County Board of Commissioners are responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, in a resolution passed on December 30, 2011, and December 18, 2012, the County Board approved salaries for the Elected Officials in accordance with the pay scales adopted by the County Board for non-union staff between the years of 2011-2014.

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NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners affirms the agreements reached previously with the Elected County Attorney, County Auditor-Treasurer, County Recorder, and the County Sheriff and salaries will be in accordance with the pay scale adopted for 2014.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

LEAVE OF ABSENCE – DONALD ASMUS

WHEREAS, the November 2014 election resulted in the election of a Todd County Sheriff's Office employee to the Todd County Sheriff, and;

WHEREAS, the employee has requested a leave of absence from his county position as provided for in Chapter 3, 3.088 of the MN State Statute.

NOW THEREFORE BE IT RESOLVED, that Donald Asmus be granted a leave of absence as pursuant to Chapter 3, 3.088 effective January 2, 2015.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

LEAVE OF ABSENCE – DENISE GAIDA

WHEREAS, the November 2014 election resulted in the election of a Todd County Auditor's Office employee to the Todd County Auditor-Treasurer, and;

WHEREAS, the employee has requested a leave of absence from his county position as provided for in Chapter 3, 3.088 of the MN State Statute.

NOW THEREFORE BE IT RESOLVED, that Denise Gaida be granted a leave of absence as pursuant to Chapter 3, 3.088 effective January 2, 2015.

Auditor Treasurer Report

Nothing at this time

Commissioner's Report

Erickson announced the meeting minutes from the Facility Meeting Committee have been sent to all Commissioners.

Adjourn

On motion by Kircher and second by Erickson, the meeting was adjourned.

Commissioner Warrants

Vendor Name	Amount
AMERICAN SOLUTIONS FOR BUSINESS	6,469.86
BRAATEN SAND & GRAVEL	9,569.59
COMPASS MINERALS AMERICA	11,783.51
EAGLE VALLEY PUBLIC SCHOOLS ISD 275	2,930.00
ELECTION SYSTEMS & SOFTWARE INC	12,708.44
FLEET SERVICES DIVISION	2,263.20
LONG PRAIRIE OIL COMPANY	4,203.13
M-R SIGN COMPANY INC	8,824.35
MCCC, MI33	8,348.00

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MORRIS ELECTRONICS	2,202.49
NORTHERN STAR COOP	3,011.51
NUSS TRUCK & EQUIP	2,095.07
PEMBERTON SORLIE RUFER & KERSHNER	2,344.50
ROYAL TIRE	4,837.54
RURAL MN CEP INC	16,790.28
STOECKEL JAHNER INC	10,925.00
TODD CO AUDITOR-TREASURER	4,154.14
WEST CENTRAL TECH SERVICE AREA	5,000.00
Payments less than 2000	43,859.73
Final Total	162,320.34

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held December 30, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on January 6, 2015.

Witness my hand and seal:



Dave Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer