

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
December 2, 2014*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of December, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

## Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following change.

1. Remove – 8.1 Funds Transfer

## Routine Business

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the November 18, 2014 Commissioner Board Meeting Minutes as read.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held November 25, 2014 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 39250 thru 39374 in the amount of \$86,054.50.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve appointment of Gary Barber to the Sauk River Watershed District Board of Managers.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Labor Contract with Madden, Galanter, Hansen, LLP. (Contract on file in the Administration Office).

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the increase in the suggested donation for the Senior Transportation Program to .20 per mile.

## Public Works

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **FISCAL YEAR 2015 FUNDING REDUCTION TO THE NEW LONG PRAIRIE SHOP SAVINGS ACCOUNT**

WHEREAS, on July 1<sup>st</sup>, 2014 the Todd County Board of Commissioners approved a resolution that created a dedicated savings account for the sole purpose of the construction of a new Long Prairie Public

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Works Shop, transferred \$200,000 of existing funds from the Road and Bridge Fund to this newly created savings account, and dedicated that future annual deposits to this savings account are funded at no less than a minimum of \$200,000 until the construction of the new Long Prairie Shop is completed, and; WHEREAS, during the preparation of the County's Fiscal Year 2015 Budget it has been determined that some additional budget cuts must be made in order to reduce the overall financial impact to the County's local levy.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners does hereby reduce the required annual \$200,000 deposit to the New Long Prairie Shop Savings Account to \$100,000 for Fiscal Year 2015 only.

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

## **AUTHORIZATION FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2015 COUNTY CONSTRUCTION PROGRAM**

WHEREAS, the Todd County Public Works Department Proposed 5-Year Plan has identified segments of County State Aid Highways, County Roads and Bridges which require construction work to be done in the near future in order to maintain, at its current level, the overall highway system, and;

WHEREAS, the costs of the proposed work will be paid for with a combination County State Aid Construction Funds, State Bridge Bond Funds, Sales Tax Funds, and Local Levy Funds, and;

WHEREAS, the following list of projects have been recommended for inclusion in the 2015 County Construction Program:

- County State Aid Highway 1 - from County State Aid Highway 38 to County Road 82  
*SAP 077-601-020* Bituminous Mill and Overlay Project
- County State Aid Highway 11 - from Trunk Highway 71 to County State Aid Highway 24  
*SAP 077-611-032* Bituminous Mill and Overlay Project
- County State Aid Highway 20 - from Trunk Highway 71 to County State Aid Highway 21  
*SAP 077-620-005* Bituminous Mill and Overlay Project
- County Road 63 - from County State Aid Highway 21 to County Road 79  
*CP 15:63* Bituminous Overlay Project
- County Road 64 - from County State Aid Highway 21 to County Road 79  
*CP 15:64* Bituminous Overlay Project
- County Road 89 - from Trunk Highway 71 to County State Aid Highway 20  
*CP 15:89* Bituminous Overlay Project
- County Road 89 - from County State Aid Highway 20 to County State Aid Highway 22  
*CP 15:89* Gravel Resurfacing Project
- Various County State Aid Highways and County Roads (Maintenance Projects)  
*CP 77-15-01* Bituminous Patching and Aggregate Shouldering Project  
*CP 77-15-03* Pavement Marking Project
- Various County State Aid Highways and County Roads (Safety Project)  
*SP 077-070-006* Ground In Wet Reflective Pavement Marking Project
- Bridge #L7077 located on 331<sup>st</sup> Avenue in Burnhamville Township  
*SAP 077-599-060* Bridge Replacement Project
- Bridge #R0402 located on 250<sup>th</sup> Street in Long Prairie Township  
*SAP 077-599-062* Bridge Replacement Project

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Bridge #L7075 located on 280<sup>th</sup> Street in Hartford Township  
SAP 077-599-064 Historic Bridge Restoration Project

NOW, THEREFORE BE IT RESOLVED, that the Public Works Department is hereby directed to prepare the necessary plans and specifications for the above noted projects for inclusion in the 2015 Construction Program.

On motion by Becker and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

## **2019 AREA TRANSPORTATION IMPROVEMENT PLAN**

### **TODD COUNTY PROJECT NOMINATION – CSAH 12**

WHEREAS, the Central Minnesota Area Transportation Partnership (ATP) annually solicits projects for State Transportation Improvement Program (STIP) funding which provides for improvements to the transportation systems, with money requests being project specific, and;

WHEREAS, project nominations must meet eligibility guidelines and qualifying criteria as established by the Central Area Transportation Partnership, and;

WHEREAS, the Todd County Public Works Department recommends that the following project be submitted and nominated for inclusion in the 2019 Area Transportation Improvement Plan, which is a prioritized list of transportation projects that the Central Minnesota Partnership recommends for inclusion in the State Transportation Improvement Plan (STIP),

County State Aid Highway 12 – from Trunk Highway 287 to Trunk Highway 28

*SP 077-612-01X: Bituminous Mill and Overlay Project with Aggregate Shouldering*

and;

WHEREAS, this project is currently being considered for inclusion in the Todd County Public Works Department Proposed Five Year Construction Plan.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby support the recommendation of the Public Works Department for submittal and nomination of the above noted project and requests said project be included in the State Fiscal Year 2019 Area Transportation Improvement Plan.

### **Ditch & Ag**

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To acknowledge Receipt of HHA petition from Constance Statema & Gregory Peters for ditch maintenance on CD32 located in Turtle Creek Twp section18.

### **Todd County Ag Society**

Delvin Durheim, President of the Todd County Ag Society was present and gave the Annual Report November 1, 2013 to October 31, 2014.

### **Soil & Water**

Tim Stieber, SWCD Director reported on the Water Plan Revision. SWCD has begun the process of updating the water plan that will be in effect for 2016 to 2020. An update will be provided as to the activities and planning meetings underway associated with this effort.

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## Planning & Zoning

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To change the working title for Linda Bless from Planning and Zoning Specialist to Senior Land use Planner at the same Grade and Step.

## Closed Session I

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To close regular board meeting 9:41 am and go into closed session for the HHS Division Director Evaluation.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To re-open the Regular Board Meeting at 10:13 am.

## Auditor Treasurer Report

State Auditors are here Wednesday 12/3/14 – Thurs 12/5/2014. Denise read a letter from MCIT and provided the annual review report.

## Commissioner's Report

Facility meeting minutes were sent to each commissioner the meeting was held in Staples. Discussion was held regarding panic buttons for each floor and signage for the facility. Neumann thanked all constituents that came to the TNT Meeting last Tuesday. Becker suggested that all Department Heads should attend this meeting next year. The AMC Conference is being held December 7 - 9, 2014 in St. Cloud, MN. Kneisl gave an update on the Prairie Lakes Meeting in Perham.

Kneisl recessed the meeting for 20 minutes.

## Closed Session II

On motion by Becker and second by Erickson the Regular Meeting was closed and went into Closed Session II for Labor Negotiations at 10:35 am.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To open the Regular Board Meeting at 11:38 am.

On motion by Kircher and second by Neumann, the meeting was adjourned.

### Commissioner Warrants

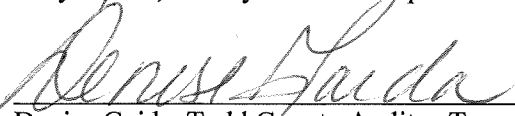
| Vendor Name                        | Amount           |
|------------------------------------|------------------|
| BLUETARP FINANCIAL INC             | 3,477.45         |
| COMPASS MINERALS AMERICA           | 28,418.29        |
| FRESHWATER EDUCATION DISTRICT 6004 | 13,105.00        |
| TRIMIN SYSTEMS INC                 | 2,107.04         |
| Payments less than 2000            | 38,946.72        |
| <b>Final Total</b>                 | <b>86,054.50</b> |

# TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held December 2, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on December 16, 2014.

Witness my hand and seal:

  
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Gary Kreisl, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer