

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

October 28, 2014

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 28th day of October, 2014 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Approval of Minutes

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the September 23, 2014 minutes as read.

Introduction of New Staff

Lisa Chapin, Financial Support Services Unit Manager was present and introduced the new employees to their Department. Peggy Freyholtz, Seasonal Energy Assistance processor and Janel Toppari-Sovich, the new Energy Assistance Program Coordinator.

Child Support Department/Supervision

Jackie Weis, Child Support Supervisor from Morrison County was present and gave the past year reports for the employees and reimbursements from the State.

Jackie Och, HHS Director also reported that they have received a resignation of an employee from the Child Support Department and will be having future discussion and looking at maybe reorganization or reassignments of this department.

NACCHO Funding Award

Katherine Mackedanz, Community Planning Unit Manager reported the National Association of County and City Health Officials (NACCHO) have provided funding for the Accreditation Support Initiative (ASI). The ASI is aimed at supporting local public health departments in undertaking accreditation preparation activities. The Morrison-Todd-Wadena Community Health Board has received \$15,000 to implement its Quality Improvement Plan and related strategies across the Community Health Board.

NJPA Innovative Funding Award

Katherine Mackedanz, Community Planning Unit Manager also reported on the Innovative Funding Award. The National Joint Powers Alliance released an Innovative Funding Opportunity for Cities and Counties in Region Five. On September 25th, applications were reviewed and the Morrison-Todd-Wadena Community Health Board application was prioritized for funding. The CHB applied for \$68,000 to implement its Community Health Improvement Plan focused on mental health prevention. Specifically the funds will be used for a public education campaign focused on identifying early signs and symptoms of mental health conditions, training for regional providers, and coordination with healthcare on chronic disease and mental health conditions.

SCHA 2014 Community Reinvestment Program

On a motion by Kircher and second by Neumann the following motion was approved by unanimous vote: To approve the South Country Health Alliance 2014 Community Reinvestment Program funding application. Todd County Health & Human Services along with City of Eagle Bend, Eagle Valley School, Lutheran Social Services, and Todd County Council on Aging plan to apply for South Country Health Alliance 2014 Community Reinvestment Program funding. This application will support the development of a new community kitchen in Eagle Bend which will provide congregate and home delivered meals to residents across Todd and Wadena Counties. It is imperative that a new kitchen be built to meet the growing demands for senior meals and services as well as the regional nutrition needs for residents of all ages. The new kitchen in Eagle Bend will be a central hub serving both current and future South Country Health Alliance members by providing home delivered meals, congregate dining, meals for community organizations (i.e., schools, jails) and providing space for community classes, programs, and economic opportunities for disabled individuals.

Environmental Health Program

Jackie Och, HHS Director reported Michelle Warnberg is the Morrison County Public Health sanitarian staff contracted to implement Todd County's environmental health program. Michelle was unable to attend today's meeting, but will attend one of the upcoming meetings in November, 2014. Michelle will provide an update on the program, discuss recent program changes, and answer any questions.

On a motion by Becker and second by Kircher the following motion was approved by majority vote with Neumann voting against: To approve the 2015 environmental health contract with Morrison County. Todd County Health & Human Services contracts with Morrison County Public Health sanitarian staff to implement its environmental health program. Contract is on file in the Administration office and the HHS Office.

On a motion by Erickson and second by Becker the following motion was approved by roll call vote: Erickson, yes; Becker, yes; Kircher, no, Neumann, no, Kneisl, yes. To accept the 2015 fee schedule for the Environmental Health Program.

Jackie also reported discussion of Environmental Health Draft Ordinance Changes. The Todd County Environmental Health ordinance has been updated to reflect state law and be in alignment with Morrison County. Draft Ordinance is on file in the Administration Office and the HHS Office and will be posted to the County Website and local papers. The Ordinance will then be brought to the November 18, 2014 Commissioner Meeting for final approval.

3rd Quarter Financial Report

Jena Peterson, Administrative Services Unit Manager reported on the 3rd Quarter Financial Report. Reports are on file in the Administration Office and the HHS Office.

South Country Health Alliance Report Investigation

Jackie reported there had been a compliance report investigation received on the volunteer driver program. After 3 month of claims were investigated by SCHA there were no waste or abuse claims and following protocol and gave suggestions for best practice in the future.

Kneisl read a thank you letter from Stephanie Och, Hands of Hope Coordinator, for Todd County's support.

Social Services Fund Warrants

On a motion by Neumann and second by Erickson the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$144,073.04.

On a motion by Neumann and second by Erickson, the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$127,748.18.

On a motion by Neumann and second by Kircher the meeting was adjourned for the month of October, 2014.

Warrants for Publication

Vendor Name	Amount
BETHANY CHRISTIAN SRVS	\$3,355.00
COMMUNITY & FAMILY SRVS LLC	\$7,644.92
# 4453 Foster Care Provider	\$2,340.00
FRASER CHILD CARE	\$4,216.00
J & J HOLMES INC	\$2,985.34
KINDRED FAMILY FOCUS	\$29,426.68
LUTHERAN SOCIAL SRVS OF MN INC	\$2,723.07
MERIDIAN SERVICES INC	\$9,590.46
NEXUS INC - MILLE LACS ACADEMY	\$3,969.90
NORTHERN PINES MENTAL HLTH CTR	\$26,289.00
NORTHWOOD CHILDRENS SRVS	\$4,063.17
PINEHAVEN YOUTH AND FAMILY SRVS	\$6,623.70
PRODUCTIVE ALTERNATIVES INC	\$3,000.98
TODD COUNTY DAC	\$7,447.86
WOODLAND HILLS	\$10,079.75
Payments less than \$2,000	\$20,317.21
Final Total	\$144,073.04

ANDERSON FUNERAL HOME	\$3,100.00
BELMONT FUNERAL HOME	\$3,500.00
DHS-MSOP-MN SEX OFF PROGRAM	\$7,399.70
DHS-ST PETER RTC	\$13,237.00
DHS-SWIFT	\$12,183.34
MORRISON COUNTY SOCIAL SERVICE	\$2,062.50
PERISH/ALAN	\$3,861.62
RURAL MN CEP INC	\$23,875.07
TODD COUNTY AUDITOR/TREASURER	\$15,096.10
V13188	\$2,898.96

Payments less than \$2,000	\$40,533.89
Final Total	\$127,748.18

On a motion by Neumann and second by Kircher the preceding minutes of the Health & Human Services Meeting held October 28, 2014 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on November 25, 2014.



Gary Kneisl, County Board Chairperson



Denise Gaida, County Auditor/Treasurer