

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: September 23, 2014

Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Approve August 26, 2014 Meeting Minutes	9:04
5	General	9:05
	Review WIC, CTC & Immunization Clinic Services	
	Proposed 2015 Environmental Fee Schedule	
	Updated on MN Choices Roll Out	
6	Claims	
	Adjourn	

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

August 26, 2014

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 26th day of August, 2014 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Approval of Minutes

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the July 22, 2014 minutes as read.

General

New Employees were introduced to the Commissioners: Tonya Danielson, HHS Office Support Specialist and Jen Nelson, Intern for Health & Human Services.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve applying for the Healthy Housing Grant.

Emily Steinert, Family Services Unit Manager was present and reported to the Commissioners on the Northstar Care for Children. The Department of Human Services is implementing a new program to equalize payments for foster care, relative custody assistance and subsidized adoptions for children entering permanency who are six years of age or older. Northstar Care for Children will begin effective January 1, 2015. This will require staff training for the use of a new assessment tool and payment calculations. Implementing the program will also change the placement reimbursement process to counties.

Jackie Och, HHS Director reported on the Health & Human Services Booth at the Todd County Fair. She felt this was a success and a lot of information was available for the public. Jackie also announced the Health & Human Services Open house will be tonight 8/26/2014 from 4:30 – 6:00 pm. There will be tours through the newly remodeled facility and managers available for questions.

Social Services Fund Warrants

On a motion by Neumann and second by Kircher the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$154,824.02.

On a motion by Neumann and second by Kircher, the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and

Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$127,489.28.

Commissioner Kneisl adjourned the meeting for the month of August, 2014.

Commissioner Warrants

Vendor Name	Amount
CATHOLIC CHARITIES	\$19,861.20
CHAFFIN CONSTRUCTION & REMODELING	\$3,791.50
COMMUNITY & FAMILY SRVS LLC	\$6,329.86
DEPARTMENT OF CORRECTIONS	\$16,348.00
#4453 Foster Care Provider	\$2,418.00
HEARTLAND GIRLS RANCH	\$10,736.00
J & J HOLMES INC	\$2,985.34
KINDRED FAMILY FOCUS	\$14,531.47
MERIDIAN SERVICES INC	\$4,589.63
NEXUS INC - MILLE LACS ACADEMY	\$8,169.73
NORTHERN PINES MENTAL HLTH CTR	\$5,154.50
NORTHWOOD CHILDRENS SRVS	\$7,995.27
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$12,776.73
PRODUCTIVE ALTERNATIVE INC-FERGUS	\$2,087.99
TODD COUNTY DAC	\$6,808.92
WEST CENTRAL REG JUVENILE CTR	\$6,416.66
Payments less than 2000	\$23,823.22
Final Total	154,824.02

DHS - ST PETER RTC - 472	\$12,989.00
DHS - SWIFT	\$6,095.23
FRESHWATER EDUCATION DISTRICT 6004	\$16,429.00
HORMEL FOODS BENEFIT SERVICES	\$3,024.02
INFORMATION SYSTEM CORP	\$9,500.00
ITEN FUNERAL HOME	\$4,150.00
KARVONEN & SON FUNERAL HOME	\$4,495.00
MORRISON COUNTY SOCIAL SERVICE	\$2,825.00
PERISH/ALAN	\$3,861.17
RURAL MN CEP INC	\$13,889.05
Payments Less than 2000	\$50,231.81
Final Total	\$127,489.28

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Review Public Health WIC, CTC & Immunization Clinic Services	
Date of Meeting: 09/23/14	Total time requested: 30
Department Requesting Action: HHS	
Presenting Board Action/Discussion at Meeting: Heidi Brings, Emily Steinert, Jackie Och	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$0	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Proposed 2015 Environmental Fee Schedule	
Date of Meeting: 09/23/14	Total time requested: 10
Department Requesting Action: HHS	
Presenting Board Action/Discussion at Meeting: Jackie Och	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Morrison County is contracted to provide the Sanitarian Services for Todd County. In reviewing the 2014 Fee Schedule with the Morrison County, Interim Public Health Director it was suggested to align the Morrison and Todd County Environmental Fee Schedules. Morrison County is requesting to increase the Sanitarian contracted rate from \$44.00/hour to \$45.00/hour. With the 2015 proposed increase in fee schedules along with the increase of the Sanitarian contracted rate the Environmental Program will remain budget positive for Todd County.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve the proposed increase to the Todd County Environmental Fee Schedule and to approve the \$1.00/hour increase from \$44.00 to \$45.00 for the contracted Sanitarian services provided by Morrison County.	
Financial Implications: \$0	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

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Seal	

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Update on MN Choices roll out	
Date of Meeting: 09/23/14	Total time requested: 10
Department Requesting Action: HHS	
Presenting Board Action/Discussion at Meeting: Mike Steinbeisser, Kim Decock, Jackie Och	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$0	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker

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Seal	

Commissioner Warrants

Vendor	Amount
DHS - MSOP-MN SEX OFFENDER PROGRA	14,077.70
DHS - ST PETER RTC - 472	25,186.00
DHS - SWIFT	55,810.75
MORRISON COUNTY SOCIAL SERVICE	2,087.50
PERISH/ALAN	3,718.28
RURAL MN CEP INC	14,273.64
TODD COUNTY AUDITOR/TREASURER	30,192.20
US POSTAL SERVICE	4,907.00
Payments less than 2000	44,386.00
Final Total	194,639.07

CENTRAL MN MENTAL HEALTH CTR	2100.00
COMMUNITY & FAMILY SRVS LLC	4607.42
DEPARTMENT OF CORRECTIONS	9589.00
DHS - SWIFT	6074.63
# 4453 FOSTER CARE	2418.00
HEARTLAND GIRLS RANCH	3696.00
KINDRED FAMILY FOCUS	18421.05
MERIDIAN SERVICES INC	4488.77
NEXUS INC - MILLE LACS ACADEMY	4151.83
NORTHERN PINES MENTAL HLTH CTR	3530.50
PINEHAVEN YOUTH AND FAMILY SRVS INC	9647.15
PRODUCTIVE ALTERNATIVE INC-FERGUS	3284.59
# 11442 FOSTER CARE	3210.12
TODD COUNTY DAC	7010.64
WEST CENTRAL REG JUVENILE CTR	3208.33
Payments less than 2000	18187.43
Final Total	103625.46