

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 19, 2014*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19th day of August, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes.

1. Add – Approve Hire of EAP Worker Position

Routine Business

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the August 5, 2014 Regular Board Minutes as read.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 38316 thru 38458 in the amount of \$251,712.68 and Health & Human Services Commissioner Warrants in the amount of \$38,558.67.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale 3.2 Malt Liquor License for Rodney Lanners, for Eagle Mountain Inc.

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR BROWERVILLE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Browerville Sportsman Club to hold a raffle at the Clarissa Ballroom at the address 19281 Kotter Road, Clarissa, MN on March 1st, 2015.

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR LONG PRAIRIE HOCKEY ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Long Prairie Hockey Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Long Prairie Hockey Association to hold a raffle at Thunder Lodge Sports Bar & Supper Club at the address 22056 Highway 71, Long Prairie, MN on October 4th, 2014.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve contract with Rainbow Rider for county transportation services for CY 2015

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in the amount of \$60,000. Grant is being pursued for funding from the DOT. (Contract on file in the Administration Office).

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve purchase of 2 vehicles from Ranger - GM, Hibbing, MN, which was the lowest bid received.

Parks & Trails

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Parks and Trails Committee to continue with the process of receiving bids and installing playground equipment at Battle Point Park and the removal of the island in this location for additional parking.

Public Works

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

BID REJECTION FOR SP 077-595-001 (STAPLES DEPOT RESTORATION)

WHEREAS, sealed bids were received on August 12th, 2014 by the Todd County Engineer for SP 077-595-001, said project for the Restoration of the Staples Depot in the City of Staples, and;

WHEREAS, only one bid was received from Eagle Construction Company, Inc. of Little Falls, Minnesota for \$1,031,250.00, and;

WHEREAS, the total available capped funds allocated for this project are \$505,150.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby reject the bid of \$1,031,250.00 from Eagle Construction Company, Inc. and instruct the County Engineer to continue to work with Staples Historical Society on the Restoration of Staples Depot known as SP 077-595-001.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

EXHIBIT E FOR GRANT AGREEMENT TO STATE TRANSPORTATION FUND (BRIDGE FUNDS) GRANT TERMS AND CONDITIONS (SAP 077-598-025)

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.77J83, and;

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and;

WHEREAS, the amount of the grant has been determined to be \$150,073.00 by reason of the lowest responsible bid.

NOW, THEREFORE BE IT RESOLVED, that Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The County Board Chairman and the Todd County Auditor/Treasurer are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

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On motion by Becker and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

**EXHIBIT E FOR GRANT AGREEMENT TO STATE TRANSPORTATION
FUND (BRIDGE FUNDS)
GRANT TERMS AND CONDITIONS
(SAP 077-598-026)**

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.77J84, and;
WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and;
WHEREAS, the amount of the grant has been determined to be \$192,610.00 by reason of the lowest responsible bid.
NOW, THEREFORE BE IT RESOLVED, that Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The County Board Chairman and the Todd County Auditor/Treasurer are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**EXHIBIT E FOR GRANT AGREEMENT TO STATE TRANSPORTATION
FUND (BRIDGE FUNDS)
GRANT TERMS AND CONDITIONS
(SAP 077-598-027)**

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.77J87, and;
WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and;
WHEREAS, the amount of the grant has been determined to be \$82,561.00 by reason of the lowest responsible bid.
NOW, THEREFORE BE IT RESOLVED, that Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The County Board Chairman and the Todd County Auditor/Treasurer are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Planning & Zoning

Conditional Use Permit to construct and operate a private school for up to 30 students. School will not have running water and will be serviced by outhouse. Use Permit is required for schools located in Ag/Forestry-1 zoning was presented, failed for lack of motion.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit to add a grain dryer with grain lag. Grain dryer is 108 ft and lag is 135 ft. Dryer is needed for wet grain during the harvest season. Use Permit is required for all

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structures over 35 ft in height located in Commercial zone district. Owners: CHS Prairie Lakes. Site Address 20298 Hwy 71 South, Long Prairie, MN 56347. Parcel #'s 21-0007100 and 21-0007801. NW4 SE4 E of Hwy 71 and the N 425.80 ft SW4 SE4 Lying e'rly of centerline Hwy #71, Section 6, Twp 128, Range 33, Round Prairie Township, Todd County. Granted without change or conditions

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit to construct a 18x20 ft addition to the existing building to be used for offices for the business of Sanitary Services. Use Permit is required for commercial services located in R-2 zone. Owner: Prairie Sanitary Service. Michael & Virginia Bruder, 22927 235th Avenue, Long Prairie, MN 56347. Site Address: 22936 235th Avenue, Long Prairie, MN 56347. Parcel #18-0033400. W2 NW4 lying W of Desc Line: Comm at NW cor of W2 NW4, E 1040.66 ft to pt of beg, SW 1830.66 ft, NW 178.25 ft, SW 1198.25 ft & terminating, Ex N 241.71 ft of W 241.71 ft of NW4 NW4 & Ex S 400 ft of N 921.08 ft of W 544.50 ft of W2 NW4 & Ex S 400 ft of N 1321.08 ft of W 544.50 ft of W2 NW4, Section 29, Twp 129, Range 33, Long Prairie Township, Todd County. Granted with condition that a compliant septic design be submitted prior to building permit for office addition.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize expenditure of \$6,286.80 for cost sharing a replacement septic system for parcel #10-0039900.

Soil, Water & Conservation District

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize transfer of \$4,777 collected for the Local Water Plan to Soil and Water fund (79).

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize transfer of \$50,711 from county fund 603 to SWCD fund 79 for purposes of implementing the feedlot program county wide.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize signing Feedlot Program Grant Agreement to allow receipt of \$5,354 in funds.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize transfer of \$5,000 collected for the Wetlands Conservation Act match to Soil and Water fund (79).

Ag & Ditch Inspector

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT FOR DITCH MAINTENANCE – COUNTY DITCH 22
WHEREAS, Monroe Shrock is requesting to maintain approximately 500 feet of CD22 which is located on his own property in Iona Twp section 30, parcel # 13-0029000. The maintenance will be done at Monroe's own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

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WHEREAS, an onsite inspection was done July 28, 2014, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade.

An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16 ½ feet of the ditch.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Monroe Shrock to maintain approximately 500 feet of CD22 located on his own property, at his own expense

Assessors' Office

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve abatement as presented for taxes payable in 2013 and 2014; reduce current year market value for parcel #03-000800.

Todd County Development Corporation

Rick Utech, TCDC Director was present and reported on the TCDC Semi-Annual report to the Todd County Board of Commissioners. (Full report on file in the Administration Office).

Todd County Emergency Management

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Steve Och to the Central Minnesota Users Committee.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint Steve Och as representative and Michael Wisniewski as alternate to the Owners and Operators (O & O) Committee.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Michael Wisniewski as Representative and Sarah Booker as Alternate for the Central Minnesota Regional Advisory Committee (RAC).

Springsted Study

Ann Antonsen, Vice President of Springsted Inc. was present and reported on the Todd County Classification and Compensation Study.

Health & Human Services

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to recommend the Majority Vote Referendum in determining if Correctional Plan Members will continue Social Security contributions.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve hiring of Peggy Freyholz as part-time Seasonal Energy Assistance Worker, Grade 15, Step 1, \$12.97 per hour.

Commissioners

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint Randy Neumann as liaison for Sauk River Watershed District Board of Managers.

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On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Dave Kircher as alternate for the South Country Health Alliance Board.

Discussion was held regarding negotiations whether to have all 5 Commissioners involved. All Commissioners agreed to have 5 Commissioners at negotiations and have the Labor Attorney involved later as needed.

Commissioner's Report

Kneisl reported that the AMC Meeting will be held in Alexandria at the Arrowwood Resort on September 3 & 4, 2014. The Perham Incinerator Open House date and time will be announced next week. He suggests that the Commissioners attend. Erickson announced he will be out of town September 29 through October 12, 2014. He will miss the first meeting in October. Becker announced she completed her orientation for the Region 5 Membership. Future Public Hearings schedules are: Sales Tax for Transportation for Public works September 9, 2014 at 7:00 pm and Proposed Solid Waste Service and MSW Tipping fees will be held September 17, 2014 at 7:00 pm, both being held at the Todd County Historic Courthouse.

On motion by Kircher and second by Neumann the meeting was adjourned for the month of August, 2014.

Commissioner Warrants

Vendor Name	Amount
BAUER/BARRY & LARAE	6,662.50
BLUETARP FINANCIAL	4,229.14
CELLEBRITE USA CORP	8,083.99
CENTRAL APPLICATORS INC	14,721.18
CENTRAL ELECTRIC	2,997.49
DELL MARKETING L.P.	6,245.92
ELECTION SYSTEMS & SOFTWARE INC	9,235.02
EMERGENCY AUTOMOTIVE TECH	2,260.64
INDEPENDENT EMERGENCY SERVICES	94,166.35
LONG PRAIRIE LEADER	2,622.51
M-R SIGN COMPANY INC	3,150.09
MENCH/JAMES	4,465.00
MORRISON CO PUBLIC HEALTH SERV	5,221.10
STAPLES WORLD	3,976.17
TRISTAR POWER SYSTEMS	30,365.00
TRUENORTH STEEL	11,020.40
WIDSETH SMITH NOLTING INC	5,204.77
Payments less than 2000	37,085.41
Final Total	251,712.68
HHS Warrants	
# 11919 Foster Care	\$4,292.26
# 1477 Foster Care	\$2,265.48

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# 10746 Foster Care	\$4,666.12
# 12490	\$3,210.67
Payments less than 2000	\$24,124.14
Final Total	\$38,558.67

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held August 19, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on September 2, 2014.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer