

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
July 15, 2014*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15<sup>th</sup> day of July, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

## **Approval of Agenda**

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes.

1. Add – Appointment of Park Board Member
2. Remove - 9.1 Hire FT Water Planner Position

## **Routine Business**

Introduction of Travis Genty as the new GIS Technician.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the July 1, 2014 Regular Board Minutes as read.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 222776 thru 223021 in the amount of \$760,619.13.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 38023 thru 38161 in the amount of \$140,094.04 and the HHS Commissioner Warrants in the amount of \$31,799.76.

On motion by Neumann and second by Erickson, the following motion was introduced discussed regarding adding security glass in the Court Administration Office. Motion failed with Kircher, Becker, Erickson and Kneisl voting against. This subject will be researched and a line item will be added to the general fund under the building fund budget.

## **Auditor/Treasurer**

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **REAPPOINTMENT TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF TODD COUNTY, MINNESOTA**

WHEREAS, the term of Duane Grewe expires in September 2014, and;  
WHEREAS, the appointment to fill a vacancy on the HRA Board must be approved by the Todd County Board of Commissioners at a regular County Board meeting, and;  
WHEREAS, a letter was received from the Todd County Housing & Redevelopment Authority that Duane Grewe has taken the Oath for another 5 year term.  
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners appoint Duane Grewe, for a five year term, beginning September, 2014 through September, 2019, to the Housing and Redevelopment Authority of Todd County, Minnesota.

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## Public Works

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Right of Way Application Permit Application from Nathan Bettis to Mow/Bail CSAH 14, CSAH 21 & CR 89 Ditches. (Permit is on file in the Administration Office).

## Sheriffs' Department

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hire of Sara Van Sloun as a Temporary Full-time Jailer/Dispatcher effective June 29, 2014 at a Grade 17, Step 1 on a temporary basis of up to one year.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Kay Christensen as a Full-time Jailer/Dispatcher at a Grade 17, Step 1 with an effective date of July 13<sup>th</sup>, 2014.

## Health & Human Services

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote with: To approve the two year contract extension (July 2014 - June 2016) for the Positive Community Norms marketing contract with Sara Wolf-Thompson.

## Commissioner's Report

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Alex Weego to the Parks and Trails Board effective immediately.

Kircher reported on the invasive species topic. The County is responsible for developing a plan task force or committee due by the DNR by December 31, 2014. Denise Gaida, Auditor Treasurer is working with Tim Stieber, SWCD Director, the Lake Associations and the State on this project. Stieber will bring more information when available back to the Board. Kneisl reported he received a letter from the Sauk River Watershed inviting the Commissioners to attend their meeting on July 31, 2014 in Melrose at 3:30. Kircher and Erickson are planning to attend. This will be posted on the County Website in case more Commissioners plan on attending. Becker reported she attended the Rainbow Rider meeting. They are looking for a 5% increase to the County in the amount of \$41,807.08 and an additional \$10,000.00 for new buses. Neumann attended Breakfast on the Farm which was held July 12, 2014 at the Lee Paskewitz Farm, they had good attendance. Neumann then attended the Bertha Parade. Erickson had nothing to report at this time.

On motion by Neumann and second by Neumann the meeting was adjourned.

### Auditor Warrants

Vendor Name	Amount
COMPUTER PROFESSIONALS	4,030.00
DELL MARKETING L.P.	4,299.36
DOBRTZ - HANTGE FUNERAL CHAPEL	4,865.00
EAGLE CONST CO INC	10,963.00
MIDSTATE TILE CO	6,283.30
MN ELEVATOR INC	5,217.60
RIKE-LEE ELECTRIC INC	10,835.70
ROYL MASONRY COMPANY	2,952.00
Payments less than 2000	14,346.30
AMERICAN HERITAGE BANK	34,456.22

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CENTERPOINT ENERGY	3,496.66
CLIFTON LARSONALLEN, LLP	5,500.00
FLEET SERVICES DIVISION	3,441.60
FLEET SERVICES/WEX BANK	6,770.48
GREAT RIVER REGIONAL LIBRARY	80,014.00
LONG PRAIRIE OIL COMPANY	4,044.74
LONG PRAIRIE SANITARY SERVICE	2,116.22
MINNESOTA POWER & LIGHT	10,217.90
MN DEPT OF FINANCE	6,318.50
MUELLNER/GERALD	6,747.13
Prairie Lakes Municipal Solid Waste Auth	15,841.56
TODD COUNTY DAC	3,974.38
Payments less than 2000	23,460.64
CARD SERVICES COBORNS	2,118.76
CENTRAL SUSPENSIONS INC	2,400.00
ELMES CONSTRUCTION COMPANY	2,250.00
GENE-O'S COUNTRYSIDE REST LLC	4,557.93
GEORGE ELECTRIC	2,454.00
LONG PRAIRIE OIL COMPANY	3,025.16
MORRISON COUNTY	50,190.00
NORTHERN STAR COOP	3,863.63
PETERS & CHURCHWELL	3,306.50
WENKER/MELISSA	5,306.00
Payments less than 2000	12,886.45
AMERICAN HERITAGE	11,145.47
AMERICAN HERITAGE BANK	24,600.86
ANDERSON BROTHERS	131,594.24
FLEET SERVICES DIVISION	11,257.68
IMPACT TECHNOLOGY	6,277.65
LONG PRAIRIE LEADER	6,352.00
MORRISON CO PUBLIC HEALTH SERV	2,301.37
PEMBERTON SORLIE RUFER & KERSHNER	2,635.72
QUALITY LOGO PRODUCTS	2,582.18
RAINBOW RIDER	5,000.00
ROSE CITY SIGN INC	10,000.00
STAPLES ADVANTAGE	3,783.26
TODD CO AUDITOR-TREASURER	2,036.16
TRAFFIC MARKING SERVICE INC	85,730.53
UNIV OF MN-EXT FISCAL & ACCT	30,584.70
US POSTAL SERVICE	23,500.00
ZAYO ENTERPRISE NETWORKS	3,286.63
Payments less than 2000	16,100.94
COMPUTER PROFESSIONALS	4,285.00

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PROVANTAGE	3,580.00
TODD CO COURT ADMINISTRATOR	2,500.00
Payments less than 2000	8,934.02
Final Total	760,619.13

## Commissioner Warrants

Vendor Name	Amount
CENTRAL TODD COUNTY CARE	2,503.40
EMERGENCY AUTOMOTIVE TECH	8,371.09
ESRI	10,718.42
HANCOCK CONCRETE PRODUCTS CO	4,114.17
KONG CRETE FINISHES INC	29,300.00
MCCC, MI33	4,771.06
PHELAN CPA/FRANCIS	2,655.00
SEACHANGE	8,875.89
TRUENORTH STEEL	27,020.27
WIDSETH SMITH NOLTING INC	2,728.60
Payments less than 2000	39,036.14
Final Total	140,094.04

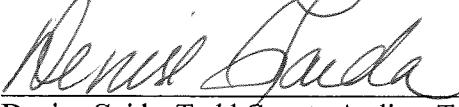
## HHS Commissioner Warrants

Vendor name or #	Amount
# 11919 Foster Care	\$4,153.80
# 1477 Foster Care	\$2,192.40
# 10746 Foster Care	\$4,417.20
# 12490	\$2,692.82
Payments less than 2000	\$18,343.54
Final Total	\$31,799.76

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held July 15, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on August 5, 2014.

Witness my hand and seal:

  
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Gary Kneisl, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer