

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 1, 2014*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of July, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes.

1. Add – St. John Vianney Church Gambling Permit
2. Add – Permission to seek County Life Insurance Bids and Dental Plans

Routine Business

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the June 3rd and June 17, 2014 Regular Board Minutes with the correction on the June 17 meeting minutes of adding Commissioners Neumann and Becker and HHS Director attended the District 4 AMC Meeting.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held June 24, 2014 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To Approve the Commissioner Warrants number 37898 thru 38022 in the amount of \$83,386.42.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a 1 Day Temporary On Sale Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) for August 23, 2014 at 16268 County 50, Long Prairie, MN.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one day dance license for the American Legion Post 417 (Little Sauk Legion) to be held August 23, 2014 at the parking lot of the Legion at 16268 County 50, Long Prairie.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Tyler Carlson to the Sauk River Watershed District Board of Managers for a three year term beginning July 1, 2014.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR ST JOHN VIANNEY CHURCH

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the St John Vianney Church through this resolution.

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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the St John Vianney Church to hold a raffle at the address 18910 Ellipse Loop, Long Prairie, MN on August 10th, 2014.

Public Works

Discussion was held regarding an agreement received from Nate Bettis to Mow/Bail CSAH 14, CSAH 21 & Co Rd 89 ditches. It was decided to have the County Attorney review the contract and bring it back to the next Commissioner Meeting July 15, 2014.

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote: To approve the Personnel Action Form to hire Casey Pepping to fill the vacant Heavy Equipment Position at the Little Sauk Shop.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

CREATION OF A FUNDING PLAN FOR THE FUTURE CONSTRUCTION OF A NEW PUBLIC WORKS LONG PRAIRIE SHOP

WHEREAS, the Todd County Public Works Long Prairie Shop was originally constructed in 1957 and is currently starting to show signs of overall rapid building deterioration due to its age, and;

WHEREAS, the daily operations of the Long Prairie Shop create concerns such as heat and cooling efficiencies, communication efficiencies, accessibility and use efficiencies, and overall basic functioning efficiencies, and;

WHEREAS, the construction of a new shop on the existing Public Works campus would provide the most cost effective solution and provide additional benefits to the overall function of the County such as additional cold storage space, ability to consolidate shops, and continued use of existing facilities and enhancements, and;

WHEREAS, it is understood that the construction of a new shop would unfortunately be a significant financial burden to the County and that the benefits of having a long range funding plan is warranted.

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners hereby authorize the Todd County Auditor/Treasurer to create a dedicated savings account for the sole purpose of the construction of a new Long Prairie Public Works Shop, and;

BE IT FURTHER RESOLVED, that the Todd County Auditor/Treasurer transfer \$200,000 of existing funds from the Road and Bridge Fund to this newly created savings account, and;

BE IT ALSO FURTHER RESOLVED, that the Todd County Auditor/Treasurer create an additional budget line account in the Public Works Budget for future annual deposits to the dedicated savings account for the construction of a new Long Prairie Shop and that those annual deposits are funded at no less than a minimum of \$200,000 annually until the construction of the new Long Prairie Public Works Shop is completed.

Soil & Water

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve hiring of Deja Anton SWCD Resource Conservationist at Grade 18, Step 6 for SWCD to manage the feedlot program responsibilities with a start date of July 21, 2014.

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On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve motion to create the position of SWCD Program Coordinator open to internal advertisement at Grade 18 open through July 11th, 2014 to replace current Office Coordinator position. If no internal applications are received, the department can advertise externally.

Planning & Zoning

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL – “PRAIRIE LAKES III”

WHEREAS, Owners David Patterson & Shannon O’Toole have applied to subdivide property located as parts of NW4NW4, SW4NW4, NW4 SW4, all W of State Hwy 71, Section 32, Long Prairie Township. Plat of “Prairie Lakes III” consists of Lot One, One Block containing 30.7 acres. Plat abuts an existing public road. Property is located in a Commercial Zone.

WHEREAS, Applicants appeared before the Todd County Planning Commission at a public hearing on April 3, 2014, where this preliminary plat known as “Prairie Lakes III” was recommended to the County Board of Commissioner for approval with one condition, and;

WHEREAS, On April 15, 2014 the Todd County Board of Commissioners approved said Preliminary Plat to move forward and be completed with one condition: This wording be added to the lot – “this lot is located in a Commercial Zone and there will be sights, sounds and activities associated with Commercial businesses. No lot owner shall bring action of law against a commercial operation, as long as such commercial activity complies with state and county regulations” and;

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Prairie Lakes III” be approved as presented.

MIS

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the hiring of Travis Genty as full time GIS Technician, Grade 18, Step 2, \$16.542 per hour. Start date to be determined.

Solid Waste/Transfer Station

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Prairie Lakes Municipal Solid Waste Authority Joint Powers Agreement for Clay County join membership and approve amended Joint Powers Agreement. (Full JPA on file in the Administration Office).

Discussion was held regarding increasing the tipping fees effective September 1, 2014 and the Solid Waste Fee (Parcel Charge) effective January 1, 2015. On motion by Becker the Board Action was tabled so this topic can be discussed at the next Work Session July 8, 2014 at 1:00 pm then brought back to the next Commissioner Meeting July 15, 2014.

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Sheriffs' Department

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the quote replacement/upgrade 911 UPS System in the amount of \$25,960.00, from TRISTAR, with freight and shipping to be extra.

Ditch/Ag Inspector

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – PRIVATE CROSSING – COUNTY DITCH 8

WHEREAS, Aspen Plantations LLP is requesting to install a private culvert crossings on their property, parcel number 26-0027401, located in Ward Twp, section 28. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection was done on May 28, 2014, and;

WHEREAS, this property had an unapproved rock crossing that was installed by a previous owner many years ago. This unapproved crossing was removed as part of the maintenance project being done on CD8. A new crossing is needed to access land on south side of ditch. Project plan is to install two – five foot culverts; this will exceed the combined hydraulic capacity of the two upstream culverts.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Aspen Plantation LLP to install a private culvert crossing in CD8, located on their own property, at their own expense.

Health & Human Services

Discussion was held regarding the handicap parking in front of the HHS Building. There are two stalls that are appropriately posted and located at the public entrance of the department on 212 2nd Avenue South.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by majority vote with Neumann voting against: To appoint Tina Asseln to HHS Home Health Aide/Homemaker at Grade 14 Step 1.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To appoint Vicki Gold to HHS Home Health Aide/Homemaker at Grade 14, Step 1.

Human Resources

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize Human Resources and Ochs, Inc. to solicit Requests for Proposals for Group Life Insurance for the 2015 plan year.

During labor negotiations labor and management agreed the County would solicit bids for a voluntary group dental plan which is 100% employee paid. A formal Request for Proposal is not required for voluntary plans and no action is requested of the County Board of Commissioners at this time. Och's Inc. Agent of Record for the Group Life Plan has offered to accept bids on behalf of Todd County.

Commissioner's Report

Erickson reported the Open House at Battle Point Pavilion that was held Saturday June 28, 2014 had a very good turnout and good response from the public. Becker reported she had attended the Region 5

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Commissioner Meeting which she was able to go in to listen because she hadn't taken the training yet to be on the actual Board. Region 5 can levy on their own now and the Counties distribute. There is a 3% increase each year and this year the amount will be \$23,921.00. Kneisl reported he received a letter from the Staples Senior Center in appreciation of the contribution from the county.

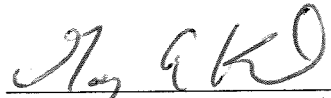
Commissioner Kneisl recessed the meeting until July 15, 2014.

Commissioner Warrants


Vendor Name	Amount
BARGEN INC	7,990.00
LONG PRAIRIE RENTALS INC	2,175.00
SPANIER WELDING	28,400.00
TITAN MACHINERY SHAKOPEE	2,553.91
TURNKEY/THREE SQUARE	2,041.40
WIESE/WALLACE AND KATHY	6,350.00
Payments less than 2000	33,876.11
Final Total	83,386.42

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held July 1, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on July 15, 2014.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer