

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

May 27, 2014

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 27th day of May, 2014 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Approval of Minutes

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the April 29, 2014 minutes as read.

General

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the development of a memorandum of understanding between Todd County Health & Human Services and Long Prairie Chamber of Commerce for the purchase and use of a electronic community sign. Memorandum will be presented at the June 3, 2014 Commissioner Meeting.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Craig Hillier, Winning Edge Seminars Incorporated contract to provide two presentations for the school sport programs at LPGE and Browerville schools.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the increased April 1, 2014 - March 31, 2016 Maintenance & Support Agreement in the amount of \$18,887.00 for 2014 and \$20,800.00 for 2015.

Jackie Och, HHS Director reported on the Annex Renovation. The Todd County Facilities Committee conducted a walk-through of the lower level of Annex II with Contegry Group, Inc and Studio E Architects to record and plan for all areas which will require touch-up or further work to complete the HHS renovation project.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the new language in the Delegation Agreement with South Country Health Alliance.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Employment Resource Center business service quote. Employment Resource Center is willing to serve as the employer of record for individuals recruited by HHS to meet family specific needs as occasional parent support technicians. The hourly rate to be paid to individuals is

the current personal care assistant rate, with the employer mark-up of .389. Financial implications are \$22.00/per hour.

Lisa Chapin reported on the Energy Assistance Program. Phil Johnson, Program Director will be retiring July 18, 2014. There will be further discussion on possible restructure of this program. Lisa will be requesting an extension from the MN Department of Commerce for notification of Todd County's intent to administer and deliver EAP for Federal Fiscal Year 2015.

Social Services Fund Warrants

On a motion by Neumann and second by Erickson the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$181,258.09

On a motion by Neumann and second by Erickson the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$105,198.32.

On a motion by Kircher and second by Erickson the meeting was adjourned for the month of May, 2014.

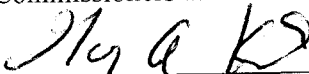
Commissioner Warrants for Publication

V8641	2888.83
DHS-MSOP-MN SEX OFFENDER PROG	6900.60
DHS-ST PETER RTC	42193.30
DHS-SWIFT	57646.43
HORMEL FOODS BENEFIT SERVICES	2772.02
V12426	2589.00
PERISH/ALAN	4536.83
RURAL MN CEP INC	11612.45
TODD COUNTY MIS DEPT	7373.98
PAYMENTS LESS THAN \$2000	42744.65
Final Total	181258.09

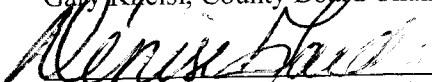
CATHOLIC CHARITIES	2675.40
COMMUNITY & FAMILY SRVS LLC	5350.40
#4453 Foster Care Provider	4680.00
FRESHWATER EDUCATION DIST	3000.00
HEARTLAND GIRLS RANCH	10736.00
KINDRED FAMILY SRVS	13604.70
MERIDIAN SERVICES INC	4190.50
NEXUS INC - MILLE LACS ACADEMY	3214.32
NORTHERN PINES MENTAL HLTH CTR	5154.50
NORTHWOOD CHILDRENS SRVS	4063.17
PARENT EDUCATION SRVS	2769.00

PINEHAVEN YOUTH AND FAMILY SRVS INC	10680.30
PRODUCTIVE ALTERNATIVE INC - FERGUS	3735.99
TODD COUNTY DAC	6940.00
WEST CENTRAL REG JUVENILE CTR	3208.33
PAYMENTS LESS THAN \$2000	21195.71
Final Total	105198.32

On a motion by Erickson and second by Kircher, the preceding minutes of the Health & Human Services Meeting held May 27, 2014 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on June 24, 2014.



Gary Kneisl, County Board Chairperson



Denise Gaida, County Auditor/Treasurer