

# TODD COUNTY HEALTH & HUMAN SERVICES

## *Minutes of the Meeting of the Health & Human Services Meeting*

*April 22, 2014*

### **Call to Order**

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 22<sup>nd</sup> day of April, 2014 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

### **Approval of Agenda**

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

### **Approval of Minutes**

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the March 25, 2014 minutes as read.

### **General**

Introduction of new staff in the HHS Department. Director Jackie Och. Family Service Unit - Lisa Grossinger and Molly Burke in the Child Protection Services. Adult Mental Health Unit - Kesha Weiss. Kneisl thanked Emily for all her work and commented on what a great job she had done as the HHS Director Interim.

Katherine Mackedanz, Community Planning Unit Manager presented a Community Health Internship request of 360 hours starting mid May until September. On motion by Kircher and second by Erickson the following motion was approved by unanimous vote: To support Carmen Backowski conducting her internship for the Community Planning Unit.

Lisa Chapin, Financial Support Services Unit Manager presented a contract with Morrison County for Child Support Program Supervision: On motion by Kircher and second by Erickson the following motion was approved by roll call vote: Kircher, yes; Erickson, yes; Neumann, no; Kneisl, yes. To approve the contract with Morrison County for 12 hours per week of CSS program supervision beginning May 1 through December 31, 2014 at the rate of \$50.00/hr. (Contract on file in the Administration Office).

Lisa and Emily gave an update on the MNsure. Emily read a letter from DHS Commissioner Lucinda Jesson, thanking all the Todd County staff for the hard work and great progress that has happened in the last year. MNsure passed an important milestone as it announced enrollment of over 169,000 people in the health insurance by the end of open enrollment. More than 121,000 of these Minnesotans enrolled in the programs exceeding the overall forecasted enrollment numbers for the end of March, 2014.

Lisa Chapin reported on the EAP Audit Results for the period of October 1, 2013 through September 30, 2014: (Complete Audit Report on file in the Administration Office).

Social Worker, Neree Jackson was recognized with a Permanency and Adoption Competence Certificate. A national permanency and adoption competency curriculum was offered by the University Of MN School Of Social Work, Center for Advanced Studies in Child Welfare for professionals working in the field of permanency for children. The course was offered without cost to county permanency workers. Neree Jackson was accepted to receive the training and received her certificate of completion on April 7, 2014. Emily reported we now have one of just a handful of professionals in the state who have completed this training. This allows Todd County continued access to a network of professionals for consultation in difficult permanency and adoption cases through the national Center for Adoption Support and Education.

Jena Peterson, HHS Financial Director reported on the 2014 Budget Revenues and Expenditures. (Financial Reports on file in the Administration Office).

Jena Peterson, HHS Financial Director reported the letter received by the MN Department of Human Services commending Todd County Staff for perfect performance in meeting DHS Human Service financial reporting requirements for calendar year 2013. All key quarterly fiscal reports for programs for the county participates in were submitted to the Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2013. This accomplishment requires planning, an efficient operation, and teamwork with our County and compliance with federal reporting for the State.

Emily Steinert reported that the County had received an incentive payment from South Country Health Alliance in the amount of \$7,500.00 for the high percentage of children receiving lead testing.

Emily Steinert presented a contract renewal for MN Counties Computer Cooperative. This contract renewal is for April 1, 2014 – March 31, 2016. On motion by Kircher and second by Erickson the following motion was approved by unanimous vote: To approve to ratify the PH-DOC Maintenance & Support Agreement with MN Counties Computer Cooperative in the amount of \$16,565.00.

#### Social Services Fund Warrants

On a motion by Neumann and second by Erickson the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$88,318.54.

On a motion by Neumann and second by Erickson the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$131,064.72.

On a motion by Neumann and second by Erickson the meeting was adjourned for the month of April, 2014.

#### HHS Warrants for Publication

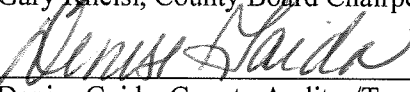
Vendor Name	Amount
DELL MARKETING L.P.	2,113.65

DHS - MSOP-MN SEX OFFENDER PROGRAM	6,232.80
DHS - SWIFT	27,859.29
ITEN FUNERAL HOME	3,500.00
PERISH/ALAN	3,522.22
RURAL MN CEP IN	10,145.19
Payments less than 2000	34,945.39
Final Total	88,318.54

Vendor Name	Amount
COMMUNITY & FAMILY SRVS LLC	6916.80
DHS - SWIFT	13403.35
#4453 Foster Care Provider	4836.00
FRESHWATER EDUCATION DIST	3000.00
HEARTLAND GIRLS RANCH	4928.00
J & J HOLMES INC	3670.50
KINDRED FAMILY SRVS	14399.47
MERIDIAN SERVICES INC	3093.99
NORTHERN PINES MENTAL HLTH CTR	24665.00
PINEHAVEN YOUTH AND FAMILY SRVS INC	11036.31
PRODUCTIVE ALTERNATIVE INC - FERGUS	2188.55
TINIUS PHD PA/TIM	5668.75
TODD COUNTY DAC	4878.41
WEST CENTRAL REG JUVENILE CTR	3208.33
Payments less than 2000	25171.26
Final Total	131,064.72

On a motion by Kircher and second by Erickson the preceding minutes of the Health & Human Services Meeting held April 22, 2014 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on May 26, 2014.

  
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 Gary Kneisl, County Board Chairperson

  
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 Denise Gaida, County Auditor/Treasurer