

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
March 18, 2014*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18<sup>th</sup> day of March, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

## **Approval of Agenda**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes and additions.

1. Add – Payroll Clerk/Collections Hire

## **Routine Business**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the March 4, 2014 Regular Board Minutes as read.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #36996 - #37134 in the amount of \$99,390.44.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the HHS Commissioner Warrants in the amount of \$37,350.58.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year Dance License for the Clarissa Ballroom starting April 1, 2014.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up license for the Clarissa Ballroom.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Clarissa Ballroom.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up license for Knotty Pine Ballroom.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a Six Month On & Off Sale 3.2 Malt Liquor License for Rainbow Resort.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Head of the Lakes Resort.

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On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Double Eagle Golf & Grille.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Saukinac Campground.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for Shipwrex on Mound Lake Grill and Bar.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for Rock Tavern.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for Midway Bar and Grill.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for Birchwood Resort LLC.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club, Inc./ DBA Greystone Golf Club.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Vernon Vangness from the Sauk River Watershed District Board of Managers as of April 10, 2014 and to authorize the County Auditor/Treasurer to begin the recruitment process to fill this vacancy.

## **Planning & Zoning**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for a "Temporary Housing Permit" – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-2 district zone. Home will be set up as a primitive dwelling with no water plumbed into the home. Property Owner: Jacob & Anna Stutzman and Ammon & Cevilla Gingerich. Site location: 18801 Co. 11, Long Prairie, MN. Parcel #17-0006600. (70.19 acres) Gov't Lot 9 & SE4SE4, Section 8, Twp 128, Range 34, Little Sauk Township. Granted with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) If water is plumbed into the temporary housing unit it shall be

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required to hook up to a compliant septic system. (7) this wording be added to sit - This site is located in an agricultural district and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit to operate a retail woodworking shop out of an existing building and to operate a sawmill with equipment to be located in a building and sawmill will be placed north of the existing home site. Use Permit is required for commercial use in Ag/Forestry District 2. Property Owners: Jacob & Anna Stutzman and Ammon & Cevilla Gingerich. Site location: 18801 Co. 11, Long Prairie, MN. Parcel #17-0006600. (70.19 acres) Gov't Lot 9 & SE4SE4, Section 8, Twp 128, Range 34, Little Sauk Township. Granted with conditions: (1) Verification through Todd County SWCD that the sawmill driveway will have no impact to wetlands. (2) Evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for a residential subdivision located at Fairy Lake to be known as "Kandota Landing 1<sup>st</sup> Addition". Plat consists of two lots, one Block. Lots exceed the minimum size requirements for a non-riparian subdivision. Use Permit is required for all subdivisions located in lakeshore zoned property. Applicant: BMW Properties, LLC. 366 Morning View Lane, Sauk Centre, MN. Kandota Landing 1<sup>st</sup> Addition, Lot One and Lot 2, Block One, Section 20/29, Twp 127, Range 34, Kandota Township, Todd County. Approval with conditions: (1) this wording be added to each lot - This site is located in an agricultural district and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances. (2) Any further subdividing of this subdivision must be done through the plat and survey process.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: Rezoning application to change the current zoning of the below described property which is further than 1000 feet of Fairy Lake from its current zone of Ag/Forestry-2 to Natural Environment (NE) shoreland. Applicant BMW Properties, LLC. Kandota Landing 1<sup>st</sup> Addition, Lot 1 and 2, Block One, Section 20/29, Twp 127N, Range 34W, Kandota Township, Todd County. Approved with condition the Plat of Kandota Landing 1<sup>st</sup> addition is finalized and recorded at the Todd County Records Office.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit to operate a sawmill from this site. To construct an 80x160 ft building with an attached 24x48 ft office addition and a 50x60 ft concrete slab loading area. Applicant: Clarissa Holdings LLC, Michael Frey 324 Manitoba Avenue, Wayzata, MN 55391. Site Address: 33054 223<sup>rd</sup> Avenue, Browerville, MN. Use Permit is required sawmill operations in Ag/Forestry-1 Zone district. Parcel #07-0042901. (18.16 acres) part of SE4 SE4 desc as: Beg at SW cor of SE4 SE4, N 1015.57 ft to S line of Hwy 71, SE 440.60 ft, SE 105.33 ft, SE 498.96 ft, S 626.86 ft to S Line of SE4

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SE4, W 460.07 ft, W 433.37 ft, W 70.1 ft to Beg, Section 36, Twp 131, Range 34, Eagle Valley Township. Granted with condition evidence is submitted to the P&Z Office that operators have applied to MPCA for necessary permits.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for a "Temporary Housing Permit" – to place a 1,280 sq. ft home on the same site as the existing home, to be occupied by a family member. Use Permit is required for Temporary Housing located in an Ag/Forestry-1 district zone. Applicant: Robert & Beverly Bierwerth, 2216 Cheshire Ln, Mounds View, MN 55112. Site Address: 35614 205<sup>th</sup> Avenue, Clarissa, MN. (40 acres) N2 S2 NW4, Section 23, Twp 131, Range 34, Eagle Valley Township. Granted with conditions: (1) Temporary family housing is for immediate family members only. (2) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (3) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (4) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (5) Temporary housing shall be removed from the property within 60 days of disuse. (6) Temporary housing shall be required to hook up to a compliant septic system. (7) Sewer system for the existing home must be inspected and found compliant prior to issuing permit for the temporary housing unit. (8) This wording be added to the site - This site is located in an agricultural district and consequently there will be from time to time, sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA, or Todd County Ordinances.

## Sheriff's Department

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **PURCHASE OF 4 POLICE VEHICLES**

WHEREAS, Sheriff Asmus has informed the Todd County Board of Commissioners that it is vital that new squad vehicles be purchased as existing squad fleet vehicles need to be replaced due to high mileage and age and present a safety concern for the officers, and;

WHEREAS, Sheriff Asmus has presented a 3 year financing option to purchase 4 Ford Interceptor Utility Vehicles through a state purchasing program, and;

WHEREAS, this financing option would cost \$38,578.75 for the next three years and these funds are included the Sheriff's Office budget.

NOW, THEREFORE BE IT RESOLVED, that Sheriff Asmus be authorized to enter into this agreement to purchase the above mentioned vehicles.

## Health & Human Services

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hire of Nathan Hibbs to fill one of the social worker positions pending cleared background check. Start date June 2, 2014 Grade 20 Step 4.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Molly Burke to fill the 2nd of the social worker positions pending cleared background check. Start date April 7, 2014 Grade 20 Step 5.

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On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Lisa Grossinger to fill the social worker vacancy in child protection pending completion of background check. Start date April 7, 2014 Grade 20 Step 5.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Kesha Weiss to fill the social worker position for AMH/CADI case management pending completion of background checks. Start date April 7, 2014 Grade 20 Step 2.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To hire Beth Shell as Payroll/Collections Specialist on Grade 18, step 8 in accordance with County Policy.

## Renovation Committee Update

Nothing at this time.

## Commissioner's Report

Neumann reported he had constituents concerned about the smell at the new hog facility in Leslie Township. Kircher reported he would like to discuss the Rainbow Rider deficit at the next work session on March 25, 2014. He will contact them to see if they can also attend. Kircher also reported he attended the MRCC ITV meeting. Discussion was held regarding the Legislative issues and proposals on the Transportation Bill and the Parks and Trails Funding. There is a proposal of a new pipeline going through the northern part of the state from North Dakota. Some counties are losing tax revenue from this because the Counties are not getting reimbursed. Kneisl announced here will be a work session after the HHS Meeting next week and a Closed Session Meeting on Monday March 31, 2014 at 1:30 pm. in the Commissioner's Office for a Loudermill Hearing.

On motion by Neumann and second by Kircher the meeting was adjourned.

### Commissioner Warrants

Vendor Name	Amount
CLIFTON LARSONALLEN, LLP	4,000.00
ECKMAAHS & ASSOCIATES, LLC	11,364.40
ELLINGSON PLUMBING & HEATING	4,111.94
FORCE AMERICA	2,618.65
H & L MESABI	6,255.33
KEYL	2,520.00
MCCC, MI33	13,552.00
MORRISON COUNTY	9,100.65
NUSS TRUCK & EQUIP	2,313.49
SHI CORP	4,080.00
SYNERGY GRAPHICS	2,298.14
Payments less than 2000	37,175.84
<b>Final Total</b>	<b>\$99,390.44</b>

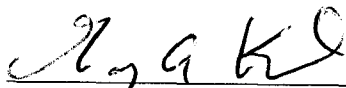
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## HHS Commissioner Warrants

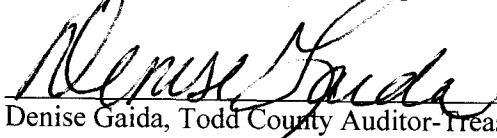
# 11919 Foster Care Provider	\$3,876.88
# 1477 Foster Care Provider	\$2,046.24
# 10981 Foster Care Provider	\$3,314.64
# 10746 Foster Care Provider	\$4,257.40
Payments Less than \$2000	\$23,855.42
<b>Final Total</b>	<b>\$37,350.58</b>

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held March 18, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 1, 2014.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer