

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 4, 2014*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of March, 2014 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the following changes and additions.

1. Add - Extension Committee Appointments
2. Discussion – Todd-Morrison-Wadena Discussion Group

Routine Business

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #36905 - #36995 in the amount of \$85,844.67.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #222057 - #222220 in the amount of \$1,234,984.58.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the February 18, 2014 Regular Board Minutes as read.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the actions of the HHS Committee Meetings held January 28, 2014 and February 25, 2014 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up license for the Rainbow Lodge.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the American Legion 417 Oscar Johnson Post (Little Sauk Legion).

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club Inc.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for T.J.'s Diamond Point Inc DBA Diamond Point Supper Club/Lounge.

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On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for the 8's Bowling Pub and Grill LLC.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for The Hub Supper Club LLC (Ricardo Manual Valencia).

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION OF THE 2014 COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING

WHEREAS, M.S. 274.14 provides that the County Board of Appeal and Equalization must meet after June 13, and before June 30, 2014 on at least one meeting day and may meet for up to ten consecutive meeting days, and;

WHEREAS, at least one of the meeting days must include an evening meeting that does not end before 7:00 p.m.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Appeal and Equalization meeting for 2014 will be set for Monday, June 23, 2014 commencing at 6:30 p.m. and that it does not end before 7:00 p.m., in the County Board Room, at 215 First Ave. South, Long Prairie, MN 56347.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve appoint Theodore Grey for a 3 year renewable term on the Extension Committee January 1 - December 31, 2016 for the District 3 seat and re-appoint Jeff Rinde for a 3 year term on the Extension Committee January 1 - December 31, 2016.

Discussion was held regarding the Todd-Wadena-Morrison Discussion Coop. Kneisl is on this committee and appointed Commissioner Kircher to this group.

Human Resources

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of Jackie Och for the HHS Director Position at \$86,000 annual salary, front load of 80 hours vacation and vacation accrual beginning at 10 hours per month. Her expected start date is April 21, 2014.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve hire of internal candidate Nicole Gesme into the position of Client Account Specialist. Financial Implications: \$30,216/yr salary and \$17,222/yr fringe - Grade 16. Comments - applied 4% to current salary and moved to next closest step on grade 16 of the salary scale.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize Human Resources to begin recruitment, interviewing, and recommending to hire and fill the vacancy of the Office Support Specialist. Financial Implications: \$40,036 - \$56,113/yr salary and fringe - Grade 15. Comments - assumes single health insurance.

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On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve hire of Mary Ann Woeste on emergency temp status at \$23.377 per hour.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Christopher Odden as County Assessor effective March 4, 2014. This appointment is valid through December 31, 2016.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Rodger Pruitt, part time Equipment Operator at the Solid Waste Department effective February 28, 2014.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the retirement of Susan Lorentz, RN Health & Human Services effective March 7, 2014.

Commissioner's Report

Erickson gave an update on the renovation of the Courthouse Annexes. Projected finish date is April, 2014. Discussion was held regarding the carpet in the Historic Courthouse. The carpet squares are loosening and will look further into. The County on-line auction #2 is now running until Friday 3/7/2014 being the closing date. The auction held earlier with the Todd County items was a success and there will be one more after this. The Main Street Government Center is in the process of obtaining bids for the construction projects in the water damaged areas. Kneisl gave an update on the Perham Incinerator. This project is open to tours and would like the full board to tour when the open Commissioner position is elected. Neumann announced the Township Meetings are next Tuesday 3/11/2014.

Chairman Kneisl recessed the meeting until March 18, 2014 at 9:00 am.

Auditor Warrant Listing

Vendor Name	Amount
AMERICAN HERITAGE	2,524.18
CITY OF LONG PRAIRIE	2,175.44
CITY OF OSAKIS	2,029.81
PEMBERTON SORLIE RUFER, KERSHNER	3,669.75
RAINBOW RIDER	5,000.00
Payments less than 2000	6,841.74
AMERICAN HERITAGE BANK	2,552.18
CENTERPOINT ENERGY	2,038.72
LONG PRAIRIE OIL COMPANY	6,140.61
MINNESOTA POWER & LIGHT	16,613.76
PETERS & CHURCHWELL	6,505.25
SCHOOL DISTRICT 2170	2,415.15
STAPLES ADVANTAGE	3,296.32
Payments less than 2000	22,389.02

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AMERICAN HERITAGE BANK	20,759.10
FLEET SERVICES/WEX BANK	7,087.31
FORUM COMM PRINTING	5,900.00
GENE-O'S COUNTRYSIDE REST LLC	3,559.97
LONG PRAIRIE OIL COMPANY	4,798.05
LONG PRAIRIE SANITARY SERVICE	2,934.71
MN DEPT OF FINANCE	5,556.50
MORRISON COUNTY	13,191.75
NORTHERN BUSINESS PRODUCTS	3,752.34
Prairie Lakes Municipal SW Auth	43,934.52
RESOURCE TRAINING AND SOLUTIONS	194,560.50
SHIRLEY'S GAS & GROCERIES	3,233.72
TODD COUNTY DAC	3,300.75
TODD TRAILS ASSOCIATION	29,876.25
TOWN OF BARTLETT	16,510.37
TOWN OF BERTHA	17,763.84
TOWN OF BIRCHDALE	17,610.64
TOWN OF BRUCE	17,924.95
TOWN OF BURLEENE	16,538.50
TOWN OF BURNHAMVILLE	20,490.44
TOWN OF EAGLE VALLEY	22,635.81
TOWN OF FAWN LAKE	18,783.60
TOWN OF GERMANIA	18,923.34
TOWN OF GORDON	16,180.05
TOWN OF GREY EAGLE	16,801.84
TOWN OF HARTFORD	25,466.96
TOWN OF IONA	23,955.88
TOWN OF KANDOTA	13,598.78
TOWN OF LESLIE	17,376.97
TOWN OF LITTLE ELK	14,819.53
TOWN OF LITTLE SAUK	21,303.41
TOWN OF LONG PRAIRIE	20,417.38
TOWN OF MORAN	19,886.35
TOWN OF REYNOLDS	19,403.37
TOWN OF ROUND PRAIRIE	24,864.10
TOWN OF STAPLES	21,642.51
TOWN OF STOWE PRAIRIE	23,014.86
TOWN OF TURTLE CREEK	12,125.49
TOWN OF VILLARD	21,914.01
TOWN OF WARD	20,155.22
TOWN OF WEST UNION	12,661.47
TOWN OF WYKEHAM	20,020.33

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WOLTERS BODY SHOP	3,322.55
Payments less than 2000	14,897.23
COMPUTER PROFESSIONALS	4,211.00
LONG PRAIRIE OIL COMPANY	6,879.75
NORTH AMERICAN SALT	23,747.34
RESOURCE TRAINING AND SOLUTIONS	219,244.50
Payments less than 2000	3,254.81
Final Total	1,234,984.58

Commissioner Warrant Listing

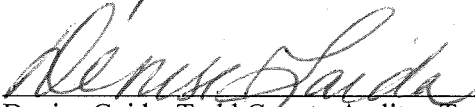
Vendor Name	Amount
IMPACT TECHNOLOGY	3,230.00
MIDSTATES EQUIP AND SUPPLY	28,965.06
NORTH AMERICAN SALT	20,238.66
RELIANCE TELEPHONE INC	2,600.00
Payments less than 2000	30,810.95
Final Total	85,844.67

On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held March 4, 2014 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on March 18, 2014.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer