

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: February 25, 2014

Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Approve January 28, 2014 Minutes	9:04
5	General	9:05
5.1	MnCHOICES Update - Michael Steinbeisser	
5.2	MNSure Update - Lisa Chapin Todd, Morrison-Wadena Community Health Board Commissioner	9:10
5.3	Assignments - Emily Steinert	9:15
5.4	Energy Assistance Program - Phil Johnson	9:20
5.5	MN Rental Deferred Program - Phil Johnson & Emily Steinert	9:40
5.6	Drug-Free Communities Grant - Katherine Mackedanz E-Cigarette Educational Presentation - Alicia CentraCare Health	9:45
5.7	Systems	9:50
6	Claims	10:10

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

January 28, 2014

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 28th day of January 28, 2014 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Approval of Minutes

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the December 28, 2013 minutes as read.

General

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Todd County Tobacco License for James Wurst, Jimmy's Saloon and Grill, Inc., Hewitt, MN for the time period of January 28, 2014 - December 31, 2014.

Dave Determan presented an update on the Youth Alcohol Grant.

Lisa Chapin, Financial Support Services Unit Manager reported on the MNSure Update.

Beth Shell, Financial Support Services Unit Supervisor reported on the Child Support Performance Report.

Jena Peterson, Administrative Services Unit Manager reported on the 2013 Year End Budget.

Rod Erickson, Commissioner reported on the renovation Project Update.

Social Services Fund Warrants

On a motion by Neumann and second by Kircher the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$64,061.71.

On a motion by Neumann and second by Kircher the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$104,523.02.

On a motion by Neumann and second by Erickson the meeting was adjourned for the month of January, 2014.

Vendor Name	Amount
CORPORATE HEALTH SYSTEMS INC	2,201.59
DHS	4,282.87
DHS - MSOP-MN SEX OFFENDER	6,678.00
PERISH/ALAN	2,758.56
RURAL MN CEP INC	3,405.55
TODD COUNTY ATTORNEY'S OFFICE	9,920.00
Payments Less than 2000	34,815.14
Final Total	\$64,061.71

Vendor Name	Amount
CATHOLIC CHARITIES	2,764.58
COMMUNITY & FAMILY SRVS LLC	6,587.60
DHS	9,738.78
#4453 FOSTER CARE PROVIDER	4,836.00
HEARTLAND GIRLS RANCH	5,456.00
KINDRED FAMILY SRVS	11,311.59
MERIDIAN SERVICES INC	4,239.76
NORTHERN PINES MENTAL HLTH CTR	3,563.28
NORTHWOOD CHILDRENS SERVICES	3,817.50
PINEHAVEN YOUTH AND FAMILY SRVS	16,495.41
PRODUCTIVE ALTERNATIVE INC	3,442.10
TODD COUNTY DAC	5,974.76
WEST CENTRAL REG JUVENILE CTR	3,093.75
PAYMENTS LESS THAN 2000	23,201.91
FINAL TOTAL	\$104,523.02

Todd County, MN Board Action Form



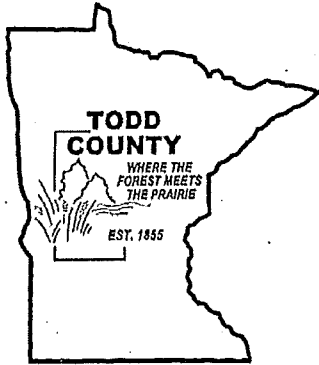
Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Assign Second Commissioner to TMW Community Health Board	
Date of Meeting: February 25, 2014	Total time requested: 5 min.
Department Requesting Action: Health and Human Services	
Presenting Board Action/Discussion at Meeting: Emily Steinert	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Each county is to assign two commissioners to the Todd-Morrison-Wadena Community Health Board. Commissioners Blessing and Kircher were the Todd County representatives in 2013. There was not a new assignment made to replace Commissioner Blessing for 2014.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Assign _____ as the second Commissioner for the TMW Community Health Board	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20140218-02	

Title (for publication with the Agenda): Central MN Housing Partnership	
Date of Meeting: February 18, 2014	Total time requested: 10 min
Department Requesting Action: Auditor/Treasurer	
Presenting Board Action/Discussion at Meeting: Letter From Bill Reinke, Executive Director	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the Resolution for Administering the Rental Deferred Loan Program	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion: Erickson	<input checked="" type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
Second: Neumann	<input checked="" type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input checked="" type="checkbox"/> Passed	<input checked="" type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input checked="" type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/>	<input type="checkbox"/>

Signatures	
STATE OF MINNESOTA) COUNTY OF TODD)	
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
	Seal

TODD COUNTY BOARD OF COMMISSIONERS

A RESOLUTION FOR ADMINISTERING THE RENTAL DEFERRED LOAN PROGRAM

On a motion by Kircher and second by Erickson, the following was adopted by unanimous vote:

WHEREAS, Todd County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and;

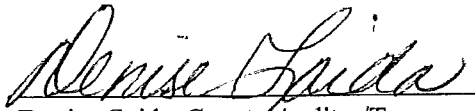
WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and;

WHEREAS, the Rental Rehabilitation Deferred Loan program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Todd County.

NOW, THEREFORE BE IT RESOLVED, that the Central Minnesota Housing Partnership is hereby approve to continue as the administrative body for implementing this program in Todd County.

STATE OF MINNESOTA }
COUNTY OF TODD }

I, Denise Gaida, Todd County Auditor/Treasurer, hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on February 18, 2014, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting. Witness my hand and seal this 18th day of February, 2014.



Denise Gaida, County Auditor/Treasurer



Central Minnesota Housing Partnership, Inc.

37 28th Avenue North Suite 102 • St. Cloud, Minnesota • 56303-4242

MEMO

TO: Todd County Administrator

FROM: Jason Krebsbach, Community Development Director
Central Minnesota Housing Partnership, Inc. JK

RE: Resolution Renewing Approval of Rental Rehabilitation Deferred Loan Program Administration

DATE: February 4, 2014

In November 2011, the Central Minnesota Housing Partnership (CMHP) received approval from the Todd County Board of Commissioners to administer the Rental Rehabilitation Deferred Loan Program (RRDL) in Todd County (original resolution enclosed). The Minnesota Housing Finance Agency created the pilot program and funded it for a period of two years. The state legislature has now approved an allocation to fund the program for an additional two years. As a quick refresher, the RRDL program provides 0%, deferred loans to owners of affordable rental properties to be used to complete needed repairs to their property.

At this time, all participating RRDL administrators are being required by the Minnesota Housing Finance Agency to receive renewed approval from the board of commissioners of each county we would like to continue to offer the program in. As an experienced administrator, CMHP is requesting that the Todd County Board of Commissioners provide a renewal approval through the enclosed resolution. This will allow CMHP to continue to provide Rental Rehabilitation Deferred Loan funding in your county.

If this item can be included on your next board of commissioners meeting agenda I would greatly appreciate it. Our deadline for submitting an administrator renewal application to Minnesota Housing is February 21st. If we cannot receive approval by that time, we will at least have to document that we are on a board meeting agenda to receive approval.

If you feel I should attend the board meeting in person please contact me at (320) 258-0672 or jason@cmhp.net to schedule. I look forward to hearing back from you.

Thank you in advance for your consideration.

Warrants for Publication

Payment Date:

2/28/2014

Approval Date:

2/25/2014

<u>Vendor name or #</u>	<u>Amount</u>
DHS	\$23,573.62
DHS - MSOP-MN SEX OFFENDER PROGRAM	\$6,900.60
ITEN FUNERAL HOME	\$5,067.00
V #12192	\$2,545.04
PERISH/ALAN	\$4,179.35
RURAL MN CEP INC	\$13,296.24
TODD COUNTY AUDITOR/TREASURER	\$15,096.10
150 PAYMENTS LESS THAN 2000	\$34,828.21
Final Total	\$105,486.16

Warrants for Publication

Payment Date:

2/28/2014

Approval Date:

2/25/2014

Vendor name or #

Amount

COMMUNITY & FAMILY SRVS LLC	\$5,772.80
DHS	\$12,505.98
#4453	\$4,836.00 foster care provider
FRESHWATER EDUCATION DIST	\$6,000.00
HEARTLAND GIRLS RANCH	\$5,456.00
KINDRED FAMILY SRVS	\$11,311.59
MERIDIAN SERVICES INC	\$4,044.57
NORTHERN PINES MENTAL HLTH CTR	\$30,225.50
NORTHWOOD CHILDRENS SERVICES	\$11,952.67
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$22,648.04
PRODUCTIVE ALTERNATIVE INC - FERGUS	\$3,365.86
TODD COUNTY DAC	\$6,321.32
WEST CENTRAL REG JUVENILE CTR	\$3,208.33

\$ 19,858.92 Pymts less than \$2000

Final Total

\$147,507.58