

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 30, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 30th day of December, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions/changes:

1. Add – Purchase Skid Loader – Solid Waste Department
2. Add – Recognition: Mark Blessing Retirement
3. Add – Obtaining bids for Government Center Parking Lot Lights

Routine Business

On motion by Blessing and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

2014

WHEREAS, Minnesota Statutes Chapter 375.12 require the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated as the official newspaper for Todd County on December 30, 2013.

NOW, THEREFORE BE IT RESOLVED, that the, Todd County Board of Commissioners accept the bid Staples World, with a bid of \$9.30 per column inch to be the Official Newspaper for the year 2014 and;

BE IT FURTHER RESOLVED, that the Todd County website (www.co.todd.mn.us) be also designated as an official publication for all statutory requirements.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN EXTRA PUBLICATION

WHEREAS, Minnesota Statutes Chapter 375.12 require the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements; and, and;

WHEREAS, pursuant to advertisement, bids were opened to be designated as the extra publication for Todd County on December 30, 2013.

NOW, THEREFORE BE IT RESOLVED, that the, Todd County Board of Commissioners accept the bid from Long Prairie Leader, with a bid of \$7.30 per column inch to be the extra publication for the year 2014.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the December 17, 2013 Regular Board Minutes as read.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held December 27, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #36385 - #36515 in the amount of \$131,633.63 for payment on December 30, 2013.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off 3.2 Malt Liquor License for Don and Dave's store starting January 1, 2014.

On motion by Erickson and second by Kneisl the following motion was introduced and adopted by unanimous vote: To approve rollover of \$100,330 from the 2013 budget to the 2014 budget for the Airport improvement project.

On motion by Kneisl and second by Blessing the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2014 SOLID WASTE ENTERPRISE FUND BUDGET

WHEREAS, the Todd County board of Commissioners are required to adopt an annual budget and certify it to the County Auditor

NOW THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approves the following as the 2014 Budget for the Solid Waste Enterprise Fund of the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

Solid Waste 2014 Budget

	2014 Budget	2013 Budget
Property Taxes and Penalties	484,000	480,000
Licenses & Permits	0	400
Intergovernmental	828	0
State Grants	60,800	60,000
Charges for Services	740,787	802,254
Miscellaneous	114,975	125,000
Transfers In	30,000	100,000
Subtotal-Revenues	1,431,390	1,567,654
Person Services	364,013	382,554

TODD COUNTY BOARD OF COMMISSIONERS

Services and Charges	912,881	869,400
Supplies and Materials	126,699	107,000
Capital Expenditures	60,000	102,500
Other Expenditures	78,585	76,200
Transfers	30,000	30,000
Subtotal Expenditures	1,572,178	1,567,654
Balance	140,788	0

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Dr. Quinn Strobl as the Todd County Medical Examiner, effective January 1, 2014 thru December 31, 2014 following original contract approved in 2007.

On motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING 2014 COMMISSIONER COMPENSATION

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and Board members, and

WHEREAS, the Todd County Board of Commissioners feels as though it is important to make a statement of fiscal restraint with regards to compensation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners authorizes to set their Salaries at \$19,097.00 per Commissioner, with a \$1,200 adjustment for the Board Chair, and establishes the County Board per diem to be set at \$50.00, (one per diem per day). The mileage to be reimbursed for the use of personal vehicle for the year 2014 is the federal rate of fifty six cents (.56) per mile.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING 2014 ELECTED OFFICIALS SALARIES

WHEREAS, the Todd County Board of Commissioners are responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, in a resolution passed on December 30, 2011 and December 18, 2012, the County Board approved salaries for the Elected Officials in accordance with the pay scales adopted by the County Board for non-union staff between the years of 2011-2014.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners affirms the agreements reached previously with the Elected County Auditor-Treasurer, County Recorder, and the County Sheriff, whom have been put on the pay scale and salaries will be set in accordance with the pay scale adopted for 2014.

BE IT FURTHER RESOLVED, The County Attorney, who is currently not on the pay scale, will receive 1% cost of living adjustment for 2014.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: Approve purchase of T4 Bobcat in the amount of \$19,533.30.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: Approve obtaining bids for lights in the Government Center Parking Lot.

Public Works

On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

MNDOT AGREEMENT 05159 – TRUNK HIGHWAY #71 DETOUR

WHEREAS, the Minnesota Department of Transportation (MnDOT) plans on conducting a reconstruction project on Trunk Highway #71 from the Harris Creek Bridge to the Drayer Creek Bridge in the summer of 2014, and;

WHEREAS, MnDOT requires a detour to carry Trunk Highway #71 traffic to County State Aid Highway #11 and #14 during the reconstruction project , and;

WHEREAS, MnDOT is willing to reimburse the County \$30,125.93 for the road life consumed by the detour as hereinafter set forth, and;

WHEREAS, Minnesota Statute §471.59 subdivision 10, §161.25, and §161.20 subdivision 2(b) authorizes MnDOT and Todd County to enter into this agreement.

NOW, THEREFORE BE IT RESOLVED, that Todd County enter into MnDOT Agreement #05159 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Todd County State Aid Highway #14 and Todd County State Aid Highway #11 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway #71 from the Harris Creek Bridge to the Drayer Creek Bridge under State Project No. 7708-39 (TH 71).

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Chairman of the Todd County Board of Commissioners and the Todd County Engineer are authorized to execute Agreement 05159 and any amendments to the Agreement.

Sheriff's Department

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

2014-2015 SNOWMOBILE SAFETY ENFORCEMENT GRANT

WHEREAS, the Todd County Sheriff's Office has been awarded a Snowmobile Safety Enforcement Grant in the amount of \$4,879.00 for the fiscal year of 2014 and \$4,879.00 for the fiscal year of 2015, and;

WHEREAS, this grant will benefit the safety of the Todd County citizens and the Todd County Sheriff's Office for snowmobile safety enforcement, and;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Commissioners accept this grant and authorize the Todd County Sheriff's Office to implement and manage the grant.

Recorder's Office

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the updated 2014 Web Portal User Agreement.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Recorder's Office Escrow Request/Authorization Form.

TODD COUNTY BOARD OF COMMISSIONERS

Human Resources

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve to waive the 90 day hiring freeze and immediate recruitment of a full-time Deputy Auditor Treasurer at grade 16.

On motion by Erickson and second by Blessing, the following motion was introduced and adopted by roll call vote: To approve appointment of Don Asmus as Interim County Sheriff effective December 31, 2013. Erickson, yes; Blessing, yes; Kircher, no; Kneisl, No; Neumann, yes.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by roll call vote: To approve appointment of Chris Odden as Interim County Assessor effective December 31, 2013. Kneisl, yes; Kircher, yes; Erickson, yes; Blessing, yes; Neumann, yes.

Commissioner's Report

Commissioner Blessing thanked everyone for their support during his term as Commissioner. Erickson gave an update on the construction progress. Neumann discussed adding budget reports to the January 7, 2014 meeting. Post top 3 highest paid wages to the County website. Courts needs to swear in the County Sheriff and Auditor Treasurer today 12/30/2013.

Adjourn

On motion by Blessing and second by Erickson, the meeting was adjourned until January 7, 2014.

Commissioner Warrants

Vendor Name	Amount
CENTRA CARE HEALTH SYSTEMS LONG PRAIRIE	2,190.09
ECKMAAHS & ASSOCIATES, LLC	3,488.26
HILLYARD	2,344.40
KRIS ENGINEERING	9,568.67
MCMAHON COUNSELING & CONSULATION	2,137.50
MORRIS ELECTRONICS	3,135.94
NORTH AMERICAN SALT	17,252.73
RURAL MN CEP INC	13,835.95
SHIRLEY'S GAS & GROCERIES	2,494.79
SPANIER WELDING	36,000.00
TRI CITY PAVING INC	6,583.50
ZIEGLER INC	2,064.71
Payments less than 2000	30,537.09
Final Total	131,633.63

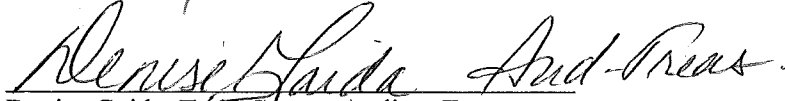
TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held December 30, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on January 7, 2014.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer