

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 3, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3rd day of December, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions/changes:

1. Add – Call Special Election

Routine Business

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the November 19, 2013 Regular Board Minutes as read.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #36141 - #36277 in the amount of \$100,129.16 for payment on December 6, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #221381 - #221628 in the amount of \$2,399,533.57.

On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR NAT'L WILD TURKEY FED (STRUTTIN BLACK BEARDS)
WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Nat'l Wild Turkey (Struttin Black Beards) through this resolution.
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the Nat'l Wild Turkey Fed (Struttin Black Beards) to hold a raffle at the Hub Super Club, located at 30905 Co Rd 13, Burtrum, MN. on February 1st, 2014.

Auditor/Treasurer

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2014 COUNTY BUDGET

WHEREAS, the Todd County Board of Commissioners are required to adopt an annual budget and certify it to the County Auditor, and;
WHEREAS, the County Board of Commissioners have had an opportunity to discuss the operations costs and revenues of the County for fiscal year 2014;

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NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approve the following as the 2014 Budget for the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

	2014 Budget	2013 Budget
REVENUES		
Property Tax	11,973,145	12,069,831
State General Purpose Aid	1,331,866	1,063,689
Other Taxes	106,055	10,000
Licenses & Permits	124,190	124,650
Federal Grants	2,774,635	2,647,161
State Aids	6,436,825	5,990,869
Local Grants	0	0
Charges for Service	2,355,773	2,347,795
Misc. Revenue	1,123,860	918,414
Interest on Investments	85,200	101,000
Other Financing Sources	200,000	92,700
Transfers	30,000	1,340,301
Total Revenue & Other Source	26,541,549	26,706,410
EXPENDITURES		
General Government	4,477,483	4,521,447
Public Safety	3,260,762	2,908,303
Highway/Construction	3,915,615	2,711,822
Streets & Highways(Excl. Constr)	2,943,805	2,800,632
Human Services	7,513,019	7,191,400
Health	2,776,731	2,711,817
Culture and Recreation	319,804	311,180
Conservation of Nat. Resources	710,354	1,009,615
Economic Development	83,700	88,475
Gen Debt Service	647,900	501,797
Capital Outlay	574,273	1,673,301
Transfers	310,247	267,084
Other Fiscal Charges	0	148,942
Total Expenditures & Other Uses	27,533,693	26,845,815
Budget Balance	992,114	139,405

On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2014 COUNTY LEVY

WHEREAS, the Todd County Board of Commissioners are required to adopt an annual levy and certify it to the County Auditor; and

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WHEREAS, The Todd County Board of Commissioners have had an opportunity to deliberate and discuss the impacts of the annual levy,

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approves the following as the 2014 levy for the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

	Certified Levy	Program Aids	Local Levy
Revenue	6,078,853	798,945	5,279,908
Road & Bridge	2,242,454	500,000	1,742,454
Welfare	3,627,278		3,627,278
Public Health	330,498		330,498
Comp Water	5,303		5,303
Regional Library	312,304		312,304
Bond Debt	647,900		647,900
County Fair	20,000		20,000
County Parks & Trails	7,500		7,500
Total	13,272,090	1,298,945	11,973,145

On motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

TO APPROVE THE TRANSFER OF FUNDS FROM GENERAL REVENUE FUND TO THE WELFARE FUND FOR PAYMENT ON THE COST OF THE IMAGING PROJECT

WHEREAS, The Todd County Social Services Dept. has been working on a Document Imaging Project in 2013; and

WHEREAS, money has been set aside from the funds received for Program Aids in 2013 to cover the cost of the project.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approves the transfer of \$52,601.00, the cost of the imaging project in Social Services, from the General Revenue Fund to the Welfare fund.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

ACTION TO CALL A SPECIAL ELECTION BY THE COUNTY BOARD

WHEREAS, There will be a vacancy in the office of County Commissioner District 1 (one) as of January 1, 2014, and;

WHEREAS, the vacancy is for a term of more than one year, and;

WHEREAS, per MN Statute, 375.101, the County Board must call for a Special Election where the vacancy is for more than a year.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby set the date for the Special General Election for May 19, 2014, and if necessary a Primary Election will be set for March 18, 2014.

Health & Human Services

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve to recruit, interview and hire two CPS Social Worker Positions. The cost

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would be \$127,116 for two positions. Projected net county expense after anticipated revenue is \$64,962. Budgeted amount is \$54,791. Funding Source 53% State., 47% County.

Human Services

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: The Todd County Board of Commissioners accepts and approves Richard Doroff's resignation effective December 30, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: The Todd County Board of Commissioners accepts and approves Charles Pelzer's resignation effective December 30, 2013.

Discussion was held regarding Elected and Appointed Positions. Letter of Intent for the Sheriff's Position from Jon Sarago was read and a Letter of Intent for the Auditor/Treasurer Position from Denise Gaida was read. After further discussion it was decided to open up to other applicants for these positions. Letters of Intent will be accepted in the Administration office. A letter from the Administration Office will be sent out to the Sheriff's Department, Auditor/Treasurer Department and Assessor's looking for Letters of Interest. The deadline for the letters will be December 10, 2013 until 4:30 pm. On December 13, 2013 the Commissioner will go through applicant's letters and determine who to appoint to fill out the current term. Lenny Doroff's position will be advertised internally and then posted externally if needed.

Discussion for the retire payout will be discussed at the December 30, 2013 meeting and set the appointed positions and elected officials wages and per diems.

Commissioner's Report

Kneisl reported on the Solid Waste meeting. The Clay County Commissioner and the Administrator were there. They are very interested in joining Prairie Lakes. Discussion will be held at Clay County on December 13, 2013 on how to go about this. That would make 5 Counties involved in Prairie Lakes. Commissioner Neumann announced they had a record turnout at the Thanksgiving Dinner and the Presbyterian Church this year. Commissioner Kircher announced the AMC conference will be held December 8 -11, 2013.

Adjourn

Commissioner Neumann adjourned the meeting until December 17, 2013.

Commissioner Warrants

Vendor Name	Amount
BRAATEN SAND & GRAVEL	10,227.74
BROWERVILLE TRUCKWASH/BIG BOYZ	2,402.38
LONG PRAIRIE MACHINERY CO INC	2,228.97
NORTH AMERICAN SALT	12,480.70
NORTHERN BUSINESS PRODUCTS	4,922.92

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SHI CORP	4,087.97
WIDSETH SMITH NOLTING INC	5,208.64
Payments less than 2000	28,834.26
Final Total	70,393.58

Auditor Warrants

Vendor Name	Amount
AMERICAN HERITAGE BANK	2,615.00
COMPUTER PROFESSIONALS	4,007.82
JOHNSON/JOANNE	2,000.00
Killian/Merle	6,000.00
LONG PRAIRIE OIL COMPANY	6,807.36
MN DEPT OF FINANCE	6,523.50
VERIZON	3,225.99
Payments less than 2000	12,830.44
AMERICAN HERITAGE BANK	36,105.63
CARD SERVICES COBORNS	2,645.81
FLEET SERVICES/WEX BANK	6,166.84
GENE-O'S COUNTRYSIDE REST LLC	3,969.05
LONG PRAIRIE SANITARY SERVICE	2,025.00
SPRINGSTED INC	4,823.14
TODD COUNTY DAC	3,672.00
Payments less than 2000	11,316.15
AMERICAN HERITAGE	5,396.44
CONTEGRITY GROUP INC	4,069.84
EAGLE CONST CO INC	30,143.50
JAPKE DECORATING & CARPET LLC	15,200.00
MIDSTATE TILE CO	4,750.00
MINNESOTA POWER & LIGHT	14,816.74
MORRISON COUNTY	62,458.50
NORTHERN STAR COOP	4,624.72
PETERS & CHURCHWELL	4,964.00
RAINBOW RIDER	5,000.00
ROYL MASONRY COMPANY	22,034.06
YAMRY CONSTRUCTION INC	10,450.00
Payments less than 2000	18,012.92
MATHIOWETZ CONSTRUCTION COMPANY	161,517.50
MITCH'S FUEL SERVICE	25,275.00
MYERS CLEANING SERVICE	2,695.00
PASKEWITZ/LARRY	3,315.00
PEMBERTON SORLIE RUFER & KERSHNER	26,721.40
RESOURCE TRAINING AND SOLUTIONS	208,903.50

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TODD CO AUDITOR-TREASURER	15,593.50
TODD CO AUDITOR-TREASURER	38,548.50
TRI CITY PAVING INC	150,564.61
TRIMIN SYSTEMS INC	2,026.00
ZAYO ENTERPRISE NETWORKS	3,327.40
Payments less than 2000	11,717.74
AMERICAN HERITAGE BANK	62,580.39
CITY OF BERTHA	8,077.78
CITY OF BROWERVILLE	18,857.00
CITY OF CLARISSA	4,277.93
CITY OF EAGLE BEND	10,295.60
CITY OF GREY EAGLE	4,678.70
CITY OF HEWITT	6,258.94
CITY OF LONG PRAIRIE	25,548.50
CITY OF OSAKIS	10,134.07
CITY OF STAPLES	25,256.20
REGION V DEVELOPMT COMMISSION	2,830.36
SAUK RIVER WATER SHED DISTRICT	9,855.37
SCHOOL DISTRICT 213	95,489.83
SCHOOL DISTRICT 2170	55,599.46
SCHOOL DISTRICT 2753	225,962.34
SCHOOL DISTRICT 2759	48,163.44
SCHOOL DISTRICT 486	38,313.15
SCHOOL DISTRICT 740	6,622.56
SCHOOL DISTRICT 743	55,293.66
SCHOOL DISTRICT 786	96,567.42
SCHOOL DISTRICT 787	51,889.41
SCHOOL DISTRICT 789	4,268.88
SCHOOL DISTRICT 790	5,656.63
SCHOOL DISTRICT 818	9,280.52
TOWN OF BARTLETT	18,333.38
TOWN OF BERTHA	24,222.40
TOWN OF BIRCHDALE	16,182.79
TOWN OF BRUCE	17,640.20
TOWN OF BURLEENE	17,418.45
TOWN OF BURNHAMVILLE	14,498.08
TOWN OF EAGLE VALLEY	24,963.18
TOWN OF FAWN LAKE	9,175.48
TOWN OF GERMANIA	18,917.17
TOWN OF GORDON	13,290.30
TOWN OF GREY EAGLE	15,218.80
TOWN OF HARTFORD	32,743.11

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TOWN OF IONA	21,556.40
TOWN OF KANDOTA	7,051.43
TOWN OF LESLIE	17,327.71
TOWN OF LITTLE ELK	11,311.41
TOWN OF LITTLE SAUK	20,805.87
TOWN OF LONG PRAIRIE	18,419.67
TOWN OF MORAN	19,724.09
TOWN OF REYNOLDS	21,117.25
TOWN OF ROUND PRAIRIE	42,185.07
TOWN OF STAPLES	22,138.81
TOWN OF STOWE PRAIRIE	31,260.00
TOWN OF TURTLE CREEK	9,226.00
TOWN OF VILLARD	15,739.71
TOWN OF WARD	18,280.40
TOWN OF WEST UNION	24,141.10
TOWN OF WYKEHAM	23,817.20
Payments less than 2000	4,210.37
Final Total	2,399,533.57

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held December 3, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on December 17, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer