

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
October 15, 2013*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15<sup>th</sup> day of October, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present except for Commissioner Erickson.

## **Approval of Agenda**

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions/changes:

1. Remove the Generalist Floater Position per Commissioner Kircher
2. Recognition of Karla Nalezny for award received for Outstanding Service Award from Resource Training and Solutions

## **Routine Business**

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the October 1, 2013 Regular Board Minutes as read.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #35723 - #35880 in the amount of \$150,350.74 for payment on October 18, 2013.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the HHS Commissioner Warrants in the amount of \$39,822.18

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the September Auditor Warrant numbers #221007 -#221166 in the amount of \$799,686.37.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR SOCIETY OF SAINT PIUS X**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of Saint Pius X through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the Saint Pius X to hold a raffle on November 3, 2013 at 118910 Ellipse Loop, Long Prairie, MN.

## **Soil, Water & Conservation**

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for the expansion of the existing business of Auto Salvage. To add this 9.14 acres to the existing parcel of 10.15 acres, which is currently being used as Auto Salvage.

# TODD COUNTY BOARD OF COMMISSIONERS

This portion is to be used for the storage of vehicle bodies. A 10 ft fence is proposed for the perimeter of this land. Use Permit is required for the expansion/modification of this business which is located in Commercial & AF-1 zoned land. Property Owner: Shannon Hinnenkamp, 19622 US 71 So, Long Prairie, MN 56347. Parcel Number 21-0008601. E 507.15 ft of the SW4 of NE4, Section 7, Twp 128, Range 33, Round Prairie Township exc the N 335 ft and S 225 ft and the N 25 ft of the E 450 ft of the S 225 ft of the SW4 NE4, all in Section 7, Twp 128, Range 33, Round Prairie Township containing 9.14 acres. Approval of the application as presented with conditions: (1) on the south side, the perimeter fence be set back 25 ft in from the property line; (2) On south side, between perimeter 10 ft fence and lot line, plant trees for screening of the fence – tree screen plan approved by of the Planning & Zoning Office; (3) Applicant must notify Planning & Zoning when the MPCA Stormwater Permit is received and if it is ever revoked; (4) a one year review of the Conditional Use Permit.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: Rezoning Application to change the current zoning of the below described property from Residential-10 to Ag/Forestry-1. Property Owner: Jennifer Jo Thelen, 25864 Co 48, Long Prairie, MN 56347. (40 acres) NE4 NE4, Section 9, Twp 128, Range 33, Round Prairie Township. Parcel Number 21-0011700. Approved without conditions.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for the business of M.T. Bucking Bulls. To operate an Outdoor Recreation Business to host 2 to 4 Bull Riding events per year. Use Permit is required in AF-1 zoned property. Property Owner: Jennifer Jo Thelen, 25864 Co 48, Long Prairie, MN 56347. (40 acres) NE4 SE4, Section 9, Twp 128, Range 33, Round Prairie Township. Parcel Number 21-0011700. Granted without change or conditions.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: Rezoning application to change the current zoning of the below described property from Residential-10 to Ag/Forestry-1. Property Owners: Archer & June Martin and Michael & Laureen Martin. (40 acres) NW4 NW4, Section 16, Twp 130, Range 35, Burleene Township. Parcel Numbers 05-0011300 and 05-0011400. Approved without conditions.

## **Ditch & Ag**

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve Acknowledge Receipt of Repair Request Petition to clean Lateral 2 (approximately 5,121.47 feet) of CD8. Located in Ward Twp, Sections 20 & 29.

## **Sheriff's Department**

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve entering into the 911 Cooperative Agreement for Shared/hosted 911 Call Handling System with Douglas and Wadena Counties. (Cooperative Agreement on file in the Administration Office).

# TODD COUNTY BOARD OF COMMISSIONERS

## Human Resources

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept resignation of Cheryl Schneider, Health & Human Services Director effective December 31, 2013.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To waive the waiting period of 90 day and severance payout time policy and authorize Human Resources to begin recruitment, interviewing, and recommending to hire to fill the future vacancy for the HHS Director position.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the hiring of Candace Perish to fill the vacancy of Deputy Auditor-Treasurer, at a Grade 16, Step 8. (present level) starting date will be October 16, 2013 as tax season is upon us.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the waiving of the 90 day waiting period and to begin the recruiting process to fill the position of Taxpayer Services Generalist.

Recognition was given to Karla Nalezny, HR Manager for the Outstanding Service Award presented to her by Resource Training and Solutions.

## Annex and Elevator Renovation Update

Earl Fuechtmann, Contegrity Group gave their monthly update on the construction on the annexes and on the elevator installation. The lower level of Annex II will be ready for employees to move in next week.

## Commissioner's Report

Blessing reported that the County had submitted for a mapping grant and Todd County was not selected out of the 20 other Counties. There will be a special meeting held Monday October 21, 2013 at 9:00 in the County Commissioner Board Room regarding the early retirement incentive and the elected officials.

## Adjourn

On motion by Blessing and second by Kneisl the meeting was recessed until the October 21, 2013 at 9:00 am.

### Commissioner Warrants

Vendor Name	Amount
BAUER/BARRY & LARAE	7,234.50
CENTRAL APPLICATORS INC	7,991.31
CONTECH CONSTRUCTION PRODUCTS	8,072.95
GEORGE SLACK PAINTING	2,200.00
MORRIS ELECTRONICS	2,089.54
MORRISON CO PUBLIC HEALTH SERV	3,900.91

# TODD COUNTY BOARD OF COMMISSIONERS

S.W. RECYCLING	2,076.00
STAPLES WORLD	2,155.29
WIDSETH SMITH NOLTING INC	2,450.00
Payments less than 2000	37,884.66
Final Total	\$76,055.16

HHS Commissioner Warrants	
Vendor name or #	Amount
# 10981 Foster Care Provider	3,551.40
# 10746 Foster Care Provider	4,561.50
# 11417 Foster Care Provider	5,168.30
# 2363 Foster Care Provider	2,263.29
Payments less than 2000	24,277.69
<b>Final Total</b>	<b>39,822.18</b>

Auditor Warrants	Amount
American Heritage Bank	48,577.72
Bonnie Dingmann	6,930.00
City of Bertha	5,704.04
Computer Professionals	3,998.82
Contegrity Group, Inc	7,275.97
Engle Construction Co., Inc	32,290.50
Fleet Service/WEX Bank	7,592.30
Fleet Services Division	5,024.48
Forum Comm Printing	5,300.00
Fransen Decorating, Inc	6,173.76
Gene-o's Countryside Restaurant	3,959.31
Great River Regional Library	76,545.00
Host Exterior, Inc	2,800.00
Johnson Controls	3,346.85
Kenneth Holt	5,843.75
Long Prairie Oil	16,404.06
Long Prairie Sanitary Service	2,123.72
Minnesota Power & Light	14,220.07
MN Dept. of Finance	7,252.50
Moodys Investors Service	10,000.00
Morrison County	43,689.30
Northern Business Products	3,937.24
Northern Star Coop	3,197.29
Northland PCC, Inc	3,884.91
Pemberton Sorlie Rufer& Kershine	4,114.25
Peters & Churchwell	3,306.50
Prairie Lakes Municipal Solid Waste	17,192.94
Rainbow Rider	5,000.00


# TODD COUNTY BOARD OF COMMISSIONERS

Resource Training and Solutions	206,239.50
Scott Wonderlich	2,087.25
Todd County DAC	3,016.50
Tri City Paving, Inc	108,685.07
US Postal Service	32,326.00
payments less than \$2000.00	91,646.77
<b>Final Total</b>	<b>799,686.37</b>

On a motion by Kneisl and second by Erickson, the preceding minutes of the County Board meeting held October 15, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on November 5, 2013.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Karen Busch, Todd County Auditor-Treasurer