

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

September 24, 2013

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 24th day of September, 2013 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following addition.

1. Addition – Fall AMC Conference Reservations

Approval of Minutes

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the August 27, 2013 minutes as presented.

General

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the 2014-2015 BFIP Biennial Service Agreement.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Medica Health Plans Transportation Agreement.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the MN Merit System Equal Employment Opportunity and Affirmative Action Plan.

Cheryl Schneider, Health & Human Services Division Director gave an update on the “2013-2014 Looking forward for Todd County Health & Human Services”.

Mike Steinbeisser, Adult/Disability Service Unit Manager have an update on the MN CHOICES Program, changes in the Long Term Care Screening.

Cheryl Schneider, Health & Human Services Division Director gave an update on the Home Health Care Program Trends. On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a transfer of 1 FTE RN from Home Health Care to another HHS program area. This staff transfer reduces the HHC Program to three FTE RN's with a total case capacity of 100 clients.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve applying for the Initiative Foundation's Thriving Communities Partnership grant in the amount of \$10,000.00.

Cheryl Schneider had no additional updates.

Discussion was held regarding, who would be attending the AMC Conference in December, 2013. It was decided Commissioners Blessing, Erickson and Neumann would attend. Reservations will be made for those Commissioners.

Social Services Fund Warrants

On a motion by Erickson and second by Kneisl the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$112,282.38.

On a motion by Erickson and second by Kneisl the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$231,125.90.


On a motion by Blessing and second by Erickson the meeting was adjourned for the month of September, 2013.

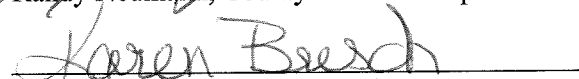
| Vendor name or # | Amount |
|-------------------------------------|------------|
| COMMUNITY & FAMILY SRVS LLC | 6,134.48 |
| #4453 Foster Care Provider | 4,836.00 |
| HEARTLAND GIRLS RANCH | 5,456.00 |
| KINDRED FAMILY SRVS | 3,361.02 |
| MERIDIAN SERVICES INC | 5,583.75 |
| MID-MINNESOTA DRUG TESTING INC | 2,270.00 |
| NORTHERN PINES MENTAL HLTH CTR | 3,530.50 |
| PINEHAVEN YOUTH AND FAMILY SRVS | 11,805.95 |
| PRODUCTIVE ALTERNATIVE INC - FERGUS | 3,098.21 |
| TODD COUNTY DAC | 9,866.20 |
| WEST CENTRAL REG JUVENILE CTR | 5,106.75 |
| Payments less than \$2,000 | 25,616.76 |
| Final Total | 112,282.38 |

| Vendor Name | Amount |
|------------------------------------|------------|
| DHS | 119,072.27 |
| DHS - MSOP-MN SEX OFFENDER PROGRAM | 7,074.20 |
| FRESHWATER EDUCATION DISTRICT 6004 | 21,120.00 |
| ITEN FUNERAL HOME | 4,820.00 |

| | |
|--------------------------------|------------|
| PERISH/ALAN | 3,698.25 |
| RURAL MN CEP INC | 18,713.98 |
| TODD COUNTY AUDITOR/TREASURER | 12,683.60 |
| WILLIAMS DINGMANN FUNERAL HOME | 3,500.00 |
| Payments Less than 2000 | 40,443.60 |
| Final Total | 231,125.90 |

On a motion by Kircher and second by Kneisl the preceding minutes of the Health & Human Services Meeting held September 24, 2013 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on October 22, 2013.


Randy Neumann, County Board Chairperson


Karen Busch, County, Auditor/Treasurer