

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 6, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of August, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions.

1. Discussion - Hiring an Accounting Firm to help with Budget
2. Discussion – TCDC Budget

Routine Business

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 220642 thru 220858 in the amount of \$1,462,121.02.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 35014 thru 35199 in the amount of \$154,615.14 for payment on August 9, 2013.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve Actions of HHS Committee Meeting held on July 23, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR BIG SWAN LAKE IMP/ASSOCIATION-TODD COUNTY AT THE HUB SUPPER CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Big Swan Lake Imp/Ass'n-Todd County through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one year, Gambling Permit for the Big Swan Lake Imp/Ass'n-Todd County, to conduct gambling activities of Pull tabs, bingo, tip boards and paddlewheel at the Hub Supper Club, located at 30905 County Rd 13, Burtrum, MN starting September 1, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve On & Off Sale and Sunday Liquor for the Hub Supper Club, which is under new ownership. Licenses are to Start September 1, 2013 and run through March 31, 2014.

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On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF POLICY WITH REGARDS TO DITCH ASSESSMENTS

WHEREAS, The Todd County Board of Commissioners are the Ditch Authority for Todd County, and; WHEREAS, the Todd County Board of Commissioners desires to ensure that ditch assessments are as minimal of a hardship to landowners as possible, and:

WHEREAS, in 2012, many of the ditches were caught up with special assessments according to the Policy in place and where some of the assessments are less than \$50.00, the cost to send out letters is costing more than the assessment collected.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners in their capacity as the ditch authority of Todd County establish the following policy regarding County Ditch Assessments for expenses other than a ditch cleanout, effective upon approval of the County Board for taxes payable in 2014.

1. All expenses will be dispensed to the landowners on a County Ditch each year. This will keep all the Ditch balance current.
2. For any County Ditch where 75 percent of the assessments are over \$50 per parcel, assessment letters will be prepared and mailed the first of August each year. Land owners will have 60 days to pay the assessment before the assessment is put on the tax rolls with 2% interest added.
3. For all other County Ditch assessments (per ditch) where seventy-five percent of the amounts are less than \$50, the assessments will be put directly on the tax rolls without interest each year.

BE IT FURTHER RESOLVED, THAT, this policy replaces the policy passed on October 4th, 2011. (#20111004-06).

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Annual Purchase Agreement with the West Central Regional Juvenile Center in the amount of \$38,500.00 per year. (Agreement on file in the Administration Office).

Public Works

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote: To concur with the Wadena County Board of Commissioners on the award of a construction contract to Tri City Paving, Inc. and authorize expenditures for SAP 077-634-006 from the Todd County Municipal State Aid Account.

Soil, Water & Conservation

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit to construct two buildings to operate a commercial mini-storage facility. Property Owners: Timothy and Linda Dally, 15325 231st Avenue, Long Prairie, MN 56347. Buildings size will be 50 x102 each with 10 units on each side. Parcel #17-0039500. (11.69 acres) – E 831 ft of Gov't Lot 3 lying S & E of Hwy 71 Ex Part of Gov't Lot 3 lying S & W of Desc line; comm. At Ctr of Sec 35, S 541.14 ft to pt of beg, W 331 ft, N 6 ft, NW 253.18 ft, N 150 ft, W 250 ft to W line of E 831 ft & terminating, Section 35, Twp 128, Range 34, Little Sauk Township. Granted as presented with conditions: (1) Applicant must check with Dept. of Transportation to ensure that entrance is adequate for

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the use; and (2) Avoid filling or otherwise impacting wetlands on the parcel – check with the Todd County Wetlands Officer if questions arise.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the change to the Todd County Planning & Zoning Ordinance. Amendment to take effect on January 1, 2014. (To delete Section 9.08 of the Todd County Ordinance in its entirety and replace with a Section that complies with the new state requirements). Copy on file in the Soil, Water & Conservation Office.

Todd County Development Corporation

Rick Utech, TCDC Director was present and reported on the TCDC Semi-Annual report to the Todd County Board of Commissioners. Discussion was also held regarding the budget.

Health & Human Services

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the amendment to the Motivational Interviewing contract with EckMaahs & Associates, LLC. This amendment will change the contract period end date from June 30, 2013 to June 30, 2014. In addition the following language has been inserted, “A per diem rate of \$50 per day will be paid for each day of required training attendance.” This contract extension will follow the same terms as the original contract including the budgeted amount of \$14,400 for the next fiscal year (July 1, 2013-June 30, 2014).

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the one year contract extension of the Positive Community Norms marketing contract with Sara Wolf-Thompson for Youth Alcohol Prevention Program.

Discussion was held regarding hiring an outside firm to come in and help with the budgeting for 2014. It was decided by the Board to have a few work sessions first to decide if it would be necessary.

Commissioner’s Report

Nothing at this time.

Adjourn

The meeting was recessed by action of Chairman Neumann until August 20, 2013 at 9:00 am.

Auditor Warrants

Vendor Name	Amount
BCS INC	14,060.00
CITY OF BERTHA	5,560.92
CONTEGRITY GROUP INC	8,368.64
DECHANEY/DAVE	5,397.50
EAGLE CONST CO INC	8,075.00
GUSTAFSON MECHANICAL INC	43,700.00

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MENCH/JAMES	2,731.16
PARK/DOROTHY	4,653.75
RIKE-LEE ELECTRIC INC	16,625.00
SELL HARDWARE	2,970.00
TRI CITY PAVING INC	522,942.28
WONDERLICH/SCOTT A	4,495.50
WSB AND ASSOCIATES	10,266.23
YAMRY CONSTRUCTION INC	8,835.00
Payments less than 2000	14,582.95
AMERICAN HERITAGE	12,245.46
ANOKA CO GOVERNMENT CENTER	16,456.50
CHASE ON THE LAKE	7,271.31
COMMISSIONER OF FINANCE	2,650.00
FLEET SERVICES DIVISION	4,862.40
IDDINGS/RAY & SUE	5,482.50
JOHNSON CONTROLS	4,982.50
LONG PRAIRIE OIL COMPANY	26,363.75
MILLER/BRENDA	2,743.06
MINNESOTA POWER & LIGHT	13,918.82
MN UI	5,915.00
RAINBOW RIDER	5,000.00
SCHOOL DISTRICT 213	10,310.36
SCHOOL DISTRICT 2753	4,821.02
SCHOOL DISTRICT 787	6,045.07
TODD COUNTY DAC	3,621.00
TOWN OF BIRCHDALE	2,138.02
TOWN OF BURLEENE	2,052.08
TOWN OF GORDON	2,475.17
TOWN OF STAPLES	2,885.06
TOWN OF TURTLE CREEK	3,630.46
TOWN OF WARD	4,632.75
TOWN OF WEST UNION	3,102.14
TRAFFIC MARKING SERVICE INC	4,321.70
Payments less than 2000	19,964.86
CARD SERVICES COBORNS	2,099.08
FLEET SERVICES/WEX BANK	6,459.56
GENE-O'S COUNTRYSIDE REST LLC	3,886.26
NORTHERN BUSINESS PRODUCTS	2,688.36
PETERS & CHURCHWELL	3,685.00
RESOURCE TRAINING AND SOLUTIONS	200,438.00
STUDIO E ARCHITECTS LLC	9,049.50
TODD CO AUDITOR-TREASURER	11,357.00

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US BANK	98,423.13
Payments less than 2000	13,477.08
AMERICAN HERITAGE BANK	4,309.08
COMPUTER PROFESSIONALS	4,343.28
LONG PRAIRIE OIL COMPANY	6,379.59
LONG PRAIRIE SANITARY SERVICE	2,908.75
MN DEPT OF FINANCE	6,852.00
MORRISON COUNTY	31,625.10
NORTHERN STAR COOP	2,555.96
Prairie Lakes Municipal Solid Waste Auth	37,208.32
RURAL MN CEP INC	13,173.28
UNIV OF MN-EXT FISCAL & ACCT	31,888.04
Payments less than 2000	11,188.38
CITY OF BERTHA	40,089.02
FLEET SERVICES DIVISION	5,024.48
LONG PRAIRIE COMMUNITY GROUP	2,000.00
MCIT	2,350.00
THE PENNY GEORGE INST FOR HEALTH	5,000.00
TRI CITY PAVING INC	34,563.23
WSB AND ASSOCIATES	6,786.13
Payments less than 2000	11,158.49
Final Total	1,462,121.02

Commissioner Warrants

Vendor Name	Amount
CENTRAL APPLICATORS INC	11,970.00
Clark Equipment Co. dba Bobcat Co	27,513.05
CONTECH CONSTRUCTION PRODUCTS	33,013.37
HANCOCK CONCRETE PRODUCTS CO	6,624.15
IMPACT TECHNOLOGY	17,581.53
IVERSON REUVERS LLC	3,799.89
MACO	2,250.00
MCCC, MI33	4,290.85
Payments less than 2000	47,572.30
Final Total	154,615.14

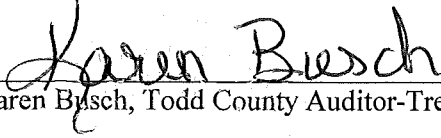
On a motion by Kircher and second by Blessing the preceding minutes of the County Board meeting held July 16, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on August 20, 2013.

Witness my hand and seal:

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Randy Neumann, County Board Chairperson



Karen Busch, Todd County Auditor-Treasurer