

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 18, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18th day of June, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions:

1. Remove – Central MN Aging Contract
2. Add Abatement – Massmann Property

Routine Business

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the June 4, 2013 Regular Board Minutes as read.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held June 11, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 34603 thru 34733 in the amount of \$120,859.74 for payment on June 21, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 220274 thru 220481 in the amount of \$7,553,267.33.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the abatement for Agnes Klinder, Kandota Township, parcels 14-0031901 & 14-0031800 due to an adjustment in Valuation for taxes payable in 2012 and 2013.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the abatement for Brian & Christine Massmann, Little Sauk Township, parcels 17-0048800 due to an adjustment on the building site for taxes payable in 2013.

CliftonLarsenAllen

Doug Host, CPA partner at CliftonLarsenAllen was present and gave the Audit Presentation, Exit Conference Year Ending December 31, 2013 for Todd County.

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Public Works

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve accepting the resignation of Paul VanHavermaet as the Public Works Sign Technician effective 6/6/2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve hiring Aaron Gabler to fill the vacant Public Works Sign Technician Position at Grade 17, Step 1.

Sheriff's Department

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HIRE FULL-TIME DEPUTY

WHEREAS, an opening exists within the Todd County Sheriff's Office for a full-time Deputy, and;
WHEREAS, this open position was posted in-house, and;
WHEREAS, and it has been recommended that Josh Winter fill this position, having been chosen after conducting interviews.
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize Sheriff Peter Mikkelson to hire Josh Winter as a full-time Deputy at a Grade 20, Step 3 effective upon notification of current employer.

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

HIRE PART-TIME JAILOR/DISPATCER(S)

WHEREAS, opening(s) exists within the Todd County Sheriff's Office for part-time Jailer/Dispatcher(s) due to personnel changes, and;
WHEREAS, these open position(s) need to be filled due to workload.
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize Sheriff Peter Mikkelson to advertise to fill the vacant part-time Jailer/Dispatcher position(s).

Soil, Water and Conservation District

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Conditional Use Permit for a temporary Housing Permit to place a 1,280 sq. ft mobile home on the same site as the existing home, to be occupied by a family member. Property Owners: Gerald and Kathleen Messer. Site Address: 17825 County 94, Sauk Centre, MN. Parcel #14-0019502. (7.75 acres) Comm at SW cor of NW4 SE4 N to centerline of Co Rd #94 SE along centerline to intersection of Co. Rd #94 & S line of NW4 SE4 W to pt of beg, Section 19, Twp 127, Range 34, Kandota Township. granted as presented with the seven criteria items needed for Temporary houses: (1) Temporary family housing is for immediate family members only. (2) Conditional use permits shall be issued for an individual and not the land. (3) The dwelling size shall not exceed 1280 square feet, one story, or two bedrooms. (4) The dwelling, site, or combination of shall not be subdivided, sold or used as rental property. (5) All temporary family housing may be subject to a biennial review by the Planning & Zoning staff. (6) Temporary housing shall be removed from the property within 60 days of disuse. (7) Temporary housing shall be required to hook up to a compliant septic system.

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Central MN Emergency Medical Services Region

Marion Larson, EMS Coordinator was present and gave an overview of the emergency medical services for region current programs.

Health & Human Services

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Craig Hillier, Winning Edge Seminars Incorporated contract to provide two school assemblies and two youth group leadership sessions at Long Prairie-Grey Eagle and Browerville Schools on November 13-14, 2013.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Katherine Mackedanz attending the NACCHO conference in Dallas, Texas July 10-12th, 2013.

Commissioner's Report

Earl Fuechtmann, Contegrity Group and Stephanie, Studio E were present and gave an update on the renovation of the Annex I and Annex II progress.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the additional service request in the amount of \$3,900 which is split between the County and Studio E. The the total proposed amount was \$7,800 for the Annex Renovation Project. The additional services request is for the second revision to the elevator location for the renovation project.

Commissioner's Report

Nothing at this time.

Adjourn

On motion by Blessing and second by Kircher, the meeting was adjourned for the month of June.

COMMISSIONER WARRANTS

Vendor	Amount
CASS LAKE BENA SCHOOLS	8,984.84
CHAMBERLAIN OIL COMPANY	2,203.76
EAGLE VALLEY PUBLIC SCHOOLS	3,019.23
ESRI	10,792.89
LEIGHTON BROADCASTING	2,822.40
LITTLE FALLS MACHINE INC	3,189.11
MN STATE AUDITOR	5,178.00
NEWMAN TRAFFIC SIGNS	21,851.13
NORTHERN BUSINESS PRODUCTS	2,525.27

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RAHN'S OIL & PROPANE	2,056.81
SHI CORP	3,219.08
SHIRLEY'S GAS & GROCERIES	3,879.29
TODD CO MIS DEPT	6,309.46
WOLTERS BODY SHOP	7,253.73
Payments less than 2000	37,574.74
Final Total	120,859.74

AUDITOR WARRANTS

Vendor Name	Amount
LONG PRAIRIE OIL COMPANY	6,589.12
Rhode/Bruce	2,245.83
WONDERLICH/SCOTT A	2,262.25
Payments less than 2000	9,191.02
AMERICAN HERITAGE BANK	41,947.25
FLEET SERVICES/WEX BANK	7,050.48
GENE-O'S COUNTRYSIDE REST LLC	3,219.07
HILDI INC	4,900.00
MINNESOTA POWER & LIGHT	10,228.32
MN DEPT OF FINANCE	7,285.50
MORRISON COUNTY	31,735.60
PETERS & CHURCHWELL	2,703.00
Prairie Lakes Municipal Solid Waste Auth	29,804.54
THE SAND CREEK GROUP LTD	3,727.35
ZAYO ENTERPRISE NETWORKS	3,379.94
Payments less than 2000	11,708.67
ELECTION SYSTEMS & SOFTWARE INC	16,247.50
LONG PRAIRIE OIL COMPANY	6,077.42
PEMBERTON SORLIE RUFER & KERSHNER	9,810.10
RAINBOW RIDER	5,000.00
REGION V DEVELOPMT COMMISSION	12,057.50
Payments less than 2000	11,766.18
CENTERPOINT ENERGY	3,289.41
RESOURCE TRAINING AND SOLUTIONS	202,955.00
TODD CO AUDITOR-TREASURER	8,782.50
WSB AND ASSOCIATES	3,667.88
Payments less than 2000	2,203.95
AMERICAN HERITAGE BANK	802,413.91
BIG SWAN LAKE IMPROVEMENT DIST.	9,126.74
CITY OF BERTHA	84,522.04
CITY OF BROWERVILLE	132,707.49
CITY OF BURTRUM	11,601.46

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CITY OF CLARISSA	85,700.37
CITY OF EAGLE BEND	122,700.88
CITY OF GREY EAGLE	61,629.75
CITY OF HEWITT	25,367.93
CITY OF LONG PRAIRIE	363,549.05
CITY OF OSAKIS	75,391.71
CITY OF STAPLES	384,779.25
CITY OF WEST UNION	5,658.58
REGION V DEVELOPMT COMMISSION	11,396.76
SAUK RIVER WATER SHED DISTRICT	48,975.04
SCHOOL DISTRICT 213	384,912.66
SCHOOL DISTRICT 2170	335,023.52
SCHOOL DISTRICT 2753	1,095,294.93
SCHOOL DISTRICT 2759	148,542.41
SCHOOL DISTRICT 486	203,854.83
SCHOOL DISTRICT 487	3,589.77
SCHOOL DISTRICT 740	57,623.41
SCHOOL DISTRICT 743	300,445.83
SCHOOL DISTRICT 786	204,655.77
SCHOOL DISTRICT 787	188,690.32
SCHOOL DISTRICT 789	10,982.35
SCHOOL DISTRICT 790	13,888.10
SCHOOL DISTRICT 818	22,347.52
TOWN OF BARTLETT	46,096.32
TOWN OF BERTHA	40,577.91
TOWN OF BIRCHDALE	78,637.86
TOWN OF BRUCE	69,815.46
TOWN OF BURLEENE	39,591.74
TOWN OF BURNHAMVILLE	82,340.39
TOWN OF EAGLE VALLEY	47,231.96
TOWN OF FAWN LAKE	85,201.39
TOWN OF GERMANIA	30,408.42
TOWN OF GORDON	51,580.23
TOWN OF GREY EAGLE	121,924.05
TOWN OF HARTFORD	78,380.11
TOWN OF IONA	38,904.42
TOWN OF KANDOTA	46,835.12
TOWN OF LESLIE	83,869.82
TOWN OF LITTLE ELK	44,512.08
TOWN OF LITTLE SAUK	64,195.64
TOWN OF LONG PRAIRIE	66,976.34
TOWN OF MORAN	54,447.33

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TOWN OF REYNOLDS	50,661.12
TOWN OF ROUND PRAIRIE	101,207.72
TOWN OF STAPLES	96,061.34
TOWN OF STOWE PRAIRIE	53,222.41
TOWN OF TURTLE CREEK	41,130.63
TOWN OF VILLARD	112,773.91
TOWN OF WARD	55,062.37
TOWN OF WEST UNION	38,638.32
TOWN OF WYKEHAM	47,303.43
Payments less than 2000	2,794.08
ALEX GLASS & GLAZING INC	6,499.10
AMERICAN HERITAGE	7,340.78
BARTLEY SALES CO INC	2,116.91
CONTEGRITY GROUP INC	16,241.10
FRANSEN DECORATING, INC	11,153.00
GUSTAFSON MECHANICAL INC	4,560.00
MYERS CLEANING SERVICE	2,750.00
RIKE-LEE ELECTRIC INC	26,856.50
SELL HARDWARE	41,849.05
VERIZON	2,992.98
YAMRY CONSTRUCTION INC	3,610.00
Payments less than 2000	1,708.23
Final Total	7,553,267.33

On a motion by Kneisl and second by Blessing the preceding minutes of the County Board meeting held June 18, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on July 2, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer