

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: June 11, 2013

Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Approve May 28, 2013 Minutes	9:04
5	General	9:05
5.1	Administrative Funds for Central MN Council on Aging - Discussion SS Region 5 and MN DHS planning for Chemical Dependency Mental	
5.2	Illness Integrated Treatment Program - Update Health4Life - 2013 MN Legislation Funding for Statewide Health	9:10
5.3	Improvement Program - Discussion	9:15
5.4	Electronic Document Management System - Discussion	9:20
6	Claims	

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

May 28, 2013

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 28th day of May, 2013 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following change:

1. Add 5.6 Relocation of Public Reception and Entrance for Annex II.

Approval of Minutes

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the May 14, 2013 minutes as read without changes.

General

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To recommend approval of the Fraud Prevention Investigation Program Agreement and present Agreement at the June 4, 2013 Commissioner Meeting .

Verna Toenyan, Coordinator of Aging was present and reported on the Senior Transportation Program.

Katherine Mackedanz, Community Planning Unit Manager was present and reported on the Statewide Health Improvement Project.

Cheryl Schneider, Health & Human Services Division Director presented the Conflict of Interest; Disclosure of Ownership for Contract Health Plans. Cheryl will be completing form tomorrow and send in.

Cheryl reported on the additional funding for ACA Expenses.

Cheryl also announced the relocation of Public Reception and Entrances for Health and Human Services. June 3, 2013 construction will start on the first floor in Annex II and the new entrance will be the east door at Annex I.

Social Services Fund Warrants

On a motion by Erickson and second by Kircher the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$101,905.09.

On a motion by Erickson and second by Kircher the following motion was approved by unanimous vote:
 To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$26,381.67.

On a motion by Erickson and second by Kircher the following motion was approved by unanimous vote:
 To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$115,939.32.

The meeting was adjourned by action of Chairman Neumann for the month of May, 2013.

Vendor Name	Amount
BRENNY FUNERAL HOME	4200.00
DHS	42761.06
FRESHWATER EDUC DIST 6004	13429.00
PERISH/ALAN	2869.26
Payments Less than 2000	38645.77
# 10981 Foster Care Provider	3050.40
# 11417 Foster Care Provider	6176.39
Payments Less than 2000	17154.88
AVERA MARSHALL MED CTR	2850.00
CATHOLIC CHARITIES	2675.40
COMMUNITY AND FAMILY SRVS LLC	6468.65
DEPT OF CORRECTIONS	4085.00
DHS	10934.72
# 4453 Foster Care Provider	4680.00
FRESHWATER EDUCATION DISTRICT	2998.70
HEARTLAND GIRLS RANCH	5479.28
# 56 Family Support Program	2460.50
KINDRED FAMILY SERVICES	5994.00
MCMAHON COUNSELING/CONSUL LLC	6375.00
MERIDIAN SERVICES INC	8185.90
NORTHERN PINES MENTAL HLTH CTR INC	6499.90
PINEHAVEN YOUTH AND FAMILY SRVS INC	7955.70
PRODUCTIVE ALTERNATIVES INC	3321.72
RISING PHOENIX/THE	2569.89
TODD COUNTY DAC	8605.29
WEST CENTRAL REG JUVENILE CTR	3093.75
Payments Less than 2000	20705.92
Final Total	\$244,226.08

Central MN Council on Aging

Memorandum of Agreement

A. The Central MN Council on Aging will:

- 1) Information and Advocacy: Provide information and assistance through Senior LinkAge to older adults, family and providers who need help connecting to services. In 2014, we project that we will work with at least 1,200 older people from Todd County with information about local resources to help them remain in the community along with one-to-one assistance with applying for the Medicare Savings Programs, sorting through complex services needs, prescription drug assistance, Medicare Part D, energy assistance etc.
- 2) Planning and Systems Development- Develop and annually update the Area Plan for Aging. Conduct regular assessments of the needs of the elderly. Collect, interpret, and disseminate data.
- 3) Grant/Contract- Develop, review, and fund grant/contract applications under Title III-B, C1, C2, D and E of the Federal Older Americans Act. All projects will be monitored on a quarterly basis and annually assessed.
- 4) Technical Assistance- Provide technical assistance to local units of government, non-profit agencies, and other organizations that wish to develop, upgrade, or expand projects that serve the elderly or that have concerns relating to the implementation and/or delivery of those programs.
- 5) Coordination- Hold meetings with area service providers to discuss program operations issues to facilitate coordination of service to the elderly.
- 6) Education and Training- Provide information on services and aging related issues to consumers, family caregivers, and/or service providers. Develop conferences as needed. Develop and/or fund other needed training for Aging professionals.
- 7) Program Development- Provide planning assistance on aging issues, trends and service development needs for the region.
- 8) Research- Support and participate in research projects, which will provide information to help to more effectively plan, target, and develop services for the elderly of our area.
- 9) Financial Management, Reporting, and Budgeting- Complete and submit financial reports. Provide requested financial or program reports to counties. Prepare and present an annual budget.
- 10) The Central MN Council on Aging will defend, indemnify, and hold harmless Todd County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur or be required to pay arising out of the Central MN Council on Aging's performance or failure to adequately perform its obligations pursuant to this agreement.

B. The Benton, Sherburne, Stearns, Wright, Cass, Crow Wing, Todd, Wadena, and Morrison Counties and the East Central Regional Development Commission, will:

- 1) Appoint a County Commissioner/representative to serve as their representative on the Central MN Council on Aging Board of Directors as outlined in the By-laws. Appointment authority/representation on the CMCOA Board is contingent upon receipt of administrative cash match requested annually by CMCOA. The formula for the request amount is prorated based on the percentage of 60+ population of the PSA.

The Central MN Council on Aging requested Benton, Sherburne, Stearns, Wright, Todd, Morrison, Cass, Crow Wing, and Wadena Counties and the East Central Regional Development Commission in the PSA to provide cash match for the administrative operation of CMCOA. The match request is prorated based on the 60+ population in each county. The updated 2010 census of 60+ by county was used.

Benton County:	\$2,534
Stearns County:	\$9,627
Sherburne County:	\$4,054
Wright County:	\$6,587
Cass:	\$3,040
Crow Wing:	\$6,080
Todd:	\$2,534
Morrison:	\$2,534
Wadena:	\$1,520
East Central RDC:	\$12,161
TOTAL:	\$50,671

C. Amendments:

- 1) This memorandum may be amended at any time with the agreement of all parties concerned.
- 2) The memorandum will be reviewed annually.

Central MN Council on Aging

BY: *[Signature]*

TITLE: *Director*

DATE: *5/28/13*

Todd County Social Services

BY: _____

TITLE: _____

DATE: _____

Vendor Name	Amount
DHS	11,060.12
DHS - MSOP-MN SEX OFFENDER PROGRAM	6,846.00
IMPACT TECHNOLOGY	2,278.59
SCHULLER FAMILY FUNERAL HOMES	3,500.00
TODD COUNTY AUDITOR/TREASURER	12,683.60
TODD COUNTY MIS DEPT	21,979.58
PAYMENTS LESS THAN 2000	2,298.97
FINAL TOTAL	60,646.86