

# TODD COUNTY HEALTH & HUMAN SERVICES

## *Minutes of the Meeting of the Health & Human Services Meeting*

*June 11, 2013*

### **Call to Order**

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 11<sup>th</sup> day of June, 2013 at 9:00 a.m. with members present and Commissioner Kircher absent. The meeting was opened with the Pledge of Allegiance.

### **Approval of Agenda**

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following change:

1. Add - Probation Extension

### **Approval of Minutes**

On motion by Erickson and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the May 28, 2013 minutes as read without changes.

### **General**

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To recommend approval of extending the probation period of Rodger Pruitt from June 12, 2013 to September 12, 2013.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To recommend approval of the Memorandum of Agreement with the Central MN Council on Aging.

An update was given by Cheryl Schneider on the Chemical Dependency Mental Illness Integrated Treatment Program.

Discussion was held on Health4Life – 2013 MN Legislation Funding for Statewide Health Improvement Program.

Lisa Chapin, Financial Assistance Supervisor, and Chris Pelzer, MIS Director were present for discussion and presentation of the Electronic Document Management System. This process will improve efficiency and save time by staff. They are researching two programs. Document Work Flow is an add on to the existing Application Extender Program that the county already has and the second program is called Case Works which is a web based product. More research will be done on these systems and will bring back to the Board when more information is available

Commissioner Neumann held a discussion on Alzheimer's disease and handed out information from his meeting he attended in St. Cloud at the Central MN Council on Aging last week. Awareness on this disease was discussed. Cheryl will follow-up with staff.

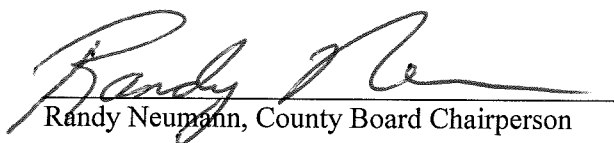
**Social Services Fund Warrants**

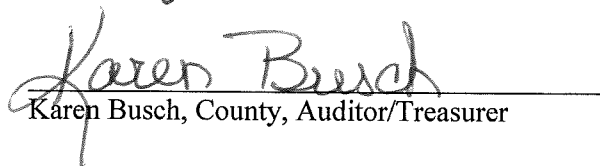
On a motion by Kneisl and second by Erickson the following motion was approved by unanimous vote:  
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$60,646.86.

The meeting was recessed by action of Chairman Neumann until June 25, 2013.

Vendor Name	Amount
DHS	11,060.12
DHS - MSOP-MN SEX OFFENDER PROGRAM	6,846.00
IMPACT TECHNOLOGY	2,278.59
SCHULLER FAMILY FUNERAL HOMES	3,500.00
TODD COUNTY AUDITOR/TREASURER	12,683.60
TODD COUNTY MIS DEPT	21,979.58
PAYMENTS LESS THAN 2000	2,298.97
<b>FINAL TOTAL</b>	<b>60,646.86</b>

On a motion by Blessing and second by Kneisl the preceding minutes of the Health & Human Services Meeting held June 11, 2013 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on June 25, 2013.

  
Randy Neumann, County Board Chairperson

  
Karen Busch, County, Auditor/Treasurer