

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 4, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of June, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions:

1. Add – Gambling Permit – CentraCare Clinic

Routine Business

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote. To approve the May 21, 2013 Regular Board Minutes and May 28, 2013 Special Board Meeting Minutes as read.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held May 28, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 34475 thru 34602 in the amount of \$79,767.40 for payment on June 7, 2013.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To award the highest bid for the 1998 Ford Crown Victoria, 2001 Chevy Venture and the 2000 Chevy Lumina to Keith Gabler in the amount of \$910.00.

Discussion was held regarding the Grunwald Property in the City of Staples for Demolition. Nate Matthews the Staples City Administrator was present during this discussion. It was decided this item would be tabled until the June 18, 2013 Commissioner Meeting when more information will be available.

On motion by Erickson and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR CENTRACARE HEALTH-LONG PRAIRIE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the CentraCare Health-Long Prairie through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the CentraCare Health –Long Prairie for a raffle to be held at the Long Prairie Country Club located at 406 6th Street SE, Long Prairie Minnesota, on July 16, 2013.

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Sheriff's Department

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

HIRE FULL-TIME JAILOR/DISPATCHER

WHEREAS, an opening exists within the Todd County Sheriff's Office for a full-time Jailor/Dispatcher, and;

WHEREAS, this opening exists as Greg Forcier declined the full-time offer, and;

WHEREAS, and Brittney Hendricks was interviewed the same time as Greg Forcier and is qualified to fill the position.

NOW, THEREFORE BE IT RESOLVED, that all Todd County Board of Commissioners authorize Sheriff Peter Mikkelson to hire Brittney Hendricks as a full-time Jailor/Dispatcher at a Grade 17, Step 1 effective June 2, 2013.

Soil, Water and Conservation District Division

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To authorize expenditure of \$5,397.50 of BWSR funds for cost sharing a replacement septic system.

Solid Waste

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve purchase of a Bobcat Skid-Steer purchase from Long Prairie Machinery in the amount of \$28,502.00.

Ditch & Ag

On motion by Erickson and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve acknowledge receipt of HHA petition for ditch maintenance and installation of private crossing on Joe Foseid property, in Reynolds Twp section 32.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – PRIVATE CROSSING – COUNTY DITCH 41

WHEREAS, Jon & Kimberly Berggren are requesting to install a private culvert crossings on their property, parcel number 08-0019401, located in Fawn Lake Twp, section 20. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection was done on May 28, 2013, and;

WHEREAS, the culvert to be installed is a 36" CMP which will be used to access a new building site. This culvert size will be adequate because this section of ditch historically has a very low volume of water.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Jon & Kimberly Berggren to install a private culvert crossing in CD41, located on their own property, at their own expense.

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Health & Human Services

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Fraud Prevention Investigation Program Cooperative Agreement effective 07/01/2013. Cass County, the Regional Administrative Agency (host county), contracts with the Minnesota Department of Human Services to administer the FPI program in Todd County. There are no funds paid out by Todd County under this agreement.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve creation of an additional 1 FTE Eligibility Worker position, Grade 17, and approve to advertise, recruit, interview and recommend filling the position.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve creation of an additional 1 FTE Office Support Specialist position, Grade 15, and approve to advertise, recruit, interview and recommend filling the position/

Public Works

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To close Regular Board Meeting and go into Closed Session at 9:50 am.

Closed Session

Discussion with Jason Kuboushek form Condon Iverson Reuvers regarding the Central Specialties, Inc. vs Todd County, MN case.

Open Session

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To re-open Regular Board Meeting at 10:06 am.

Public Works

On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by roll call vote, Blessing, yes; Erickson, yes; Kircher, yes; Kneisl, yes; Neumann, yes:

FINAL PAYMENT AUTHORIZATION FOR 2007 HIGHWAY CONSTRUCTION CONTRACT WITH CENTRAL SPECIALTIES, INC.

WHEREAS, the 2007 highway construction contract with Central Specialties, Inc. for SP 077-602-015, SAP 077-606-008, SAP 077-608-005, SP 077-611-027, SP 077-611-031 and CP 07:57 has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed with the value of the total work certified being \$2,739,143.25, and;

WHEREAS, partial payments amounting to \$2,695,484.95 have been previously made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$43,658.30 still remains to be paid to Central Specialties, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

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On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Paul Vanhavermaet to fill the vacant Sign Technician/Heavy Equipment Operator Position.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Public Work moving forward to the public advertisement phase of SAP 077-598-027 and approve the attached Todd County Budget Request Form allocating Cash Reserves from the Road and Bridge Fund to cover the local required project funding match for the State Bridge Bond Fund Grant.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

MnDOT GRANT AGREEMENT #03563 FOR SAP 077-623-005

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.77J81, and;

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and;

WHEREAS, the amount of the grant has been determined to be \$37,893.60 by reason of the lowest responsible bid.

NOW, THEREFORE BE IT RESOLVED, be it resolved that Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Legislative Update

Representatives Mark Anderson, Ron Kresha and Senator Paul Gazelka were present and gave an update of the 2013 Session.

Commissioner's Report

Kneisl announced he will be having a District Meeting June 20, 2013 at 7:00 pm at the Clarissa City Hall. Erickson reported about the Todd County Expo Building. The roof panels have been installed and the Hockey Association has left the facility in good order and the final payment for rent has been paid. Neumann announced there will be an AMC District 4 Meeting Friday June 7, 2013 at 8:00 am at the Douglas County Public Works Building.

Adjourn

The meeting was recessed by action of Chairman Neumann until June 18, 2013 at 9:00 am.

Commissioner Warrants

Vendor	Amount
ACCURATE CONTROLS INC	3,291.50
BADOURA NURSERY	2,072.00

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CONTECH CONSTRUCTION PRODUCTS	13,194.79
LIBERTY TIRE RECYCLING SERVICES	2,907.39
M-R SIGN COMPANY INC	2,932.19
MIDSTATES EQUIP AND SUPPLY	3,673.29
RELIANCE TELEPHONE INC	2,300.00
SHIRLEY'S GAS & GROCERIES	2,074.11
STAPLES WORLD	6,709.41
TRI CITY PAVING INC	8,106.56
Payments less than 2000	32,506.16
Final Total	79,767.40

On a motion by Kircher and second by Blessing the preceding minutes of the County Board meeting held June 4, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on June 18, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer