

TODD COUNTY BOARD OF COMMISSIONERS

Health and Human Services Board Meeting Agenda

Date: May 14, 2013

Time: 9:00 AM

Meeting to be held in the Historic Courthouse, Long Prairie, Minnesota

		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Approve April 23, 2013 Minutes	9:04
5	Introduction of Tracy Pederson - New Employee	
6	General	
6.1	South Country Health Alliance Report - Leota Lind CEO	9:05
6.2	Tobacco License - Saukinac Bar & Grill	9:30
6.3	Licensed Establishments Water Testing	9:35
6.4	Ucare Provider Agreement & Business Assoc Agreement - PH	9:40
6.5	Ucare Provider Agreement & Business Assoc Agreement - SS	9:45
6.6	Write Off Bad Debts 2010 & 2011	9:50
6.7	Foster Care Provider Month	9:55
7	Claims	10:00

Adjourn

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

April 23, 2013

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 12th day of April, 2013 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda presented with the following additions.

1. Eagle Bend & West Union Transit results
2. Letter of Support – Youth Act Program

Approval of Minutes

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the March 26, 2013 minutes as read without changes.

General

Mike Steinbeisser, Adult/Disability Services Unit Manager gave report on Region V & Mental Health Initiative Fund.

Mike Steinbeisser also gave an update on the LEAN Program regarding the financial status of the Home Health Aid laptops.

Beth Shell, Financial Support Services Unit Supervisor gave an update on the Child Support Enforcement Program.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Administration of the Energy Assistance Program for 2014.

Verna Toenyan and Katherine Mackedanz reported on the results of the surveys that were distributed regarding the West Union Transit Survey and the Eagle Bend Transit Survey.

Cheryl Schneider reported on the Planning for Treatment of Dual Chemical Dependency/Mental Illness at the Wadena IRTS Facility.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Letter of Support Youth Act letter to be sent to Department of Human Services.

Social Services Fund Warrants

On a motion by Kneisl and second by Blessing the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$95,675.73.

On a motion by Kneisl and second by Blessing the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$26,222.78.

On a motion by Kneisl and second by Blessing the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$112,200.18.

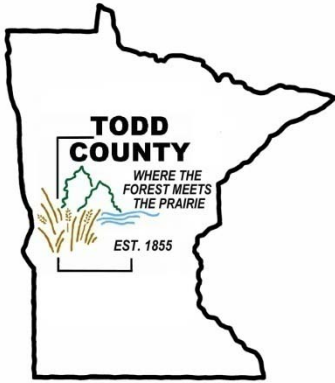
On a motion by Kneisl and second by Blessing the following motion was approved by unanimous vote:
To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amount of \$1,351.60.

Warrants for approval for 4/23/2013

Vendor Name	Amount
CORPORATE HEALTH SYSTEMS INC	3,990.87
DHS	26,931.16
DHS - MSOP-MN SEX OFFENDER PROGRAM	7,074.20
PERISH/ALAN	2,395.23
RURAL MN CEP INC	17,117.52
TODD COUNTY ATTORNEY'S OFFICE	7,780.00
Payments less than 2000	30,386.75
Final Total	95,675.73
# 10981 Foster Care	\$3,152.08
# 11417 Foster Care	\$6,156.77
Payments Less than 2000	\$16,913.93
Final Total	\$26,222.78
CATHOLIC CHARITIES	\$2,764.58
COMMUNITY and FAMILY SRVS	\$2,108.73
DHS	\$5,104.66
# 4453 Foster Care Provider	\$4,836.00
FRESHWATER EDUCATION DISTRICT	\$2,998.70
HEARTLAND GIRLS RANCH	\$5,456.00
KINDRED FAMILY SERVICES	\$6,193.80
MERIDIAN SERVICES INC	\$4,083.24
NORTHERN PINES MENTAL HLTH CTR	\$28,999.90
PINE MANORS INC	\$2,750.00
PINEHAVEN YOUTH AND FAMILY SRVS	\$8,458.57

PRODUCTIVE ALTERNATIVES INC-FERGUS	\$5,504.29
RISING PHOENIX/THE	\$2,401.87
TODD COUNTY DAC	\$8,193.15
WEST CENTRAL REGIONAL JUVENILE CTR	\$3,093.75
Payments less than \$2000	\$19,252.94
Final Total	\$112,200.18
Custody Assistance 1 x time payment	\$1,351.60

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use):	

Title (for publication with the Agenda): Approve Tobacco Applications	
Date of Meeting: May 14, 2013	Total time requested:
Department Requesting Action: Todd County Health and Human Services	
Presenting Board Action/Discussion at Meeting: Cheryl Schneider	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The Todd County Tobacco Sales and Youth Access Ordinance, effective November 2000, is in accordance with MN and federal laws to regulate the sales of tobacco to decrease youth access to tobacco products, and the referenced Ordinance provides for licensing of establishments to sell tobacco, a retailer education opportunity, compliance checks and appropriate legal consequences. The following establishment has met the requirements for licensing; Saukinac Bar and Grill, Sauk Centre, MN	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures
STATE OF MINNESOTA) COUNTY OF TODD)
I, Karen Busch, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal



MORRISON COUNTY

Morrison County will provide cost effective, high quality services to county residents in a friendly and respectful manner.

Public Health
BONNIE PAULSEN
Director

200 Broadway Avenue East
Little Falls, Minnesota 56345-3196
www.co.morrison.mn.us

General Information: 320-632-6664
Toll Free: 1-866-401-1111
Fax: 320-632-0392

RECEIVED

APR 29 2013

TODD COUNTY
HEALTH & HUMAN SERVICES

Cheryl Schneider
Todd County Public Health
119-3rd Street South
Suite 2
Long Prairie, MN. 56347

Dear Cheryl,

This letter is to clarify the extra expense Todd County will be incurring related to the Public Water Delegation agreement we currently have with the Minnesota Department of Health (MDH). We were recently informed that MDH would no longer supply bottles and Colilert for our use in testing the well water we collect from the current establishments we have in Morrison and Todd Counties. This has forced Morrison County Public Health to purchase these supplies in order for us to test water for the upcoming summer season.

The cost for each water test for the supplies will be \$6.75. Morrison County will bill Todd County on a monthly basis, the same time as when they currently bill for the Sanitarian services. The water test supplies will be added to this invoice.

Currently, Todd County has approximately 66 wells, at \$6.75 per well, the total cost increase for Todd County could be \$445.50, if no wells needed to be retested.

Please let me know if you have any questions regarding this added cost.

Sincerely,

Bonnie Paulsen, MSN, BSN

Director

Morrison County Public Health

(320) 632-0357

An Equal Opportunity / Affirmative Action Employer



May 1, 2013

Attn: Jena Peterson
Todd County Health & Human Services-Public Health
212 2nd Avenue South
Long Prairie, MN 56347

Dear Jena Peterson:

Enclosed you will find two copies of the Provider Agreement and Business Associate Agreement between UCare and Todd County Health & Human Services-Public Health. Please sign and date all copies where indicated, and mail back all copies to our Contract Coordinator in the enclosed self-addressed envelope.

Please note the effective date of August 1, 2013.

Fully executed agreements will be mailed to you after processing.

Should you have any questions or concerns regarding this agreement or any other issues, please contact me at (612) 294-5268.

Sincerely,

A handwritten signature in cursive script that reads "John Husmoe".

John Husmoe
Contracting Principal
Provider Network Management

Enclosures

RECEIVED

MAY 02 2013

TODD COUNTY
HEALTH & HUMAN SERVICES



May 1, 2013

Attn: Jena Peterson
Todd County Health & Human Services-Social Services
212 2nd Avenue South
Long Prairie, MN 56347

Dear Jena Peterson:

Enclosed you will find two copies of the Provider Agreement, Targeted Case Management Addendum and Business Associate Agreement between UCare and Todd County Health & Human Services-Social Services. Please sign and date all copies where indicated, and mail back all copies to our Contract Coordinator in the enclosed self-addressed envelope.

Please note the effective date of August 1, 2013.

Fully executed agreements will be mailed to you after processing.

Should you have any questions or concerns regarding this agreement or any other issues, please contact me at (612) 294-5268.

Sincerely,

A handwritten signature in cursive script that reads "John Husmoe".

John Husmoe
Contracting Principal
Provider Network Management

Enclosures

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MAY 02 2013
TODD COUNTY
HEALTH & HUMAN SERVICES

BAD DEBT LIST 2010 & 2011

Client #	Name	Amount Due	Activity	Month of Service
14069.01		\$28.00	CM	02-2010
12952.01		\$229.88	HM	07-2009
12952.01		\$128.39	HM	11-2009
12952.01		\$93.31	HM	12-2009
12952.01		\$286.75	CM,HM	02-2010
12952.01		\$311.19	CM,MS,HM	04-2010
12952.01		\$205.41	NS,HM	05-2010
12952.01		\$203.12	NS,HM	07-2010
12952.01		\$234.86	CM,NS,HM	08-2010
12952.01		\$230.12	CM,NS,HM	11-2010
12952.01		\$163.64	CM,NS	12-2010
12952.01		\$140.11	CM	01-2011
12952.01		\$97.49	NS	02-2011
12952.01		\$141.01	NS	03-2011
12952.01		\$150.00	NS	05-2011
12952.01		\$150.00	NS	06-2011
12952.01		\$150.00	NS	08-2011
12952.01		\$43.60	NS	09-2011
13921.02		\$20.00	DENTAL VARNISH	09-2011
Org 1040		\$25.00	ENVIRO FEE	10-2011
13275.02		\$98.00	CM	01-2010
13275.02		\$255.95	CM,PPCM	03-2010
13275.02		\$345.00	CM,PPCM	004-2010
	TOTAL	\$3,730.83		

All requirements of the collection policy have been met.
 Requesting to write off the account balances as listed.

 Signature

 Date

KEY:

CM-case management
 PPCM-para case management
 NS-nursing visit
 HM-homemaking

May 3, 2013

Todd County Board of Commissioners
Long Prairie MN 56347

Dear Board of Commissioners,

On behalf of Todd County Health and Human Services, I thank you for your ongoing support of Todd County's children and youth in foster care. We ask you to join us in honoring the many individuals and organizations serving these young people – and the youth themselves – by declaring May as "Foster Care Month".

In Todd County alone, data shows that there are 39 children in our state's foster care system. We have increased the number of licensed foster care homes in Todd County from 10 in 2012 to 15 in 2013, but more families are needed.

Nationally, there are more than 400,000 children in foster care, and not nearly enough licensed foster homes. Throughout the month of May, hundreds of community events are being planned across the country to help retain, recruit and support foster families.

We hope you will acknowledge and demonstrate your support of these efforts by officially declaring May to be Foster Care Month. This national celebration is the perfect time for highlighting the many ways that local citizens can get involved for children and families right here in Todd County. No matter how much time a person has to give, there is something positive he or she can do to change a lifetime for a youth in foster care.

We truly appreciate your dedication and hope you recognize, as we do, the valuable role you play in building brighter futures for America's next generation. Thank you for your continuing support.

Sincerely,

Emily Steinert, LSW
Family Services Unit Manager
Todd County Health and Human Services

TODD COUNTY BOARD OF COMMISSIONERS

FOSTER CARE MONTH – MAY 2013

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and

WHEREAS, in Todd County there are children and youth in foster care being provided with a safe, secure and stable home along with the compassions and nurture of a foster family, and

WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and

WHEREAS, foster, kinship and adoptive families, who open their homes and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood, and

WHEREAS, dedicated foster families frequently adopt foster children, resulting in a greater need for more foster families, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in and leaving foster care as well as the enduring and valuable contribution of foster parents, and the foster care “system” is only as good as those who choose to be a part of it,

NOW, THEREFORE, the Todd County Board of Commissioners, by virtue of the authority vested do hereby proclaim May as **FOSTER CARE PROVIDER MONTH** in Todd County.

Randy Neumann, Todd County Board Chair

Vendor Name	Amount
ITEN FUNERAL HOME	3,385.00
LAKE STATE CONSTRUCTION	3,621.12
RURAL MN CEP INC	15,195.28
WILLIAMS DINGMANN FAMILY FUNERAL	3,500.00
Payments less than 2000	1,952.54
Final Total	27,653.94