

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
May 7, 2013*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of May, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

## **Approval of Agenda**

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions:

1. Add – Prairie Duster's Saddle Club One Day Liquor License
2. Add – County Car Removal

## **Routine Business**

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the April 16, 2013 Minutes as read.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held April 12, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kneisl and second by Kircher the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 34162 thru 34334 in the amount of \$110,465.48 for payment on May 10, 2013.

On motion by Blessing and second by Kneisl the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 220114 thru 220273 in the amount of \$1,270,622.51 for payment in April, 2013.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Letter of Support to the Board of Mangers, Sauk River Watershed to pursue Grant Funds to restore Hanford Lake.

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR SOCIETY OF SAINT PIUS X**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of Saint Pius X through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the Saint Pius X to hold a raffle on August 11<sup>th</sup>, 2013 at 118910 Ellipse Loop, Long Prairie, MN.

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On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

## **TRANSFER OF FUNDS FROM GENERAL TO CORRECTIONS**

WHEREAS, the 2013 budget for Todd County's participation in the Todd-Wadena Community Corrections system has been approved at \$272,084; and

WHEREAS, a letter was received asking for the transfer of funds for 2013.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the 2013 budget, \$272,084, from the General Fund to Todd-Wadena Community Corrections Fund.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve increase in compensation for performing the lawn maintenance at the County Staples Office building from \$20 per occurrence to \$35.00 for mowing starting May 1, 2013. Snow removal will continue at \$20.00 per occurrence.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To accept the quote of Jim Woeste's Auto Service to clean the County Cars on a rotation at \$10 per car for a light cleaning and \$15 per car for a thorough cleaning starting May 7, 2013.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by roll call vote: Kircher, yes; Kneisl, yes; Erickson, yes; Blessing, yes; Neumann, yes;

## **RESOLUTION FOR A SPECIAL PUBLIC LAND AUCTION OF A TAX-FORFEITED PARCEL IN THE CITY OF BROWERVILLE**

WHEREAS: Parcel 30-0018300, being the West 31 feet, 9 inches of the East 57 feet, 5 inches of Lots 1, 2 & 3 of Block 13 in Original Townsite of Browerville, has forfeited to the State for nonpayment of taxes. This parcel has been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction. Said land auction will commence at 10:00 A.M. on the 30th day of May 2013. The Todd County Auditor/Treasurer is hereby directed to publish a notice of a special land auction as provided by law.

BE IT RESOLVED, that the terms of sale are as follows:

All property is sold for cash only, full payment is due on the date of sale;

A charge of \$25.00 will be made for each State Deed issued;

A charge of \$46.00 will be made to record the State Deed;

State Deed Tax on the amount of purchase will be collected (0.0033 x purchase price); and

a 3% Assurance Fund charge will be made (as per Minnesota Statutes 284.28, Subd. 8).

BE IT FURTHER RESOLVED, that Parcel 30-0018300 will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

BE IT FURTHER RESOLVED, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one day temporary liquor license for the Prairie Dusters Saddle Club to

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have liquor sold at a Bull Ride being held on June 15, 2013 at the Jennifer Thelen property in Round Prairie Township.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Auditor-Treasurer to advertise for sealed bids for the three vehicles (1998 Ford Crown Victoria 158,165 miles, 2000 Lumina 250,000+ miles, and 2001 Venture Van 200,000+ miles.) that the county wants to get rid of from the County pool, Bids will be opened at 9:00 a.m. at the June 4<sup>th</sup>, 2013 County Board meeting. Only bidders can raise their bid through the auction process at the sale.

## Todd County Sheriff's Department

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve sale of 85' Rohn Tower (also known as Traulich Property) including a sixty four foot building locate at base of tower in the amount of 1,000.00 to be paid at the time of closing.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **HIRE FULL-TIME JAILOR/DISPATCHER**

WHEREAS, an opening exists within the Todd County Sheriff's Office for a full-time Jailer/Dispatcher, and;

WHEREAS, this open position was posted in-house, and;

WHEREAS, and it has been recommended that Greg Forcier fill this position, having been chosen from an active list of applicants.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize Sheriff Peter Mikkelson to hire Greg Forcier as a full-time Jailer/Dispatcher at a Grade 17, Step 2 effective April 21st, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Grant Application between Commissioner of Public Safety, Emergency Communication Networks and Todd County effective March 15, 2013 - June 30, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Bi-Directional Amplifier Equipment Lease Agreement to commence on April 1, 2013 through December 31, 2033 unless terminated earlier.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Facility Lease at Central Lakes College, Staples, MN needed for the Bi-Directional Amplifier commencing on May 1, 2013 and ending April 30, 2018.

## Todd County Public Works

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by roll call vote: Blessing, yes; Kneisl, yes; Kircher, yes; Erickson, yes; Neumann, yes;

**AWARD OF CONSTRUCTION CONTRACT FOR 2013 BITUMINOUS HIGHWAY PROJECTS**

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WHEREAS, sealed bids were received on April 30<sup>th</sup>, 2013 by the Todd County Public Works Director and the Todd County Auditor/Treasurer for SAP 077-609-008, SAP 077-621-020, SAP 077-623-005, SAP 077-623-010, SAP 077-624-019 and CP 77-13-01, said projects for earth shouldering, pipe replacements, bituminous paving, and aggregate shouldering on various Todd County Highways, and; WHEREAS, the following sealed bids were received:

Tri-City Paving	Little Falls, Minnesota	\$2,756,252.30
Central Specialties, Inc.	Alexandria, Minnesota	\$2,947,505.06
Hardrives, Inc.	Saint Cloud, Minnesota	\$2,995,547.28
Knife River Corporation	Sauk Rapids, Minnesota	\$3,297,048.78

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Tri-City Paving of Little Falls, Minnesota based on their low bid of \$2,756,252.30.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: Set the following dates for the two part Local Road Funding Work Session Series: Session #1 - June 25, 2013 at 10:00 AM and Session #2 - July 23, 2013 at 10:00 AM

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the cooperative construction agreement between Todd County and Burnhamville Township for bridge replacement project Bridge #L7077. (Copy of Agreement on file in the Administration Office).

## Mn Counties Intergovernmental Trust

Jeff Honabul from MCIT was present and reported on the property, casualty and workers' compensation coverage to members for 2012.

## Health & Human Services

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION TO CHANGE HEALTH & HUMAN SERVICES COMMITTEE MEETING SCHEDULE**

WHEREAS, The Todd County Board comprises the Health and Human Services Committee and approves the actions of the HHS Committee at a following regular County Board meeting, and; WHEREAS, there are opportunities for time and cost efficiencies to change to one HHS Committee meeting per month, and; WHEREAS, claims or other HHS business matters may be brought to a regular County Board meeting when meeting dates provide for improved timeliness, and; NOW, THEREFORE BE IT RESOLVED, the Todd County Board approves changing the HHS Committee meeting schedule to one time per month, the fourth Tuesday at 9:00am, effective July 1, 2013.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve an amendment to the 2013 Budget for Social Services for \$5,400 to cover printing of the HHS Minutes.

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## Commissioner's Report

Rod Erickson gave an update on the renovation of the HHS Annexes.

Randy Neumann reported 16 people attended the District Meeting April 29, 2013 at Todd Field.

## Adjourn

The meeting was recessed by action of Chairman Neumann until May 21, 2013 at 9:00 am.

### Auditor Warrant Listing - April 2013

AMERICAN HERITAGE	100,703.10
AMERICAN SOLUTIONS FOR BUSINESS	9,162.00
ANOKA CO GOVERNMENT CENTER	16,456.50
BLANSHAN CONST SERVICES	30,210.00
CENTERPOINT ENERGY	9,496.03
CENTRAL SUSPENSIONS INC	35,150.00
COMPUTER PROFESSIONALS	4,282.82
CONTEGRITY GROUP INC	16,399.39
FLEET SERVICE/WEX BANK	7,279.11
FLEET SERVICES DIVISION	5,024.48
GENE-O'S COUNTRYSIDE REST	3,238.55
GUSTAFSON MECHANICAL INC	5,700.00
JAPKE DECORATING & CARPET LLC	38,000.00
LONG PRAIRIE OIL COMPANY	6,692.90
MATHIOWETZ CONSTRUCTION COMPANY	252,632.06
MINNESOTA POWER & LIGHT	13,191.68
MN COUNTIES INS TRUST	2,500.00
MN DEPT OF FINANCE	6,043.50
MORRISON COUNTY	3,988.40
PEMBERTON SORLIE RUFER & KERSHNE	8,446.96
PETERS & CHURCHWELL	2,048.50
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	47,374.68
RAINBOW RIDER	5,000.00
RESOURCE TRAINING AND SOLUTIONS	417,973.50
RIKE-LEE ELECTRIC INC	9,975.00
SAND CREEK GROUP	3,137.16
SELECT ACCOUNT	30,000.00
SELL HARDWARE	7,500.35
STOECKEL JAHNER INC	9,800.00
TODD CO AUDITOR-TREASURER	43,405.00
TODD COUNTY DAC	2,993.22
TODD TRAILS ASSOCIATION	31,996.50
TWELL ENVIROMENTAL INC	3,060.00

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UNIV OF MN-EXT FISCAL & ACCT	14,339.07
WIDSETH SMITH NOLTING INC	11,863.50
WOLTERS BODY SHOP	6,081.64
ZAYO ENTERPRISE NETWORKS	3,210.59
PAYMENTS LESS THAN 2000	46,266.32
Total Due	1,270,622.51


## Commissioner Warrant Listing

Vendor Name	Amount
BRAATEN SAND & GRAVEL	6,793.24
COMPUTER PROFESSIONALS	3,932.82
CONTECH CONSTRUCTION PRODUCTS	21,276.06
DELL MARKETING L.P.	2,527.30
IVERSON REUVERS LLC	5,587.49
LONG PRAIRIE LEADER	2,951.86
MCCC, MI33	4,178.01
MORRISON CO PUBLIC HEALTH SERV	4,943.79
TOTAL TIRE AND GEAR INC	3,053.72
TRIMAN SYSTEMS INC	2,741.18
WADENA-DEER CREEK PUBLIC SCHOOL	4,088.87
WIDSETH SMITH NOLTING INC	4,984.00
Payments less than 2000	43,407.14
<b>Final Total</b>	<b>110,465.48</b>

On a motion by Kircher and second by Kneisl the preceding minutes of the County Board meeting held May 7, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 21, 2013.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Karen Busch, Todd County Auditor-Treasurer