

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
April 16, 2013*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of April, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

## Approval of Agenda

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions:

1. Add - Public Works Resolution for State Transportation Fund
2. Add - Temporary Part Time Temporary Hire in Auditor Treasurer Office

## Routine Business

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote. To approve the April 2, 2013 Minutes as read.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 34035 thru 34161 in the amount of \$175,620.72 for payment on April 19, 2013.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a 6 month On & Off Sale 3.2 Malt Liquor license for T. Rose Inc, dba/Linwood Resort from May 1, 2013 thru October 31, 2013

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a 4 month On Sale 3.2 Malt Liquor license for the Staples Softball Association, from May1, 2013 thru August 31, 2013.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve designation the Week of May 19 - 25, 2013 as Emergency Medical Services Week.

## Todd County Public Works

On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

### **REQUEST FOR THE STATE OF MINNESOTA TO TAKE RESPONSIBILITY AND FUND ALL LOCAL TRANSPORTATION INFRASTRUCTURE**

WHEREAS, Minnesota Counties have had to rely increasingly on the property tax to maintain roads and bridges on their State Aid and County System; and  
WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the rural road networks in the state should be adequate to bring goods to market; and  
WHEREAS, transportation funding comes primarily from user fees and are constitutionally dedicated to transportation purposes; and

WHEREAS, the proposed local wheelage fee and local option sales tax for transportation would put the burden on local county boards to implement a much needed increase in transportation funding; and

WHEREAS, a comprehensive transportation solution provided the State should include funding for all roads, bridges and transit, and address the varying needs in different parts of the state.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners request the State of Minnesota to take responsibility and properly fund county transportation infrastructure.

## **Todd County Transfer Station**

Recognition was given to Gary Schnell for the years of services of 11 years and 4 months of employment at the Solid Waste Department.

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To allow the Solid Waste Department to hire a tempory (summer)employee to assist with transfer station operations and Waive the 90 day period before advertising to hire to replace Gary Schnell's Position.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve contract extending Household Hazardous Waste Services between Crow Wing and Todd County. (Contract on file in the Administration Office).

## **Todd County Child Protection Team**

On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **CHILD ABUSE PREVENTION PROCLAMATION**

WHEREAS, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;

WHEREAS, the effects of child abuse are felt by whole communities and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention succeeds because of partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and the business community;

WHEREAS, family-serving, youth focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society;

NOW, THEREFORE, WE, The Todd County Board of Commissioners, hereby proclaim April as Child Abuse Prevention Month in the County of Todd and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse.

The Blue Ribbon Award was presented to the Todd County Protection Team for their excellent service.

# TODD COUNTY BOARD OF COMMISSIONERS

## Hands of Hope

On a motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **NATIONAL CRIME VICTIM'S RIGHTS WEEK PROCLAMATION**

WHEREAS, A just society acknowledges crime's impact on individuals, families, and communities by ensuring that rights, resources, and services are available to help rebuild lives, and;

WHEREAS, Hands of Hope Resource Center serviced 144 victims of General Crime in the year 2012, ranging from burglaries, theft, motor vehicle theft, terroristic threats and harassment, vandalism, arson, robbery, and homicide, and;

WHEREAS, Victim's rights are a critical foundation for our system of justice in America, and;

WHEREAS, Too many victims are still not able to realize the hope and promise of their rights, protections and services, and

WHEREAS, America recognizes that we make our homes, neighborhoods, and communities safer and stronger by serving victims of crime and ensuring justice for all, and;

WHEREAS, our nation must strive to protect, expand, and observe crime victims' rights so that there truly is justice for victims, and;

NOW, THEREFORE BE IT RESOLVED, that Todd County and the Board of Commissioners proclaim the week of April 21-27, 2013, to be National Crime Victims' Rights week that we continue to reach for justice and compassion for crime victims as individuals, as communities, and as a nation dedicated to justice for all.

## Sheriff's Department

On a motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

### **2013 BOAT AND WATER GRANT**

WHEREAS, Todd County Sheriff Peter J. Mikkelson, has submitted the 2013 Boat and Water Safety Grant to the Todd County Board of Commissioners, and;

WHEREAS, in this Safety Grant it awards the amount of \$8,641.00 to the Todd County for Boat and Water Safety, and

THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners accept the 2013 Boat and Water Safety Grant and authorize Sheriff Peter J. Mikkelson to carry out the conditions of the grant.

## Todd County Ditch & Ag

On a motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **COUNTY DITCH 7 – APPROVE FINDINGS REGARDING 1915 EXTENSION PETITION**

WHEREAS, the establishment of CD7 was approved in July 1905, CD26 was approved in April 1915, and CD35 was approved in June 1916. Both CD26 and CD35 use CD7 as their outlet, and;

WHEREAS, while doing records modernization, a petition was found dated December 6, 1915 that stated the ditch had become obstructed by a large amount of sedimentation that was caused by the construction of CD26 in 1915. The petition requested the ditch to be cleaned from the intersection of CD26 and to extend the original ditch for a combined distance of 4,800 feet, and;

# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, an Engineer was appointed to provide a survey and profile. The Engineer's report was filed for the Repair & Extension of CD7. May of 1916 a public hearing was held to determine the necessity of such repairs. We have no documentation regarding the outcome of the May 1916 hearing, and; WHEREAS, there is no official approval by the Ditch Authority. There is no Viewer's Report giving benefits to the extension area. There is an Engineer's report that has charges of \$62.00 for two days for the Engineer and one day for two men believed to be laborers. Two days would not be enough time to dig 4,800 feet of ditch but would probably have been enough time to clean out sedimentation at the junction of CD7 and CD26. The design does not match the meandering course of the stream which looks like a natural waterway. There are no recorded assessments to CD7, CD26, or CD35 after the initial assessment for building the original ditches.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority approves the findings of the CDI and recognizes the location of the original ditch from the petition in July 1905 as the official and correct location of County Ditch 7, and the Extension Petition from December 1915 will be considered "Unapproved".

## Renovation Committee Update

Contegrity Group and Studio E were present to report on the progress on the renovation of the Annexes. An update was given on the new location of the elevator to be moved to the east side of the building. Commissioners agreed with new location. The Renovation Budget Report was given by Earl and Travis Fuechtmann from Contegrity Group. Budget addendums will be sent out for new bids on concrete and excavation. Project completion is expected at late summer or early fall.

## Auditor-Treasurer

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION TO REVISE NO. 4 OF THE CREDIT CARD POLICY 2010.011**

WHEREAS, The Credit card policy 2010.011-County Credit Cards states that Public Health, Social Services and the Sheriff's Departments shall have credit cards issued to the department; and these cards will still be stored and checked out from the Auditor-Treasurer's Office.; and

WHEREAS, after meeting with the staff from these Departments, we have decided for accounting purposes and creating a better path to pay the Credit Card bill on time, the cards will be checked out from the Sheriff's, Social Services and Public Health Departments and the policy revised.

NOW, THEREFORE BE IT RESOLVED, that No.4. of the Credit card policy 2010.011-County Credit Cards, will read as follows: Public Health, Social Services and the Sheriff's Departments shall have cards, stored and made available for the employees to use and check out in the appropriate Departments with a \$500 purchase limit. All other Departments can check out a \$500 purchase limit card for use from the Auditor-Treasurers Department. Anything over the \$500 purchase per day will have to check out a card from the Administration Office or the Department Head if they have one.

On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **APPROVAL OF THE TRAILS ASSISTANCE PROGRAM FUNDING FOR FISCAL YEARS 2013 THROUGH 2017**

# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Todd County Trails Association provides snowmobile trails to meet Todd County's winter recreational needs, and;  
WHEREAS, the State of Minnesota offers funding of such trails through its Trails Assistance Program, and;  
WHEREAS, Todd County will act as legal sponsor for an application for the DNR Snowmobile Trails Assistance program, and;  
WHEREAS, Todd County may enter into an agreement with the State of Minnesota for the specific grant program, and;  
WHEREAS, Todd County will comply with all applicable laws and regulations as stated in the agreement, and;  
WHEREAS, The County Auditor-Treasurer will act as a fiscal agent on behalf of Todd County and;  
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners, Long Prairie, Minnesota do here approve the application and proposal of the Todd County Trails Association for a Five (5) year period, fiscal years 2013 through 2018, and authorizes the County Board Chair and Auditor-Treasurer to sign all necessary forms and agreements to participate in the program.

The Health & Human Resources 2013 Amended Budget request was tabled until the next Commissioner's Meeting when more information is available.

On motion by Kneisl and second by Blessing the following motion was introduced and adopted by unanimous vote: To approve the temporary hire, of a maximum of 20 hours a week for the Auditor-Treasurers office at an hourly rate of \$13.506 (step 1 of grade 16).

First Sergeant Jake Kuhne, from Reserve Unit of Civil Affairs reported on last year's training in Todd County and an update for future events.

## Commissioner's Report

Mark Blessing announced there will be a Township Meeting in Browerville Thursday 4/18/2013 at 12:30 pm.

Randy Neumann announced that there will be a District Meeting April 29, 2013 at Todd Field at 7:00 pm in the Departure Facility.

## Adjourn

On motion by Kneisl and second by Kircher, the meeting was adjourned until May 7, 2013 at 9:00 am.

## COMMISSIONER WARRANTS

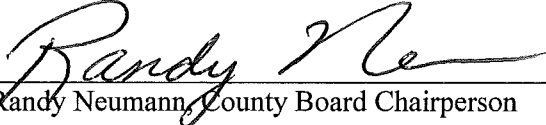
Vendor Name	Amount
CITY OF LONG PRAIRIE	6,567.98
H & L MESABI	2,017.60
JENKINS IRON & STEEL INC	2,001.09
NORTH AMERICAN SALT	7,764.46
NORTHERN BUSINESS PRODUCTS	4,024.41
NORTHERN STAR COOP	3,017.67

# TODD COUNTY BOARD OF COMMISSIONERS

OLSON'S TRUCK & TRACTOR SER	2,499.07
SEBEKA PUBLIC SCHOOLS	2,713.38
SHIRLEY'S GAS & GROCERIES	2,941.41
ST CLOUD OVERHEAD DOOR COMPANY	4,226.00
STAPLES WORLD	6,714.78
TOWMASTER	86,730.13
WIDSETH SMITH NOLTING INC	5,284.04
Payments less than 2000	39,118.70
<b>Final Total</b>	<b>175,620.72</b>

On a motion by Kneisl and second by Erickson the preceding minutes of the County Board meeting held April 16, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 7, 2013.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Karen Busch, Todd County Auditor-Treasurer