

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 2, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of March, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Routine Business

New employee, Zach Aaberg, GIS Specialist was introduced to the Commissioners. His start date was March 20, 2013.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the March 19, 2013 Minutes as read.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held March 26, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 33902 thru 34034 in the amount of \$98,730.78 for payment on April 5, 2013.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 219979 thru 220113 in the amount of \$530,145.59 for payment in March, 2013.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR BIG LAKE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Big Lake Sportsman's Club through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the Big Lake Sportsman's Club to hold a raffle at the club house in Turtle Creek Township, address 31974 Co. 16, Cushing, MN on August 17, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale 3.2 Malt Liquor License for Little Moran Hunting Club.

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On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year set up license for Little Moran Hunting Club.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a six month on and Off Sale 3.2 Malt Liquor license for Hometown Holiday Resort starting May 1, 2013.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale Liquor and Sunday Sales for Full-O-Fun dba Saukinac Campgrounds.

The Midwest Medical Examiner's Report for 2012 was given out for the Commissioner's review.

Todd County Extension Committee

Brenda Nelson was introduced to the Commissioners. She has accepted the Todd County Ag Education Position. Her first date of employment was March 21, 2013.

Todd County Public Works

On a motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the County Engineer entering into a contract through the Cooperative Purchasing Venture for the acquisition of road salt for the 2013 - 2014 winter season.

On motion by Blessing and second by Erickson, the following resolution was introduced and failed for lack of votes: Resolution of Support for County Transportation Fund. Roll call vote was taken: Blessing, yes; Erickson, yes; Kircher, no; Kneisl, no; Neumann, no. Kircher suggested Loren Fellbaum to bring back a new resolution asking the state to take responsibility for the infrastructure within our counties and fund them property to the next Commissioner Meeting.

On a motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT: CP 77-13-03 (PAVEMENT MARKINGS)

WHEREAS, Sealed Bids were received on March 27th, 2013 by the Todd County Public Works Director for CP 77-13-03, said project for pavement markings on various Todd County highways, and;
WHEREAS, sealed bids were received from Traffic Marking Services, Inc. of Maple Lake, Minnesota (\$74,096.90) and Swanston Equipment of Fargo, North Dakota (\$95,356.77).

NOW, THEREFORE BE IT RESOLVED, That the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Traffic Marking Services, Inc. of Maple Lake, Minnesota based on their low bid of \$74,096.90.

On a motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request from Mathiowetz Construction for the reduction of contract retainage with the consent from the WSB and the City of Staples and instruct the Public Works Department to process Partial Payment Voucher #9, which includes the reduced retainage amount to 2% of the work certified. Jerel Nelson, from the City of Staples was also present.

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Hands of Hope

On a motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

TODD COUNTY BOARD OF COMMISSIONERS SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

WHEREAS, The Board of Commissioners and Hands of Hope Resource Center are working towards making every home and community in Todd county safe, and;

WHEREAS, the voices of those who have been victims of sexual assault must be heard through public awareness and education activities, and;

WHEREAS, in fiscal year 2012, Hands of Hope Resource Center served 37 new adult sexual assault victims, as well as 15 new juvenile victims and their loved ones in Todd County, and;

WHEREAS, An American is sexually assaulted every 2 min, and;

WHEREAS, 78% of sexual assaults are committed by a friend, family member or other acquaintance of the victim, and;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners join Hands of Hope Resource Center in believing that all Todd County residents must be a part of the solution to eliminate crimes of sexual violence;

BE IT FURTHER RESOLVED, that Todd County and the Board of Commissioners, does hereby proclaim April 2013 as SEXUAL ASSAULT AWARENESS MONTH in honor of all residents who have made a conscious and dedicated decision to end sexual violence in Todd County.

Sheriff's Department

On a motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

HIRE FULL-TIME JAILOR/DISPATCHER

WHEREAS, an opening exists within the Todd County Sheriff's Office for a full-time Jailor/Dispatcher, and;

WHEREAS, this open position was posted in-house, and;

WHEREAS, interviews were completed for this position and it was been recommended that Christina Sobiech fill this position.

NOW, THEREFORE BE IT RESOLVED, that all Todd County Board of Commissioners authorize Sheriff Peter Mikkelson to hire Christina Sobiech as a full-time Jailor/Dispatcher at a Grade 17, Step 1 effective March 10th, 2013.

Emergency Management

On a motion by Blessing and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

ADOPTION OF THE TODD COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, Todd County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and;

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WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan, and;

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses and;

WHEREAS, the Todd County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends and;

WHEREAS, the Todd County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs, and;

WHEREAS, the Todd County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Todd County will maintain public participation and coordination, and;

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment, and;

WHEREAS, the Todd County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants, and;

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that Todd County supports the hazard mitigation planning effort and wishes to adopt the Todd County All-Hazard Mitigation Plan.

Health & Human Services

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the purchase of 7 workstations at a cost of \$15,694.10 from Impact Technology for the Health & Human Services Department.

Auditor-Treasurer

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the quote of \$1,074.08 from RJ Contracting for the repairs on the roof of the Expo building at the Todd County Fair Grounds. (Project to be finished by May 31, 2013).

Commissioner's Report

Kneisl reported March 26, 2013 the Perham Resource Center was at the Citizen's Board for the MPCA and the vote was 5 - 0 to approve so the project will be going forward. Erickson reported on the Annex renovation. They are relocating the elevator in the Health and Human Services Building for a potential savings. The Architect is in the process for new drawings and will rebid the concrete and excavation. This will also change some of the bids request or addendums to the existing bids.

Neumann announced that the next Health and Human Services Meeting is Friday April 12, 2013 and following will be the work session.

Adjourn

The meeting was recessed by action of Chairman Neumann until April 16, 2013 at 9:00 am.

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COMMISSIONER WARRANTS

Vendor Name	Amount
CARGILL SALT DIVISION	7,145.06
CENTRACARE CLINIC-LONG PRAIRIE	11,025.00
DELL MARKETING L.P.	7,315.71
GSSC / GENERAL SECURITY SERVICES CORP	3,165.00
HILLYARD	2,690.43
MEDICAL MARKET PLACE	2,022.46
MORRISON CO DEPT OF PUB WORKS	8,979.08
NORTHERN STAR COOP	2,918.88
S.W. RECYCLING	14,953.10
WOLTERS BODY SHOP	4,290.22
ZIEGLER INC	2,352.41
Payments less than 2000	31,873.43
Final Total	98,730.78

COMMISSIONER WARRANTS

Vendor Name	Amount
COMPUTER PROFESSIONALS	3,957.82
DESIGN ELECTRONICS	6,866.30
GOVERNMENT MANAGEMENT GROUP	4,950.00
SEANBEAM ENTERPRISES LLC	50,592.00
TODD COUNTY DAC	3,069.00
VERIZON	3,104.10
WONDERLICH/SCOTT A	3,763.50
Payments less than 2000	8,013.34
AMERICAN HERITAGE BANK	26,105.68
BECK/JOHN & CARRIE	4,963.71
FLEET SERVICES/WEX BANK	7,287.23
GENE-O'S COUNTRYSIDE REST LLC	2,201.24
LONG PRAIRIE OIL COMPANY	2,125.96
LONG PRAIRIE SANITARY SERVICE	2,010.47
MN DEPT OF FINANCE	6,122.00
Prairie Lakes Municipal Solid Waste Auth	45,856.86
WSB AND ASSOCIATES	17,605.51
Payments less than 2000	11,165.44
AMERICAN HERITAGE	6,052.20
CENTERPOINT ENERGY	2,928.64
GOVERNMENT MANAGEMENT GROUP	4,950.00
MEADOWBROOK INS INC	3,977.00
MINNESOTA POWER & LIGHT	15,410.01
PETERS & CHURCHWELL	3,111.00


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RAINBOW RIDER	5,000.00
STUDIO E ARCHITECTS LLC	6,087.50
ZAYO ENTERPRISE NETWORKS	3,232.07
Payments less than 2000	11,129.97
CONTEGRITY GROUP INC	16,350.10
FLEET SERVICES DIVISION	4,823.46
GREAT RIVER REGIONAL LIBRARY	76,545.00
GUSTAFSON MECHANICAL INC	8,550.00
IVERSON REUVERS LLC	2,621.69
LONG PRAIRIE OIL COMPANY	31,142.53
MITCH'S FUEL SERVICE	25,500.00
PEMBERTON SORLIE RUFER & KERSHNER	5,608.38
RIKE-LEE ELECTRIC INC	4,417.50
SAND CREEK GROUP LTD	2,154.55
TODD CO AUDITOR-TREASURER	68,061.61
YAMRY CONSTRUCTION INC	4,346.25
Payments less than 2000	8,385.97
Final Total	530,145.59

On a motion by Kneisl and second by Erickson the preceding minutes of the County Board meeting held April 2, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 16, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer