

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 19, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19th day of February, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Routine Business

On motion by Erickson and second by Blessing, the following motion was introduced and adopted by unanimous vote. To approve the March 5, 2013 Minutes as read.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held March 12, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 33772 thru 33901 in the amount of \$100,337.71 for payment on March 22, 2013.

Recorder's Office

On motion by Kircher and second by Blessing the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING THE POSSESSORY TITLE METHOD OF REGISTERING PROPERTY IN TODD COUNTY

WHEREAS, MS 508A.01 to 508A.85 provides an alternative to registration under chapter 508 and are intended for uncontested titles.

WHEREAS, this form of registration is to provide an initial voluntary procedure for registration of certain possessory estate in and with certainty under a certificate of possessory title (CPT) at reasonable cost and speed and without the necessity for the initial adjudication required by Chapter 508.

WHEREAS, the County Recorder & Registrar of Titles for Todd County, along with the Todd County Examiner of Titles see the benefit to the Todd County taxpayers of establishing this procedure and recommend to the Todd County Board of Commissioner to authorize this CPT process outlined in MS 508A in Todd County.

THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners accepts the recommendation of the County Recorder & Registrar of Titles, along with the Examiner of Titles and hereby authorizes the possessory title to real estate process (CPT) in Todd County. Lands to be registered in accordance with the provisions and in the manner provided in MS 508A.01 to 508A.85 and amendments thereto.

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Todd County Development Corporation

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Todd County Development Corporation application through Todd County to the initiative foundation for a challenge grant of \$5,000.

Rick Utech, Director of Todd County Development Corporation presented a Certificate of Appreciation Plaque to Todd County for Partnership and In-kind Sponsors.

Todd County Public Works

On a motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Personnel Action Form for resignation of Neal Katterhagen with Todd County Public Works. Neal had been employed at Todd County for 27 years and 10 months.

On a motion by Erickson and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Personnel Action Form and Personnel Action Form to fill vacated equipment operator position per budget amendment to waive the 90 day soft hiring freeze.

Closed Session

On motion by Blessing and second by Kircher, the Todd County Commissioners' Meeting was recessed and went into closed session with Jason Kuboushek, Attorney with Iverson Reuvers Condon to discuss the case regarding Todd County vs Central Specialties Case.

On motion by Blessing and second by Kneisl, the Todd County Commissioners' Meeting was resumed at 9:55 am.

MIS Department

On a motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To hire Zachary Aaberg as GIS Specialist effective Wednesday, March 20, 2013 on Grade 20 Step 2, \$20.088 per hour.

Licenses

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Head of the Lakes Resort, Knotty Pine and Clarissa Ballroom.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for 8's Bowling Pub & Grill, LLC, Double Eagle Golf & Grille, Thunder Lodge Sportsbar & Supper Club.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a Six Month on & off Sale 3.2 Malt Liquor License for Rainbow Lodge.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor License for Shipwreck on

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Mound Lake Grill & Bar, Inc, Rohde's Hub Supper Club Inc., Midway Gas LLC, and T.J.'s Diamond Point Inc.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year Club On Sale and Sunday Liquor License for Long Prairie Country Club, Inc., and Little Sauk Legion.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Dance License for the Clarissa Ballroom starting April 1, 2013.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a Seasonal On & Off Sale and Sunday Liquor License for Historic Rock Tavern LLC.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a Seasonal On Sale and Sunday Liquor License for Greystone Golf Club, Inc.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up license for Knotty Pine Ballroom, Head of the Lakes Resort, Rainbow Lodge, and Clarissa Ballroom.

Health & Human Services

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To hire Tracy Pederson as Child Support Officer Grade 18, Step 2 with start date of April 1, 2013.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the proposed changes to the SCHA Joint Powers Agreement & By-Laws.

Auditor-Treasurer

On a motion by Blessing and second by Erickson, the following was adopted by roll call vote: Blessing, yes; Erickson, yes; Kircher, no; Kneisl, yes; Neumann, no.

WRITE OFF OF DEBT REMAINING UNPAID FOR LONGER THAN ONE YEAR

WHEREAS, Todd County's Policy, Section 11.07 states "If the debt remains unpaid for longer than one year, and it is reasonable to presume that the debt will not be resolved, and the debt is less than \$10,000 the County Administrator may write off the bad debt"; and

WHEREAS, Todd County does not at present have a County Administrator, the County Board will act to write off the bad debt.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve to have the Solid Waste Department write off the unpaid debt of \$6,252.87 per attached list.

Discussion was held regarding the AMC's opinion on the changing the elected officials to appointed officials. The Board agreed they would visit the Capitol regarding this issue and receive more information on this.

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**Todd County Solid Waste
Department
Bad Debt Write-Off-2013**

<u>Name of Account</u>	<u>Date Debt Incurred</u>	<u>Amount of Original Debt</u>	<u>Total Finance Charges</u>	<u>Total Written Off</u>
One Tech-US Peterson, Dan Steele, Scott Toon, Mike Williams, Nancy	4/6/2006 5/5/2005 9/16/2009 4/29/2009 11/30/2011	\$4,864.76 \$285.00 \$554.00 \$399.00 \$249.00	\$0.00 \$0.00 \$0.00 \$0.00 \$26.11	\$4,864.76 \$285.00 \$554.00 \$399.00 \$150.11
TOTAL		\$6,351.76	\$26.11	\$6,252.87

Discussion was held regarding the Credit Card Policy. It was decided by the board to table the decision until after there is more discussion on this subject at the next work session April 12, 2013.

Discussion was held regarding the Expo Building roof at the Todd County Fair Grounds. Two quotes were received by RJ Contracting and Johannes Construction. After further discussion on the amount of the quotes, it was decided to table the decision until more research can be done and brought back to the April 2, 2013 meeting.

On motion by Erickson and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve acknowledgement of permission for Benson Air Ag, Inc. of Benson, MN for the spraying of tent caterpillars in Todd County in Calendar year 2013. The public shall be notified prior to spraying.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM GENERAL TO CO. DEVELOPMENT CORP FUND

WHEREAS, the 2013 budget for Todd County's appropriation to the Todd Co. Development Corp has been approved at \$84,875.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the 2013 budgeted appropriation of, \$84,875, from the General Revenue Fund to the Todd County Development Corporate Fund.

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Commissioner's Report

Commissioner Blessing and Kneisl will be attending the Board of Equalization training Wednesday March 20, 2013 in Waite Park.

Kneisl reported that the Perham Incinerator Facility is being heard by the MPCA Citizen Advisory Committee on March 26, 2013.

Adjourn

The meeting was recessed by action of Chairman Neumann until April 12, 2013 at 9:00 am.

COMMISSIONER WARRANTS

Vendor Name	Amount
CENTRAL ELECTRIC	3,459.74
CLINICAL & FORENSIC PSYCHOLIGY	2,327.50
GEO-COM CORP	9,585.01
KRIS ENGINEERING	8,304.34
MENCH/JAMES	3,165.00
NORTHWOODS ELECTRIC OF STAPLES INC	2,320.90
SEBEKA PUBLIC SCHOOLS	3,144.68
SHIRLEY'S GAS & GROCERIES	4,380.90
STAPLES WORLD	8,382.36
WIDSETH SMITH NOLTING INC	9,921.50
YIPA	2,325.00
Payments less than 2000	43,020.78
Final Total	\$100,337.71

On a motion by Erickson and second by Blessing the preceding minutes of the County Board meeting held March 5, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 2, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer